

# Weekly Check-In Report

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## Project Information

Project Manager: Everett M. Clayton-Skinner

Week Number: 14

Project Name: Transition into Cybersecurity, Network Administration

URL of Project Page: [https://ecla442.github.io/Project\\_Management\\_Charter\\_CIS\\_4680/index\\_3.html](https://ecla442.github.io/Project_Management_Charter_CIS_4680/index_3.html)

## Part 1: Refinement to Project Charter (5 pts)

Feedback provided by professor:

Status Updates are on-site. See sidebar.

Explanation of Refinements:

See above.

## Part 2: Weekly Status Report (10 pts)

- [X] Latest Status report has been added to Project Website
- [X] Includes all items

## Part 3: Project Plan Update (10 pts)

- [X] Review overall Project Plan and track progress
- [X] Update the project tool items
- [X] Take screenshots of updated project plan
- [X] Screenshots have been added to the assignment
- [X] Write explanation of what changed this week

Explanation of Project Plan Changes:

I am sending out applications for more jobs and am still currently in the second stage of an interview. At least as far as I know for now.

## Time & Effort Tracking (10 pts)

- [X] Dedicated at least 90 minutes to meaningful project work

Brief Summary of Work Completed:

Projects are still in progress. Slowed down on one project, as it is a bit of a time crunch project currently. Shifted my focus to another project that needs to be completed to add to my portfolio.