

From: AL/T

To: Assistant Director (Laboratory),  
Analytical Laboratory,  
Sri Lanka Tea Board,  
574/1, Galle Road,  
Colombo 03.

APPLICATION FOR TESTING OF TEA SAMPLE

1. Name & Address of the Applicant:.....
2. Registration No (as an Exporter/Manufacturer of Tea).....
3. Details of the Consignment:-
- a) CUSDEC Customs. Reg. No. & Date: ..... (Certified copy should be attached)
- b) Quantity in kg & Grade Category:.....
- c) Blend Sheet No:- .....(Certified copy of blend sheet should be attached)
- d) Destination Country, Vessel etc.: .....
- Type of test required** **Charges (Rs.)**
- i.
- ii.
- iii.
4. Payment is made by Cheque No ....., Bank.....Branch...../cash

I hereby confirm that, the above particulars are true and accurate and the sample/s forwarded herewith  
do represent the aforesaid consignment/lot.

**Note :** Sample/s should be in final form of pack which is intended to be dispatched, bearing all marks and numbers. The minimum quantity of tea should be 100g of each pack and you may require to inquire the quantity of the sample to be submitted from the receiving counter of the Laboratory.

Date : ..... Signature of the Applicant

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**For Analytical Laboratory use only**

AL/F/

Amount to be paid and Code No.: .....

Payment mode : cheque / cash

Payment authorized by : .....

Receipt No & Date : .....

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**For Finance Branch use only**

To:ADG (Finance), SLTB

### Internal Payment Conformation

Please accept the following described payments on account of the Analytical Laboratory and issue official receipt.

Applicant's Name &amp; Reg. No. : .....

On account of

A/C Code	A/C Title	Nos. Of Spl	Amount Rs.
3003001	ISO 3720 Standard Tests	.....	.....
3003002	Chemical Analysis Tests	.....	.....
3003003	Toxic/ Heavy Metal Analysis Tests	.....	.....
3003004	Physical Examination Tests	.....	.....
3003005	Microbiological Analysis Tests	.....	.....
3003006	Other Tests (.....)	.....	.....

**Total Amount Payable (Rs.)**

*Note : All charges are subject to 2% NBT and 12% VAT thereon*