



Alf receives email, views training video then proceeds to set up his products in Supplier Portal

Finish my setup

Alf enters all his info, uploads all his photos
↳ clicks 'Finish my setup' to get approval from Sunshine Holidays to publish to their website.



Heidi receives notification that Sunshine Fishing Charters have completed their setup. She reviews product photos / descriptions.



Alf celebrates with a fish and waits for his first booking to come through!



Alf gets a 'welcome' email & a link to view his listing online.



She notices a spelling mistake...

fishing

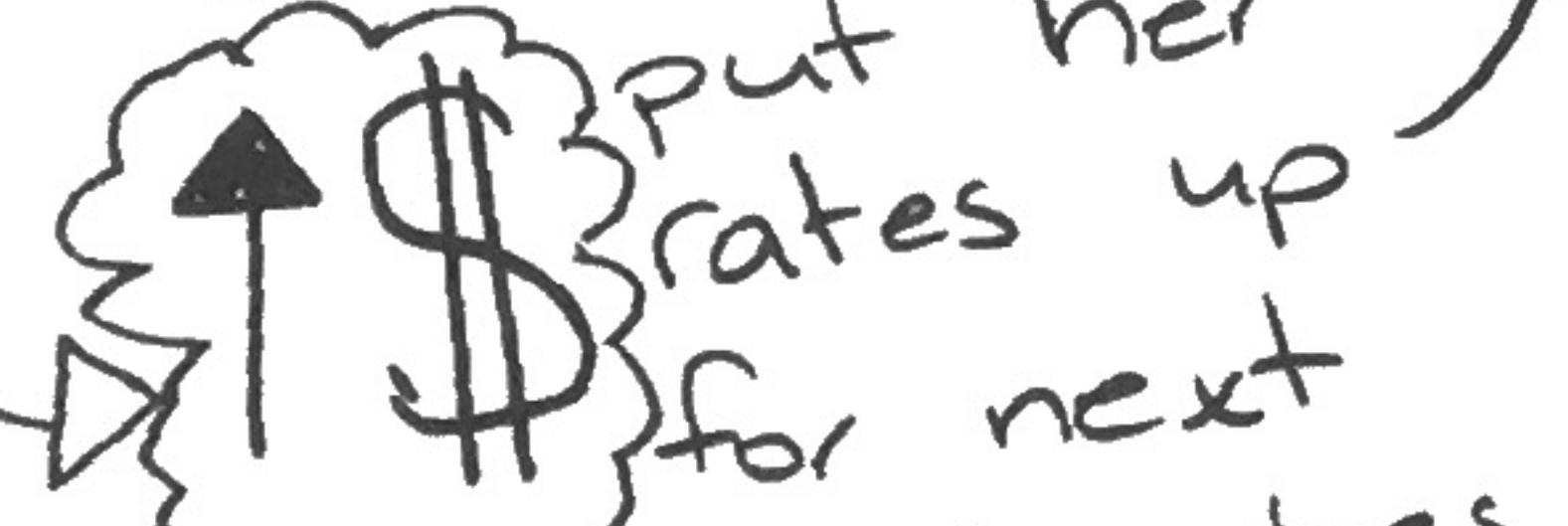
She amends then approves listing



 Fiona Sims lives in Sydney + owns a holiday rental property in Adaminaby NSW.



Next she wants to find out what expenses are upcoming, so she goes to 'Jobs' in the property mgmt section of Supplier Portal.

 She decides she wants to put her rates up for next year so she does this using Supplier Portal's 'Bulk Pricing update'. She chooses to put them up by \$%.

► Her property is managed by SMTIC

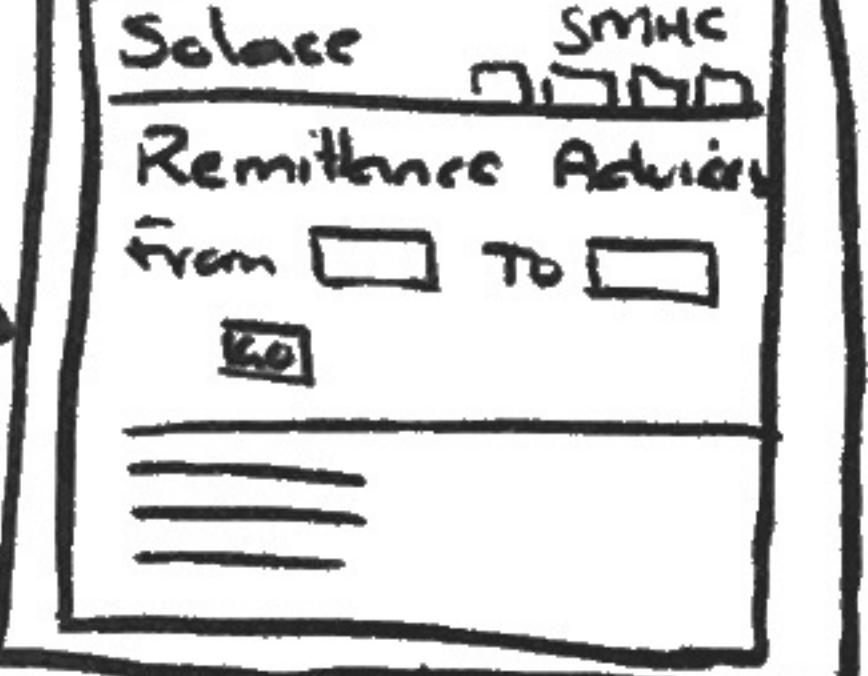


a travel agent in Adaminaby

Next she wants a report to show her forward bookings for June so she can estimate how much her next remittance will be. She does this from the 'Reports' section of Supplier Portal.



