**For SHKP Investment Properties**

**Approval Form**

**KAI SHING MANAGEMENT SERVICES LIMITED**

**Tender Invitation Document Form**

|  |  |  |  |
| --- | --- | --- | --- |
| **From:** |  | **To:** | **Tendering Committee** |
| **Name of Property:** |  | | | |
| **The Works:** |  | | | |
| **Tender Ref.:** |  | | | |

The enclosed Tender Invitation Document is prepared for your perusal and approval. In addition, we recommend to invite the following contractors for tendering.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | **Serial No.** | | |  | **Tenderer Name** | **Tenderer Notified On**  (To be completed after Tenderer approved) | | |
|  | |  | | |  |  | |  |  |
| 1. | |  | | |  |  | |  |  |
|  | |  | | |  |  | |  |  |
| 2. | |  | | |  |  | |  |  |
|  | |  | | |  |  | |  |  |
| 3. | |  | | |  |  | |  |  |
|  | |  | | |  |  | |  |  |
| 4. | |  | | |  |  | |  |  |
|  | |  | | |  |  | |  |  |
| Remarks:- | | |  |  | | | | | | |
| a. | Please provide the reason(s) if the recommended contractor(s) is/are not in the Approved Contractor List. | | | | | | | | | |
| b. | If the validity period of the tender exceeds 180 days (as shown in item 7 of the “Part A- Conditions of Tender” of the “Invitation To Tender” document), please provide the reason(s):- | | | | | | | | | |

|  |  |  |
| --- | --- | --- |
| Cost to be charged to : | Management Fee Expenses |  |
|  | Landlord |  |

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**Approval List :**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Creator / Approver** |  | **Position** |  | **Date And Time** |  | **Signature** |
|  |  |  |  |
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**Declaration of Conflict of Interest:-**

**All signed members above have declared that they and their immediate family members, which is defined as any person with whom the member is living in a regular union as if husband, wife, children, parents, brothers and sisters, are free from any conflict of interest in connection with the approval of tenderer list.**