

B.11.Preliminary Accident Record

N0	ITEM	REALISED
1.	Accident / incident report completed.	
2.	Copy of report sent to GCAA / AIA* (with a transmission slip)	
3.	Passenger manifest (office copy)	
4.	Cargo manifest (office copy)	
5.	Original aircraft loading form (Ground Ops)	
6.	Navigation sheet (office copy)	
7.	Aircraft Material Report Cards (Aircraft Booklets)	
8.	Aircraft logbook (Aircraft record)	
9.	Flight plan (office copy)	
10.	Weather report (office copy)	
11.	Crew details and licenses (Crew files)	