► Fiona is preparing for a meeting with her accountant for the EOFY. She needs to get some information about her rental. She logs onto her supplier portal with SMTIC.



Firstly, she needs to download all her remittance advices for the previous financial year

► Having printed out everything for her accountant, Fiona has ~~to~~ some final admin tasks to complete



► Fiona recently had some professional photos taken of her property & she wants to update her listings with these new pictures.



Fiona inserts the Sim card with the photos.

She loves that Supplier Portal has a 'bulk upload' feature for importing images. She is all done in just a few clicks. She clicks 'Approve content' to send the change through to SMHC for approval.



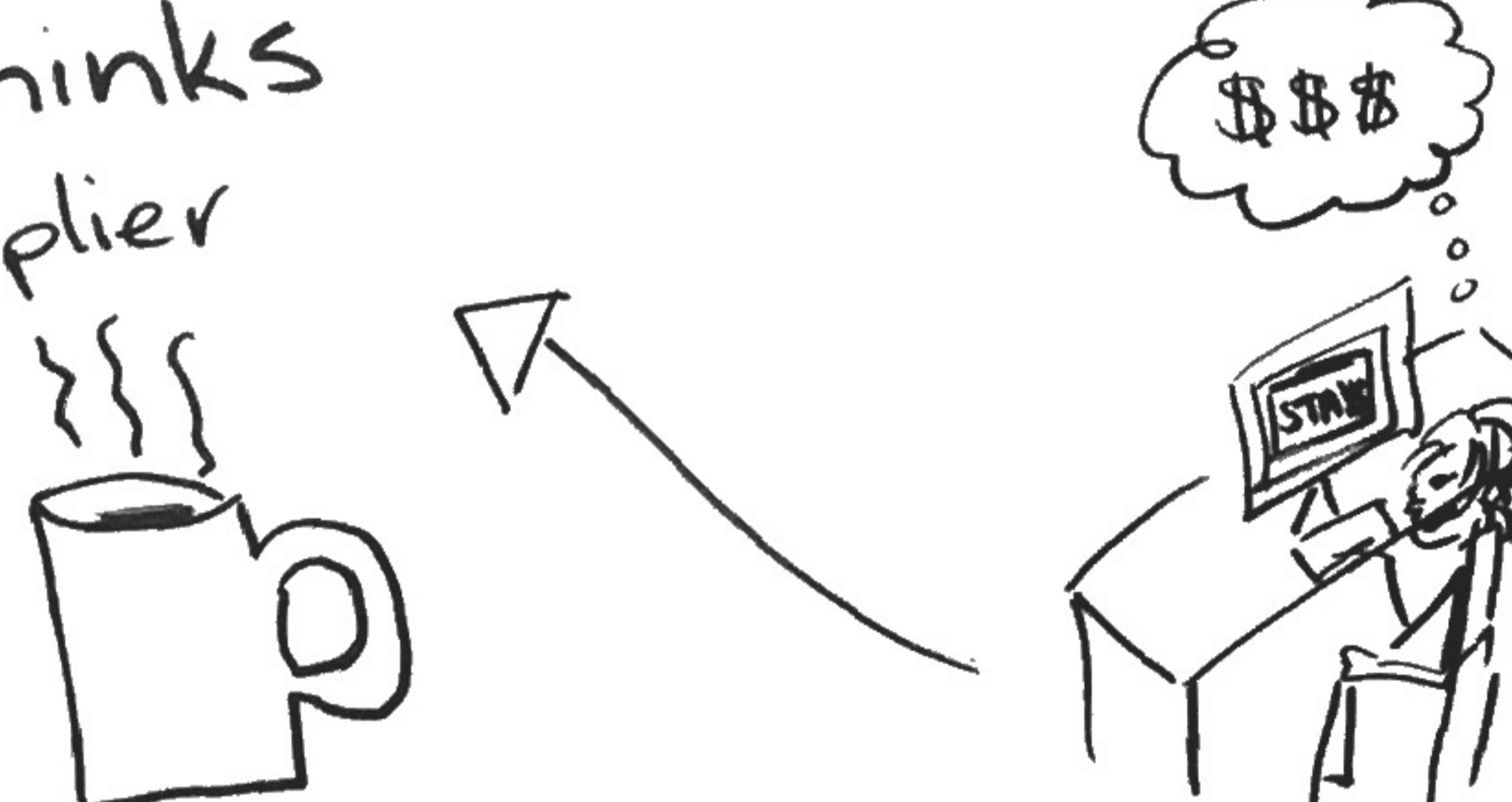
Finally, Fiona has to input an owner booking. She goes to calendar view, highlights dates and enters the details



Fiona has finished all her jobs & is just about to go and make a coffee when an email arrives



Fiona gets her coffee & thinks how easy Supplier Portal makes tax time!



It's a booking notification from SMHC for August. She notices the booking has come through Stay