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இலங்கைத் தேயிலைச் சபை  
**SRI LANKA TEA BOARD**

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காலிவீதி, கொழும்பு, இலங்கை  
Galle Road, Colombo 03, Sri Lanka.

TC/EX/WH/P

.....2014

**To All Registered Warehouse Owners of Tea**

**RENEWAL/ NEW REGISTRATION OF WAREHOUSE FOR 2015**

I herewith attached the application for renewal of registration for the year 2015 as per the paper advertisement. You are required to submit the following documents along with the duly completed application.

Kindly note that your application should be forwarded on or before 30th ~~November, 2014~~

- a) Certified copy of Business Registration Certificate
- b) Form 20 (in case limited liability companies)
- c) If the warehouse is owned by you please attach the certified copy of the Registered Deed. If the warehouse is on lease/rent. You shall submit the registered lease agreement.
- d) Receipt for the payment of Registration/Renewal Fee (Payment to be made to the Finance Division of the Sri Lanka Tea Board) Total Renewal fee with VAT + NBT Rs. 41424/-
- e) A certified copy of the Insurance Policy for the warehouse and teas to be stored. 28,305/-
- f) Please declare other users if any.

Please note that, your warehouse registration should be renewed on or before 01-01-2015

Yours faithfully,

  
**K.A.M.K. Jayawardena**  
Deputy Tea Commissioner (Exports)

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