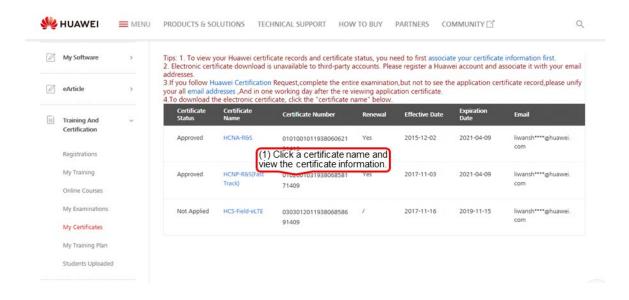# Apply for Huawei Certificate guide

1 Obtaining Huawei Certificate

From November 1, 2018, Huawei provides only e-Certs (except for HCIE certificates). To download a Huawei e-Cert, visit Huawei e-Cert a working day after the exam day.
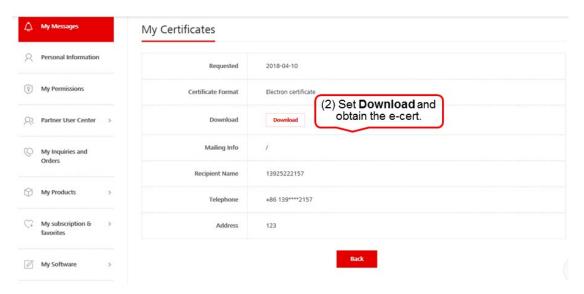
Candidates who have passed the HCAI certification exam can visit Huawei training and certification website to maintain their address information three working days after receiving the score reports. After seven working days, they can click Huawei Certificate Link to query the mailing information.

1.1 Obtaining an e-Cert

Log in to Huawei Training and Certification website, enter your personal account, choose **My Space > Training & Certification > My Certificate**, and click the corresponding certificate name to download the e-Cert, as shown in the following figure.
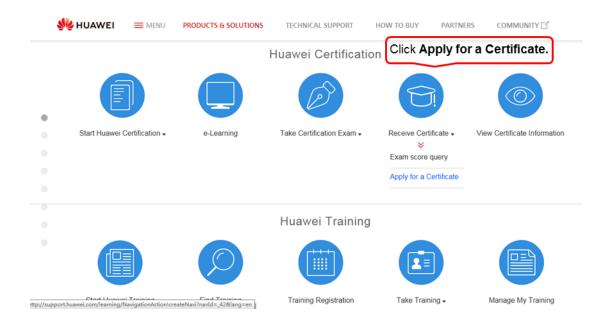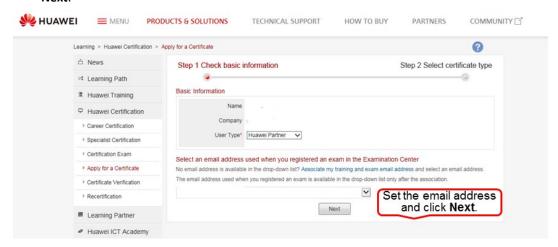
1.2 Obtaining the HCAI Package

1. Visit Huawei Training and Certification website and choose **Huawei Certification > Certificate Application**.
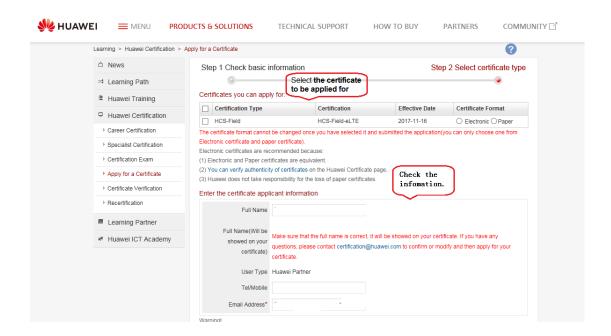
Apply for HCAI certificate guide

