

## **MICROSOFT COPILOT WORKSPACE SURVEY SWEEPSTAKES OFFICIAL RULES**

### **1. SPONSOR**

These Official Rules ("Rules") govern the operation of the Microsoft Copilot Workspace Survey Sweepstakes ("Sweepstakes"). Microsoft Corporation, One Microsoft Way, Redmond, WA, 98052, USA, is the Sweepstakes sponsor ("Sponsor").

### **2. DEFINITIONS**

In these Rules, "Microsoft", "we", "our", and "us" refer to Sponsor and "you" and "yourself" refers to a Sweepstakes participant, or the parent/legal guardian of any Sweepstakes entrant who has not reached the age of majority to contractually obligate themselves in their legal place of residence. By entering you (your parent/legal guardian if you are not the age of majority in your legal place of residence) agree to be bound by these Rules.

### **3. ENTRY PERIOD**

The Sweepstakes starts at 12:00 a.m. Pacific Time (PT) on Dec 3, 2024, and ends at 11:59 p.m. PT on Feb 1, 2025 ("Entry Period").

### **4. ELIGIBILITY**

This is a closed Sweepstakes open only to recipients who received a survey invitation. To enter, you must be 18 years of age or older and a user of the Copilot Workspace private preview. If you are 18 years of age or older but have not reached the age of majority in your legal place of residence, then you must have consent of a parent/legal guardian.

Employees and directors of Microsoft Corporation and its subsidiaries, affiliates, advertising agencies, and Sweepstakes Parties are not eligible, nor are persons involved in the execution or administration of this promotion, or the family members of each above (parents, children, siblings, spouse/domestic partners, or individuals residing in the same household). Void in Cuba, Iran, North Korea, Sudan, Syria, Region of Crimea, Russia, and where prohibited.

### **5. HOW TO ENTER**

No Purchase Necessary.

You will receive one entry by visiting the web site for the Sweepstakes at <https://github.surveymonkey.com/r/copilotworkspace> and completing all of the registration requirements including completion of a short survey. All required survey questions must be answered to receive an entry.

The entry limit is one per person overall.

Any attempt by you to obtain more than the stated number of entries by using multiple/different accounts, identities, registrations, logins, or any other methods will void your entries and you may be disqualified. Use of any automated system to participate is prohibited.

We are not responsible for excess, lost, late, or incomplete entries. If disputed, entries will be deemed submitted by the “authorized account holder” of the email address, social media account, or other method used to enter. The “authorized account holder” is the natural person assigned to an email address by an internet or online service provider, or other organization responsible for assigning email addresses.

## **6. WINNER SELECTION AND NOTIFICATION**

Pending confirmation of eligibility, one (1) potential prize winner will be selected by Microsoft or their Agent in a random drawing from among all eligible entries received within 7 days following the Entry Period.

Winners will be notified via the contact information provided during entry no more than 7 days following the drawing with prize claim instructions, including submission deadlines. If a selected winner cannot be contacted, is ineligible, fails to claim a prize or fails to return any forms, the selected winner will forfeit their prize and an alternate winner will be selected time allowing. If you are a potential winner and you are 18 or older but have not reached the age of majority in your legal place of residence, we may require your parent/legal guardian to sign all required forms on your behalf. Only three alternate winners will be selected, after which unclaimed prizes will remain unawarded.

## **7. PRIZES**

The following prize will be awarded:

**One (1) Grand Prize.** A Gift card of your choosing from BHN.com. Approximate Retail Value (ARV) \$250.00 USD.

The total Approximate Retail Value (ARV) of all prizes: **\$250**

We will only award one (1) prize per person/company during the Entry Period. No more than the stated number of prizes will be awarded. No substitution, transfer, or assignment of prize permitted, except that Microsoft reserves the right to substitute a prize of equal or greater value in the event the offered prize is unavailable.

Microsoft does not give any warranty of any kind, express or implied (including any implied warranty of merchantability or fitness for a particular purpose) on products made by a company other than Microsoft that are awarded as prizes. Please contact the manufacturer to see if it is covered by that company’s warranty.

Prizes will be sent no later than 28 days after winner selection. Prize winners may be required to complete and return prize claim and / or tax forms (“Forms”) within the deadline stated in the winner notification. Taxes on the prize, if any, are the sole responsibility of the winner, who is advised to seek independent counsel regarding the tax implications of accepting a prize. By accepting a prize, you agree that Microsoft may use your entry, name, image and hometown online and in print, or in any other media, in connection with this Sweepstakes without payment or compensation to you, except where prohibited by law.

## **8. ODDS**

The odds of winning are based on the number of eligible entries received.

## **9. GENERAL CONDITIONS AND RELEASE OF LIABILITY**

To the extent allowed by law, by entering you agree to release and hold harmless Microsoft and its respective parents, partners, subsidiaries, affiliates, employees, and agents from any and all liability or any injury, loss, or damage of any kind arising in connection with this Sweepstakes or any prize won.

All local laws apply. The decisions of Microsoft are final and binding.

We reserve the right to cancel, change, or suspend this Sweepstakes for any reason, including cheating, technology failure, catastrophe, war, or any other unforeseen or unexpected event that affects the integrity of this Sweepstakes, whether human or mechanical. If the integrity of the Sweepstakes cannot be restored, we may select winners from among all eligible entries received before we had to cancel, change or suspend the Sweepstakes.

If you attempt or we have strong reason to believe that you have compromised the integrity or the legitimate operation of this Sweepstakes by cheating, hacking, creating a bot or other automated program, or by committing fraud in any way, we may seek damages from you to the full extent of the law and you may be banned from participation in future Microsoft promotions.

## **10. USE OF YOUR ENTRY**

Personal data you provide while entering this Sweepstakes will be used by Microsoft and/or its agents and prize fulfillers acting on Microsoft's behalf only for the administration and operation of this Sweepstakes and in accordance with the [Microsoft Privacy Statement](#).

## **11. GOVERNING LAW**

This Sweepstakes will be governed by the laws of the State of Washington, and you consent to the exclusive jurisdiction and venue of the courts of the State of Washington for any disputes arising out of this Sweepstakes.

## **12. WINNERS LIST**

Send an email to [jennynuri1991@github.com](mailto:jennynuri1991@github.com) with the subject line "Copilot Workspace Survey Sweepstakes winners" within 30 days of March 18, 2025 to receive a list of winners.