

Jim Jeong

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EDUCATION

- ▶ *University of California, San Diego*
 - Bachelor of Arts, Speculative Design
 - Expected Graduation Date: June 2020

SKILLS

- ▶ Parallel Prototyping
- ▶ Wireframing
- ▶ Usability Testing
- ▶ Storyboarding
- ▶ Customer Service

TOOLS

- ▶ Adobe Photoshop
- ▶ Adobe Illustrator
- ▶ Adobe Xd
- ▶ Adobe Premiere
- ▶ Java
- ▶ HTML
- ▶ CSS
- ▶ Microsoft Word
- ▶ Microsoft Excel
- ▶ Microsoft Powerpoint

EXPERIENCE

- ▶ **California Public Interest Resource Group** - *Campaign Coordinator Intern* (September 2018 - Present)
 - Implemented the basics of running an effective campaign against Hunger & Homelessness through volunteer recruitment and training along with event planning
- ▶ **Orange County Rescue Mission** - *Front Desk Receptionist Graveyard Shift* (August 2018 - Present)
 - Responsible for visually monitoring security cameras; patrolling the grounds to confirm doors are locked and secure; and maintaining strict control of all keys and access badges given to visitors and students logging daily activities/incidents
- ▶ **Bizz, Inc.** - *Quality Control Coordinator* (January 2016 - January 2017)
 - Oversaw the shipping/receiving of imported women's apparel, while complying with quality control standards set forth by vendors.
- ▶ **Fashion Bella, LLC** - *Customer Service Representative* (June 2013- January 2016)
 - Answered phone calls and replied to emails received from the company website.

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