2. On the certificate application page, choose the email address you associated before and click **Next**.
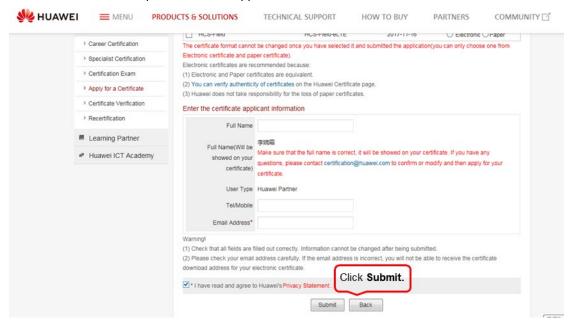

3. Select the certificate to be applied for and verify the name. If the name is incorrect, contact us at Certification@huawei.com.
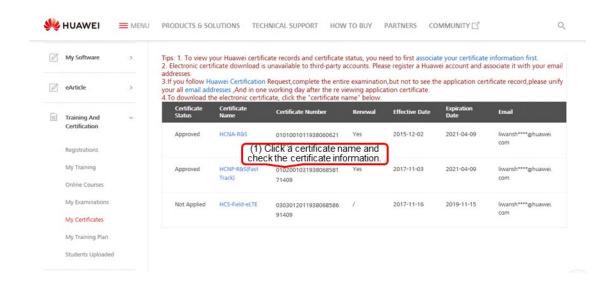
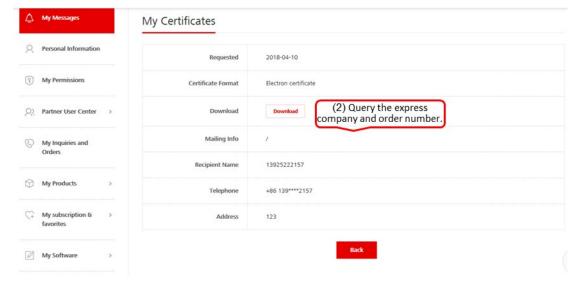4. Click **Submit** to complete certificate application.

5. Huawei will mail the HCAI package in five to seven working days and send the express order number to your email through Certification@huawei.com.

You can also visit your personal space on Huawei Training and Certification website (**My Space > Training Certification > My Certificate**) to query the express order number. If no express order number is found, the HCAI package has not been sent.

2 Huawei Certification Examination Score/Certificate Management

- **One account for all Huawei certification exam results**: You must associate all your exam scores with the same account. Otherwise, you may not be able to obtain a specific certificate. For details, see the following section "Scenario 1: Associating Huawei Certification Records".
- **Your personal account for Huawei certification exam results**: If your Huawei account is associated with an exam record of another person, the account must be unbound. Otherwise, the system will forcibly unbind the exam record. For details, see the following section "Scenario 2: Unbinding Huawei Certification Exam Records".

2.1 Scenario 1: Associating Huawei Certification Records

Intended audience: Huawei certification candidates

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📖 **NOTE**

- *Your Huawei account can only be associated with your own certification exam results.*
- *Huawei provides two association modes: 1. associating your mailbox with your account; 2. associating your score report with your account.*

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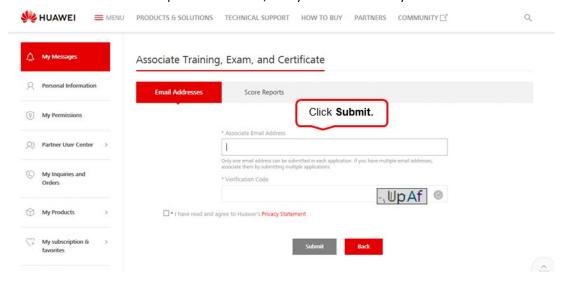**Method 1: Associating Your Mailbox with Your Account**

If a message is displayed indicating that your email address has been associated with an account, click **OK**, log in to the associated mailbox, and click the activation link to complete the association.

