

CURRICULUM VITAE

EDEL CHEPEKEMBOI KIPROP
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PERSONAL INFORMATION:

Date of Birth: 22.03.2000
Gender: Female
Nationality: Kenyan
Marital Status: Single
Religion: Christian

CAREER OBJECTIVE

To work in a challenging environment where my knowledge, skills and willingness to learn can be used to support organizational goals, while striving for academic and professional advancement.

PERSONAL STATEMENT

I am a self- driven person with a flexible mind that is open to new ideas, changes and challenges. I pose a high level of self- confidence and tolerance. I'm a good team player as well and loves learning new things and can work under pressure. I have effective communication and interpersonal skills.

CORE SKILLS AND COMPETENCIES

- Excellent organizational and analytical skills, as well as the ability to put them into practice.
- Computer literacy.
- Project management.
- Negotiation and consensus building tactical skills.
- Time management.
- Attentiveness.
- Proficiency in computer/office productivity software.
- Programming in PHP, JavaScript, and their frameworks.
- Open-minded, hardworking, and capable of working both individually and in a team.
- Excellent interpersonal, writing, and communication abilities.

VALUES

- High integrity.

- Professionalism and respect for diversity of all people/cultures or individuals regardless of gender, nationality, race, age or religion.
- Committed to continuous learning and career development.
- Open minded and flexible.
- Accountability.
- Communication.
- Innovation.
- Knowledge sharing and continuous improvement.
- Planning and organizing.
- Results focus.
- Teamwork
- Professionalism.
- Self-driven, highly motivated and willing to assume greater responsibility.

WORK EXPERIENCE

January 2024-May 2024

Agriculture and Food Authority- Horticultural Crops Directorate Eldoret Office.

Position held: **Attache.**

- Software Installation
- Servicing Computers and Printers.
- LAN configuration and troubleshooting.
- Troubleshooting software and hardware errors.
- Data backup in devices.

July 2022 – September 2022

Kerio Valley Development Authority.

Position held: **Attache.**

- Software Installation
- Servicing Computers and Printers.
- LAN configuration and troubleshooting.
- Troubleshooting software and hardware errors.
- Data backup in devices.
- Software development (PHP, HTML CSS, JS) and OOP.
- Web development (web and android application).
- UX and UI design.
- Software documentation and testing.

EDUCATION

2019 - 2023: MASENO UNIVERSITY

Bachelor of Science (Computer Science).

2015 - 2018: METKEI GIRLS HIGH SCHOOL

Kenya Certificate of Secondary Education.
KCSE - (B Mean Grade).

2007 - 2014: THE TREASURE SCHOOL ELDORET

Kenya Certificate of Primary Education.
KCPE - (B+ Mean Grade).

HOBBIES

- Learning foreign cultures and languages.
- Current local, regional and global political affairs and technology.
- Business, technology, economics and development.
- Nature and outdoor activities.
- Cooking and baking.
- Watching videos about technology and different programming languages.
- Travelling.
- Programming and learning new coding languages.

REFERENCES

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1. Dr. Calvin Otieno
Dean,
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2. Mr. Barnabas Kiptum,
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3. James Luseno,
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