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இலங்கைத் தேயிலைச் சபை  
SRI LANKA TEA BOARD

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காலி வீதி, கொழும்பு, இலங்கை  
Galle Road, Colombo 03, Sri Lanka.

OR/1/87

06<sup>th</sup> August 2010.

Chief Executive Officer/Managing Director/Managing Partner/Proprietor,  
Registered Exporters of Tea  
Registered Importers of Tea  
Registered Parkers of Tea  
Registered Warehouse owners of Tea

Sirs,

LEVY OF FEES & CHARGES FOR BOARD'S SERVICES

This is further to circular No. TC/E/VI/8 dated 31<sup>st</sup> December 1992, 24<sup>th</sup> February 1998, 23<sup>rd</sup> September 1999, 27<sup>th</sup> December 1999 and 29<sup>th</sup> December 1999 on the above subject.

02. The Board has decided to levy revised fees and charges for the services provided by the Board as per the schedule annexed hereto. The revised charges will come into effect from **01<sup>st</sup> September 2010.**

03. If you avail of the services of the Sri Lanka Tea Board listed in the annexure you may kindly choose to follow one of the two options laid down herein as below:-

- A. Make all payments to the Assistant t Director General (Finance) of the Sri Lanka Tea Board by cash or cheque to be drawn for the amount in favour of the Sri Lanka Tea Board.
- B. Maintain a deposit account with the Sri Lanka Tea Board as regular service recipient. If you choose this option you could consult the Assistant Director General (Finance) of the Sri Lanka Tea Board (Tel.2580162) and make arrangements to open such a deposit account.

04. Kindly follow the under mentioned instructions as and when the services are obtained from the Tea Board.

- I. At the point of tendering a request for the service to the Sri Lanka Tea Board you are required to effect the payment and retain the official receipt with you.

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தொலைபேசி  
Telephone } 2582121  
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2583687

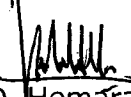
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பக்ஸ் :  
Fax : } 2589132

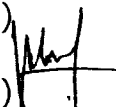
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P.O.Box } 1750

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தந்தி  
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தேயிலைச் சபை கொழும்பு  
TEA BOARD, COLOMBO.

- II. In the case of new registrations or renewal of Exporter/ Packer/Importer/ Warehouse owner licenses or application for Import permit, relevant fee should be accompanied with the specified application form obtained from Deputy Tea Commissioner of Tea Export Section of the Sri Lanka Tea Board. (Tel. 2504090)
- III. In the case of services of the Analytical Laboratory listed under No 26 to 54 relevant application forms should be obtained from Assistant Director (Laboratory) of the Analytical Lab of the Sri Lanka Tea Board (Tel.2581576) prior to effecting the payment.
- IV. Requesting specimen Form for all other services is annexed hereto.
04. If any further clarification on the subject matter is needed kindly contact the undersigned on telephone: 2508991 Fax: 2589132 email: [dgsltb@pureceylontea.com](mailto:dgsltb@pureceylontea.com)
05. Please acknowledge the receipt of this circular.

Yours truly,

  
H.D. Hemaratne  
Director General  
For Chairman

- Copies: 1. Secretary, Ministry of Plantation Industries.  
2. Chairman, Colombo Tea Traders Association  
3. Chairman, Tea Exporters Association.  
4. Chairman, The Planters Association of Ceylon.  
5. Chairman, Private Tea Factory Owners Association.  
6. Chairman, Tea Small Holdings Development Authority.  
7. Chairman, Colombo Brokers Association.  
8. Chairman, Association of Small and Medium Exporters of Tea.  
9. Chairman, Tea Research Board of Sri Lanka.  
10. Hon. President, Federation of Tea Small Holdings Development Societies.  
11. Assistant Director General (Admin)  
12. Assistant Director General (Finance)  
13. Acting Tea Commissioner  
14. Deputy Tea Commissioner (Exports)  
15. Director (Tea Promotion)  
✓ 16. Deputy Director (Tech)   
17. Assistant t Director (Lab)  
18. Acting Statistician  
19. Acting Chief Internal Auditor.  
20. Audit Superintendent, Govt. Audit Unit.

