

VICTORIAN VILLAGE APARTMENTS

Jim and Jolinda Edwards, d/b/a Victorian Village Apartments
P.O. Box 471, Nelsonville, Ohio 45764 | 740-707-5851

SECURITY DEPOSIT ITEMIZATION

(Ohio Revised Code § 5321.16)

Date: _____

TO:

Former Tenant Name(s): _____

Former Unit Address: _____, Nelsonville, Ohio 45764

Unit Number: _____

Move-Out Date: _____ Move-Out Inspection Date: _____

SECURITY DEPOSIT ACCOUNTING:

Original Security Deposit Paid: \$ _____

DEDUCTIONS:

Unpaid Rent (period: _____): \$ _____

Unpaid Late Fees: \$ _____

Unpaid Utilities: \$ _____

Damages Beyond Normal Wear and Tear:

1. _____ \$ _____

2. _____ \$ _____

3. _____ \$ _____

4. _____ \$ _____

5. _____ \$ _____

Cleaning (if not left in clean condition): \$ _____

TOTAL DEDUCTIONS: \$ _____

AMOUNT REFUNDED TO TENANT: \$ _____

Pursuant to Ohio Revised Code § 5321.16, this itemized statement is provided within 30 days of lease termination. Receipts or invoices for deductions are attached where applicable.

Refund Method: ☐ Check enclosed ☐ Direct deposit ☐ Applied to balance owed

Check Number (if applicable): _____

IF DEDUCTIONS EXCEED DEPOSIT:

Amount Owed by Tenant: \$ _____

Payment is due within 30 days. Failure to pay may result in collections action and reporting to credit bureaus.

Landlord/Agent Signature

Date