



Youth Triumphant

Annual Security and Fire Safety Report 2015
Department of Public Safety
&
Fire Safety and Emergency Planning



A Message from President C. L. Max Nikias

Every member of the USC community has a stake in providing a safe environment for teaching, research and learning; and all of us must be committed to keeping our campuses and residence areas secure and crime-free.

As a major research university located in one of the most exciting and dynamic cities in the country, USC is proud of its urban tradition and enthusiastic about the opportunities it provides for our students to interact with the city.

We are also aware of the challenges posed by such an environment, and this booklet outlines many of the steps taken by the university to ensure the safety of its students, faculty, and staff. However, the responsibility for personal safety does not, and cannot, rest primarily with the university or our public safety department; rather, it rests primarily with you and me as individuals. Each of us must take personal responsibility for our own safety, as well as for the safety of those around us. Working together, we will continue to keep USC among the safest campuses in the nation.

C. L. Max Nikias

A handwritten signature in black ink that reads "C. L. Nikias". The signature is written in a cursive, flowing style.

President



A Message from Chief John Thomas

On behalf of the women and men of the USC Department of Public Safety (DPS), I am pleased to present our 2015 Annual Security and Fire Safety Report. This report provides valuable information which will familiarize you with the many university resources available to help keep you safe and enhance your experience as members of the campus community.

The USC Department of Public Safety is committed to creating an environment conducive to academic discovery and research consistent with the mission of the university by reducing crime and the fear of crime through community partnerships, collaborative problem solving, technology and data-driven constitutional policing.

Through collaborative efforts which began in June 2014, DPS developed a strategic plan comprised of a new vision, mission, values and goals specifically designed to enhance the overall safety of, and to better serve, the USC campus community.

The **vision** of the Department of Public Safety is to be recognized as the safest urban campus community in America. The **mission** of DPS is to enhance the quality service experience by building relationships and creating even safer environments for the USC campus community. The DPS **values** are: **Dedication, Professionalism, and Service.**

The **goals** of DPS are:

1. Strengthen our safety culture to eliminate crime and fear of crime.
2. Actively maintain an excellent emergency response capability for all our campuses.
3. Focus on building and improving relationships on campus and in our communities.
4. Ensure quality service through continuous improvement of our public safety expertise, resources and performance.

Our ability to develop the new DPS strategic plan resulted not only from our multi-disciplinary collaborative efforts, but also from the valuable input we received from our community questionnaire and online survey input from the USC campus community.

I extend an invitation to all members of the USC Campus Community to join us in our shared responsibility of public safety. I welcome your suggestions and value your concerns for making our community a safer place to live, study and work. I look forward to our continued partnership in the coming year.

All the best,

Chief John Thomas

The Annual Security Report is published annually in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act by the Department of Public Safety Office of the Executive Director and Chief John Thomas.

This report is also available on the World Wide Web at <http://dps.usc.edu/alerts/annual-report/>. It is presented in a Portable Document Format (pdf) and can be viewed using Adobe Acrobat Reader. Acrobat Reader is free and can be downloaded via a link on the webpage.



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EMERGENCY NUMBERS	
Department of Public Safety <ul style="list-style-type: none"> University Park Campus Emergency Health Sciences Campus Emergency Emergency Information Line 	(213) 740-4321 (323) 442-1000 (213) 740-9233 or (650) 724-1387
In the event of an emergency information will be online posted at: http://emergency.usc.edu	
Los Angeles Police Department	911
Los Angeles Fire Department	911
DEPARTMENT OF PUBLIC SAFETY	
University Park Campus <ul style="list-style-type: none"> General Information, Communications Center Front Desk Bicycle Registration, Lost & Found Office of the Chief Crime Prevention Education Department of Public Safety Website Rape Aggression Defense (RAD) Email Clery Compliance Records 	(213) 740-6000 (213) 740-5519 (213) 740-7225 (213) 821-5748 (213) 740-6224 http://dps.usc.edu/ RAD@dps.usc.edu (213) 821-2695 (213) 740-5524
Health Sciences Campus <ul style="list-style-type: none"> General Information Emergency 	(323) 422-1200 (323) 442-1000
OTHER UNIVERSITY RESOURCES	
USC Public Radio Station	KUSC 91.5 FM http://www.kusc.org
USC Campus Cruiser (University Park Campus)	(213) 740-4911 http://transnet.usc.edu/index.php/campus-cruiser-program
USC Tram Service	(213) 740-3575 http://transnet.usc.edu
Engemann Student Health Center UPC (Medical needs)	(213) 740-9355 https://engemannshc.usc.edu
Center for Women and Men UPC – Dr. Ekta Kumar (For sexual assault or gender based harm)	(213) 740-4900 http://engemannshc.usc.edu/cwm
Counseling Center UPC (Crisis and Consultation Services) <ul style="list-style-type: none"> Student Faculty/Staff 	(213) 740-7711 (213) 743-2770 http://engemannshc.usc.edu/counseling
Eric Cohen Student Health Center – HSC (Medical and counseling services)	(323) 442-5631 https://ecohenshc.usc.edu
Vice Provost for Student Affairs – Ainsley Carry, Ed.D.	(213) 740-2421 http://studentaffairs.usc.edu
Student Judicial Affairs and Community Standards	(213) 821-7373 http://studentaffairs.usc.edu
Student Support and Advocacy	(213) 740-2421 https://studentaffairs.usc.edu/ssa

Facilities Management Customer Resource Center	(213) 740-6833 http://facilities.usc.edu
USC Transportation	(213) 740-3575 UPC (323) 442-1201 HSC http://transnet.usc.edu
Center for Work and Family Life	(213) 821-0800 http://www.usc.edu/programs/cwfl
Office of Equity and Diversity, Title IX Coordinator	(213) 740-5086 http://equity.usc.edu/title-ix
LOCAL RESOURCES OUTSIDE OF USC	
California Hospital Medical Center	(213) 977-2121 https://www.dignityhealth.org/californiahospital
Good Samaritan Hospital	(213) 977-2420 http://www.goodsam.org
LOCAL AND NATIONAL RAPE CRISIS NUMBERS	
USC Health Sciences Campus Violence Intervention Program	Daytime (323) 226-3961 After Hours (323) 226-3061 http://www.violenceinterventionprogram.org/index.php
Rape Treatment Center Santa Monica - UCLA Medical Center 1250 Sixteenth Street, Santa Monica, CA 90404	(424) 259-6000 or (310) 319-4000 http://www.911rape.org
California Hospital Sexual Assault Response Team	(213) 742-5555
Advance/East Los Angeles Rape Hotline (24-Hour/ Spanish available)	(800) 585-6231
Center for Pacific Asian Families Shelter and Hotline	(213) 653-4042
Los Angeles Rape and Battering Hotline (Spanish and TDD available)	(213) 626-3393 http://www.peaceoverviolence.org/emergency
Rape, Abuse & Incest National Network (RAINN) https://www.rainn.org (Find services for victims in your area)	(800) 656-HOPE (4673)
DOMESTIC VIOLENCE AND STALKING RESOURCES	
Break the Cycle – Los Angeles	(310) 286-3383 https://www.breakthecycle.org/contact
GLBTQ Domestic Violence Project	(800) 832-1901 http://www.glbtqdv.org
National Domestic Violence Hotline	(800) 799-SAFE (7233) http://www.thehotline.org
Los Angeles LGBT Center	(323) 993-7400 http://www.lalgbtcenter.org
National Center on Domestic and Sexual Violence Hotline and website	(866) 331-9474 http://www.ncdsv.org/ncd_linkshotlines.html

INTRODUCTION

The University of Southern California (USC) is committed to the goal of providing a safe campus environment for its students, faculty, staff, and visitors. USC's Department of Public Safety (DPS) provides direct law enforcement and security services to both the University Park and Health Sciences campuses. While the Department of Public Safety serves in a leadership role working to make the campuses as safe as possible, primary responsibility for crime prevention and personal safety rests with each individual. Therefore, each of us must take personal responsibility for our own safety, as well as for the safety of those around us.

The federal *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (more commonly referred to as "the Clery Act") requires all postsecondary educational institutions participating in federal Title IV student financial assistance programs to disclose certain crime statistics, safety related policies and procedures, fire safety information, and fire statistics in an annual security report (ASR) to be published by October 1st each year.

USC publishes its Annual Security Report on the Department of Public Safety website under the Clery Compliance sub-heading at <http://dps.usc.edu/alerts/annual-report>. USC, through DPS, disseminates a notice of the availability of the ASR via a mass email to all current students, faculty, and staff. Prospective students are provided notification of the ASR's availability via the posting contained on the undergraduate and graduate admissions website. Prospective employees are provided notification of where they may access the ASR on the USC Jobs website. Anyone may obtain a paper copy of the Annual Security Report by contacting the Department of Public Safety at (213) 740-6000 or by making a request in person at the Department of Public Safety, which is located at 3667 South McClintock Avenue, Los Angeles, California 90089.

Working together, DPS and campus community members endeavor to keep USC among the safest urban research universities in the country. Please review the information in this report to become familiar with the programs and services provided by the university so you may become involved as a responsible member of our community.

DEPARTMENT OF PUBLIC SAFETY

The Department of Public Safety protects and serves the USC campus community and is one of the largest university law enforcement agencies in the nation. DPS headquarters is located on the University Park campus inside Parking Structure A, and a substation is maintained on the Health Sciences campus. DPS operates 24 hours a day, seven days a week, and 365 days a year. As of publication of this report, the department is comprised of 114 Public Safety Officers (PSOs) (armed); 128 Community Service Officers (CSOs) (unarmed); 18 Public Safety Communication Operators (PSCOs); 28 Security Systems Operators (SSOs); and 19 civilian employees assigned to various administrative tasks.

The department's Public Safety Officers are police academy graduates who must pass an extensive screening process and background check before they are hired. They must then successfully complete the Department of Public Safety's field training program before they are allowed to work alone. The department's Community Service Officers complement the services provided by Public Safety Officers. Most CSOs are assigned to the Operations Division and provide security services to the University Bookstore, USC Keck Hospital and USC Norris Cancer Hospital on the Health Sciences campus, the university-owned residential complexes, and other facilities on the campus. CSOs also monitor card-key-access, closed-circuit camera systems, and a variety of intrusion and fire/life safety alarm systems.

The department's 24-hour communications center coordinates and supports the activities of field personnel, and facilitates communication regarding department activities among the community. The DPS

communications center also provides dispatch services for USC's Transportation and monitors several other radio frequencies, including those of the Los Angeles Police Department (LAPD) officers assigned to the USC area.

DPS recommends all members of the campus community download the LiveSafe free mobile app because it allows users to initiate contact with DPS for emergencies and/or to report suspicious behaviors or activity. With the push of a button, you can instantly contact DPS or 911 in an emergency and you will receive an immediate text response within the application. When you send an emergency message or call the emergency number, your location will automatically pop up on a map in the DPS Communications Center. Your message will be location-tagged and you can attach pictures, audio or video. The "Safewalk" function of the app allows you to alert your friends that you are on the way to a destination, so they can monitor your progress and help keep you safe.

Instructions and a video on how to download the Trojan Mobile Safety App in three easy steps are available at <http://dps.usc.edu/services/safety-app/>. Additional tips, information and suggestions for students, faculty and staff regarding personal safety and traveling safely to and from campus may be found on the DPS website at <http://dps.usc.edu/safety-tips/getting-around/>.

WORKING RELATIONSHIPS WITH LOCAL LAW ENFORCEMENT AGENCIES

Authority and Jurisdiction

The Department of Public Safety maintains a collaborative relationship with the Los Angeles Police Department to maximize its ability to provide service and protection to the USC community. Through a Memorandum of Understanding (MOU) between USC and the LAPD, Department of Public Safety officers have arrest authority as permitted by Penal Code Section 830.7(b). Statutory authority for the department's existence and its patrol and response boundaries, authority to carry firearms, and powers of arrest is derived from the MOU, the California Penal and Education Codes, and the California Business and Professions Code.

Crimes Occurring in the Patrol and Response Area

The Department of Public Safety's patrol jurisdiction extends beyond the footprint of the University Park Campus, and its geographical response area extends still further, both as shown on the map on page 50. As a result, DPS is able to better serve the USC community by responding to calls for service within this wider geographical area. The university relies on the close relationship between DPS and the LAPD in providing services to USC community members within this expanded service area. The Los Angeles Police Department has primary jurisdiction over all property beyond the University Park Campus, and reports of crimes occurring on property not owned or controlled by USC should be reported directly to the LAPD. Clery Act crimes that occur in the extended patrol and response areas are not reported in the ASR. The Department of Public Safety's patrol and response area map for the Health Sciences Campus is shown on page 51.

Campus Emergency Lock Down

The Department of Public Safety maintains procedures for securing the University Park and Health Sciences Campuses in the event of an emergency. Depending on the type of emergency, DPS may coordinate response efforts with USC's Fire Safety and Emergency Planning Department, the Los Angeles Police Department, and the Los Angeles Fire Department.

USC CRIME PREVENTION PROGRAMS

Daily Predictive Policing Strategies

Beginning July 1, 2012, the DPS Crime Prevention Section, in conjunction with the LAPD, implemented daily predictive policing strategies focused on preventing motor vehicle thefts and burglaries. As an example, closed-circuit cameras and vehicle license plate recognition systems are monitored by DPS and LAPD. These systems allow law enforcement to develop proactive strategies, utilizing statistical data to predict locations and time frames when certain crimes may occur based upon a scientific algorithm. The data collected from these efforts are provided daily to patrol officers during their briefings and are part of strategic patrol plans. Watch commanders and officers use this information to focus their patrol efforts on targeted areas where crimes are predicted to occur in order to work to prevent them.

LAPD-USC/DPS University Park Task Force

The University Park Task Force (UPTF) is comprised of DPS personnel and approximately forty selected Los Angeles police officers who are assigned exclusively to the USC campus community to address crime and quality of life issues. The UPTF utilizes crime-related intelligence, data, and crime analysis to more effectively deal with crime impacting the USC community.

Establishment of the USC Safe Zone

The USC DPS patrol and response areas have been designated by the City Attorney's Office as a "Safe Zone" in order to assist in the effort to follow up on arrests and citations resulting from UPTF and DPS activities. The Safe Zone designation provides for enhanced sentencing and penalties for those arrested and convicted of crimes committed within its boundaries. A dedicated Deputy City Attorney and Neighborhood Prosecutor contribute to USC's ability to prevent, combat, and suppress crime within its patrol and response area.

Latent Print Expertise

As of September 2012, DPS has the requisite expertise to lift latent finger prints left at crimes scenes. This expertise has proven beneficial to DPS's efforts toward current and future crime reduction, enforcement, apprehension, and prosecutorial strategies. At this time, DPS has two trained latent print experts at the UPC campus.

USC UPC Perimeter Security

The university and DPS, in coordination with contract security personnel, work to maintain UPC campus perimeter security by positioning unarmed security personnel at the entry points to campus between the hours of 9:00 pm and 6:00 am, seven days a week. At the entry points, security officers screen individuals entering campus, allowing entry only to those who articulate a legitimate reason to be on campus during those hours and who otherwise do not present as a threat to the campus community. Additionally, guests of students are required to register in advance of entering onto the campus, and their identifications are also checked, verified, and logged. The implementation of this program, along with the security measures implemented in the fall of 2013 by USC on-campus housing, has helped reduce burglaries and other crimes.

Southern California Regional College Campus Crime Consortium

DPS is a member of the Southern California Regional College Campus Crime Consortium. The consortium consists of representatives from college and university campus public safety departments throughout the region and local law enforcement. Members share intelligence, collaborate regarding crime trend analysis, meet to discuss crime issues impacting regional colleges and universities, develop plans to share and organize crime reduction efforts, and work in concert to effectively address recidivist criminals operating primarily on college campuses.



USC Good Neighbors Campaign

Every person who works at USC has a tremendous stake in the surrounding community – both financially and morally. The USC Good Neighbors Campaign, created in 1993, provides financial support to university-community partnerships involving collaboration between USC faculty and staff and local nonprofit organizations and has a visible, positive impact on the neighborhoods surrounding the University Park and Health Sciences campuses. As employees of this university, we want USC as well as its surrounding neighborhoods to be healthy, safe and prosperous, and the USC Good Neighbors Campaign shows our commitment to making a difference.

USC Price Launches Safe Communities Institute

With the belief that addressing today's complex concerns for public safety requires a whole community approach, the USC Price School of Public Policy has officially launched the Safe Communities Institute (SCI), bringing together leaders in public safety for a unique multi-disciplinary training and educational program. The Safe Communities Institute is a revitalization of the Delinquency Control Institute, which was founded at USC in 1946 as a training program for law enforcement. It ran until 2010, when the process was begun to revamp the program to better reflect the challenges that communities face in an interconnected world.

In addition to local law enforcement leaders, SCI will involve professionals from the fire department, highway patrol, homeland security, public health, corrections, probation, transit, mental health, school police and other organizations to create a comprehensive approach to public safety.

Twenty-two students will take part in SCI's first training program for mid-level officials and officers this fall, with instructors and civic-matter experts discussing such issues as cybercrime, human trafficking, infrastructure protection, civil liberties and community engagement – with a special focus on how leadership and ethics apply in each case – through 80 hours spread over two days a month. Each student was selected by his or her department chief or director.

"In the 21st century, public safety is no longer just a matter of the police," USC Price Dean Jack H. Knott said at a kick-off celebration for the institute on Aug. 13. "It is a collective-action problem that we must work on together."