Access path: **Huawei Training and Certification Website** > **My Space** > **Training and Certification** > **My Exam** > **Associate My Exam Record**.
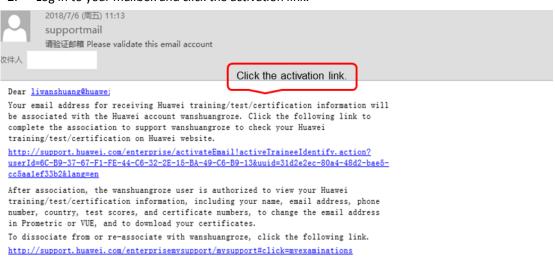
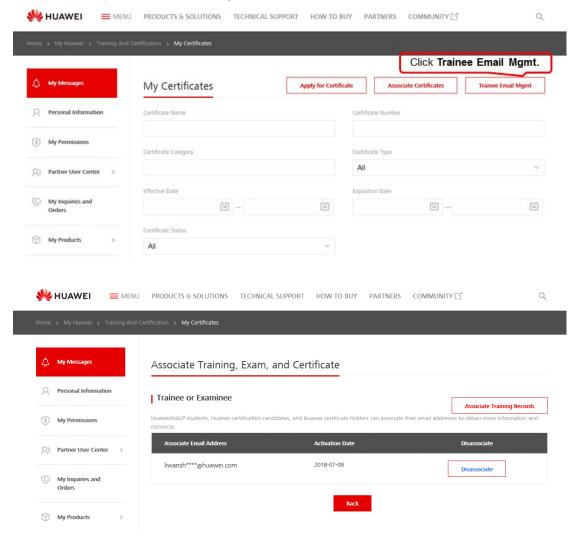1. After the association request is submitted, the system automatically sends an activation email.

2. Log in to your mailbox and click the activation link.

3. View the information about the associated mailbox.

   Access path: **Huawei Training and Certification Website > My Space > Training and Certification > My Exam > Associate My Exam Record**.
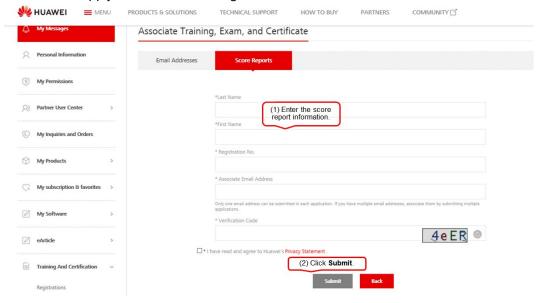
Method 2: Associating Your Score Report with Your Account

One working day after the exam, you can use the score report information to implement the association.

Access path: **Huawei Training and Certification Website > My Space > Training and Certification > My Exam > Associate My Exam Record**.

1. After you submit the requirement for associating your score report with your account, the system sends an activation email to the specified mailbox.

2.   Log in to the mailbox and click the activation link.

3. View the information about the associated mailbox.

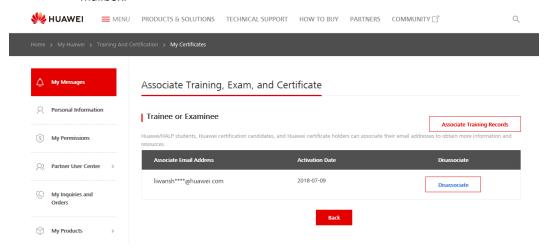## 2.2 Scenario 2: Disassociating Huawei Certification Exam Records

Intended audience: Huawei certification candidates

If your Huawei account is associated with other people's certification exam scores, you need to disassociate the exam scores.
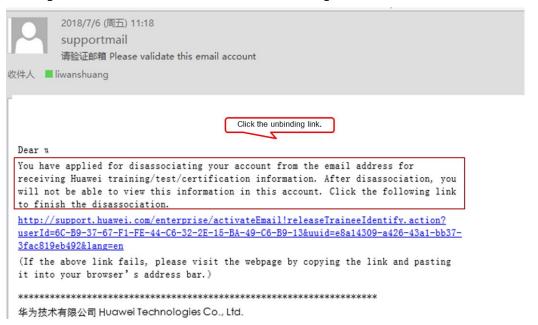
Access path: **Huawei Training and Certification > My Space** > **Training and Certification** > **My Exam** > **Trainee Mailbox Management**.

![Huawei logo] Apply for HCAI certificate guide

1. After the disassociating request is submitted, the system sends a confirmation email to the mailbox.

2. Log in to the mailbox and click the email disassociating link.

For more FAQs about Huawei certification, please click here.

For more questions, send an email to Certification@huawei.com for consultation.

_____End.