

Edward Leonard Guerra Ramirez

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(619) 773-3651

San Diego, CA

OBJECTIVE

I am a hardworking, responsible, and ambitious college student seeking part-time work while I continue my studies and grow my work experience.

EDUCATION

- **Gary and Jerri-Ann Jacobs High Tech High School**

High School Graduate - June 20, 2021

Innovative, project-based learning school in Point Loma, collaborating with diverse students from across San Diego County.

- **San Diego City/Mesa College** - Currently Enrolled

A community college that helps students prepare to transfer to a 4-year university or receive an associate degree.

WORK EXPERIENCE

McDonald's Staff Member

McDonald's - San Diego, CA

January 2022 to March 2022

I cleaned, cashier, drive-thru, food prep, restock, and customer service.

Skills learned and built on

- Customer Service
- Hygiene and Food Safety Practices
- Cash Handling
- Restock
- Custodian Experience
- Attention to Detail
- Technical Skills
- Stress management
- Sales experience

Salesperson

SFO Forecast Inc - San Diego, CA

February 2023 to March 2023

I worked at a souvenir shop called Gaslamp Garage. I would be a cashier, organize the store, clean, hand out baskets, do storage runs, and restock.

Skills learned and built on

- **Customer Service (built on)**
- **Attention to detail (built on)**
- **Cash Handling (built on)**
- **Sales persuasion**
- **Multitasking and Time Management**
- **Problem solving**
- **Adaptability to customer needs**
- **Cultural and Language awareness (learned to effectively communicate with diverse customers)**

Toll Booth Attendant

SeaWorld San Diego - San Diego, CA

April 2023 to August 2023

I operated a toll booth and charged attendees for parking. I had other responsibilities like helping with traffic control in the parking lots and helping my leads with projects.

Skills learned and built on

- **Customer Service (built on)**
- **Cash Handling (built on)**
- **Safety and Security Practices**
- **Technical skills (built on)**
- **Team Collaborations**

General Merchandise Expert

Target San Diego - San Diego, CA

May 2024 to November 2024

I worked early in the morning assisting in unloading the morning truck and pushed out the product onto the sales floor and backstocked any overstock. It was a small target so I worked in other departments such as dry market, fresh produce, assisted the cashiers, and order fulfillment.

Skills learned and built on

- Customer Service (built on)
- Product presentation
- Time management (built on)
- Inventory Management
- Technical and Operational skills
- Physical Stamina
- Attention to details
- Bail Certified
- Shelf and product label interpretation
- Sales Floor Expertise

SKILLS & KEY STRENGTHS

- Flexible with my time and situations
- Familiar with Visual Studio Code & Eclipse
- Computer Languages Known,
 1. Java
 2. C#
 3. C++
 4. HTML
 5. JavaScript
 6. CSS
- Over 1 year of Customer Service Experience
- Intermediate proficiency in Adobe Creative Suite - Illustrator, Photoshop
- Bilingual - Fluent in Spanish and English
- Able to cooperate in a team setting as well as independently
- Experience in Windows, Mac, and mobile OS
- Strong leadership, effective interpersonal and analytical communication
- Strong time management skills, ability to problem solve, and flexibility
- Competent in staying up-to-date and functioning modern-day social media platforms
- Quick and adaptive learner
- 40 WPM

