Edgar Ortega

Phone: 773-905-4065 | Email: edort93@gmail.com | Chicago, IL 60632
LinkedIn:/Edgar-Ortega | Portfolio: EdgarO93.githubio/EdgarPortfolio/ | GitHub:/EdgarO93

PROJECTS

Ticket Stack | VISIT GITHUB | VISIT DEPLOYED SITE
- Summary : Application to create customer service tickets with user login authentication.
- Role: Full Stack Collaborator
- Tools: JavaScript,Handlebars.js, Node.js, Tailwinds CSS, MySQL, Express.js, Sequelizer

Employee Tracker| VISIT GITHUB | VISIT VIDEO LINK
- Summary: A command-line application that manages a company's employee database.
- Role: Sole Author
- Tools: JavaScript Node.js Inquirer, MySQL, Console Table

SWEPT | VISIT GITHUB | VISIT DEPLOYED SITE
- Summary : Application to view Chicago street sweeping schedules and receive ward information.
- Role: JavaScript Collaborator
- Tools: HTML,CSS, JavaScript, jQuery, Bootstrap, AJAX, City of Chicago APIs, JSON

EXPERIENCE

Political Compliance Management Services   Washington, DC
Associate, Federal Campaign Compliance   August 2017- August 2021
- Processed political contributions and ensured that they are in compliance with FEC rules and regulations.
- Maintained candidate and political action committee databases in NGP, including entry of donor information, contributions, and disbursements.
- Prepared and filed FEC quarterly financial reports, 48 hour contribution notice reports and other reports as needed.

Dewey Square Group   Washington, DC
Intern, Grassroots Practice   August 2016- July 2017
- Drafted weekly reports and collected data such as legislative target contacts for two advocacy campaigns.
- Promoted clients' Facebook and Twitter pages by writing and publishing social media content.
- Developed materials for client political support such as letters to Members of Congress and op-eds.
- Assisted in new business acquisition by creating research briefs on potential new clients or issues.
- Monitored media to track issues and legislation by creating daily press briefs.
- Provided front desk, event, and administrative support for the firm and its clients when needed.

SKILLS

- *Language*: Spanish (Native Speaker)
- *Technical*: Proficient in HTML,CSS ,Git, Responsive Design, JavaScript, jQuery, AJAX, Command Line, GitHub, APIs JSON,Node.js, MySQL ,Express,js Object-Oriented Programming, Sequelize, Handlebars.js, Model-View-Controller, Object-relational mapping, Heroku, Visual Studio, MS Word, Excel, Outlook, and PowerPoint.

EDUCATION

Northwestern University   Chicago, IL
Coding Boot Camp Certificate   July 2021- Jan 2022

American University   Washington, DC
BA Interdisciplinary Studies: Communications, Legal Institutions, Economics, Government   August 2012-May 2016
Certificate in Advanced Leadership Studies