

## Using the EU-FarmBook

### 1. Is the platform accessible using any device and web browser?

The EU-FarmBook platform can be accessed from any digital device (desktop or laptop computer, tablet, smartphone) using any operating system (MS Windows, MacOS, Linux) and web browser (Edge, Chrome, Firefox, Safari, Opera).

### 2. Is the use of the EU-FarmBook platform free?

Both access to content and upload of content to the platform are free of charge.

### 3. Do I need to create an account?

To access the content available in the EU-FarmBook platform, there is no need to create an account. The creation of an account is needed to make contributions to the EU-FarmBook platform. Check out the features available for registered and non-registered users at this [link](#).

### 4. How do I sign up?

To sign up to the EU-FarmBook platform, you click on the “Sing up” button at the top right corner of the screen. In the form that appears after clicking that button, you type in your first and last name, your email account, and a password. You tick the “I accept the privacy policy” box and then you click on the “Create account” button. An email will be sent to the account you provided in the sign-up form. *The email asks for your email account confirmation. By clicking on the confirmation button, the sign-up process is completed.*

### 5. Will the EU-FarmBook platform replace other repositories?

The EU-FarmBook platform will not replace other repositories and platforms such as CORDIS and Zenodo. Its scope is different compared to that of other platforms. The EU-FarmBook platform targets members of the AKIS networks all over Europe, with a particular emphasis on farmers, foresters, and advisors, to deliver content of importance and relevance to them.

### 6. How can I get support?

Support can be provided: (i) by guides manuals and video tutorials; (ii) the list of FAQs ; (iii) by getting in contact with us using the contact form.

## Accessing the contributions

### 1. What types of content are available?

There is a broad range of content available from the EU-FarmBook platform. The categories of content available are documents, presentations/slideshows, video, audios, images, datasets, and software application. Each content category is subdivided into more specific types.

### 2. What topics are addressed in the delivered content?

The content delivered from the EU-FarmBook platform addresses topics related to one or more of the following broad categories: crop farming, livestock, forestry, economics, society, and environment. Each of those broad categories is subdivided into more specific topics.

### 3. How can I report content that is not suitable or irrelevant?

To report content that is considered not suitable for delivery through the EU-FarmBook, you may use the contact form available in our Support page and send us a text message by

selecting the topic “Report an issue”. In your text message, you should clearly explain the reason(s) why the content reported is not suitable. You might report content as irrelevant or not suitable for several reasons: not up-to-date, not veridic information, the source of information is unclear, the content has a commercial purpose, the content has an offending purpose...

**4. Are there any restrictions on the usage of content available from the EU-FarmBook platform, and if so, what are they?**

All content in the EU-FarmBook platform is available under a Creative Commons license, which makes explicit the attribution of the provided information that needs to be made when using that information in your work. Details about the Creative Commons licenses are available in the [EU-FarmBook's metadata guide](#).

**5. Can I use the provided information/content for commercial purposes?**

The Creative Commons licenses assigned to the content available from the EU-FarmBook platform make explicit the terms and conditions according to which the information shall be (re-)used. The use of information for commercial purposes is possible only in cases of licenses that allow so.

**6. What options are available for sharing the information available in the EU-FarmBook platform?**

The information available from the EU-FarmBook platform can be shared via LinkedIn and by sending out the link to the specific piece of information available on the platform. The relevant icons available on the screen allow for the use of these options.

## Security and privacy

**1. Does the platform share my personal information with third parties?**

EU-FarmBook will not share your data with third parties without your consent. EU-Farmbook may share the information collected on the platform for analysis purposes, but only with your consent. Your data will never be sold to any third parties.

**2. How is my personal data protected?**

EU-FarmBook will collect personal information that you submit to us. We implement a variety of security measures to maintain the safety of your personal information. Accordingly, we prevent unauthorized access by a secure firewall and use of security technologies to protect the integrity and privacy of any personal information you provide. As an additional security measure, your personal information is also encrypted.

Please contact [gdpr@eufarmbook.eu](mailto:gdpr@eufarmbook.eu) if you have more questions.

**3. Is the EU-FarmBook platform GDPR-compliant?**

Yes, EU-FarmBook is GDPR compliant. Please consult our [privacy policy](#).

Please contact [gdpr@eufarmbook.eu](mailto:gdpr@eufarmbook.eu) if you have more questions.

**4. What are Creative Commons licenses?**

Creative Commons (CC) licenses are public licenses. You can use them to indicate what other people are allowed to do with your work. Each work is automatically protected by copyright, which means that others will need to ask permission from you as the copyright owner.

CC licenses let you easily change your copyright terms from the default of “all rights reserved” to “some rights reserved.” They are legal tools to give permission in advance to share and use your work – on conditions of your choice.

There are six different [creative commons licences](#) :

CC BY, CC BY-SA, CC BY-NC, CC BY-ND, CC BY-NC-SA, CC BY-NC-ND. The letter pairs indicate conditions for use.

CC BY is the most open license. It allows the user to redistribute, to create derivatives, such as a translation, and even use the publication for commercial activities, provided that appropriate credit is given to the author (BY) and that the user indicates whether the publication has been changed.

