

**2023-2024**  
**RPI VERIFICATION WORKSHEET**

STUDENT NAME: Li, Hongwei

RIN#: 662048737

You have been selected for a process called verification by the U.S. Department of Education and/or Rensselaer Polytechnic Institute. The process requires that we verify information that you reported on your 2023-2024 FAFSA (Free Application for Federal Student Aid). You must return this form with any supporting documentation within 30 days. We are unable to award or disburse financial aid until we receive all required documents. If the information provided should change your financial aid eligibility, we will notify you by sending a revised award letter or email notification. You must answer all questions on this document.

**FAMILY INFORMATION**

If you reported parental information on your FAFSA, complete this section including **all members of your parent(s) household. Include yourself, your parent(s), sibling(s), and any other household members for whom your parent(s) will provide more than one-half of the support between July 1, 2023 and June 30, 2024.** If you did not report parental information on your FAFSA, complete this section with information about yourself, your spouse (if applicable), and any other household members for whom you will provide more than one-half the support between July 1, 2023 and June 30, 2024. Attach additional paper if necessary.

Names of all in household	Relation to Student	Age	Name of College attending in 2023-2024 (if applicable)	YR in College & Level (circle year & level)	Enrollment Status (circle appropriate status)
Hongwei Li	SELF	18	Rensselaer Polytechnic Institute	1 2 3 4 5 Undergrad/Grad	[full] [3/4] [1/2] [less than 1/2]
				1 2 3 4 5 Undergrad/Grad	[full] [3/4] [1/2] [less than 1/2]
				1 2 3 4 5 Undergrad/Grad	[full] [3/4] [1/2] [less than 1/2]
				1 2 3 4 5 Undergrad/Grad	[full] [3/4] [1/2] [less than 1/2]
				1 2 3 4 5 Undergrad/Grad	[full] [3/4] [1/2] [less than 1/2]

**PARENT TAX & INCOME INFORMATION (CALENDAR YEAR 2021)** Complete only if parent data is included on FAFSA.

Was your parent required to file a 2021 Federal Income Tax Return? If your parent filed, please use IRS Data Retrieval Tool\* available in the FAFSA. You may submit a signed copy of your 2021 Federal Tax Return and all schedules or you may request a Tax Return Transcript and W-2 Wage Summary\* directly from [www.irs.gov](http://www.irs.gov).

☒ YES, my parent and/or my parent's spouse will use IRS Data Retrieval Tool or submit a 2021 Signed Federal Tax Return and all schedules or Tax Return Transcript.

☐ NO, my parent and/or my parent's spouse worked, but are not required to file a 2021 Federal Tax Return. Complete the table below and attach all W-2s.

\*See below 4506-T

☐ NO, both my parent and my parent's spouse DID NOT work in 2021. \*See below 4506-T

☐ Check here if your parent(s) were not eligible to receive W2s for 2021.

Source of Income (Fill out only if your parent(s) did NOT file taxes)	Amount Earned in 2021

**STUDENT (SPOUSE) TAX TRANSCRIPT & INCOME INFORMATION (CALENDAR YEAR 2021)**

Are you (or your spouse) required to file a 2021 Federal Income Tax Return? If you filed, please use IRS Data Retrieval Tool\* available in the FAFSA. You may submit a signed copy of your 2021 Federal Tax Return and all schedules or you may request a Tax Return Transcript and W-2 Wage Summary\* directly from [www.irs.gov](http://www.irs.gov).

☐ YES, I (or my spouse) will use IRS Data Retrieval Tool or submit a 2021 Signed Federal Tax Return and all schedules or Tax Return Transcript.

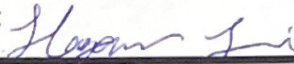

☒ NO, I (or my spouse) worked, but am not required to file a 2021 Federal Tax Return. Complete the table below and attach all W-2s. \*See below 4506-T

☐ NO, I (or my spouse) DID NOT work in 2021. \*See below 4506-T

☐ Check here if you were not eligible to receive W2s for 2021.

Source of Income (Fill out only if you did NOT file taxes)	Amount Earned in 2021
Federal work study	888.75

### Wet Signatures required

Student Signature: 	Student RIN: 662048737	Date: 9/7/2023
Parent/Spouse Signature: 		Date: 9/7/2023

(Parent signature is required if any parent data was provided on the FAFSA. If student is married, spouse signature is required.)

**Be sure to include student name and RIN# on all documents sent to us. Send your documents to our secure fax, (518) 276-4797 or upload them to <https://admissions.rpi.edu/aid/upload>. If you fax, you DO NOT need to send paper copies.**

RENSSELAER POLYTECHNIC INSTITUTE

OFFICE OF FINANCIAL AID

110 8TH STREET

TROY, NY 12180

PHONE: 518-276-6813 FAX: 518-276-4797 EMAIL: [FINAID@RPI.EDU](mailto:FINAID@RPI.EDU)

#### \*GLOSSARY:

**IRS DATA RETRIEVAL TOOL** - Preferred method of receiving Tax Data. You can go back into the FAFSA and select, "Start here" and then Log in using your FSA ID, select "Continue" or "Make a Correction" button. Go to Parent (or student) Financial Information page and answer the questions in the first box to see you are eligible to use DRT. If yes, "Link to IRS." It allows a tax filer to import tax return data directly into the FAFSA. If eligible, tax filer does NOT have to provide additional information besides the Verification worksheet. We will be notified in a few days and update the requirements on SIS.

**SIGNED TAX RETURN** - You may submit a signed copy of your 2021 tax return with ALL Schedules included (Schedules 1, 2 and 3 are most common).

**IRS TAX RETURN TRANSCRIPT** - To obtain an Federal IRS Tax Return Transcript go to [www.irs.gov](http://www.irs.gov) or call 800.908.9946. Make sure you order the IRS Tax return transcript and not the Account Transcript. The document will be mailed to you and you can then send it to us along with the other required information.

**W-2 Wage Summary Statement** - Provided by your employer(s) or available from the IRS.

**4506-T** - Parents and/or Independent Students who do not file are required to provide proof of non filing status. You must complete and submit form 4506-T from the IRS at [www.irs.gov](http://www.irs.gov) under the Forms and Instructions tab. Check box 7, "Verification of Non-Filing" and complete box 9 and submit to IRS for processing. Please send the letter you receive from the IRS (which is proof you did not file a 2021 return) to the Office of Financial Aid.

Upload your documents to <https://admissions.rpi.edu/aid/upload> or send them to our secure fax, (518) 276-4797. If you fax, you DO NOT need to send paper copies.