

## Contact

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## Top Skills

Employee Relations

HR Management

Human Resources Information Systems (HRIS)

# Nafeesa Babar

i3RL Private Limited  
Pakistan

## Summary

Experienced Human Resources with a demonstrated history of working in corporate organisations. Skilled in Administrative, Employee Relations, Payroll, Recruiting, and Onboarding. Strong human resources professional with a MSC focused in Mass Communication/Media Studies from University of central Punjab. Currently doing work in a software house with their three different projects. Expert in understanding the business requirement. Excellent in identifying the need of organization. Excellent in understanding and analyzing the human behavior. Proficient in coordinating with the people. Strong motivational and leadership skills. Good communication skills in writing and verbal both. Ability to work in a team as well as individual.

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## Experience

i3RL Private Limited  
Human Resources Gerenalist  
October 2021 - Present (3 months)  
Lahore, Punjab, Pakistan

Arain X Ltd  
Human Resource Gerenalist  
February 2021 - Present (11 months)

Nadeem Caterers & Event Management  
Human Resources Manager  
March 2019 - February 2021 (2 years)  
Lahore, Punjab, Pakistan

Afra cosmetics  
Human Resources Manager  
February 2018 - September 2018 (8 months)  
Lahore, Punjab, Pakistan

Mercantile exchange of Pakistan  
Human Resources Manager(internships)  
September 2017 - December 2017 (4 months)  
Lahore, Punjab, Pakistan

Directorate general public relation(DGPR)  
Human Resources Administrative Assistant  
January 2017 - July 2017 (7 months)  
Lahore District, Punjab, Pakistan

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## Education

University Of Central Punjab  
MSc, Mass Communication/Media Studies · (2016 - 2018)

University Of Central Punjab  
Msc, Mass Communication/Media Studies · (2016 - 2018)