

# Weekly Check-In Report

Generated: 12/1/2025, 12:51:39 AM

## Project Information

Project Manager: Everett M. Clayton-Skinner

Week Number: 15

Project Name: Transition into Cybersecurity, Network Administration

URL of Project Page: [https://ecla442.github.io/Project\\_Management\\_Charter\\_CIS\\_4680/index\\_3.html](https://ecla442.github.io/Project_Management_Charter_CIS_4680/index_3.html)

## Part 1: Refinement to Project Charter (5 pts)

Feedback provided by professor:

No other comments necessary

Explanation of Refinements:

Charter is refined.

## Part 2: Weekly Status Report (10 pts)

[X] Latest Status report has been added to Project Website

[X] Includes all items

## Part 3: Project Plan Update (10 pts)

[X] Review overall Project Plan and track progress

[X] Update the project tool items

[X] Take screenshots of updated project plan

[X] Screenshots have been added to the assignment

[X] Write explanation of what changed this week

Explanation of Project Plan Changes:

Just more status update changes currently. Taking on projects for my portfolio, as I am currently under a time crunch with Finals and some other time constraints.

## Time & Effort Tracking (10 pts)

[X] Dedicated at least 90 minutes to meaningful project work

Brief Summary of Work Completed:

More status updates and more room for research of career and what is needed.