“The launch of the Safe Communities Institute comes at a hugely important juncture in our nation’s history,” Knott added. “It is a time of fractured societal relations but also a time of great opportunity to do something about it. Through SCI, we have the expertise, the resources, the passion and the commitment to make a meaningful and positive impact on this issue.”



From left: Dean Jack Knott; SCI Director Frank Quiambao with Marvin Southard, director of the L.A. County Department of Mental Health and SCI advisory member; and Erroll Southers, SCI’s director for Homegrown Violent Extremism Studies (Photo by Tom Queally)¹

Educational Programs

The Department of Public Safety uses a variety of methods and programs designed to teach USC community members strategies for enhancing community safety and to involve law enforcement and security resources when needed. DPS programs are, in some instances, scheduled throughout the year at the request of campus and outside USC community members, and in other instances, as part of routine university programming. Following is a representative list of these programs:

Operation ID: DPS encourages everyone to mark his/her property and to keep a record of it in case it is stolen. The Operation ID program offers anyone in the campus community the opportunity to have personal property engraved by and registered with the department.

Orientation Programs: DPS personnel attend new student orientation programs to provide crime awareness and safety information to newcomers to the university. DPS also conducts programming for parents in order to provide them the opportunity to become familiar with DPS, to learn more about the USC community and the City of Los Angeles, and to address concerns and questions they may have.

Personal Safety Programs: DPS will arrange for interested individuals and groups to participate in personal safety and security programs presented by a trained crime prevention officer. Topics include general theft prevention, auto related crimes, consumer fraud/scams, rape and sexual assault prevention, and self-defense techniques.

¹ Credit is given to Matthew Kredell for his article on this subject 8/18/2015.

Rape Aggression Defense (RAD): RAD is a unique crime prevention program for women, focusing on women's safety and self-defense techniques.

Robbery Prevention Procedures: The Robbery Prevention Procedures program is designed for departments and offices that handle cash and are particularly vulnerable to robbery. This program focuses on employee and customer safety, and includes crime prevention information and procedures to follow during and after a robbery.

Resident Assistant Security Training Program: Each fall, DPS provides specialized security training for new and returning resident assistants. This training aims to help resident assistants develop knowledge and tools they may use to facilitate their own basic crime prevention discussions with students living in the residence halls.

Adopt-a-Hall: DPS Community Service Officers are assigned as liaisons to university resident assistants to address a variety of public safety issues unique to each residence hall, and to provide resources to both university and external organizations.

Greek Liaison Program: The Greek Liaison Program assigns DPS officers as liaisons to all Interfraternity Council fraternities and sororities to address a variety of public safety issues relative to each chapter.

Bicycle Registration: Bicycle registration is required under California law and university policy. The registration process is outlined at <http://dps.usc.edu/services/bikes/>. Following submission of the online registration form, registrants may pick up their license decal on the following business day at the Department of Public Safety station. Registrants must bring their USC identification and a copy of their registration receipt issued to them by email to retrieve a decal.

Emergency Telephones: Blue light emergency phones are located throughout the University Park and Health Sciences campuses. The phones are connected to the Department of Public Safety's 24-hour communications center and identify the location of a phone used to place a call should the caller be unable to talk. The phones can be used to request an escort and to report suspicious activity and crimes.

Lost & Found: The Department of Public Safety operates the university's centralized lost and found service. Found items are kept for a total of 100 days from the date when the Department of Public Safety first receives them. Those wishing to report a lost item may call (213) 740-9759 at UPC or (323) 442-1200 at HSC. One may also access the Department of Public Safety's Lost and Found web tool by using the search engine located at <http://dps.usc.edu/services/lost-and-found/>. Contact Lost and Found if unsure about an item.

Security Surveys: The Department of Public Safety conducts security surveys of offices and residences at the request of the person or resident responsible for the location to be surveyed. The survey describes findings such as physical weaknesses, methods of increasing security, and equipment protection.

Facebook: DPS maintains a Facebook page located at <http://www.facebook.com/pages/USC-Department-of-Public-Safety/194126327268956>. The Facebook page provides information regarding DPS services and crime prevention.

Crime Analysis and Intelligence Unit: The Crime Analysis and Intelligence Unit analyzes and prepares weekly statistical data concerning crime trends and similar safety issues. The Crime Analysis and Intelligence Unit collaborates with the Los Angeles Police Department's Real-time Analysis and Critical Response

(RACR) division, as well as with other colleges and universities, to identify and share information concerning certain crimes and crime suspects.

Trojan Safety 101: Trojan Safety 101 is an American Video Association Gold Award winning video presentation highlighting some of the major safety issues that can arise on a college campus. DPS uses this nine-minute short film to raise awareness during new student orientations.

See Something, Say Something: See Something; Say Something is a simple and effective campaign designed to raise public awareness of indicators of terrorism and terrorism-related crime, and to emphasize the importance of reporting suspicious activity to the proper local law enforcement and campus authorities.

Safety and Security, a Shared Responsibility: Safety and Security is a program that facilitates an ongoing partnership between the Department of Public Safety, university officials and students. The program aims to raise safety and security awareness, to encourage students to take ownership of their safety, and to assist in reducing fear of crime.

For further information concerning any DPS educational programming or to request programming, please call (213) 740-6224.



USC Emergency Contact Information for all USC Locations

Location	Police Authority	Contact Number
UPC 3667 McClintock Ave. Los Angeles, CA 90089	Public Safety	Emergency: (213) 740-4321 Non-emergency: (213) 740-6000
HSC 2001 Soto St. Los Angeles, CA 90032	Public Safety	Emergency: (323) 442-1000 Non-emergency: (323) 442-1200
Air Safety and Security (LAX) 6320 W. 96th St. Los Angeles, CA 90045	Los Angeles Airport Police	911
Alhambra 211 S. 1st St. Alhambra, CA 91801	Alhambra Police Department	911
Catalina Island 4700 Ramona Blvd. Monterey Park, CA 91754	L.A. County Sheriff's Department	911
Goleta 130 Cremona Drive, Suite B Goleta, CA 93117	Santa Barbara County Sheriff's Department	911
Marina Del Rey 13851 Fiji Way, Marina Del Rey, CA 90292	L.A. County Sheriff's Department	911
Orange County 1 Civic Center Plaza, P.O. Box 19575 Irvine, CA 92623	Irvine Police Department	911
Sacramento 5770 Freeport Blvd., Ste. 100 Sacramento, CA 95822	Sacramento Police Department	911
San Diego 1401 Broadway San Diego, CA 92101	San Diego Police Department	911
USC Hybrid High School 350 S. Figueroa St., Suite 100 Los Angeles, CA 90071	Los Angeles Police Department	(213) 929-1046 http://www.ednovate.org
Conway Hall, Royal Waterloo House, 51-55 Waterloo Road SE1 8TX, United Kingdom	Metropolitan Police Service Charing Cross Police Station Agar Street, London, WC2N4JP, United Kingdom	020 7230 1212

PLANS FOR FUTURE IMPROVEMENTS TO CAMPUS SECURITY EFFORTS

On August 8, 2014, USC announced a number of new measures to further improve what is already one of the most sophisticated and far-reaching security and safety programs in higher education. The new measures included increased year-round deployment of neighborhood security ambassadors, increased DPS and LAPD foot and bicycle patrols at night, further improvements in technological capabilities, additional security personnel, improved wait times for Campus Cruiser and expansion of the Campus Cruiser service area, and expanded and enhanced mandatory safety education.

CRIME REPORTING

If you are a crime victim or witness to a crime, USC encourages you to report the matter to the Department of Public Safety by dialing the number(s) indicated in the chart above, or to the appropriate local police agency by dialing 911.

“In the First Two Minutes...” When police arrive at the scene of a crime-in-progress within two minutes of receiving a call, the chances of apprehending a suspect are greatly increased. The odds of making an arrest decrease quickly as the minutes pass.

Reporting a crime is important, and DPS needs your help apprehending criminals. If you witness a crime, immediately go to a safe place and then call DPS if the incident occurs on-campus (or 911 if the incident occurs off-campus). Stay on the line, and tell the dispatcher everything you can remember about the suspect (his/her clothing and appearance, physical description, vehicle, direction of travel, and anything else that may be helpful to police in their effort to apprehend the suspect).

- Keep the emergency numbers in this brochure handy, and add the appropriate numbers to your smartphone contacts list.
- Reporting crimes helps in preventing them from happening again. Public Safety tracks crime and related trends to develop specific ways to combat crime.

The Department of Public Safety’s partnership with the LAPD means you will receive a quick response from law enforcement officers familiar with USC and the benefit of any necessary follow-up from DPS, Student Affairs, and the Los Angeles Police Department.



Trojans Care for Trojans (TC4T)

TC4T is an initiative within USC’s Division of Student Affairs that empowers students to take action when they are concerned about another member of the Trojan community.

TC4T offers an anonymous texting application that will alert authorities to community members who appear to be in immediate need of law enforcement or counseling services. The service is activated by sending a text message containing the term “TC4T”, the incident location, and a description of the situation to the number 274637. The Department of Public Safety will send an officer to handle the situation and, if necessary, will request assistance from

Student Affairs. This same text service is now available as an app for iPhone and Android devices <http://www.tipsoft.com/index.asp?P=TipSubmitMobile>. To learn more about TC4T, go to <https://studentaffairs.usc.edu/trojans-care-for-trojans-tc4t/>. This website provides a connection to institutional support for students.

Crime Stoppers

USC participates in the Los Angeles Regional Crime Stoppers program, which allows tipsters to anonymously alert police to a crime or incident using a phone, computer, or mobile application. If a person wants to report a crime through Crime Stoppers, they may do so by any of the following:

- Sending a text message to CRIMES (274637) and typing the word “TIPLA” into the body of the message.
- Submitting an on-line web tip to Los Angeles Regional Crime Stoppers through <https://www.tipsubmit.com/webtips.aspx?AgencyID=365&DSID=365>.
- Submitting a tip through the mobile application LiveSafe (Trojan Mobile Safety App) for Androids and iPhones. The application is free and allows for GPS location.
- Calling 1-800-222-8477. LAPD’s phone lines for this service are encrypted, and no phone calls are recorded.

All tips submitted through Crime Stoppers are anonymous. Callers whose tips lead to an arrest or filing of a criminal charge may be eligible to receive a cash reward.



DPS Security Surveillance and Communications Officers

MONITORING CRIMINAL ACTIVITY

COMPSTAT

The Department of Public Safety and representatives from the Los Angeles Police Department, Los Angeles City Attorney's Office, and other local law enforcement and security agencies meet weekly to discuss problems and crime trends in order to devise strategies and tactics to solve problems, reduce crime, and improve quality of life in the surrounding USC community. These agencies rely in part on COMPSTAT,² a multilayered dynamic approach utilized for crime reduction, quality of life improvement, and personnel and resource management. COMPSTAT employs geographic information systems to map crime, identify problem areas, and assist in deployment of resources where they are needed.

Security Technology

As part of the Department of Public Safety's efforts to leverage technology and suppress criminal activity, in 2006 DPS launched the "Minimizing the Spaces" initiative, which resulted in the installation of 111 video patrol and surveillance cameras, 62 license plate recognition cameras, and coordinated prevention efforts by DPS and the LPAD. The university's goal in employing this security technology is to monitor potential criminal activity on-campus and to document crime for the purpose of assisting local law enforcement with prosecutions.

Armorway Solutions

As a part of USC's university-wide crime identification and suppression strategy, USC began using Armorway Solutions auditing technology for detecting and identifying threats within specified areas to deter or intercept criminal activity.

Security Ambassadors

There are approximately 60 "Security Ambassadors" posted at USC each day. Approximately 40 Security Ambassadors are posted each day at off-campus locations, primarily to sidewalks and intersections traveled by a majority of students, faculty, and staff. About 15 are posted each day to the perimeter of the UPC campus, and 5 are posted daily to the interior of the UPC campus. Security Ambassadors wear bright yellow and cardinal colored jackets or bright yellow polo shirts. Security Ambassadors carry radios and are instructed to contact their direct supervisor and DPS in the event they observe a crime, a crime is reported to them, or they observe suspicious or unusual behavior. Security Ambassadors are campus security authorities and are trained annually regarding their mandatory Clery Act reporting obligations.

Daily Crime & Fire Log

The Department of Public Safety publishes its Daily Crime and Fire Log on line. The log contains the information entered by DPS dispatchers into the DPS dispatch system following receipt of a call to DPS for service, and includes the location of the incident reported, the resulting action(s) by DPS officers or LAPD officers, a brief description of the incident or fire reported, and the disposition of the report to the extent it can be ascertained. Limited information may be temporarily withheld from the Daily Crime and Fire Log if, in consultation with the LAPD, DPS personnel determine release of the information would jeopardize an ongoing investigation or the safety of an individual. The university's Annual Security Report is different from the Daily

² COMPSTAT is the abbreviation for the term "computer statistics."

Crime and Fire Log in that it reflects crime statistics concerning Clery Act crimes which occurred on defined Clery geography.

The Daily Crime and Fire Log reflects all incidents, which occurred both on and off campus, that are reported to DPS within the last sixty days. The daily Crime and Fire Log is updated by DPS personnel each business day with information concerning reports of crime or fires made to DPS the prior day. Reports received on weekends and university holidays are recorded in the log on the next business day. Entries made on the log within the last sixty days are updated as new information becomes available. Portions of the Log older than sixty days will be made available to the public within two business days of a written request. The log may be accessed at: <http://dps.usc.edu/alerts/log/>.

PREPARATION OF ANNUAL SECURITY REPORT

The Department of Public Safety is charged with the responsibility of preparing and disseminating the university's Annual Security Report by October 1st each year. Collection of the information and data necessary for preparation of the ASR requires multiple immediate, ongoing, and annual efforts involving DPS, other university departments, and outside law enforcement agencies. This effort includes gathering of crime statistics concerning reports of crimes prepared by those identified in the law as "campus security authorities" and local law enforcement agencies, and reconciling those statistics with DPS' own statistics to avoid duplicate reporting. ASR preparation also requires a review of university policies and procedures concerning campus safety and disclosure of those policies and procedures in this report.

CAMPUS SECURITY AUTHORITIES

The Clery Act requires the university to disclose statistics concerning the occurrence of certain crimes that both occur within the university's Clery geography and that are reported to university campus security authorities ("CSAs").³ Under the law, CSAs include any member of the Department of Public Safety; any individual who has responsibility for campus security, but who is not a member of the Department of Public Safety; any individual identified by the university as someone to whom a crime should be reported; and any university official who has significant responsibility for student and campus activities. Individuals with these jobs functions or who have been designated as CSAs receive annual training on mandatory reporting obligations.

Examples of the university's CSAs include, but are not limited to, the following:

- Department of Public Safety personnel;
- Contract security staff (*e.g.* CSC personnel (Yellow Jackets) and Staff Pro personnel);
- Student Affairs Council;
- Director of Student Judicial Affairs and Community Standards;
- Resident assistants, residence coordinators, assistant directors, and faculty in residence; and
- Athletic department coaches and directors.

A designated CSA is not required to disclose to the Department of Public Safety confidential information concerning an incident, such as information that would identify a victim of a crime who wishes to remain confidential. However, CSAs are required to inform the department of the existence of all known incidents,

³ Definitions of geographical locations to which reporting obligations apply are contained in Appendix A to this report.

including confidential incidents, so that those incidents can be recorded as statistics and, where appropriate, included in the university's Annual Security Report.

If a victim of, or witness to, a crime decides to report the crime but does not consent to disclosure of his or her identity, the reporting party may confidentially report the crime to a university CSA. To accomplish the confidential reporting, the CSA must complete an online Campus Security Authority Crime Incident Report (CSACIR), available on the DPS website under the main heading of crime alerts and statistics and the subheading of Clery requirements at <http://dps.usc.edu/alerts/clery/>. The CSACIR form does not require personally identifiable information be entered in order to file a report or to record the crime. In the event any CSACIR form reflects a gender based or discriminatory crime under Title IX, the report is also forwarded to USC's Title IX coordinator. USC will maintain confidentiality under this framework to the extent permissible under the law. However, pursuant to a Memorandum of Understanding between the university and the Los Angeles Police Department, reports of crime made to DPS require that DPS immediately report those incidents to the LAPD, which may decide to investigate the crime.

Professional counselors and pastoral counselors acting in their professional roles are not campus security authorities, and the Clery Act specifically exempts them from the responsibility to report to DPS criminal behavior disclosed to them. Similarly, physicians and clinical staff in USC's Engemann Student Health Center are not generally required to report criminal behavior to DPS, although state law requires them to report to local law enforcement information about certain physical injuries and reports of child abuse.

The university urges all community members who are not CSAs to report any criminal incident to the Department of Public Safety or law enforcement for the geographical jurisdiction in which an incident occurs, particularly where a victim is unable to do so. In the event an individual who chooses not to report a crime formally is not a CSA, the university urges the person at least to disclose the occurrence of the incident to a campus security authority so it may be counted, as appropriate, in the university's Annual Security Report.

ACCESS TO CAMPUS FACILITIES

Campus Access

Department of Public Safety officers and other university officials are authorized to enforce university policies and may, in their discretion, restrict or prohibit access to university property, or prohibit certain activities on campus. Failure to abide by a DPS officer's instruction may result in arrest and/or prosecution. The university's Campus Access policy can be found at <http://policy.usc.edu/campus-access>.

University Park Campus Hours of Access

A few heavily-used campus entrances will remain open at all times, including overnight. Other entrances close at the end of the business day or in the early evening at the discretion of university officials. Entrance information is subject to change and can always be accessed at <http://web-app.usc.edu/maps/#upc/>.

