

<b>PPI-&lt;ID&gt;</b>	<i>&lt;PPI descriptive name&gt;</i>
<b>Process</b>	<i>&lt;process ID the PPI is related to&gt;</i>
<b>Goals</b>	<i>&lt;strategic or operational goals the PPI is related to&gt;</i>
<b>Measure Definition</b>	The PPI is defined as...
<b>Target</b>	The PPI value ...
<b>Scope</b>	<p>The process instances considered for this PPI are</p> <ul style="list-style-type: none"> <li>• All</li> <li>• those in <i>&lt;descriptive name (S-x)&gt;</i></li> </ul>
<b>Source</b>	<i>&lt;source from whcih the PPI measure can be taken&gt;</i>
<b>Responsible</b>	{<role> <department> <organisation> <person>}
<b>Informed</b>	{<role> <department> <organisation> <person>}
<b>Comments</b>	<i>&lt;additional comments about the PPI&gt;</i>