

Notion Commands & Shortcuts Cheat Sheet

■ Text & Headings

| | |
|----------------|------------------------|
| /text | Add a text block |
| /heading 1 | Large title |
| /heading 2 | Medium heading |
| /heading 3 | Small heading |
| /quote | Add a quote block |
| /callout | Highlighted note block |
| /bulleted list | Bullet list |
| /numbered list | Numbered list |
| /to-do | Checkbox to-do list |
| /toggle list | Collapsible list |
| /divider | Horizontal line |

■ Content Blocks

| | |
|-----------|----------------------|
| /image | Add image |
| /video | Embed video |
| /audio | Embed audio |
| /file | Upload or embed file |
| /embed | Embed external link |
| /code | Add code block |
| /equation | Add math formula |
| /table | Simple table |
| /database | Create new database |

■ Databases

| | |
|----------------|-------------------|
| /table view | Table database |
| /board view | Kanban board |
| /calendar view | Calendar database |
| /gallery view | Gallery database |
| /timeline view | Timeline database |
| /list view | List database |

■ Page & Link Commands

| | |
|---------------|--------------------------|
| /page | Create subpage |
| /link to page | Link another page |
| /mention | Mention person/date/page |
| /date | Insert date |
| /template | Add template block |

■ Formatting Shortcuts

| | |
|------------------|-----------------|
| Ctrl + B | Bold |
| Ctrl + I | Italic |
| Ctrl + U | Underline |
| Ctrl + E | Inline code |
| Ctrl + Shift + S | Strikethrough |
| Ctrl + Shift + M | Comment |
| Ctrl + / | Command palette |
| Ctrl + Shift + L | Light/Dark mode |

■ Navigation Shortcuts

| | |
|------------------|---------------------|
| Ctrl + P | Quick find (search) |
| Ctrl + [| Go back |
| Ctrl +] | Go forward |
| Ctrl + Shift + A | Add new page |
| Ctrl + Shift + T | Open sidebar |
| Ctrl + Shift + U | Undo |
| Ctrl + Y | Redo |