After-hours Access

From 9:00 p.m. to 6:00 a.m. each day, security personnel stationed at each open entrance will ask anyone coming onto campus, including students, faculty, and staff, to present their USC identification card or other approved photo identification. Guests, including parents and family members, must be registered to access campus after hours. Students and employees may use the online invited guest registration system at

<http://visitor.usc.edu> to register their guests. Once guests are in that system, their information will be available to entrance personnel immediately. Registered guests may be admitted upon presenting photo identification.

Residence Access

University-owned residence halls and apartment complexes use an electronic card-key-access system that limits entry to residents and other users permitted by the university. Department of Public Safety personnel will be granted access to residential facilities when they are called for service related reasons. Entrances to residential housing and fire exits doors are equipped with alarms that sound if the door is propped open for more than one minute. Department of Public Safety personnel respond to such alarms to determine the cause of activation and to take action, where appropriate, to protect the well-being and safety of USC's campus community.

Security Considerations in Facilities Maintenance

Facilities Management Services (FMS) regularly monitors all campus facilities for necessary safety and security-related repairs, and partners closely with the Department of Public Safety to assist in creating a safer campus community. To request service for an electrical, plumbing, or other maintenance-related problem, call the FMS Customer Resource Center line at (213) 740-6833.

Activities Prohibited at All Times—All Campuses and Other University Property

Unauthorized vendors may not sell or distribute food, ice cream, merchandise, or other items on USC property. Scavenging and searching through campus trash containers for recyclables or for any other items is also prohibited. Anyone witnessing any unauthorized vendors or individuals searching the trash should immediately notify DPS. To report a violation on the University Park campus, call (213) 740-6000, or text your concern to 274637 and include the term "TC4T" in the body of your message. To report a violation on the Health Sciences campus, call (323) 442-1200.

USC Future Development and Capital Projects

The Michelson Center for Convergent Biosciences is expected to be completed in two years and will serve as a new space for research. The facilities will be available to students within the Dornsife College of Letters, Arts and Sciences and the Viterbi School of Engineering to encourage collaboration in biological sciences and biomedical engineering.

The Jill and Frank Fertitta Hall, located at the corner of Exposition Boulevard and Figueroa Street, will be completed in May 2016. As a result of the Fertitta's generous donation to the Campaign for USC, the five-story building will provide the Marshall School of Business with 1,046 more new classroom seats and 50 new breakout rooms.

The new University Village is on schedule, with 25 percent of the project complete, and will be ready in fall 2017. In just two years, 1.2 million square feet of retail shops, classroom space, dining areas, student housing, and two levels of subterranean parking will stand tall on Hoover Street and Jefferson Boulevard.

This fall, construction on the Shrine parking structure will begin and is expected to be ready for use in fall 2016. Located on West Jefferson Boulevard, this project will provide the University Park Campus with 1,300 more parking spaces that can be used conveniently for events at the Shrine Auditorium, athletic events, and the new residence halls at the Village. Moreover, it will expand availability for short-term parking as well as long-term permit parking.

TIMELY WARNINGS AND EMERGENCY NOTIFICATIONS

The Clery Act requires universities to issue a “timely warning” to the campus community regarding any Clery Act crime that is reported to campus security authorities (or to local law enforcement authorities where local law enforcement informs DPS of the incident); occurs within the university’s Clery geography and patrol area; and is deemed to represent a serious or continuing threat to the university community.

The Clery Act also requires universities to immediately issue an “emergency notification” to the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus.

Timely Warnings

The decision to issue a timely warning is made on a case by case basis in light of all known circumstances surrounding a crime, including factors such as the nature of the crime reported, whether there exists a continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. The process the university will follow when issuing or determining whether to issue a timely warning is simple and designed to expedite decision making and notification to the community. Upon receiving a report that may result in issuance of a timely warning, DPS command staff will analyze the incident and consult, when necessary with other university departments (e.g. Student Affairs and or the university’s Title IX coordinator, if the crime involves rape or sexual assault.) This consultation is typically conducted in person or via telephone, email, or text messaging, and is undertaken for the purpose of discussing relevant facts, the level of threat to the community, whether a timely warning will be issued, and the content of any timely warning notice. DPS issues timely warnings through mass email notification to all enrolled students, faculty, staff and others who have consented to receipt of such notifications. When a timely warning is issued, USC will withhold the names of victims to preserve confidentiality. DPS will follow-up with notification of additional relevant information as it becomes available.

In the event a crime occurs outside of defined Clery geography and poses an immediate, continuing, and or ongoing threat to the safety of the campus community, USC, through the Department of Public Safety, will issue a “Crime Alert.” The decision to issue a Crime Alert is made on a case-by-case basis in light of all known circumstances surrounding a crime, including factors such as the nature of the crime reported, whether there exists a continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. DPS will follow-up with notification of additional relevant information as it becomes available.

Emergency Notifications

The Department of Public Safety and Fire Safety and Emergency Planning (OFSEP) receive information from offices and department’s on-campus, local municipal law enforcement, e-mail and/or text messages, and other media sources. If DPS and/or OFSEP confirm, based on information received from these sources, or any others, that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of the USC campus, the university will, through DPS and/or OFSEP, without delay and taking into account the safety of the community, determine the content of an emergency notification and activate some or all of the systems described under the section titled *Emergency Communication Delivery Systems* below to communicate an appropriate warning (i.e. an “emergency notification”), unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency. In determining an appropriate communication, DPS and/or OFSEP will take into account several factors, including, but not limited to, the building or segment of the population threatened, the nature of the threat, and the credibility of information received.

Timely warnings, Crime Alerts and emergency notifications will be issued to the university community through any means appropriate, including the university email system to individuals with USC email addresses, the university's emergency notification system (also known as TrojansAlert) to individuals who register their phone numbers with DPS for the TrojansAlert system, posted fliers, or on the Department of Public Safety website <http://dps.usc.edu/>. Timely warnings and Crime Alerts will be issued as soon as pertinent information becomes available. Emergency notifications will be issued upon confirmation that a significant emergency or dangerous situation exists.

Following issuance of a timely warning or emergency notification, the university will communicate updates and revised health and safety guidance, as necessary, throughout the duration of the incident. Once emergency conditions abate, the university will distribute a final notification confirming that emergency conditions have abated. If necessary, additional health or safety instructions will accompany any final notification.

Anyone who believes they have information that may justify issuance of a timely warning or other emergency notification to the USC community should report that information to the Department of Public Safety by phone at (213) 740-4321, or in person at the Department of Public Safety.

CAMPUS EMERGENCY RESPONSE AND EVACUATION PLANS

USC has a strong culture of preparedness and encourages all students, faculty, and staff members to take individual responsibility for emergency preparedness. Especially in the event of a large-scale incident, each of us must know what to do and be prepared to be self-reliant for a period of time. DPS and OFSEP work closely with the LAPD and the Los Angeles Fire Department, the USC EH&S Hazmat Response Team, other local and state agencies, and with some federal agencies such as the FBI, which assists the university during large-scale special events.

Many resources are in place to help the university respond to an emergency and facilitate the recovery of critical operations, including:

- [Personal Preparedness](#)
- [TrojansAlert](#)
- [Emergency Supply Vendors](#)
- [Building Emergency Response Teams \("BERT"\)](#)
- [Campus Emergency Response Teams \("CERT"\)](#)
- [USC Amateur Radio Team](#)
- [Available Training](#)
- [USC University Park Campus Emergency Plan](#)
- [USC Health Sciences Campus Emergency Plan](#)
- [Safety Fact Sheets](#)

Emergency preparedness, evacuation information, and related instructions can be accessed online at <http://adminopsnet.usc.edu/departments/fire-safety-and-emergency-planning/preparing-emergencies>.

TrojansAlert

- **TrojansAlert:** TrojansAlert is an emergency communication system used by USC to send emergency alerts, notifications, and updates to cell phones (by text and voicemail), pagers, email accounts, PDA's, landlines, and smart phone devices. Through the TrojansAlert system, university officials contact registered members of the Trojan Family via text message, voice-mail, or e-mail to apprise them of the occurrences of emergency situations and to provide them with related information updates. All members of the campus community are strongly encouraged to register for this service at the TrojansAlert website: <https://trojansalert.usc.edu>.

TrojansAlerts can be initiated by the Senior Vice President, Administration; Associate Senior Vice President, Administrative Operations; authorized Department of Public Safety personnel; and Director, Fire Safety and Emergency Planning. TrojansAlert initiators are trained by Fire Safety and Emergency Planning and can select alert content from among several pre-scripted messages that can be modified to suit the particular situation or crime.

Crime notification messages will be specific to the facts of a situation and contain the location of an incident, the time the incident occurred or was reported, and any information available for release to the campus community or the public. Updated information will be provided, when available, and until the conditions giving rise to the incident have abated. The university conducts a test of the TrojansAlert system weekly to confirm that the technology functions properly.



Mobile Campus Safety App

The [USC Trojan Mobile Safety App](#), managed by the USC Department of Public Safety and the USC Department of Emergency Planning, is a free downloadable app that mobile users can use to quickly communicate with emergency responders around the University Park and Health Science campuses. The app is powered by LiveSafe, Inc. and has versions for iPhone and Android devices. Over time, the app will become a central portal for all university safety programs. Key features of the app include:

- ✓ **Immediate “push button” calls** to either the Department of Public Safety or 911 for immediate response during an emergency, providing two-way chat with university officials in real time.
- ✓ **GPS-tagged** information and the ability to add pictures, video, and audio clips (*location services must be enabled on devices for GPS tagging to operate*).
- ✓ **Anonymous messaging** for discreet reporting of suspicious behavior, unsafe situations, or any other concerns.
- ✓ **“SafeWalk” function** that allows users to alert friends that they are on the way to a destination (for example, “On my way back to Parkside from Leavey Library, be there in 15 minutes”), so friends can monitor the user’s progress and help keep that person safe (*location services must be enabled on devices for the function to operate*).
- ✓ **Request Campus Cruiser escorts** or taxi service directly from within the app.
- ✓ **Activate in 3 easy steps:**

1. Download the “LiveSafe” app from the Google Play Store or Apple App Store.
2. Create a user profile to log in.
3. Select “University of Southern California” from the drop down menu.

- **Crime Alerts:** The Department of Public Safety issues Crime Alerts via e-mail and/or on-campus flyers to notify students, faculty, and staff of crimes against persons involving suspects who are still at large. Crime Alerts are different from Trojan Alerts in that they provide information on crimes that have occurred on-campus or in the university’s patrol and response area.
- **USC Web:** In the event of a major emergency, updates and information about the status of the university will be posted online at <http://emergency.usc.edu> in addition to updates via TrojansAlert. Backup Web servers are available out of state if USC servers are incapacitated.
- **Emergency Information Line:** USC community members may call the university’s emergency information telephone line, (213) 740-9233, which provides information in the event of an emergency. The line can handle 1,400 simultaneous calls and has a backup system out of state.
- **Bulletins:** USC Public Relations publishes bulletins on the university home page to provide news about emergency- or safety-related situations (e.g., fires, hit-and-run accidents, hoaxes) that do not present an immediate danger to the university community.

The Emergency Planning Office coordinates the university's efforts to prepare for and respond to major emergencies. The primary focus is on coordinating preparation and training for central emergency service departments and maintaining the campus emergency operations plan. Schools and departments maintain internal emergency plans covering their personnel and facilities. Campus emergency plans can be found at <http://adminopsnet.usc.edu/departments/fire-safety-and-emergency-planning/preparing-emergencies>.

Regularly scheduled drills, exercises, and appropriate follow-through activities designed for assessment will be conducted each year by Fire Safety and Emergency Planning. Emergency evacuation plans are posted in every building on campus and in student housing facilities. Each evacuation plan provides a floor plan of the building and/or residence floor; identifies the locations of all exits, fire alarm pull stations, and fire extinguishers; and lists instructions for response to a fire. Classroom signage also includes instructions for response to an earthquake.

INFORMATION ON DISRUPTIVE OR THREATENING CONDUCT WITHIN THE CAMPUS COMMUNITY

When disruptive or threatening conduct occurs within our community, it is important to know how to respond and where to turn for assistance. We are providing this information to make sure you understand what to do if you believe someone poses a threat to a member of our community, and how our threat assessment process works.

Reporting a concern – immediate threats

If you become aware of a situation that you believe poses an immediate threat to the safety of any member of the university community, notify DPS immediately at (213) 740-4321. When providing information please include your name, the concerning behaviors, and who is exhibiting the concerning behaviors.

Reporting concerning behavior – not an imminent threat

For non-immediate threats or concerning behavior:

- To report or discuss a concerning student – Student Support and Advocacy (Student Affairs) at (213) 740-2421.

Additional information on disruptive or threatening student behavior will be sent separately from the Office of the Vice Provost for Student Affairs at the start of the academic year.

- To report or discuss a concerning employee (faculty or staff) – Office of Equity and Diversity at (213) 740-5086.
- To report or discuss visitors or other community members – DPS at (213) 740-4321.

Please note that in any of the above reporting situations, the identity of the individual reporting the concerning behavior will not become a part of the reporting party's academic or personnel record.

What will happen next:

Once you contact Student Support and Advocacy, DPS, or the Office of Equity and Diversity to report a non-immediate threat or concerning behavior, the report will be assessed to determine whether additional steps may be required. Those steps might include: an investigation to determine whether there was a violation of university policy or the Student Code of Conduct; a referral to a different office to assist with informal resolution; initiation of our threat assessment process; or immediate referral to DPS in case of a report of immediate danger. More information about the threat assessment process is available on the Equity and Diversity website at: <https://equity.usc.edu/usc-threat-management-team-protocol/>.

What are some of the behaviors that might be reported:

- Conduct that is so disruptive that it interferes in a significant way with your normal teaching or administrative duties as a faculty or staff member
- Disruptive behavior that may threaten or endanger your physical or psychological well-being or safety, or that of others
- Belligerent behavior that includes verbal or physical threats
- A person whose behavior suggests an obsessive interest in you
- Stalking
- Attempts to harm or kill self
- Extreme or sudden changes in behaviors, or over-reaction to changes in policies/procedures
- Numerous conflicts with others, or aggressive or hostile interactions in the workplace
- Makes statements indicating approval of the use of violence to resolve problems
- Identifies with or idolizes persons to have engaged in violence toward others
- One who is being ostracized or bullied by others
- Fascination with weapons
- Domestic violence or interpersonal violence

Other offices to contact for support:

- Center for Work and Family Life (213) 821-0800
- Student Counseling Center (213) 740-7711

ALCOHOL AND OTHER DRUG POLICIES

University Strategy for Addressing Use and Abuse of Alcohol and Other Drugs

The illegal or abusive use of alcohol and/or other drugs by students, faculty, or staff may adversely affect USC's environment of excellence in teaching, research and learning. As members of the USC community, we all share in the responsibility for creating and maintaining a healthy and productive environment for work and study alike. Toward that end, USC has developed a comprehensive approach to addressing substance abuse, which emphasizes:

- Taking effective steps to create and maintain a drug-free workplace and educational environment for students, faculty, and staff.
- Providing continual prevention, education, and counseling services along with referrals to off-campus treatment facilities as appropriate.
- Encouraging individuals who are experiencing problems associated with alcohol and other drugs or chemical dependency to seek assessment, counseling, and/or treatment voluntarily with the understanding that this assistance is confidential and will not be used against them.
- Assessing university sanctions for the manufacture, distribution, sale, use, or possession of illegal drugs, or the unlawful use, distribution, or possession of alcohol, which may include prosecution under applicable state and federal laws. Such sanctions may include educational intervention, mandated community service, suspension, expulsion, and termination of employment.

SCampus specifies the student conduct code and specifically references alcohol and other drugs at section F.5. You can locate SCampus in its entirety at: <http://studentaffairs.usc.edu/scampus>

Prohibited Conduct

The following are prohibited under USC policy, California state law, and City of Los Angeles municipal ordinance:

- The purchase, possession, or consumption of alcoholic beverages (including beer and wine) by any person under the age of 21;
- Provision of alcoholic beverages to individuals under 21 years of age; sale, either directly or indirectly, of alcoholic beverages (including beer and wine), except under the authority of a California Alcoholic Beverage Control Board license;
- Service of alcohol to an intoxicated person or to the point of intoxication; manufacture, use, or provision of a false state identification card, driver's license, or certification of birth or baptism;
- Drunk and disorderly behavior in public view, including on public sidewalks, walkways, public areas of academic facilities, recreation fields, university housing corridors, and lounges;
- Consumption of alcoholic beverages in a public place unless the location is licensed for consumption; and possession of an alcoholic beverage in any open container in a motor vehicle or while operating a

bicycle, skates, skateboard, or scooter is prohibited regardless of who is driving and whether one is intoxicated.

This policy can be viewed online at <http://studentaffairs.usc.edu/scampus> at Part F - Other University Policies at Section 5, Subsection I.

Alcoholic beverages are prohibited on USC property and at any event sponsored or hosted by a campus individual, university recognized student group (including fraternities and sororities), department, or office unless they are approved in advance by the university.

The university's policy is to conform to all applicable laws and follows the current stance of the medical and mental health professions regarding the use of psychoactive substances including stimulants, depressants, narcotics, inhalants, and hallucinogens, including marijuana. The university expects all students and student groups to comply with all local, state and federal laws. It is the responsibility of each individual to be aware of, and abide by, all federal, state and local ordinances and university regulations. Current laws provide for severe penalties for violations, which may result in criminal records. The university's policy can be viewed online at <http://studentaffairs.usc.edu/scampus/> at Part F - Other University Policies at Section 5, Subsection III.

