

061005T4ICT

ICT TECHNICIAN LEVEL 5

IT/OS/ICT/CR/2/5

INSTALL COMPUTER SOFTWARE

NOV/DEC 2023



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND
CERTIFICATION COUNCIL (TVET CDACC)**

PRACTICAL ASSESSMENT

INSTRUCTION TO ASSESSOR

- a) You are required to Mark the practical as the candidates perform the tasks.
- b) You are required to take video clips at critical points.
- c) Ensure the candidate has a name tag and registration code at the back and front.

OBSERVATION CHECKLIST

Candidate's name & Registration No.			
Assessor's name & Reg. code			
Unit of competency	INSTALL COMPUTER SOFTWARE		
Venue of Assessment			
Date of assessment			
Items to be evaluated: <i>Please award Marks as appropriate. Give a brief comment on your observation.</i>	Marks available	Marks obtained	Comments
Task 1 (Install Operating System)			
Adhered to lab safety rules (Award 1 Mark or zero)	1		
a) Identified equipment required for windows upgrade: <ul style="list-style-type: none"> Windows 8 media USB Flash Drive Computer installed with windows 7 (1 Mark for each item)	3		
b) Created a backup of Windows 7 files on the USB drive <ul style="list-style-type: none"> Opened control panel and selected Backup and restore. Selected the external drive where to save the backup Selected files and folders to be backed up Started and completed backup (Award 1 Marks for each item=4)	4		
c) Installed and Launched Windows 8 <ul style="list-style-type: none"> Inserted the installation media into the computer Rebooted computer Followed onscreen installation 	8		

<p>instructions</p> <ul style="list-style-type: none"> Completed installation <p><i>(Award 2 Marks for each item =8)</i></p>			
<p>d) Launched Windows 8 and Enabled the Windows Firewall.</p> <ul style="list-style-type: none"> Opened Windows Defender Firewall Selected “Turn on Windows Defender Firewall” for both private and public networks Saved the changes <p><i>(Award 2 Marks for each item as indicated)</i></p>	6		
<p>e) Changed the desktop background</p> <ul style="list-style-type: none"> Changed background Saved the changes <p><i>(Award 1 Marks for each item as indicated)</i></p>	2		
<p>f) Created a new folder on the desktop and Named it “Windows 8”</p> <ul style="list-style-type: none"> Created a folder on the desktop Renamed the folder to Windows 8 <p><i>(Award ½ Marks for each item as indicated)</i></p>	1		
<p>g) Restored all files backed up from Windows 7 to the new folder created</p> <ul style="list-style-type: none"> Connected the external storage device where files were backed up Selected settings > Update & Security > Go to Backup and restore (Windows 7) Selected backup created from Windows 7 Chose the new folder created to move the files 	5		

<ul style="list-style-type: none"> Started and completed restoration <p><i>(Award 1 Marks for each item as indicated)</i></p>			
Sub total	30		
Task 2 (Installing Mozilla Firefox)			
a) Downloaded directory changed to MOZILLA folder on the desktop: <i>(Award 2 Marks)</i>	2		
b) Downloaded Mozilla Firefox from the internet <i>(Award 2 Marks)</i>	2		
c) Ran and installed Mozilla Firefox in Local Disk D in a MOZILLA folder <i>(award 4 Marks)</i>	4		
d) Set Mozilla Firefox as your default browser <i>(award 2Marks)</i>	2		
e) Started all the Mozilla Firefox services <i>(award 2 Marks)</i>	2		
f) Tested to see if Mozilla Firefox is working by searching for the advantages of software upgrade. <i>(award 3 Marks)</i>	3		
g) Print-screened the search <i>(award 2 Marks)</i>	2		
h) Saved print screen in a Microsoft word document as “ upgrade ” in a folder named “ search ” <i>(award 3 Marks)</i>	3		
Sub total	20		
TOTAL	50		

The candidate was found to be: Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/> <i>(Please tick as appropriate)</i> <i>(The candidate is competent if s/he gets at least 50% and above)</i>	
Feedback from candidate:	
Feedback to candidate:	
Candidate's Signature _____	Date _____
Assessor's Signature _____	Date _____