Klabi Fortune

fortuneklabi018@gmail.com

Ashongman Estates, Accra

0543823419

Objectives

Organized and motivated employee eager to apply time management and organizational skills in various environments. Seeking entry-level opportunities to expand skills while facilitating company growth.

Education

University of Energy and Natural Resources

***2019 – Current date*** Petroleum Engineering

Nkonya Senior High School

***2015 - 2018*** General Science

* Participated in the National Science and Maths Quiz 2017 and 2018
* Held the position of Senior prefect (2018)

Experience

Derisco Company Ltd

| Ashongman Estates

Bindery Worker 2018 – 2019

* Processed newly printed book pages, using folding machines, cutting machines and paper joggers to achieve consistent and proper product positioning.
* Operated saddle stitchers and glue rollers to assemble books by stitching and gluing endpapers, bindings and backings.

Skills

* Team work and accountability
* Basic computer programming in python and c
* Microsoft word, powerpoint, and excel