Actions taken when a student has violated the alcohol and other drugs policy

As an academic community, USC exercises certain discretion with respect to protecting the educational environment by establishing and enforcing standards of conduct that students and student groups are expected to follow. These standards mandate sanctions related to certain use and abuse of alcohol and other drugs where appropriate. Students are expected to respect these standards, the authority of the university, faculty and staff, and each other. If a student violates any standards of conduct, the university or any individual within the university may file a complaint against the student. Students who participate in the Overseas Studies Programs are subject to the laws of the host country as well as university standards of conduct. Student organizations are expected to follow the standards of conduct as is any individual student. In the event the university determines that a violation of the alcohol and other drug policy has occurred, any of the following sanctions may be imposed:

- Community service
- Social suspension
- Revocation of recognition as a student organization
- Educational sessions
- Expulsion from the university
- Social probation
- Denial of use of university facilities
- Disciplinary probation
- Suspension from the university

Actions taken when a faculty or staff member has violated the alcohol and other drugs policy

When problems arise due to alcohol and other drug use and abuse, it is the university's goal to provide faculty and staff members, whenever possible, with options for assessment, recommendations, counseling, referrals and/or treatment. In the event that a faculty or staff member is found to be in violation of university policy, in addition to potential federal, state and municipal legal action and penalties, the individual may be subject to university disciplinary sanctions up to and including dismissal. Thus, self-referral and early detection and

referral are critical to the rehabilitation of employees. For details, please refer to the [Faculty Handbook](#) which can be located at: <https://faculty.usc.edu/>.

Sanctions under State and Federal Law

Failure to comply with state and federal laws concerning alcohol or drug use, possession, transportation, or consumption may result in criminal sanctions, including imprisonment and fines and penalties and suspension or revocation of driving privileges.

Amnesty When Reporting Misconduct or Seeking Help

The Medical Amnesty Good Samaritan Policy was implemented March 31, 2014, by Vice Provost Ainsley Carry to remove any fear or hesitation students may have about contacting a resident advisor, calling a Department of Public Safety Officer, or calling 911 while under the influence of alcohol or another substance. Students who seek help, report sexual misconduct or seek medical assistance would not be subject to disciplinary sanctions for their consumption of alcohol or other substances under this policy. The full text of the policy can be located in SCampus at Part F – Other University Policies at Section 14 – Medical Amnesty/Good Samaritan Policy or at the following link: <http://studentaffairs.usc.edu/scampus>.

Substance Abuse Resources

Faculty and staff services are provided in conjunction with employee health benefits. Following are resources for faculty and staff to assist in addressing substance abuse:

- Center for Work and Family Life: No cost education, information, assessments, referrals, and treatment for all faculty and staff (including hospital staff) and their dependent family members at www.usc.edu/worklife. Phone: (213) 821-0800
- Employee Assistance Program: For hospital employees represented by a collective bargaining unit at www.cignabehavioral.com. Phone: (800) 442-2353
- Faculty/Staff Health Center: Medical assessments and referrals to counseling and treatment at www.usc.edu/health/doctorsdowntown/center.html. Phone: (213) 437-1000
- Faculty Mediation Officer, Phone: (213) 740-4794
- Anthem Blue Cross: For hospital employees represented by a collective bargaining unit at www.anthem.com/ca/. Phone: HMO (800) 227-3613/PPO (800) 759-3030
- United Behavioral Health (formerly PacifiCare Behavioral Health) at www.unitedbehavioralhealth.com. Phone: (800) 888-2998
- Kaiser (Member Service Call Center): Consult the benefits booklet for the nearest facility at www.kaiserpermanente.org. Phone: (800) 464-4000

Following are resources at USC for students to address substance abuse:

- Engemann Student Health Center at www.usc.edu/engemann. Phone: (213) 740-9355

- Engemann Medical Services: Medical assessments and referrals to counseling at www.usc.edu/engemann/medical. Phone: (213) 740-9355
- Engemann Office for Wellness and Health Promotion: Prevention and education programs, classes, and referrals at www.usc.edu/owhp. Phone: (213) 740-4777
- Engemann Counseling Services: Individual and group counseling, substance abuse support groups, and referrals to treatment off campus www.usc.edu/engemann/counseling. Phone: (213) 740-7711
- Student Judicial Affairs and Community Standards: Policy and procedure questions, response to incidents involving violations of university policy at www.usc.edu/student-affairs/SJACS. Phone: (213) 821-7373
- Office for Residential Education: Fraternity and Sorority Leadership Development at <http://sait.usc.edu/ResEd/>. Phone: (213) 740-2080
- Office of Campus Activities at sait.usc.edu/ca/. Phone: (213) 740-5693
- Center for Women and Men: Alcohol/other drug related sexual assault prevention and response at www.usc.edu/student-affairs/cwm/. Phone: (213) 740-4900
- Vice President for Student Affairs at www.usc.edu/student-affairs/about/leadership.html. Phone: (213) 740-2421
- Department of Public Safety: Safety and legal questions and concerns at <http://dps.usc.edu/>. Phone: University Park: (213) 740- 6000/Health Sciences: (323) 442-1200 or University Park Emergency: (213) 740-4321/Health Sciences Emergency: (323) 442-1000 (For immediate response to on-call medical or psychological concerns)
- Health Sciences/Eric Cohen Student Health Center at <http://ecohenshc.usc.edu/>. Phone: (323) 442-5631

Other resources for USC community members:

- Alcoholics Anonymous at www.laaoaa.org/. Phone: English (323) 936-4343 or en Español (323) 735-2089
- Al-Anon at www.alanonla.org. Phone: (818) 760-7122
- Adult Children of Alcoholics at www.adultchildren.org. Phone: (310) 595-7831
- Cocaine Anonymous at www.ca4la.org/. Phone: (310) 216-4444
- Family Anonymous Drug Abuse at famanon@familiesanonymous.org. Phone: (847) 294-5877
- Marijuana Anonymous at www.marijuana-anonymous.org/ (English/Español). Phone: (323) 964-2370
- Narcotics Anonymous at www.todayna.org/ (English) or www.todayna.org/espanol.html (Español). Phone: (323) 933-5395

- National Council on Alcohol and Drug Dependency at www.ncadd-sfv.org/. Phone: (818) 997-0414

To access USC's alcohol and other drug policy for information concerning potential institutional and criminal sanctions for violations of university policy or the law, or for information concerning resources for help in addressing alcohol or drug related health issues, please refer to the student handbook, SCampus at <http://studentaffairs.usc.edu/scampus/> and to the USC Drug-Free policy issued by USC's President at <http://policies.usc.edu/p2admOpBus/drugfree.html>. Students may also visit the University Park Health Center for services and referrals regarding alcohol or other drug abuse or may visit the Engemann Student Health Clinic website at <http://engemannshc.usc.edu/>.

Drug-Free Schools and Campuses Compliance

USC complies with the Drug-Free Schools and Campuses Regulations of 1989 and the Drug-Free Workplace Act of 1988, which state that "as a condition of receiving funds or any other form of financial assistance under any federal program, an institution of higher education must certify that it has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees." A summary of related services, policies, and procedures is sent to each member of the USC community in accordance with this regulation.

USC is committed to providing students and employees alike with a drug-free environment for both work and study. All members of the university community are encouraged to be actively involved in the prevention of alcohol and other drug abuse. Prevention, education, and early intervention programs are available, along with counseling and referrals to appropriate mental health and medical services. Multiple resources on this topic are available for students and employees and can be located at: <http://policy.usc.edu/drug-free/>.

REGISTERED SEX OFFENDER INFORMATION

The Campus Sex Crimes Prevention Act (effective October 28, 2002) provides for the tracking of convicted sex offenders enrolled at or employed at institutions of higher education. The State of California mandates that sex offenders already required to register within the state must, within five working days, also register with the campus security offices of higher education institutions at which such persons are employed, carry on a vocation, or are students.

If registered sex offenders are enrolled at, or employed at a postsecondary institution, the offenders also must provide this information to the state. The state then provides the information to campus police departments or to other law enforcement authorities in the jurisdiction where the institution is located. Anyone interested in obtaining public information regarding sex offenders in California near the University Park Campus or the Health Sciences Campus may visit the [Megan's Law website](http://www.meganslaw.ca.gov/) located at: <http://www.meganslaw.ca.gov/> or view the Megan's Law CDROM at the following Los Angeles Police Department stations:

University Park Campus

LAPD Southwest Division
1546 W. Martin Luther King Jr., Boulevard
Los Angeles, CA 90062
(213) 485-2582

Health Sciences Campus

2111 E. 1st Street, Los Angeles, CA 90333
(323) 342-4100

The Los Angeles County Sheriff's Department website (<http://www.lasd.org>) has a link entitled "Sexual Offender (Megan's Law)" that contains more information that can assist you in obtaining information regarding sex offenders. A Registered Sex Offender Locator map also is available at www.meganslaw.ca.gov. Please note, however, that it is illegal under California law to use any disclosed public information to commit a crime against any registrant or to engage in illegal discrimination or harassment against any registrant.

MISSING STUDENT NOTIFICATION POLICY AND PROCEDURE

The University of Southern California supports the health and safety of all of its students. This policy and procedure has been developed to assist in locating students who reside in on-campus and university owned housing and who have been determined by USC to be missing. Any member of the USC community who believes that a student is missing should immediately notify the Department of Public Safety at (213) 740-6000 or the Senior Associate Dean for Student Affairs at (213) 740-2080. Any university official who believes a student is missing is required to notify the Department of Public Safety immediately.

Each student who resides on-campus or in university owned housing has the option to confidentially register contact information for an individual or individuals to be contacted no later than 24 hours following an official determination by DPS, in consultation with Student Affairs that the student is missing. Students may register confidential emergency contact information through Housing at the time of application for university housing. Students may update or change their confidential emergency contact information at any time by contacting Housing. Housing is required to obtain emergency contact information for any student under the age of 18 years who will reside on-campus or in university owned housing. Confidential contact information registered pursuant to this policy will be accessible only by authorized campus officials and law enforcement, and will only be used in furtherance of a missing person investigation.

If the Department of Public Safety, in consultation with Student Affairs, makes an official determination that an on-campus resident or student residing in university owned housing has been missing for more than 24 hours, USC will, within 24 hours following such determination, notify the individual or individuals the missing student has confidentially registered with the university pursuant to this policy. If the missing student is under 18 years old and is not an emancipated minor, the university will notify the student's custodial parent or guardian immediately upon making the determination that the student is missing. The university will further notify either the Los Angeles Police Department or other appropriate local law enforcement agency within 24 hours following a determination that any on-campus resident or resident in university owned housing, regardless of age, is missing. Student Support and Advocacy (Student Affairs – Crisis Management Team) and the Department of Public Safety work closely on missing persons matters to locate missing persons. Accordingly, each unit is timely informed, where appropriate, after receiving a report of a missing person, in order to enhance communication between and among university units, and to facilitate an expedient approach to handling of missing persons matters.

USC's Missing Student Notification policy may be located in its entirety at: <http://policy.usc.edu/missing-students/> and at <http://studentaffairs.usc.edu/scampus/> at Part F – Other University Policies at Section 13.

ADDITIONAL CAMPUS RESOURCES

Office of Student Judicial Affairs and Community Standards
<http://scampus.usc.edu/>

The Office of Student Judicial Affairs and Community Standards are responsible for maintaining standards of behavior expected of students within the university community. These standards include honesty and personal

integrity, respect for others as both individuals and groups, and assumption of appropriate responsibility for the conduct of others within the community as well as for one's own behavior.

Standards of student conduct are designed to foster respect for all members of the community and to maintain an environment conducive to learning and personal growth. Protection of the community occurs initially through educating students about appropriate behavior and decision-making, and subsequently through adjudication of inappropriate behavior when necessary.

Any member of the campus community may file a student conduct complaint by submitting a written report to the Office of Student Judicial Affairs and Community Standards. In addition, the Department of Public Safety forwards reports concerning student misconduct to that office. All complaints are treated as allegations and are resolved through one of several adjudicatory procedures. The full text of the University Student Conduct Code, including prohibited behavior, disciplinary processes and procedures, procedural rights, and definitions of sanctions, is printed in the current edition of the student handbook, *SCampus*, which can be downloaded at: <http://studentaffairs.usc.edu/scampus/>

For details or questions, please call the Office of Student Judicial Affairs and Community Standards at (213) 821-7373.

Office of Fire Safety and Emergency Planning

The Offices of Fire Safety and Emergency Planning

(<http://adminopsnet.usc.edu/departments/fire-safety-and-emergency-planning>) and Environmental Health and Safety (<http://adminopsnet.usc.edu/departments/environmental-health-safety>) of the Administrative Operations Division provide guidelines for safety and emergency procedures to members of the university community. For information on fire or earthquake safety call (213) 740-5527. For laboratory safety information, call (213) 740-6448 (UPC); or (323) 442-2200 (HSC).

The university has established plans and procedures for major emergencies. For more information, visit <http://adminopsnet.usc.edu/departments/fire-safety-and-emergency-planning/emergency-procedures>. In the event of a major emergency, such as an earthquake, students, faculty, staff, and parents may call (213) 740-9233 for USC emergency information. USC's public radio station, KUSC 91.5 FM may also carry university emergency announcements. In an emergency, information will also be available on the university webpage at <http://www.usc.edu>. Emergency procedures and safety information may be viewed at any time at <http://emergency.usc.edu>.

Transportation Services

<http://transnet.usc.edu/>

USC Campus Cruiser (Escort Service) - Campus Cruiser provides personal escorts (walking and taxi services) for students, faculty, and staff. Campus Cruiser personnel are full-time university students who work part-time for Transportation Services. They are equipped with radios and have direct contact with Public Safety. For additional information regarding hours of operation and how to request services please visit <http://transnet.usc.edu/index.php/campus-cruiser-program/> or call (213) 740-4911 (UPC), or (323) 442-2100 (HSC).

Bus Service - Transportation Services also operates several bus routes on and around the University Park campus. Buses also operate between the campus and the off-campus housing areas, and the University Parking Center. For Metrolink riders, there are scheduled shuttles in the morning and afternoon between campuses and Union Station, as well as shuttle service between the University Park and Health Sciences campuses. For bus

routes and schedules, please visit the Transportation Services website at: <http://transnet.usc.edu/index.php/bus-map-schedules/>.

Center for Women and Men

<http://engemannshc.usc.edu/cwm/>

The Center for Women and Men is committed to serving the needs of students, staff, and faculty with a special focus on gender related issues. The goals of the center are to:

- ☐ Provide educational programming designed to increase awareness of sexual violence and gender-related issues.
- ☐ Inspire members of the campus community to become involved in gender-related issues and create positive behavioral changes.
- ☐ Support student activity groups committed to gender-related issues.
- ☐ Create a safe and confidential space for survivors of gender-related crimes such as sexual assault, sexual harassment, sexual battery, sexual misconduct, intimate partner violence and stalking, and to receive supportive services.

If you are (or have been) a victim of rape, sexual assault, intimate partner violence, stalking, harassment, sexual misconduct or other gender-based harm, you are encouraged to consider talking to a counselor at the Center for Women and Men.

For immediate assistance in case of a sexual assault, please call the on-call counselor at CWM to discuss medical options, reporting options, and emotional support: **(213) 740-4900** (press “1” after-hours).

For immediate medical support after an assault, you can visit Santa Monica Rape Treatment Center or LAC+USC Violence Intervention Program. Please note that a CWM counselor can accompany you, and it is recommended you speak with a confidential counselor at CWM to guide you through this process (213) 740-4900.

The office assists all students, staff, and faculty. Communication with the office is confidential (unless a release is signed), making it a safe environment to discuss matters without fear of reprisal. Staff members at the Center for Women and Men are able to provide the following:

- ☐ Confidential individual and group counseling and referrals to legal services, medical care, rape treatment centers, changes in housing, etc., both on and off campus.
- ☐ Assistance with police and judicial procedures.
- ☐ Temporary campus no contact or avoidance orders and support in obtaining Superior Court issued restraining orders.
- ☐ Guidance for international students including, when possible, assistance in languages other than English.

Programs and resources offered by the Center for Women and Men include the following:

- ☐ Educational outreach addressing the prevention of sexual assault through Men Creating Attitudes for Rape-free Environments (Men CARE), a male-to-male peer educational program. A group of male students undergo

training and then facilitate presentations across campus about how all men can help prevent sexual assaults. They offer a series of workshops covering topics such as understanding consent and intervening as a bystander who witnesses questionable behavior.

- ☐ Programs developed specifically to the needs of your leadership group, including sororities, fraternities, clubs and organizations.
- ☐ An annual women's leadership retreat and intersections discussions.
- ☐ Internship and volunteer opportunities for both women and men.
- ☐ USC's annual Take Back the Night week of events culminating with a candlelight vigil protesting sexual violence, co-sponsored by the Women's Student Assembly and Take Back the Night committee.
- ☐ The Clothesline Project, a permanent collection of shirts memorializing survivors' experience of gender-based violence, co-sponsored by the Women's Student Assembly and Take Back the Night committee.
- ☐ Literature for survivors of sexual assault and their loved ones.

The Violence Against Women Reauthorization Act (2013)

Domestic Violence and Dating Violence

Intimate partner violence, also known as domestic or dating violence, includes physical battering, sexual assault, and stalking. It often involves psychological abuse and verbal humiliation. It is a serious crime that occurs in both casual and serious relationships. Intimate partner violence occurs in all socioeconomic, racial, ethnic, age, and religious groups. For more information please visit: <http://engemannshc.usc.edu/cwm/dating-violence/>.

Stalking

Stalking is pattern of behavior or conduct directed at a specific person that causes the victim to fear for their safety or for the safety of others. Stalking is a crime, defined in California Penal Code Section 646.9.

