

SSN NO.

B003554 - 10/23/21

Description

① variance 0.01

DSN: W2210412

OR# 0113817A

Date: 7/19/21

Name: Tenedero, Kevin

Amount: 175,000.00 w/ 0.01 over

②. hindi na malocate ang OR# for re-encoding by Mosi

DSN: W2210539

OR# : 0119014A

Date: 8/31/21

Name: CANOY, ELVIE

MTV-1-09-29

3,953.17 - penalty only

③. variance 0.01

DSN# 8000001681

Subd. bht-1-17-26

OR# : 0128752A

amt: 11,815.16 only

LEBAMA, ERLYN



BDC Corporate Center, Mindanao Avenue
Extension, Brgy. Greater Lagro Novaliches,
Quezon City

SYSTEM SERVICE REQUEST

IT-01-05

REQUESTED BY:
DEPT/SEC:
SSR Date & Time:

Julie Alvares
MKTG / Acct
10/23/21

SSR No.:

B003554

Please encircle your emotion meter :

Worried Nervous Sad Afraid Annoyed Angry

Received By:

Date & Time Received:

DESCRIPTION (Briefly describe the problem.)

SO No.

Date

Serial Number :

For END-USER: Acknowledged receipt of Green/Duplicate Copy

By:

Date & Time:



BDC Corporate Center, Mindanao Avenue
Extension, Brgy. Greater Lagro Novaliches,
Quezon City

SERVICE ORDER

IT-02-05

Service Order No.:

Received By:

Date & Time Received:

SSR No.

For IT Team: Briefly describe the action taken

☐ Hardware
☐ Software

☐ Improvement
☐ Troubleshooting

System/Machine:
Module:
Part:

Cause:

Effect / Risk Analysis:

Action Taken / Corrective Action:

Target Date & Time:

By(EU):

Date & Time:

How likely is it that you would recommend this product or service to friend or colleague? (Encircle your answer)

1 2 3 4 5 6 7 8 9 10

Not Likely Extremely Lik

Request Impact Matrix			
IMPACT	EASY	MEDIUM	HARD
High	1	2	5
Medium	3	4	6
Low	7	8	9