CC BY-SA is also an open license. The letters SA (share alike) indicate that the adjusted work should be shared under the same reuse rights, so with the same CC license. NC (non-commercial use) and ND (no derivative works) are conditions that make the CC licenses more restrictive and thus less open.

The figure below gives a good overview of what each license allows.

CREATIVE COMMONS LICENSES		COPY & PUBLISH	ATTRIBUTION REQUIRED	COMMERCIAL USE	MODIFY & ADAPT	CHANGE LICENSE
	PUBLIC DOMAIN	✓	✗	✓	✓	✓
	CC BY	✓	✓	✓	✓	✓
	CC BY-SA	✓	✓	✓	✓	✗
	CC BY-ND	✓	✓	✓	✗	✓
	CC BY-NC	✓	✓	✗	✓	✓
	CC BY-NC-SA	✓	✓	✗	✓	✗
	CC BY-NC-ND	✓	✓	✗	✗	✓

You can redistribute (copy, publish, display, communicate, etc.)
 You have to attribute the original work
 You can use the work commercially
 You can modify and adapt the original work
 You can choose license type for your adaptations of the work.

To learn more about licenses, please click here:

<https://www.youtube.com/watch?v=srVPLrmlBJY>

## Managing account settings

### 1. How can I update my account details?

To update your account details, click on your initials in the upper right corner and go to the Profile page after logging in, where you can edit your personal information, like first name, last name, email address, and password.

### 2. I forgot my password. How can I reset it?

To reset your account password, click on the 'Forgot your password?' link located on the login page and follow the provided instructions. You will receive guidance on resetting your password at your registered email address.

**3. How do I delete my account?**

If you want to delete your account from the platform, please send an email to [admin@eufarmbook.eu](mailto:admin@eufarmbook.eu).

**4. What happens to my information after I delete my account?**

Once you delete your account, all of your personal information will be permanently erased from our servers in accordance with our privacy policy and legal obligations.

**Finding information with the Farm Assistant**

**1. What is the Farm Assistant?**

The Farm Assistant is an AI-powered chatbot integrated into the EU-FarmBook platform. It helps users quickly access agricultural and forestry knowledge by answering questions based on the platform's Practice-Oriented Materials (POMs). If the information requested is not yet available on the platform, the chatbot will not guess or generate unrelated responses. This ensures that all answers are trustworthy and based on validated content. For more information, see the Farm Assistant Guide.

**2. How can I access and use the Farm Assistant?**

To use the Farm Assistant, simply log in to the EU-FarmBook platform and click on the 'Farm Assistant' tab located on the homepage. This will open the chatbot interface, where you can type your question into the chat field and submit it by clicking the send button. The assistant will then provide a response based on available information from the platform, including links to the original Practice-Oriented Materials (POMs) used to generate the answer. If you are not logged in, you will see a message asking you to either sign in or register before you can use the assistant.

**3. In what languages can I use the Farm Assistant?**

The Farm Assistant currently supports six languages: English, Dutch, French, German, Italian, and Spanish. When a query is submitted in any of these languages, the assistant will respond in the same language, maintaining a consistent and user-friendly experience. Support for additional languages is planned for future updates of the platform.

**Multilingual features in the EU-FarmBook platform**

**1. In which languages is the EUF platform available?**

The platform is available in all 24 official languages of the European Union: Bulgarian, Croatian, Czech, Danish, Dutch, Estonian, Finnish, French, German, Greek, Hungarian, Italian, Irish, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Spanish, Swedish. Users can switch languages using the language selector located in the top-right corner of every page.

## **2. In which languages are the Practice-Oriented Materials (POMs) available?**

POMs are uploaded by contributors and may be in any of the EU's official languages. To increase accessibility, the platform aims to provide translations of text-based POMs into the six most spoken EU languages:

English, French, German, Italian, Polish, and Spanish.

Different strategies are used depending on the POM type:

- Text-based POMs (documents, presentations) are translated using the DeepL machine translation tool.
- Video and audio POMs will have subtitles and transcripts machine-translated into the six main languages in future platform versions.
- Non-text POMs (e.g., images, datasets, software) are shown in their original format as uploaded.

If a translation is available, users can select it from a dropdown menu on the POM's page.

## **3. Can I request a translation of a POM?**

Yes. If a translation of a text-based POM into one of the six supported languages is not available, users can request one. Once processed, the translation will appear as an option in the POM's language selection menu.

## **4. In which languages can I search content on the platform?**

The search functionality supports multilingual queries. Here's how it works:

- All metadata (titles, descriptions, keywords) are stored in English.
- When a user submits a query in another language, the platform automatically translates the query into English, matches it with stored metadata, and then displays the relevant results.
- This ensures that non-English queries still return meaningful results, even if the POM is in another language.

## **5. In which languages can I view information (ie, metadata) related to the PoMs?**

Currently, metadata are only displayed in English on the EUF platform. This includes titles, descriptions, and other key information related to each POM.

In future versions, the platform will offer on-the-fly translation of metadata into the selected website language by clicking a "Translate" button.