Stalking behaviors include:

- Following
- Unwanted telephone calls
- Unwanted letters or e-mails
- Unwanted or threatening gifts
- Threats
- Damage to property
- Physical assault
- Appearing at a place of residence, school or work

For more information regarding stalking and what to do if you believe you are a victim of stalking visit: <http://engemannshc.usc.edu/cwm/stalking/>

Other helpful resources are available at: <http://engemannshc.usc.edu/cwm/helpful-resources>.

Services at the Center for Women and Men are available to all members of the USC community including University Park, Health Sciences, and all satellite locations. The Center for Women and Men is located in the Engemann Student Center on the University Park Campus and can be reached at (213) 740-4900. The CWM is open from 9:00 a.m. to 5:00 p.m. on weekdays. Appointments and drop-in visits are welcomed. After hours, a recorded message directs callers in need of help to a staff member on call. Individuals can also contact the Rape Treatment Center 24 hours a day at (310) 319-4000 to learn more about their rights and options following a sexual assault.

The Office of Equity and Diversity

The Office of Equity and Diversity investigates complaints by faculty, staff, students, and applicants (for both employment and student admissions) who believe they were harmed by sexual harassment or discrimination and harassment related to one's membership in a protected class status. The office represents the university to government agencies on those same matters. The Title IX Coordinator and his/her designees investigate Title IX matters, as well as complaints of retaliation related to Title IX complaints.

Should a complaint of sexual harassment or discrimination and harassment be brought to your attention, it is extremely important that you contact the Office of Equity and Diversity immediately. In order to ensure that all complaints are addressed quickly and appropriately, departments may not proceed in any way to investigate allegations of this sort on their own.

Questions regarding the application of rules and regulations concerning equal employment opportunity, affirmative action, and non-discrimination should be addressed to the Office of Equity and Diversity at the following email address: oad@usc.edu. The website for the Office of Equity and Diversity is located at: <http://equity.usc.edu/>.

VIOLENCE FREE CAMPUS POLICY

The University of Southern California's goal is to enhance the safety of all USC campuses, facilities, activities, and events so that students, faculty, staff, patients, and visitors can work, learn, and receive health care in an environment free from violence and threats. USC strictly prohibits violence, threats of violence, and any other behavior that jeopardizes or harms the safety of any USC campus, facility, activity, or event, or that raises a reasonable concern for the safety or wellbeing of students, faculty, staff, patients, or visitors at a university campus or related facility or during university-sponsored activities or events. The Violence Free Campus policy can be viewed online at <http://policy.usc.edu/violence-free-campus/>.

STATEMENT OF POLICY ON SEXUAL MISCONDUCT, DATING VIOLENCE, DOMESTIC VIOLENCE, AND STALKING

The University of Southern California is committed to maintaining an environment that is free from discrimination and harassment, including sexual harassment. The university expects that all members of the university community – faculty, staff, and students – should be able to pursue their work and education in such an environment, and it is committed to complying with all applicable laws and government regulations prohibiting discrimination, harassment (including sexual harassment), and retaliation. Sexual assault, dating and domestic/intimate partner violence, and stalking⁴ are forms of sexual harassment and are expressly prohibited under the university's policy which can be accessed in SCampus at Part E – Discrimination,

⁴ Definitions of sexual assault, dating and domestic/intimate partner violence, and stalking are set forth in Appendix B to this report.

Harassment, retaliation, Sexual Misconduct, Dating Violence, Domestic Violence, Intimate Partner Violence, Stalking and Child Abuse, Sections 1 through 6, and applicable subsections at:

<https://studentaffairs.usc.edu/files/2015/09/SCampus-2015-16.pdf>.

It is the university's policy and procedure to encourage reports from anyone who believes they have been harmed by another in violation of university policy or applicable law, to investigate such reports where appropriate, to provide support for the reporting party, and to redress the impact of prohibited conduct. University students and employees who violate this policy will be subject to appropriate disciplinary action, including termination or dismissal for cause in accordance with university policies.

What to do if you have been sexually assaulted

1. Go to a safe location.
2. Preserve all physical evidence of the assault, even if you are unsure whether you want to report the crime. Do not shower, bathe, douche, eat, drink, wash your hands or brush your teeth until you have had a medical examination.
3. Get medical help as soon as possible.
4. Call a trusted friend, family member or someone else who can provide emotional support.

If less than four days have passed since the assault, go to the Santa Monica Rape Treatment Center or another medical clinic that specializes in sexual assault examinations. The importance of immediately preserving physical evidence that may be used in proving an alleged offense occurred or which may be helpful in obtaining a protection order and obtaining emergency medical and emotional support following a sexual assault cannot be overstated. The Center for Women & Men, as the designated Sexual Assault Resource Center, recommends that any person who believes they may have been sexually assaulted consider seeking the assistance of the professionals at the [Santa Monica Rape Treatment Center](#) (310-319-4000). The Rape Treatment Center is open 24 hours a day, 7 days a week and provides important services in the aftermath of an assault, including:

- Free and confidential medical care (including medications to assist in preventing sexually transmitted infections (including HIV) and emergency contraception, if requested);
- Free and confidential crisis counseling;
- Collection of forensic evidence; and
- Free transportation, if necessary.

In addition to the Santa Monica Rape Treatment Center, the [Violence Intervention Program](#) (323-226-3961) in Los Angeles is available to assist following a sexual assault.

If more than four days have passed since the assault, go to the [USC Engemann Student Health Center](#) for medical care (including emergency contraception) and testing for sexually transmitted infections (213-740-9355). The Engemann Student Health Center cannot collect evidence.

Professional counselors are available through CWM, and they will accompany you to the medical clinic and/or assist you through the reporting process upon your request. During regular business hours, call (213) 740-4900. After hours, call (213) 321-3982.

Confidentiality

The Center for Women and Men is designated as a place where individuals may seek confidential assistance. Staff at the Student Health Center and Student Counseling Center also assures confidentiality to students seeking their services. (Please note that in the cases in which there is a physical wound or injury due to a rape, or in the case of a sexual assault of a minor, physicians may be required under California law to report these situations to the proper legal authorities.)

All other university personnel who are campus security authorities, including resident assistants, are required to notify the Department of Public Safety and the Title IX Coordinator upon receiving a report of sexual assault. While the university recognizes that a survivor may wish to preserve her or his privacy after a traumatic experience, it should be understood that the university has a responsibility to maintain the integrity and safety of the campus as a whole and that certain information may, therefore, be made public. Where circumstances exist that are deemed a danger to the university community at large, pertinent details about a sexual assault may be publicly released. Further, the Clery Act mandates the annual disclosure of statistics of sexual assaults known to have occurred within certain geographical areas and reported to campus security authorities or local law enforcement. Personally identifiable information about reporting parties will not be included in any publicly available record-keeping or other information, including the reporting and disclosure of crime statistics or warnings to the community.

Other inappropriate conduct may also be disclosed confidentially to the Center for Women and Men, or reported formally without confidentiality to the Department of Public Safety and/or the Los Angeles Police Department. Other such inappropriate conduct may include repeated telephone or email contacts of a lewd or obscene nature, personal threats, stalking, domestic or dating violence, and other types of violence.

Reporting to a [Campus Security Authority](#) will result in anonymous data collection that will be included in the Annual Security Report required by the Clery Act, if the incident meets the geographic and other criteria established under the federal [Clery Act](#). If you have any questions regarding confidential reporting of a crime or need assistance in identifying a Campus Security Authority you may contact the Clery Compliance Coordinator at (213) 821-2695.

Reporting Options for Survivors of Crime

The university encourages students and employees to report crimes so allegations may be investigated and, where appropriate, interim protective measures implemented and disciplinary action taken.

- Reporting to the Department of Public Safety at (213-740-4321) or your local law enforcement agency (911) will begin a criminal investigation. Please note that DPS is required to forward all sexual assault reports filed with DPS to the Los Angeles Police Department for investigation. You also have the right to report to LAPD directly.
- Reporting to the Office of the Title IX Coordinator (213-740-5086) will begin an investigation into whether the accused student violated the student conduct code as detailed in [SCampus](#). The Office of the Title IX Coordinator investigates complaints of student-on-student sexual assault as well as other forms of sexual misconduct.

- Reporting to the [USC Office of Equity and Diversity](#) (213-740-5086) will begin an investigation to determine whether a staff or faculty member, or other member of our university community, has violated university policies related to sexual harassment, sexual assault, and other forms of sexual misconduct. The Office of Equity and Diversity has offices at both UPC and HSC.
- You may decline to report the incident to the university, DPS or the applicable police agency or to speak with them should they be notified of the crime. Your rights in connection with reporting sexual misconduct, including sexual assault are listed on the Sexual Assault Resource Center website located at: <https://sarc.usc.edu/student-rights/>.

Interim Measures

Upon receipt of a report of sexual misconduct, dating violence, domestic violence, intimate partner violence or stalking, the university will review whether interim remedial measures are appropriate, and if so, will put interim protective measures in place, irrespective of whether an official report is filed with the university and/or law enforcement. Interim protective measure may include avoidance of contact letters or other similar protections,⁵ access to counseling services, medical care, rescheduling of exams (in conjunction with appropriate faculty), changes in class schedule when feasible and requested, course rescheduling or course load reduction assistance, the ability to take an incomplete or drop a course without penalty, changes in on-campus housing when feasible and requested, changes in work schedules or assignments, housing relocation assistance, voluntary leaves of absence, escorts, academic support services, tutoring, or other measures), where requested, may be appropriate and reasonably available to eliminate a hostile environment and to protect the parties involved.

Drug-Facilitated Sexual Assault

Alcohol is the most commonly used substance in drug-facilitated sexual assaults. However, other drugs (sometimes called “date rape” drugs, although that can be a misnomer as the drugs may be used by a perpetrator who is not dating the victim) might also be used in conjunction with alcohol to cause another person to become quickly incapacitated. These substances radically reduce a victim’s ability to resist and, oftentimes, to remember the details of an assault – or even the fact that an assault occurred. So called “date rape drugs” come in many forms, including over-the-counter medications (sleep aids, antihistamines or allergy pills), prescription medications (anti-anxiety medications, sleeping pills), or street drugs (rohypnol, ecstasy, ketamine, GHB). Street drugs are particularly dangerous because they can be added to drinks – very often to alcohol – without changing drink color or taste.

Symptoms of drugging may vary and will depend on the type of drug, whether it was combined with alcohol, and the quantity of the drug consumed. For many drugs, symptoms will start quickly, often within 15-30 minutes, and may include:

- Rapidly reduced inhibitions

⁵ There are two types of orders of protection: (1) traditional restraining orders issued by the courts; and (2) letters generated by the university called “Avoidance of Contact” letters. These letters are recommended and generated primarily by university officials, including staff from Student Affairs, the Center for Woman and Men, Student Judicial Conduct, the Title XI director, or General Counsel. Superior Court Protective/Restraining Orders can be granted in some cases, and DPS or the originating agency will assist the reporting person to navigate through the application process to seek temporary restraining orders, emergency protective orders, and permanent restraining orders. Department of Public Safety No Trespass/Stay-Away letters are generated to restrict access to persons entering the university to commit crimes and to protect university assets.

- Low blood pressure (particularly from rohypnol)
- Dizziness, disorientation or blurred vision (common from other drugs, but particularly rohypnol)
- Nausea
- Loss of bowel or bladder control
- Difficulty breathing
- Feeling drunk when you haven't consumed any alcohol or very limited amounts
- Loss of balance or finding it hard to move
- Sudden body temperature change that could be signaled by sweating or chattering teeth
- Waking up with no memory, or missing large portions of memories
- Waking up feeling particularly confused or disoriented
- Hallucinations

If you believe you were drugged, get to a hospital quickly (within 24 hours if possible) and request a blood or urine test to determine what might be in your system as many of these drugs leave the body rapidly. This can help preserve evidence for a future disciplinary investigation or to support a potential criminal prosecution against an assailant.

The following safety information is offered to reduce the likelihood of a drug-facilitated sexual assault:

- Never leave your drink unattended, and keep an eye on your friends' drinks.
- Don't accept a drink from someone you don't know.
- When possible, open and pour your own drink.
- Consider sticking to bottled drinks, and avoid punch bowls or jugs or pitchers of cocktails.
- Don't give out your address to someone you've just met.
- If you think your drink has been tampered with, don't drink it – tell a trusted friend immediately (if possible, try to keep the drink to preserve as possible evidence).
- When possible, use the buddy system when out with friends; agree to keep an eye on your friends and to go home together.
- If a friend starts to exhibit symptoms of possible drugging, seek medical help immediately.

Response to Reports of Sexual Misconduct

If an incident of sexual assault or sexual misconduct is alleged by a student, staff, or faculty member, the university will investigate and determine whether disciplinary action is appropriate. Investigations will be conducted by the Office of Equity and Diversity and the Title IX investigators within that office. Any disciplinary procedures and related action will be considered in accordance with the provisions of the Student Code of Conduct, Staff Disciplinary Practices policy, or Faculty Handbook, depending on whether the accused is a student, faculty member, or staff employee.

In the event allegations raise concerns about potential subsequent violence that might affect the university community USC employs a Threat Management Team to investigate, assess, and respond to reports of such behaviors or circumstances.

Disciplinary Procedures

The University of Southern California has in place the following internal disciplinary procedures for behavior violating university standards and in cases of alleged domestic violence, dating violence, sexual assault, stalking, and other crimes:

- The university will promptly, thoroughly, and impartially investigate reports of incidents.

- The investigation and adjudication of a matter will be timely, barring unusual extenuating circumstances, with the intention of completing an investigation and any related adjudication (except for appeals) within 60 days from the date of a report.
- The procedures associated with the review of an incident will be conducted by individuals who receive annual training on issues related to domestic violence, dating violence, sexual assault and stalking, as well as on how to conduct investigations and hearings that protect victims and promote accountability.
- Reports initially made to Student Judicial Affairs and Community Standards (SJACS) or to the Department of Public Safety (DPS) alleging dating violence, domestic violence, sexual assault, or stalking, regardless of whether the incident occurred on or off campus, will be referred to the university's Title IX Coordinator or designee, who will contact the student and explain his or her rights.
- Upon contact with a person making a report, DPS will provide the student or employee a written explanation of the individual's rights and reporting options with respect to the report.
- The written information provided will include:
 - Information about the importance of preserving evidence;
 - How and to whom to report crimes;
 - Options for notifying law enforcement and campus security authorities (and the option to decline to notify authorities);
 - Information about orders of protection, no contact orders, restraining orders, or other similar lawful orders issued by a criminal, civil, or tribunal court or by the university;
 - Information concerning confidentiality and maintenance as confidential of any accommodations or protective measures provided to the university complainant (to the extent that maintenance of such confidentiality would not impair the ability of the institution to provide accommodations or protective measures);
 - Options and resources for counseling, health and mental health services, victim advocacy, legal assistance, visa and immigration assistance, and other services available for university complainants, both within the university and in the community;
 - Options for assistance in changing academic, living, transportation, and working conditions (regardless of whether the victim chooses to report the incident to law enforcement); and
 - Procedures for university disciplinary action.⁶

⁶ This includes a description of each type of disciplinary proceeding used by the university; the steps, anticipated timelines, and decision-making process for each type of disciplinary proceeding; how the university determines which type of proceeding to use based on the circumstances of an allegation; a description of the standard of proof (*i.e.* a preponderance of the evidence) that will be used during any disciplinary proceeding arising from an allegation; the accuser's and accused's right to have an advisor of choice (not to be limited by the university) present at any university disciplinary meeting or hearing; a listing of all possible sanctions that the university may impose following a disciplinary proceeding; the range of protective measures the university may offer following receipt of an allegation; the right to receive written notice of the result of any university disciplinary proceeding arising from an allegation of dating violence, domestic violence, sexual assault, or stalking; appeal procedures; written notice of any change in the result of any initial disciplinary proceeding upon appeal; and notice of when results will become final.

- If the Center for Women and Men has not previously been consulted by the student about the incident, the Title IX Coordinator or designee will also inform the Center for Women and Men of the complaint, so that the Center for Women and Men may conduct any appropriate outreach.

Where there is reason to believe that there is a substantial threat to the safety or well-being of one or more members of the university community, the university will proceed with an investigation even when the complainant does not wish to proceed. During the course of a sexual misconduct investigation, the university will take interim action (e.g., interim suspension, suspension, put on notice, notify national office) when there is a reasonable belief that the respondent (student, employee or student organization) poses a danger to the university community.

In the event of a formal report and resulting investigation and/or adjudication, both the accuser and accused are entitled all of the rights set forth in Footnote 6 below. In cases of alleged crimes of violence adjudicated by the university, USC will, upon written request, disclose to the alleged victim of the crime of violence (as that term is defined in Section 16 of Title 18, United States Code) or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted against the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this notification right.

A more comprehensive description of procedures to be followed is contained in SCampus at Part E Section 8.

Sanctions

SCampus at Part E, Section 8, Subsection V. Policy Violations and Sanctions

Students found responsible for any violation of university policy, including, but not limited to, sexual misconduct, are subject to the following disciplinary sanctions: university expulsion, university suspension, revocation of admission, revocation of degree, dismissal from academic unit, removal from an individual course or section of a course, disciplinary probation, monetary restitution, warning, organizational sanctions, restriction from employment at the university, removal from specific activities, no contact orders, university housing reassignment or removal, restrictions upon or denial of driving privileges on campus, prohibition of student leadership opportunities, counseling, community service work, research projects, seminars, classes or other educational experiences deemed appropriate.

