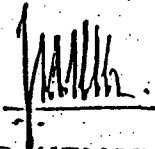


(VII) Applicants are required to forward duly completed applications (Form TC/E/R) to the *Deputy Tea Commissioner, Tea Exports Section, Sri Lanka Tea Board, 574, Galle Road, Colombo 03* together with,

- (a) Certified Copy of Business Registration Certificate.
- (b) Certified Copy of Articles of Association. Partnership Agreement/Sole Proprietarily Business Registration.
- (c) Form 20 (in case limited liability companies)
- (d) Certificates from Auditors/Chartered Accountant for paid up capital/invested capital.
- (e) Letter of consent with copy of valid warehouse registration issued by the Sri Lanka Tea Board from the warehouse owners and certified copy of lease agreement/rental etc., if warehousing facilities are not owned by the applicant.
- (f) Receipt for the payment of Registration Fee (Payment to be made to the Finance Division of the Sri Lanka Tea Board)
- (g) A certified copy of the Insurance Policy for the warehouse and teas to be stored.

(h) *Tea Taster consent letter*

Any further clarification in the regard could be obtained from Director General Tel: 2508991 /Deputy Tea Commissioner of Tea Exports Section. Tel: 2504090.


H.D. HEMARATHNE
DIRECTOR GENERAL

Copy:

1. Secretary, Ministry of Plantation Industries
2. Chairman, Colombo Tea Traders Association
3. Chairman, Tea Exporters Association
4. Chairman, Association of Small and Medium Exporters of Tea.