Suggested wording:

*(This suggested wording is a guide. You might need to make amendments to fit the individual circumstances of the pupil in question.)*

I am writing in relation to the governing board’s reconsideration of name of young person’s exclusion from name of school which took place on date of independent reconsideration.

Unfortunately, the governing board has declined to reinstate name of young person. This means that the headteacher will now remove name of young person’s name from the register as he will not be allowed to return to the school. This will happen unless you file a discrimination case with the First Tier Tribunal or County Court.

The only other option to challenge the exclusion now would be a claim for judicial review. This is a type of case in which you ask a judge to review the decision of the independent review panel (IRP), much like the IRP reviewed the decision of the governing board.

If you are interested in exploring whether you can bring a claim for judicial review, you should seek legal advice immediately. There is a strict time limit of 3 months from the date of the decision to file a case at court, and even within that time limit, if you cannot show that you have acted without undue delay, you may not be able to bring a claim.

If you want to speak to an advisor about bringing a claim, you can go to <https://solicitors.lawsociety.org.uk/>, where you can search for a lawyer in your area undertaking education law work or public law work.