Staff found responsible for any violation of university policy, including, but not limited to sexual misconduct, are subject to the following disciplinary sanctions: verbal counseling, written disciplinary warning, demotion, suspension, or termination of employment.

Faculty found responsible for violation of university policy, including, but not limited to sexual misconduct, are subject to of the following disciplinary sanctions: ensuring that the person against whom the complaint is made is not called upon to write letters of recommendation or make academic or professional judgments about the complainant or witnesses; changing of advisers, graders, lines of supervision or work locations; conducting training or other information dissemination explaining university policy with respect to misconduct; action to remedy the harm to the complainant (e.g. reinstatement or re-evaluation); review and removal of certain materials in the complainant's or witness' education or personnel files; counseling of the accused by his or her supervisor(s); oral warning with a personnel file notation; written warning with a copy placed in the respondent's personnel file; elimination or reduction of merit increases for the next year; removal of the accused from a university administrative position; denial of promotion or postponement for promotion consideration; suspension without pay for a period not to exceed one semester; reduction in salary; for faculty

who do not hold tenure, non-reappointment or termination at the conclusion of the academic or fiscal year (or effective on 90 days notice or pay in lieu of notice); demotion; or dismissal for cause.

Prevention and Awareness Programming/Campus Sexual Assault Initiatives in 2014

The University of Southern California provides sexual violence prevention education to its campus community each year. To this end, all incoming students are required to participate in mandatory educational programs about preventing sexual harassment and assault and promoting a culture of caring for and respecting one another. Residential Education, in partnership with the Center for Women and Men, provides additional mandatory educational programs. The Center for Women and Men provides programming throughout the year for the reduction and prevention of sexual misconduct, domestic violence, dating or intimate partner violence, stalking and sexual harassment. The Department of Public Safety offers self-defense training by request for the purposes of risk reduction.

In 2014, USC established a broad-based initiative to bring together campus-wide departments to develop programs on-campus directed toward the prevention of and response to crimes of sexual violence. Examples of the programs in development for fall 2014 are:

- *Behind Closed Doors:* The Center for Women & Men in partnership with Residential Education work together to understand scenarios involved with sexual assault and to improve residential staff's ability to handle these situations correctly.
- *Think About It:* An online program for freshmen and sophomores in development by USC's Title IX coordinator that addresses USC's increasing culture of care and support provided by the Center for Women & Men.
- Fraternities and Sororities have set up a task force and have engaged USC administration in discussion designed to provide education on bystander intervention and the definition of consent.
- *Sexual Assault Task Force:* A campus-wide task force designed to discuss sexual assault and develop policy, student programming, clinical advocacy, and communications.
- The Center for Women & Men will launch public health campaigns and other programming designed to prevent and respond to crimes concerning sexual assault.

Prevention and Awareness Programming/Campus Sexual Assault Initiatives in 2015

The Center for Women and Men conducted primary and ongoing prevention and awareness programming on the following subjects:

- Sexual assault and consent education;
- Bystander intervention;
- Building healthy relationships and the prevention of dating violence;

- Domestic Violence Awareness Week;
- Stalking Awareness (social media campaign);
- Sexual Assault Awareness Week;
- Sexual Harassment Discussion with WISE;
- Awareness campaign – Start by Believing;
- Take Back the Week Events;
- Women’s Leadership Retreat to empower women on campus and provide leadership skills;
- Trained DPS officers and staff in recognizing the signs of sexual assault, the procedures and options available to survivors following a sexual assault and how this crime may impact their work;
- Trained USC Athletics Department on how to develop a four year plan surrounding prevention and education about sexual assault, domestic violence and dating violence and began training teams;
- Provided information and support for Welcome Week orientation information regarding healthy consent, sexual assault and bystander information.

In total, the Center for Women and Men conducted 189 outreach appointments for the prevention and awareness of sexual assault, domestic violence, dating violence and stalking.

Annual Security and Fire Safety Report 2015

University Park Campus

University Park Campus																													
CLASSIFICATION		2012						2013						CLASSIFICATION		2014													
		On Campus	*Student Housing	Noncampus	Public Property	LAPD	Total	On Campus	*Student Housing	Noncampus	Public Property	LAPD	Total			On Campus	*Student Housing	Noncampus	Public Property	LAPD	Total			On Campus	*Student Housing	Noncampus	Public Property	LAPD	Total
Murder/Non-Negligent Manslaughter		0	0	0	0	0	0	0	0	0	0	0	0	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	
Negligent Manslaughter		0	0	0	0	0	0	0	0	0	0	0	0	Negligent Manslaughter	0	0	0	0	0	0	0	Negligent Manslaughter	0	0	0	0	0	0	
Forcible Sex Offenses		15	9	14	2	1	32	8	4	23	2	0	33	Sex Offenses Total	13	4	14	2	2	31	Sex Offenses Total	13	4	14	2	2	31		
														-Rape		7	3	10	0	1	18	-Rape		7	3	10	0	1	18
														-Fondling		6	1	4	2	1	13	-Fondling		6	1	4	2	1	13
Non-Forcible Sex Offenses		0	0	0	0	0	0	0	0	0	0	0	0	-Incest	0	0	0	0	0	0	-Incest	0	0	0	0	0	0		
														-Statutory Rape		0	0	0	0	0	0	-Statutory Rape		0	0	0	0	0	0
Robbery		4	0	4	3	10	21	2	1	3	8	4	17	Robbery	2	0	0	2	7	11	Robbery	2	0	0	2	7	11		
Aggravated Assault		9	2	5	0	1	15	2	0	4	0	2	8	Aggravated Assault	5	1	4	0	1	10	Aggravated Assault	5	1	4	0	1	10		
Burglary ¹		31	14	21	0	3	55	18	3	10	0	0	28	Burglary ³	17	4	11	0	2	30	Burglary ³	17	4	11	0	2	30		
Theft-Grand Auto		2	0	2	1	10	15	7	0	3	2	9	21	Motor Vehicle Theft	1	0	0	2	3	6	Motor Vehicle Theft	1	0	0	2	3	6		
Arson		1	1	1	0	0	2	2	1	1	0	1	4	Arson	1	1	1	0	0	2	Arson	1	1	1	0	0	2		
Violence Against Women Act Totals								14	6	1	1	10	26	Violence Against Women Act Totals	7	1	3	3	4	17	Violence Against Women Act Totals	7	1	3	3	4	17		
Stalking								8	2	1	0	0	9	Stalking	6	1	1	0	0	7	Stalking	6	1	1	0	0	7		
Domestic Violence								3	1	0	1	4	8	Domestic Violence	0	0	2	3	3	8	Domestic Violence	0	0	2	3	3	8		
Dating Violence								3	3	0	0	6	9	Dating Violence	1	0	0	0	1	2	Dating Violence	1	0	0	0	1	2		
Arrests														Arrests															
Liquor Law Violations		1	0	1	1	6	9	3	0	0	0	12	15	Liquor Law Violations	0	0	1	0	6	7	Liquor Law Violations	0	0	1	0	6	7		
Drug Violations		16	6	1	3	15	35	10	1	4	3	23	40	Drug Violations	2	1	4	1	11	18	Drug Violations	2	1	4	1	11	18		
Weapons Violations		4	0	1	1	0	6	1	0	0	0	0	1	Weapons Violations	1	0	0	1	4	6	Weapons Violations	1	0	0	1	4	6		
Disciplinary Referrals														Disciplinary Referrals															
Liquor Law Violations		163	90	47	0	0	210	295	287	268	0	0	563	Liquor Law Violations	484	473	71	0	0	555	Liquor Law Violations	484	473	71	0	0	555		
Drug Violations		64	47	16	0	0	80	95	91	19	0	0	114	Drug Violations	36	35	5	0	0	41	Drug Violations	36	35	5	0	0	41		
Weapons Violations		4	4	0	0	0	4	4	3	1	0	0	5	Weapons Violations	4	2	4	0	0	8	Weapons Violations	4	2	4	0	0	8		
Unfounded Crimes														Unfounded Crimes ²															
Unfounded Crimes		0	0	0	0	0	0	0	0	0	0	0	0	Unfounded Crimes ²	1	0	0	0	1	2	Unfounded Crimes ²	1	0	0	0	1	2		

Hate Crimes

2014 - One religion biased hate crime - non-campus.

2013 - One sexual orientation biased hate crime -non-campus.

2012 - One sexual orientation biased hate crime and one race biased hate crime - non-campus.

Footnotes

(2012) - **Footnote 1:** Burglary 2012 non-campus: In 2014, USC's Department of Public Safety became aware of a non-campus building burglary which occurred in 2012 and was reported directly to the Los Angeles Police Department (but not disclosed to USC until 2014). USC has revised the statistics for the crime category burglary, for a non-campus location for 2012 by increasing the prior count of 18 burglaries to 19. Also in 2012, two non-campus burglaries occurred at Conway Hall, Royal Waterloos House, 51-55 Waterloos Road, SE1 8TX, United Kingdom.

(2014) - **Footnote 2:** One report of sexual assault alleged to have occurred on non-campus property was determined to be baseless and was unfounded by the LAPD. One report of a burglary alleged to have occurred on-campus was unfounded by the LAPD after reporting party discovered the property had not been stolen.

(2014) - **Footnote 3:** A burglary reported in the United Kingdom was previously reported on the University Park Campus chart in 2014 in the non-campus category pursuant to directions from the U.S. Department of Education. With further guidance from the Department of Education, USC has moved the burglary which occurred in the United Kingdom to the abroad program chart and the UPC non-campus count for burglaries has been decreased from 12 to 11.

Note:

On July 24, 2014 at approximately 12:40 a.m., a USC graduate student was the victim of a homicide at an off campus location neither owned nor controlled by the University of Southern California. This event is not reflected in the annual disclosure of crime statistics because the crime did not occur within the geographic reporting location requirements of the Clery Act.

Annual Security and Fire Safety Report 2015

Health Sciences Campus

Health Sciences Campus													
CLASSIFICATION	2012						2013						CLASSIFICATION
	On Campus	*Student Housing	Noncampus	Public Property	LAPD	Total	On Campus	*Student Housing	Noncampus	Public Property	LAPD	Total	
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Murder/Non-Negligent Manslaughter
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Negligent Manslaughter
Forcible Sex Offenses	0	0	0	0	0	0	1	0	0	0	0	1	Sex Offenses Total
													-Rape
													-Fondling
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	-Incest
													-Statutory Rape
Robbery	1	0	0	0	1	2	0	0	0	1	1	2	Robbery
Aggravated Assault	0	0	1	0	0	1	0	0	0	0	0	0	Aggravated Assault
Burglary	4	0	0	0	0	4	2	0	1	0	0	3	Burglary
Theft-Grand Auto	1	0	0	1	3	5	1	0	0	0	1	2	Motor Vehicle Theft
Arson	0	0	0	0	0	0	0	0	0	0	0	0	Arson
Violence Against Women Act Totals							0	0	0	0	2	2	Violence Against Women Act Totals
Stalking							0	0	0	0	0	0	Stalking
Domestic Violence							0	0	0	0	2	2	Domestic Violence
Dating Violence							0	0	0	0	0	0	Dating Violence
Arrests													Arrests
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	1	1	0	0	0	0	0	0	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Disciplinary Referrals													Disciplinary Referrals
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Unfounded Crimes	0	0	0	0	0	0	0	0	0	0	0	0	Unfounded Crimes
Hate Crimes													

2014 - None reported.
2013 - One ethnicity biased hate crime reported - on-campus.
2012 - None reported.

Annual Security and Fire Safety Report 2015

Alhambra																			
CLASSIFICATION	2012						2013						CLASSIFICATION	2014					
	On Campus	*Student Housing	Noncampus	Public Property	APD	Total	On Campus	*Student Housing	Noncampus	Public Property	APD	Total		On Campus	*Student Housing	Noncampus	Public Property	APD	Total
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Murder/Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Negligent Manslaughter	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	Sex Offenses Total	0	0	0	0	0	0
													-Rape	0	0	0	0	0	0
													-Fondling	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	-Incest	0	0	0	0	0	0
													-Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	1	1	0	0	0	0	1	1	Burglary	0	0	0	0	0	0
Theft-Grand Auto	0	0	0	0	1	1	0	0	0	0	1	1	Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	Arson	0	0	0	0	0	0
Violence Against Women Act Totals							0	0	0	0	0	0	Violence Against Women Act Totals	0	0	0	0	0	0
Stalking							0	0	0	0	0	0	Stalking	0	0	0	0	0	0
Domestic Violence							0	0	0	0	0	0	Domestic Violence	0	0	0	0	0	0
Dating Violence							0	0	0	0	0	0	Dating Violence	0	0	0	0	0	0
Arrests													Arrests						
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations	0	0	0	0	0	0
Disciplinary Referrals													Disciplinary Referrals						
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations	0	0	0	0	0	0
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations	0	0	0	0	0	0
Unfounded Crimes													Unfounded Crimes						
Hate Crimes: None reported 2012, 2013 or 2014													Hate Crimes: None reported 2012, 2013 or 2014						

Annual Security and Fire Safety Report 2015

Aviation Safety													
CLASSIFICATION	2012						2013						CLASSIFICATION
	On Campus	*Student Housing	Noncampus	Public Property	LAPD	Total	On Campus	*Student Housing	Noncampus	Public Property	LAPD	Total	
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Murder/Non-Negligent Manslaughter
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Negligent Manslaughter
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	Sex Offenses Total
													-Rape
													-Fondling
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	-Incest
													-Statutory Rape
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	Robbery
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	Aggravated Assault
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	Burglary
Theft-Grand Auto	0	0	0	0	0	0	0	0	0	0	0	0	Motor Vehicle Theft
Arson	0	0	0	0	0	0	0	0	0	0	0	0	Arson
Violence Against Women Act Totals							0	0	0	0	0	0	Violence Against Women Act Totals
Stalking							0	0	0	0	0	0	Stalking
Domestic Violence							0	0	0	0	0	0	Domestic Violence
Dating Violence							0	0	0	0	0	0	Dating Violence
Arrests													Arrests
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Disciplinary Referrals													Disciplinary Referrals
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Unfounded Crimes	0	0	0	0	0	0	0	0	0	0	0	0	Unfounded Crimes
Hate Crimes: None reported in 2012, 2013 or 2014.													

Annual Security and Fire Safety Report 2015

Catalina													
CLASSIFICATION	2012						2013						CLASSIFICATION
	On Campus	*Student Housing	Noncampus	Public Property	LASD	Total	On Campus	*Student Housing	Noncampus	Public Property	LASD	Total	
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Murder/Non-Negligent Manslaughter
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Negligent Manslaughter
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	Sex Offenses Total
													-Rape
													-Fondling
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	-Incest
													-Statutory Rape
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	Robbery
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	Aggravated Assault
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	Burglary
Theft-Grand Auto	0	0	0	0	0	0	0	0	0	0	0	0	Motor Vehicle Theft
Arson	0	0	0	0	0	0	0	0	0	0	0	0	Arson
Violence Against Women Act Totals							0	0	0	0	0	0	Violence Against Women Act Totals
Stalking							0	0	0	0	0	0	Stalking
Domestic Violence							0	0	0	0	0	0	Domestic Violence
Dating Violence							0	0	0	0	0	0	Dating Violence
Arrests													Arrests
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Disciplinary Referrals													Disciplinary Referrals
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Unfounded Crimes	0	0	0	0	0	0	0	0	0	0	0	0	Unfounded Crimes
Hate Crimes: None reported 2012, 2013 or 2014													

Annual Security and Fire Safety Report 2015
Marina Del Rey

Marina Del Rey													
CLASSIFICATION	2012						2013						CLASSIFICATION
	On Campus	*Student Housing	Noncampus	Public Property	LASD	Total	On Campus	*Student Housing	Noncampus	Public Property	LASD	Total	
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Murder/Non-Negligent Manslaughter
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Negligent Manslaughter
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	Sex Offenses Total
													-Rape
													-Fondling
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	-Incest
													-Statutory Rape
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	Robbery
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	Aggravated Assault
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	Burglary
Theft-Grand Auto	0	0	0	0	0	0	0	0	0	0	0	0	Motor Vehicle Theft
Arson	0	0	0	0	0	0	0	0	0	0	0	0	Arson
Violence Against Women Act Totals							0	0	0	0	0	0	Violence Against Women Act Totals
Stalking							0	0	0	0	0	0	Stalking
Domestic Violence							0	0	0	0	0	0	Domestic Violence
Dating Violence							0	0	0	0	0	0	Dating Violence
Arrests													Arrests
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	0	0	0	0	0	0	1	1	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Disciplinary Referrals													Disciplinary Referrals
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Unfounded Crimes	0	0	0	0	0	0	0	0	0	0	0	0	Unfounded Crimes
Hate Crimes: None reported 2012, 2013 or 2014.													

