

ASSIGNMENT BRIEFING FRONT SHEET (2014/15 Academic Year)

Assignment Title	Interim Project Report (IPR)	Date submitted	28 th September 2015
Module Title	MSc Project (Online)	Module Code	7WCM0003/04/07/08/13/31/32
Tutor	Dr Helen Xiang	GROUP or INDIVIDUAL Assignment	Individual

FOR INDIVIDUAL ASSIGNMENTS – STUDENT TO COMPLETE

(Comments on this assignment by students may be attached to the assignment briefing sheet).

By completing **BOX A** below, I certify that the submitted work is entirely mine and that any material derived or quoted from the published or unpublished work of other persons has been duly acknowledged. [ref. UPR AS12, section 7 and UPR AS14 (Appendix III)].

Please print your forename and surname in capitals, provide your; - ID number, the study year code (e.g. CS1, ASE1), actual time spent on the assignment and your signature.

BOX A

Student Forename	Student Surname	Student ID Number	Programme Code	Actual Time Spent (hrs)	Student Signature (electronic)
DWAYNE	EDWARDS	07156987	EIMASTW	7	DLEDWARDS

This assignment is worth **5** % of the overall assessment for this module

Typical time required by the student to complete this assignment: **5 hours**

Date work handed out: **18-05-2015**

Date work to be submitted: **28-09-2015**

Target date for the return of the marked assignment and feedback: **26-10-2015**

Internal moderator's approval signature

A note to the Students:

For postgraduate modules, a score of 50% or above represents a pass mark.

**This sheet must be submitted with the assignment, signed, and BOX A filled in.
FEEDBACK WILL ONLY BE GIVEN IF THE ASSIGNMENT IS SUBMITTED BY THE SUBMISSION DATE
STATED ABOVE. LATE SUBMISSION WILL ATTRACT THE STANDARD LATENESS PENALTY.**

Assignment 3 – Interim Project Report (IPR)

The aim of completing the Interim Project Report (IPR) is for you to take stock, and prepare for writing your Final Project Report (FPR). When you get to the stage of writing your FPR, it is important that you can justify the work that you have done, explain why you chose the particular methods that you used, describe the design decisions you considered, and explain why you made particular choices. We hope that the production of the IPR will be beneficial when it comes to writing up your work for the final submission. You may include a copy of the IPR as an Appendix to your FPR, and to refer to it when you evaluate the process by which your project work evolved.

The Interim Project Report should be a short document, comprising no fewer than **750** and no more than **1500 words**, excluding references. You should try and give as much detail as possible about your proposed project as this will help you to clarify what you aim to achieve. Please provide a word count at the end of each sections (see below).

The Interim Project Report must contain the following sections:

1. *Completed work* (up to 600 words; 40 marks): work completed since the submission of the Extended Project Proposal
2. *Work to be done* (up to 600 words; 40 marks): work to be completed before the submission of the Final Project Report
3. *Exercise* (up to 300 words; 20 marks): a summary and brief discussion of the audio file “What makes a good MSc project?” (Unit 2), followed by a brief discussion of how the issues discussed in this file are likely to affect your project work

Submission instructions

Please submit the following documents via the Assignments section, both in **pdf** format (no other format is accepted):

1. The Interim Project Report itself. Please name your file using the convention ***IPR_SurnameFirstName.pdf***. As an example, a student named John Smith would name his Interim Project Report as ***IPR_SmithJohn.pdf***.
2. An electronic copy of *this* document (the completed Assignment Briefing), using the naming convention ***IPR_AB_SurnameFirstName.pdf***.