**SRI LANKA TEA BOARD**  
**License Fee / Registration Fee / Charges**

TYPE OF FEE LEVIED	APPLY FOR	CURRENT STATUS (REGISTRATION & RENEWAL FEE) Rs.	REVISED FEE Rs. Please Note VAT and NBT Applicable
Registration of Tea Exporter/Renewal of Registration	All registered Exporters and new comers	REG -10,000/- Renewal- Rs.100/-	Reg.- 25,000/- Renewal-L-250,000/- Renewal-M- 125,000/- Renewal-S- 50,000/-
Registration of Tea Importer/Renewal of Registration	All registered Importers and new comers	-No -	Registration-10,000/- Renewal-5,000/-
Registration of Packer/Renewal of Registration	All registered Packers and new comers	REG -1,000/- Renewal- 500/-	Registration-25,000/- Renewal-10,000/-
Registration of Warehouse/Renewal of Registration	All registered Warehouse owners and new comers	REG -1,000/- Renewal- 1000/-	Registration-25,000/- Renewal - 10,000/-
Issue of Tea Import Permit	All registered Importers of Tea	500/-per permit	5/- per kg
Issue of Registration Certificate	All registered Exporters/Importers/Packers/ Warehouse owners	-No-	1,000/-
Issue of Other Certificates	All registered Exporters	250/-	1,000/-
Ratification of Private Sale	All registered Exporters	100/-per grade	500/-per grade
Ratification of Direct Sale	All registered Exporters	100/-per grade	500/- per grade
Ratification of Forward Contract	All registered Exporters	100/- per grade	500/- per grade
Release of Bank Guarantee	All registered Exporters/Importers/	-No-	1,000/- per permit
List of Registered Exporters of Tea.	All registered Exporters/Importers/Packers/ Warehouse owners or other parties	300/-	1,000/-
List of Registered Manufacturers of Tea	All registered Exporters/Importers/Packers/ Warehouse owners or other parties	300/-	1,000/-
List of Registered Packers of Tea	All registered Exporters/Importers/Packers/ Warehouse owners or other parties	-No-	1,000/-
List of Registered Warehouses	All registered Exporters/Importers/Packers/ Warehouse owners or other parties	-No-	1,000/-

**SRI LANKA TEA BOARD**  
**License Fee / Registration Fee / Charges**

No	TYPE OF FEE LEVIED	APPLY FOR	CURRENT STATUS (Rs.)	REVISED FEE Rs. Please Note VAT and NBT Applicable.
15	Tea Exporters Directory	All registered Exporters/Importers/Packers/W arehouse owners or other parties	300/-	2,500/-
17	Annual Statistical Bulletin	-do-	1,000/-	2,500/-
18	Monthly Statistical Summery	-do-	-No-	500/-
19	Statistical Reports	-do-	70/- per page	150/- per page
20	Annual Report	-do-	-No-	750/-
21	Issue of Quality Certificate	-do-	250/-	2,500/-
22	Tasting of tea sample by the Panel	-do-	-No-	500/-per sample
23	Lion Logo Registration	-do-	REG -4,500/- for 3 years	Registration-5,000/- per annum Renewal-5,000/-
24	Ozone Friendly Logo Registration	-do-	No	Registration-5,000/- Renewal-5,000/-
25	GI Registration	-do-	No	Registration-5,000/- Renewal-5,000/-
26	A/ISO 3720 tests (seven(34 to 40) tests)	-do-	5,000/-	7,500/-
27	Moisture	-do-	400/-	1,000/-
28	Water extract	-do-	600/-	800/-
29	Total ash	-do-	600/-	1,000/-
30	Water Soluble ash	-do-	800/-	1,000/-
31	Acid in-soluble ash	-do-	800/-	1,000/-
32	Alkalinity of water soluble ash	-do-	800/-	1,000/-

TYPE OF FEE LEVIED	APPLY FOR	CURRENT STATUS Rs.	REVISED FEE Rs. Please Note VAT and NBT Applicable
Crude fiber Content	All registered Exporters/Importers/Packers/W arehouse owners or other parties	1,500/-	2,500/-
Cyanide (Qualitative)	-do-	300/-	800/-
Arsenic (Qualitative)	-do-	300/-	800/-
pH in tea brew	-do-	300/-	500/-
Copper residues	-do-	900/-	1,800/-
Lead residues	-do-	900/-	1,800/-
Iron residues	-do-	900/-	1,800/-
Zinc residues	-do-	900/-	1,800/-
Cadmium residues	-do-	900/-	1,800/-
Determination of iron magnetic admixture	-do-	500/-	1,000/-
Siliceous matter content	-do-	1,400/-	2,000/-
Basic radiation	-do-	1,000/-	1,500/-
Sieve analysis/tea dust analysis	-do-	800/-	1,500/-
Detection of added colours/dye matter	-do-	1,200/-	3,500/-
Microscopical examination	-do-	1,100/-	1,500/-
Certification of Genetically Modified Organisms	-do-	300/-	1,000/-
B/ Toxic/heavy chemical analysis tests (five ( 44 to 48 ) tests)	-do-	4,000/-	8,000/-
Detection of used/exhausted teas	-do-	2,000/-	2,800/-
Microbiological Analysis Tests – Total Plate Count	-do-	1,000/-	2,000/-

TYPE OF FEE LEVIED	APPLY FOR	CURRENT STATUS Rs.	REVISED FEE Rs. Please Note VAT and NBT Applicable
Microbiological Analysis Tests -Yeast & Mould Count-	All registered Exporters/Importers/Packers/ Warehouse owners or other parties	1,000/-	2,000/-
Microbiological Analysis Tests -e-coli	-do-	No	3,500/-
Microbiological Analysis Tests -Coliforms	-do-	No	3,500/-
CU Certificate	-do-	No	2,500/-
Registration of tea pack (Other origin teas)	-do-	No	1,000/-
Issuing of fresh test certificate over cancelled test certificate	-do-	No	200/-

Note above fees & Charges are excluding VAT and NBT.

Director  
General  
Tea Board