Annual Security and Fire Safety Report 2015

Orange County

CLASSIFICATION		2012						2013						CLASSIFICATION		2014					
		On Campus	*Student Housing	Noncampus	Public Property	IPD	Total	On Campus	*Student Housing	Noncampus	Public Property	IPD	Total			On Campus	*Student Housing	Noncampus	Public Property	IPD	Total
Murder/Non-Negligent Manslaughter		0	0	0	0	0	0	0	0	0	0	0	0	Murder/Non-Negligent Manslaughter		0	0	0	0	0	0
Negligent Manslaughter		0	0	0	0	0	0	0	0	0	0	0	0	Negligent Manslaughter		0	0	0	0	0	0
Forcible Sex Offenses		0	0	0	0	0	0	0	0	0	0	0	0	Sex Offenses Total		0	0	0	0	0	0
														-Rape		0	0	0	0	0	0
														-Fondling		0	0	0	0	0	0
Non-Forcible Sex Offenses		0	0	0	0	0	0	0	0	0	0	0	0	-Incest		0	0	0	0	0	0
														-Statutory Rape		0	0	0	0	0	0
Robbery		0	0	0	0	0	0	0	0	0	0	0	0	Robbery		0	0	0	0	0	0
Aggravated Assault		0	0	0	0	0	0	0	0	0	0	0	0	Aggravated Assault		0	0	0	0	0	0
Burglary		0	0	0	0	0	0	0	0	0	0	0	0	Burglary		0	0	0	0	0	0
Theft-Grand Auto		0	0	0	0	0	0	0	0	0	0	0	0	Motor Vehicle Theft		0	0	0	0	0	0
Arson		0	0	0	0	0	0	0	0	0	0	0	0	Arson		0	0	0	0	0	0
Violence Against Women Act Totals								0	0	0	0	0	0	Violence Against Women Act Totals		0	0	0	0	0	0
Stalking								0	0	0	0	0	0	Stalking		0	0	0	0	0	0
Domestic Violence								0	0	0	0	0	0	Domestic Violence		0	0	0	0	0	0
Dating Violence								0	0	0	0	0	0	Dating Violence		0	0	0	0	0	0
Arrests														Arrests							
Liquor Law Violations		0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations		0	0	0	0	0	0
Drug Violations		0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations		0	0	0	0	0	0
Weapons Violations		0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations		0	0	0	0	0	0
Disciplinary Referrals														Disciplinary Referrals							
Liquor Law Violations		0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations		0	0	0	0	0	0
Drug Violations		0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations		0	0	0	0	0	0
Weapons Violations		0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations		0	0	0	0	0	0
Unfounded Crimes		0	0	0	0	0	0	0	0	0	0	0	0	Unfounded Crimes		0	0	0	0	0	0
Hate Crimes: None reported 2012, 2013 or 2014																					

Annual Security and Fire Safety Report 2015

Sacramento

Sacramento													
CLASSIFICATION	2012						2013						CLASSIFICATION
	On Campus	*Student Housing	Noncampus	Public Property	SPD	Total	On Campus	*Student Housing	Noncampus	Public Property	SPD	Total	
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Murder/Non-Negligent Manslaughter
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Negligent Manslaughter
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	Sex Offenses Total
													-Rape
													-Fondling
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	-Incest
													-Statutory Rape
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	Robbery
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	Aggravated Assault
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	Burglary
Theft-Grand Auto	0	0	0	0	0	0	0	0	0	0	0	0	Motor Vehicle Theft
Arson	0	0	0	0	0	0	0	0	0	0	0	0	Arson
Violence Against Women Act Totals							0	0	0	0	0	0	Violence Against Women Act Totals
Stalking							0	0	0	0	0	0	Stalking
Domestic Violence							0	0	0	0	0	0	Domestic Violence
Dating Violence							0	0	0	0	0	0	Dating Violence
Arrests													Arrests
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Disciplinary Referrals													Disciplinary Referrals
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Unfounded Crimes	0	0	0	0	0	0	0	0	0	0	0	0	Unfounded Crimes
Hate Crimes: None reported 2012, 2013 or 2014													

Annual Security and Fire Safety Report 2015

San Diego													
CLASSIFICATION	2012						2013						CLASSIFICATION
	On Campus	*Student Housing	Noncampus	Public Property	SDPD	Total	On Campus	*Student Housing	Noncampus	Public Property	SDPD	Total	
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Murder/Non-Negligent Manslaughter
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	Negligent Manslaughter
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	Sex Offenses Total
													-Rape
													-Fondling
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	-Incest
													-Statutory Rape
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	Robbery
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	Aggravated Assault
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	Burglary
Theft-Grand Auto	0	0	0	0	0	0	0	0	0	0	0	0	Motor Vehicle Theft
Arson	0	0	0	0	0	0	0	0	0	0	0	0	Arson
Violence Against Women Act Totals							0	0	0	0	0	0	Violence Against Women Act Totals
Stalking							0	0	0	0	0	0	Stalking
Domestic Violence							0	0	0	0	0	0	Domestic Violence
Dating Violence							0	0	0	0	0	0	Dating Violence
Arrests													Arrests
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Disciplinary Referrals													Disciplinary Referrals
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	Liquor Law Violations
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0	Drug Violations
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	Weapons Violations
Unfounded Crimes	0	0	0	0	0	0	0	0	0	0	0	0	Unfounded Crimes
Hate Crimes: None reported 2012, 2013 or 2014													

University Park Patrol Area

The DPS Patrol Area refers to the community surrounding the University Park Campus where DPS patrols and responds to calls for service 24 hours a day, 365 days a year. USC also provides additional services within the Patrol Zone that include Blue light Phones, Campus Cruisers, and USC Trams.



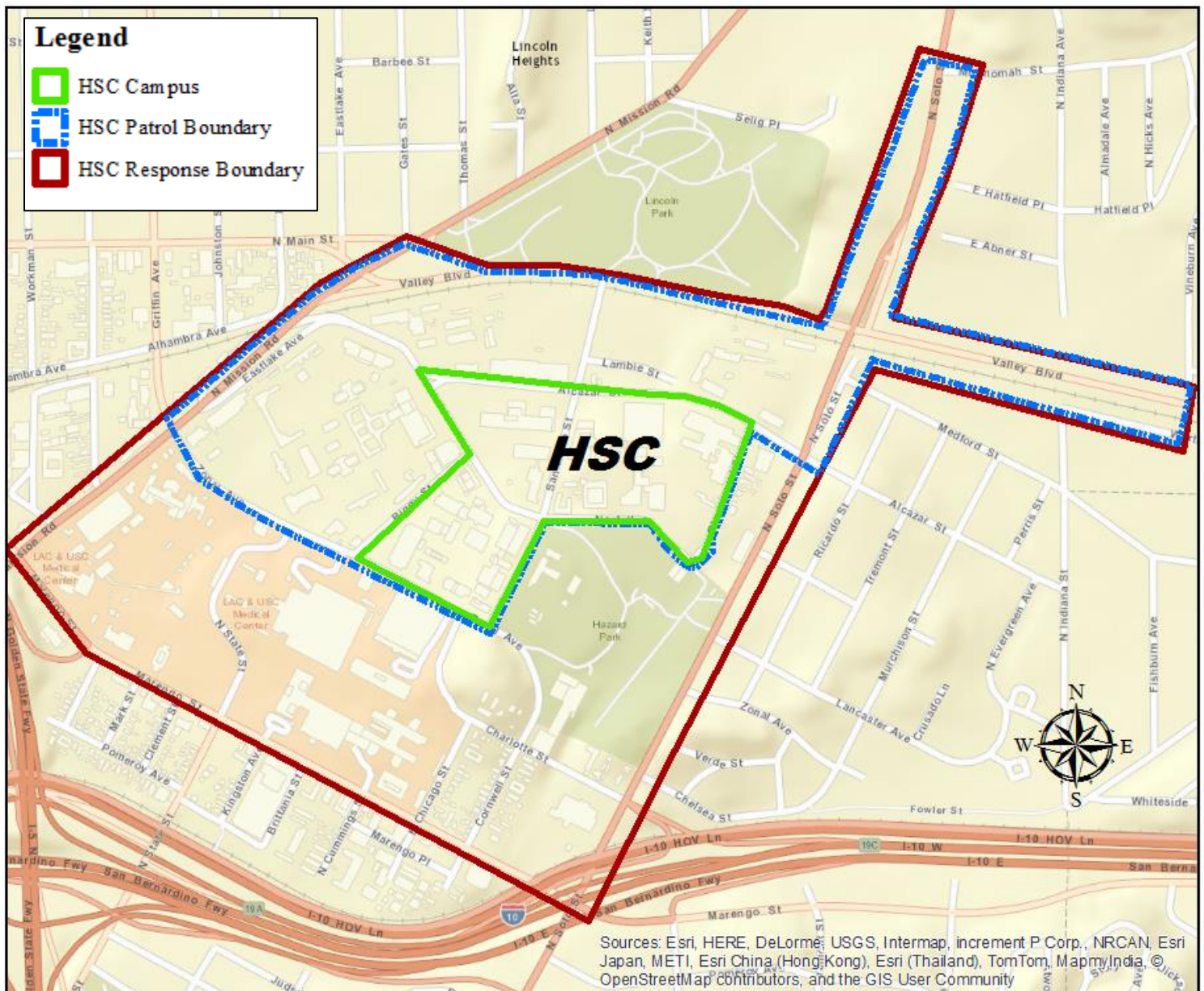
Health Sciences Campus Patrol and Response Area

Patrol Boundary

The DPS Patrol Boundary refers to the immediate area around the university campuses and off-campus properties where DPS CSOs and PSOs provide 24/7 patrol services for the campus community. USC also provides additional services within the Patrol Zone that include Blue light Phones, Campus Cruisers, and USC Trams.

Response Boundary

The DPS Response Area refers to the extended area around the off-campus properties where DPS CSOs and PSOs will respond to calls for assistance 24/7 for the campus community. USC does not provide additional services within the Response Zone, and services are limited to city transportation (Metro Bus Stops, DASH F Stops) and private transportation options.



University of Southern California Annual Fire Safety Report and Statistics

The Higher Education Opportunity Act (HEOA) of 2008 requires higher education institutions to annually report fire safety information to the U.S. Department of Education (DOE). All eligible colleges and universities are required to publish their fire safety information and fire statistics by October 1st each year.

This report is intended to inform current and prospective students and the university community of the fire safety programs and policies in place at the University of Southern California, and the institution's state of readiness to detect and respond appropriately to fire-related emergencies. The university is committed to maintaining excellent fire safety in campus residential facilities, and consequently has never had a serious fire, injury, or fatality in a university residential building. This report describes fire safety systems in university residential facilities, fire drill and fire prevention programs, fire reporting procedures, and statistics regarding the incidence of fires and fire alarms. The report can be viewed online at <http://dps.usc.edu/alerts/annual-report/>.



Residential Fire Life Safety Systems

All university-owned residential buildings are covered by an integrated automatic fire sprinkler and fire alarm system, which is monitored 24 hours a day. The buildings are equipped with either emergency generators or batteries that provide backup power for fire safety equipment and emergency lighting. The university's approach is to voluntarily retrofit every residential building with automatic fire sprinklers to maintain the highest standard of fire/life safety possible for 100% of university owned residential buildings. University owned residential facilities fire safety equipment and systems are inspected, tested, and maintained regularly by examiners approved by the Los Angeles Fire Department, as required by municipal code.

Procedure for Fire Drills

Supervised fire drills are conducted each year for every on-campus, non-campus, and managed residential building at the beginning of each semester, in coordination with the office of Fire Safety and Emergency Planning, USC Facilities Management Services, and Housing. Each resident who signs a lease agreement with Housing is given a copy of the USC Resident Information Move-In Guide, which includes information on fire safety and the appropriate action to take during a fire alarm or fire emergency. In addition, resident assistants are trained annually in fire safety, basic first aid, and life safety procedures.

Procedure for Fire and Building Evacuation within University Housing

If a fire is detected or the fire alarm sounds:

- a) Everyone is to evacuate the building by stairs and exit pathways.
- b) Do not use elevators.
- c) Isolate the fire by closing doors as you leave.
- d) Do not attempt to extinguish fires unless you have been trained on the proper use of portable fire extinguishers.
- e) Activate the nearest fire alarm if it has not already been activated.

- f) Report the fire to the Department of Public Safety (213) 740-4321 by using a telephone in a safe area or a campus emergency phone (blue light phone).
- g) Once outside the building, stay out and move away from the building to clear access for the Fire Department and other emergency responders.
- h) Do not re-enter the building until expressly advised that it is safe to do so by the Fire Department or a university Department of Public Safety officer.
- i) Any fires that are extinguished or any evidence of recent fires must be reported immediately to a university Housing staff member or the Department of Public Safety, which will document and log the incident as required.
- j) Fire Safety and Emergency Planning staff will coordinate with the Los Angeles Fire Department in the investigation of each fire incident.

Evacuation of specific buildings or all buildings may be necessary in a major emergency. Representatives of the Office of Residential Education or Fire Safety and Emergency Planning will direct residents to an outdoor meeting place away from the structure. In the event of extended nighttime evacuation, residents will be directed to other assembly areas.

Fire Prevention Related Policies

It is the goal of the University of Southern California to provide faculty, staff, students, and visitors with a safe environment free from potential fire hazards. The primary goal of the university's Fire Prevention Program is to recognize hazardous conditions and take appropriate action before such conditions result in a fire emergency. Faculty, staff, and students are provided with basic information and guidelines on how to respond in a variety of potential emergency situations. This information is provided in the form of a brochure during new employee orientation and can also be accessed online at <http://emergencyprep.usc.edu/campus/university-resources.html>. For a complete list of prohibited items, please refer to the University Housing Living Agreement at <http://housing.usc.edu/forms/AC11%20Living%20Agreement.pdf>.

The Office for Residential Education

The Office for Residential Education assigns live-in staff, including full-time assistant directors, residence coordinators and assistant residence coordinators, and graduate and undergraduate resident assistants to reside in various on-campus residences. Some of USC's most prestigious faculty members and their families also live and work within the residential colleges, and over 100 faculty and student affairs professionals interact with residents as faculty/staff mentors. The staff of Fire Safety and Emergency Planning train staff members in the Office for Residential Education in fire safety, incipient fire suppression, disaster first aid, and the university's Emergency Operation Plan. Residential staff provides basic information on fire safety requirements to residents within their buildings at the beginning of the academic semester and assist residents during evacuation in the event of a fire alarm. In the event of an emergency, the employees holding these positions are trained and required to "report to duty" in accordance with the university's Emergency Operations Plan. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the Residential Education staff is trained to assist in emergency response efforts and to mobilize other staff members as needed.

Notification Procedure

The Office of Fire Safety and Emergency Planning will coordinate with the Department of Public Safety and the Los Angeles Fire Department in the investigation of each fire incident. The following persons or organization should be notified if a fire occurs:

Department of Public Safety

Emergency (213) 740-4321 Non-Emergency (213) 740-6000

Fire Log Procedure for On-Campus Residential Community

USC maintains a Fire Log, as required by the Clery Act, that records any fire that occurs in on-campus student housing by date reported. Information is entered by DPS dispatchers, and the resulting action(s) by DPS officers and/or the Los Angeles Fire Department is captured and documented in a brief summary for the community. The Fire Log reflects certain residential fires and locations, but does not include all incidents reported in the DPS daily incident log. The Log can be accessed at

<http://capsnet.usc.edu/departments/departments-public-safety/fire-incident-log-view>. All other fire safety incidents accessed at <http://capsnet.usc.edu/departments/departments-public-safety/calendarview/month>.

Plans for Future Improvements

The university continues to invest in the maintenance and necessary upgrades and improvements to fire life safety equipment. When an additional residential building is purchased or donated to the university, that building is retrofitted with a fire alarm and fire sprinkler system as soon as the work can be planned and funded. The Hoover Street Residence is the only university owned residential property without sprinkler coverage. Sprinklers will be installed as soon as an agreement can be made with one of the tenants to allow the work to commence.

