

# Edgar Ortega

Phone: 773-905-4065 | Email: [edort93@gmail.com](mailto:edort93@gmail.com) | Chicago, IL 60632  
LinkedIn: [/Edgar-Ortega](#) | Portfolio: [EdgarO93.github.io/EdgarPortfolio/](#) | GitHub: [/EdgarO93](#)

## PROJECTS

### SWEPT | [VISIT GITHUB](#) | [VISIT DEPLOYED SITE](#)

- Summary : Application to view Chicago street sweeping schedules and receive ward information.
- Role: JavaScript Collaborator
- Tools: HTML,CSS, JavaScript, jQuery, Bootstrap, AJAX, City of Chicago APIs, JSON

### Weather Dashboard | [VISIT GITHUB](#) | [VISIT DEPLOYED SITE](#)

- Summary: Application to view current and forecast weather outlook for cities.
- Role: Sole Author
- Tools: HTML,CSS, JavaScript, jQuery, Bootstrap, AJAX, Open Weather APIs, JSON

### Work Day Scheduler | [VISIT GITHUB](#) | [VISIT DEPLOYED SITE](#)

- Summary : Calendar application that allows a user to save events for each hour of the day.
- Role: Sole Author
- Tools: HTML,CSS, JavaScript, jQuery, AJAX, MomentJS, JSON

## EXPERIENCE

### Political Compliance Management Services

Washington, DC

*Associate, Federal Campaign Compliance*

August 2017- August 2021

- Processed political contributions and ensured that they are in compliance with FEC rules and regulations.
- Maintained candidate and political action committee databases in NGP, including entry of donor information, contributions, and disbursements.
- Prepared and filed FEC quarterly financial reports, 48 hour contribution notice reports and other reports as needed.

### Dewey Square Group

Washington, DC

*Intern, Grassroots Practice*

August 2016- July 2017

- Drafted weekly reports and collected data such as legislative target contacts for two advocacy campaigns.
- Promoted clients' Facebook and Twitter pages by writing and publishing social media content.
- Developed materials for client political support such as letters to Members of Congress and op-eds.
- Assisted in new business acquisition by creating research briefs on potential new clients or issues.
- Monitored media to track issues and legislation by creating daily press briefs.
- Provided front desk, event, and administrative support for the firm and its clients when needed.

## SKILLS

- *Language:* Spanish (Native Speaker)
- *Technical:* Proficient in HTML,CSS ,Git, Responsive Design, JavaScript, jQuer, AJAX, Command Line, GitHub, APIs JSON, NGP VAN, Visual Studio, MS Word, Excel, Outlook, and PowerPoint.

## EDUCATION

### Northwestern University

Chicago, IL

Coding Boot Camp Certificate

July 2021- Jan 2022

### American University

Washington, DC

BA Interdisciplinary Studies: Communications, Legal Institutions, Economics, Government  
Certificate in Advanced Leadership Studies

August 2012-May 2016