**Fire Statistics for
Student Housing Facilities**

Date	Location	Address	Cause	Damage Amount	Injuries	Deaths
1/15/2012	Cardinal Gardens Apts.	3131 McClintock Ave.	Student set a shirt on fire in front of location.	\$10	0	0
1/16/2012	Cardinal Gardens Apts.	3131 McClintock Ave.	Pot of cooking oil caught fire on a stove.	\$500	0	0
1/23/2013	Cardinal Gardens Apts.	3131 McClintock Ave.	Piece of paper set on fire on apartment door.	\$100	0	0
8/25/2013	Cardinal Gardens Apts.	3131 McClintock Ave.	Kitchen fire.	\$5,000	0	0
9/14/2013	Webb Tower	1015 34th St.	Trash chute fire.	\$1,800	0	0
9/19/2013	Parkside Apts.	3730 McClintock Ave.	Grease fire while cooking.	\$1,000	0	0
10/15/2013	Century Apts.	3115 Orchard Ave.	Fire ignited in oven while student was baking.	\$1,000	1	0
3/17/2014	Cardinal Gardens	3131 McClintock Ave.	Potato was overheated in microwave and was placed in trash can, which ignited and flames spread to drywall. Sprinklers activated and extinguished fire.	\$3,500	0	0
4/1/2014	Parkside residential Building 4 th Floor common area.	920 37 th Place, Los Angeles, CA	A small poster was intentionally ignited and burned.	\$0	0	0

On-Campus Residential Facilities Fire Safety Systems

Name	Number	Street	Alarm Dialer	Fire Alarm System	Fire Sprinkler System	Fire Extinguishers	2014 Fire Drills
Birnkrant Residential College	642	West 34 th St.	Yes	Yes	Yes	Yes	2
Century	3115	South Orchard Ave.	Yes	Yes	Yes	Yes	2
Cardinal Gardens	3131	McClintock Ave.	Yes	Yes	Yes	Yes	2
Fluor Tower	1027	West 34 th St.	Yes	Yes	Yes	Yes	2
International Residential College	3771	McClintock Ave.	Yes	Yes	Yes	Yes	2
La Sorbonne Apartments	1170	West 31 st St.	Yes	Yes	Yes	Yes	2
Marks Tower	612	Hellman Way	Yes	Yes	Yes	Yes	2
Marks Hall	631	Childs Way	Yes	Yes	Yes	Yes	2
Pardee Tower	614	Hellman Way	Yes	Yes	Yes	Yes	2
Parkside Apts.	3730	McClintock Ave.	Yes	Yes	Yes	Yes	2
PRB Arts & Humanities Residential	920	West 37 th Pl.	Yes	Yes	Yes	Yes	2
New Residential College	635	McCarthy Way	Yes	Yes	Yes	Yes	2
North Residential College	635	McCarthy Way	Yes	Yes	Yes	Yes	2
Radisson Hotel	3520	S. Figueroa St.	Yes	Yes	Yes	Yes	2
Trojan Hall	615	West Childs Way	Yes	Yes	Yes	Yes	2
Tuscany	939	3760 Figueroa Street	Yes	Yes	Yes	Yes	2
Webb Tower	1015	West 34 th St.	Yes	Yes	Yes	Yes	2

Non-Campus Residential Facilities Fire Safety Systems

Name	Number	Street	Alarm Dialer	Fire Alarm System	Fire Sprinkler System	Fire Extinguishers	2014 Fire Drills
Alpha Epsilon Pi	904	West 28th St.	Yes	Yes	Yes	Yes	2
Annenberg House	711	West 27 th St.	Yes	Yes	Yes	Yes	2
Bel Air Apartments	1124	West 29th St.	Yes	Yes	Yes	Yes	2
Beta Theta Pi	2714	Portland St.	Yes	Yes	Yes	Yes	2
Cardinal and Gold	737	West 30th St.	Yes	Yes	Yes	Yes	2
Centennial	2390	Portland St.	Yes	Yes	Yes	Yes	2
Delta Chi	920	West 28th St.	Yes	Yes	Yes	Yes	2
Delta Tau Delta	801	West 28th St.	Yes	Yes	Yes	Yes	2
Fairmont	2629	Portland St.	Yes	Yes	Yes	Yes	2
Founders	2610	Portland St.	Yes	Yes	Yes	Yes	2
Gamma Epsilon Omega	2831	University Ave.	Yes	Yes	Yes	Yes	2
Helena	1220	West 28 th St.	Yes	Yes	Yes	Yes	2
Hillview	2605	Severance St.	Yes	Yes	Yes	Yes	2
Lambda Chi	720	West 28th St.	Yes	Yes	Yes	Yes	2
Manor	2636	Portland St.	Yes	Yes	Yes	Yes	2
Max Cade House	2718	South Hoover St.	Yes	Yes	Yes	Yes	2
Pacific	2637	Severance St.	Yes	Yes	Yes	Yes	2
Regal Trojan	870	West Adams Blvd.	Yes	Yes	Yes	Yes	2
Regent	1138	West 39 th St.	Yes	Yes	Yes	Yes	2
Honors House	2710	Severance St.	Yes	Yes	Yes	Yes	2
Hoover Street Residence	2827	South Hoover St.	No	Yes	No	Yes	2
Stardust Apartments	634	West 27th St.	Yes	Yes	Yes	Yes	2
Seven Gables Apartments	620	West 30th St.	Yes	Yes	Yes	Yes	2
Severance Street Apartments	2630	Severance St.	Yes	Yes	Yes	Yes	2
Senator Apartments	1101	West 28th St.	Yes	Yes	Yes	Yes	2
Sierra	2638	Portland St.	Yes	Yes	Yes	Yes	2
Sigma Alpha Mu Fraternity	725-731	West 32 nd St.	Yes	Yes	Yes	Yes	2
Sigma Chi Fraternity	1149	West 28th St.	Yes	Yes	Yes	Yes	2

Non-Campus Residential Facilities Fire Safety Systems

Name	Number	Street	Alarm Dialer	Fire Alarm System	Fire Sprinkler System	Fire Extinguishers	2014 Fire Drills
Sunset Apartments	1144	West 29th St.	Yes	Yes	Yes	Yes	2
Terrace	1275	West 29th St.	Yes	Yes	Yes	Yes	2
Troy East	3025	Royal St.	Yes	Yes	Yes	Yes	2
Troy Hall	3025	Royal St.	Yes	Yes	Yes	Yes	2
Troyland	955-959	West Adams Blvd.	Yes	Yes	Yes	Yes	2
Twin Palms	2635	Portland St.	Yes	Yes	Yes	Yes	2
University Regent	1219	West 27th St.	Yes	Yes	Yes	Yes	2
Vista Apartments	2701	Severance St.	Yes	Yes	Yes	Yes	2
Windsor Apartments	1149	West 28th St.	Yes	Yes	Yes	Yes	2

Catalina Island Housing

Name	Number	Street	Alarm Dialer	Fire Alarm System	Fire Sprinkler System	Fire Extinguishers	2014 Fire Drills
Marine Sciences Center Residence Hall		Catalina Island	Yes	Yes	Yes	Yes	2
Wrigley "300" Units	1	Big Fisherman Cove	Yes	Yes	Yes	Yes	2
Wrigley Boone Cottages	1	Big Fisherman Cove	Yes	Yes	Yes	Yes	2
Wrigley Main Dormitory	1	Big Fisherman Cove	Yes	Yes	No	Yes	2
Two Harbor Residence		Two Harbors	No	No	Yes	Yes	2

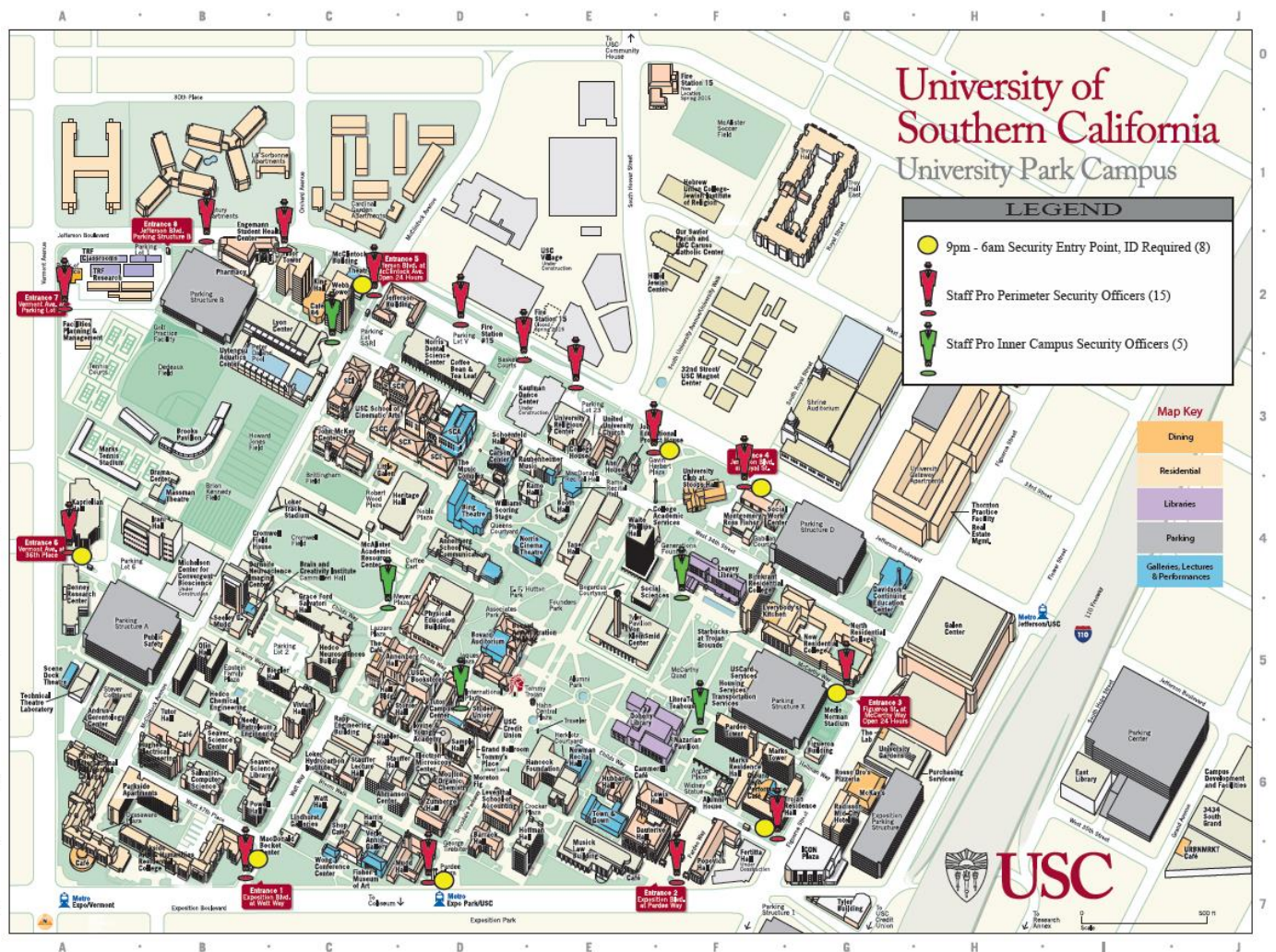
Health Sciences Campus

Name	Number	Street	Alarm Dialer	Fire Alarm System	Fire Sprinkler System	Fire Extinguishers	2014 Fire Drills
Seaver Residence Hall (SRH)	1969	Zonal Ave.	Yes	Yes	Yes	Yes	2

Pasadena							
Name	Number	Street	Alarm Dialer	Fire Alarm System	Fire Sprinkler System	Fire Extinguishers	2014 Fire Drills
Gamble House	4	Westmoreland Place	No	Yes	Yes	Yes	2



USC Fire Safety and Emergency Planning Staff 2015



APPENDIX A

CLERY ACT GEOGRAPHY DEFINITIONS

The following definitions apply to the geographical locations of incidents disclosed in the crime statistics tables contained in this report:

On-Campus: Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to the property described above in this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

The university's on-campus, on-campus residential and public property map for 2015 can be accessed on the Department of Public Safety's website at: <http://adminopsnet.usc.edu/departments/public-safety/clery-campus-map>.

On-Campus Residence Halls: An institution that has on-campus student housing facilities must separately disclose two sets of on-campus statistics: the total number of crimes that occurred on campus, including crimes that occurred in student housing facilities, and the number of crimes that occurred in on-campus student housing facilities as a subset of the total. In other words, if a Clery Act crime is reported to have occurred in an on-campus residence hall, the incident is counted twice. It is reported in the overall on-campus statistics table and once in the on-campus residence hall statistics table.

Public Property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Non-Campus: Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

The university owns or controls several different types of non-campus properties, including but not limited to fraternity and sorority houses, student housing, sporting venues, academic facilities, administrative support services, child care facilities and parking.

APPENDIX B

CLERY ACT/VAWA CRIME DEFINITIONS

The following definitions apply to the incidents of crime disclosed in the crime statistics tables contained within this report:

Clery Act Felony Definitions

Murder and Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: The killing of another person through gross negligence.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

Burglary: The unlawful entry of a structure to commit a felony or a theft. Attempted forcible entry is included.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.

Sexual Assault: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.

Clery Act Sex Offenses Definitions

The following sex offenses fall with the definition of “sexual assault” under the Clery Act.

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Non forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Non forcible sexual intercourse with a person who is under the statutory age of consent.

Arrest and Referrals for Discipline for Violations of Liquor, Drug, and Weapons Laws⁷

Liquor Law Violations: The violation of state and local municipal laws and ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Weapons Law Violations: The violation of federal, state and local laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Law Violations: Violations of federal, state, and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine), marijuana, synthetic narcotics (demerol, methadone), and dangerous non-narcotic drugs (barbiturates, benzedrine).

Hate Crimes

Under the Clery Act, a hate crime is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias.⁸ For Clery purposes, hate crimes include any Clery Act felony (murder or non-negligent manslaughter, sexual assault, robbery, aggravated assault, burglary, motor vehicle theft, or arson) together with any of the following crimes to the extent they manifest evidence of bias:

Larceny-theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Simple assault: An unlawful physical attack by one person on another where neither the offender displays a weapon nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or conduct, but without displaying a weapon or subjecting the victim to actual attack.

Destruction, damage or vandalism of property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of the property.

⁷ Under Clery, an arrest is defined as the processing of a person by arrest, citation, or summons. A referral for disciplinary action is defined as the referral of any person to an institutional official who institutes a disciplinary action of which a record is kept and which may result in the imposition of a sanction. Disciplinary action occurs where an official receiving the information initiates a disciplinary action, a record of the action is kept, and the action may, but not need have to, result in a sanction. Disciplinary actions may be initiated in both informal and formal manners and can include an interview or a simple, initial review of names submitted to an institutional official. An incident involving both an arrest and a referral for discipline is counted only as an arrest.

⁸ "Bias" is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, ethnicity, national origin, or gender identity.

Violence Against Women Reauthorization Act (VAWA) Crimes

The Violence Against Women Reauthorization Act of 2013 requires that institutions report incidents of sexual assault, domestic and dating violence (also known as ‘intimate partner violence’) and stalking in its annual security report. The following federal law definitions apply to this reporting requirement. In addition, VAWA requires that institutions publish state law jurisdictions of the same crimes.

Federal Definitions

Domestic Violence: A felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

Stalking: A course of conduct⁹ directed at a specific person that would cause a reasonable person to fear for the person’s safety or the safety of others or suffer substantial emotional distress.¹⁰

State Definitions

The following is a summary of the definitions applicable to Title IX offenses (sexual assault, dating violence, domestic violence, and stalking) under California state law.

Consent: Positive cooperation in act or attitude pursuant to an exercise of free will. The person must act freely and voluntarily and have knowledge of the nature of the act or transaction involved. A current or previous dating or marital relationship shall not be sufficient to constitute consent where consent is at issue. Nothing in this section shall affect the admissibility of evidence or the burden of proof on the issue of consent.” See Cal. Penal Code § 261.6.

Sexual Assault: The California Penal Code establishes three categories of sexual assault and related offenses: rape, spousal rape, statutory rape, and sexual battery.

Rape is defined under section 261¹¹ of the California Penal Code as an act of sexual intercourse under certain, enumerated circumstances, including:

⁹ “Course of conduct” means behavior composed of two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, engages in any of the following: monitoring, following, observing, threatening, surveilling, or communicating to or about a person, or interfering with a person’s property.

¹⁰ “Substantial emotional distress” means significant mental suffering or anguish.

¹¹ The complete texts of sections 261, 261.5, and 262 of the California Penal Code are available at <http://www.leginfo.ca.gov/cgi-bin/displaycode?section=pen&group=00001-01000&file=261-269>.

- where a person is incapable, because of a mental disorder or developmental or physical disability, of giving legal consent, and this is known or reasonably should be known to the accused;
- where the accused uses force, violence, duress, menace, or fear of immediate and unlawful bodily injury;
- where any intoxicating or anesthetic substance, or any controlled substance, prevents the accuser from resisting, and this condition was known, or reasonably should have been known by the accused;
- where the accuser is at the time unconscious of the nature of the act, and this is known to the accused;
- where the accuser submits under the belief that the accused is someone known to the accuser other than the accused, and this belief is induced by any artifice, pretense, or concealment practiced by the accused, with intent to induce the belief;
- where the accused threatens to retaliate physically in the future against the accuser or any other person, and there is a reasonable possibility that the accused will execute the threat; and
- where the accused threatens to use the authority of a public official to incarcerate, arrest, or deport the accuser or another, and the accuser has a reasonable belief that the accused is a public official.

The definition of spousal rape under section 262 of the California Penal Code generally tracks the definition of rape, except that the accused is the spouse of the accuser.

Section 261.5 of the California Penal Code refers to statutory rape as “unlawful sexual intercourse.” The term means an act of sexual intercourse accomplished with a person who is not the spouse of the perpetrator, if the person is under eighteen years old. The crime is either a misdemeanor or a felony depending on whether the age difference between the accused and accuser is greater or less than three years.

Under section 243.4 of the California Penal Code,¹² sexual battery is defined, in part, as touching the intimate part of the accused against his or her will for the purpose of sexual arousal while the accuser is either: (1) unlawfully restrained by the accused or an accomplice; (2) institutionalized for medical treatment and seriously disabled or medically incapacitated; or (3) under the impression, due to the accused’s fraudulent representations, that the touching served a professional purpose.

Domestic Violence: Section 243(e) of the California Penal Code defines “domestic battery” to mean willful and unlawful touching that is committed against: (1) the accused’s spouse or former spouse; (2) the accused’s cohabitant or former cohabitant; (3) the parent of the accused’s child; (4) the accused’s fiancé or fiancée, either former or current; or (5) someone with whom the accused has, or has had, a dating relationship

¹² The complete text of section 243 of the California Penal Code is available at <http://www.leginfo.ca.gov/cgi-bin/displaycode?section=pen&group=00001-01000&file=240-248>.

(i.e. frequent, intimate associations primarily characterized by the expectation of affectional or sexual involvement independent of financial considerations). In addition, section 273.5¹³ of the California Penal Code prohibits the willful infliction of corporal injury resulting in a traumatic condition upon an accuser who meets these same five categories.

Dating Violence: California law has no criminal law that exclusively addresses dating violence. However, California domestic battery and corporal injury laws, both set forth above, encompass acts committed within the context of dating relationships.

Stalking: Under section 646.9¹⁴ of the California Penal Code, stalking is defined as willfully, maliciously, and repeatedly following or harassing the accuser and making a credible threat with the intent to place that person in reasonable fear for his or her safety, or the safety of his or her immediate family.

¹³ The complete text of section 646.9 of the California Penal Code is available at <http://www.leginfo.ca.gov/cgi-bin/displaycode?section=pen&group=00001-01000&file=639-653.2>.

¹⁴ The complete text of section 273.5 of the California Penal Code is available at <http://www.leginfo.ca.gov/cgi-bin/displaycode?section=pen&group=00001-01000&file=270-273.75>.