

APPENDIX F - Client and Outstation Contacts

This appendix provides an organised listing of emergency contact information for Abu Dhabi Aviation's key clients and outstations. This enables prompt communication and coordination in the event of an emergency or crisis affecting operations. Each section is structured for clarity and includes editable tables for easy updates.

F.1. Client Contacts and Bridging

Emergency bridging arrangements between ADA and its contracted clients are critical during incident response. The following tables are maintained to ensure updated emergency liaisons and procedural integration are in place.

F.1.1. ADNOC

Field	Details
Primary Liaison Officer	
Title / Department	
Direct Contact Number(s)	
Email Address	
Location / Site	
Emergency Activation Protocol	
Bridging Arrangement	

F.1.2. ENI (Client Company)

Field	Details
Primary Liaison Officer	
Title / Department	
Direct Contact Number(s)	
Email Address	
Location / Site	
Emergency Activation Protocol	
Bridging Arrangement	

F.2. ADA Outstations

Outstation operations require locally defined emergency procedures and 24/7 contact availability. The following tables cover key points of contact for ADA-staffed bases and field deployments.

F.2.1. DAS (Das Island)

Field	Details
ADA Station Coordinator	
Contact Number(s) (VHF/Satellite)	
Backup Contact / Shift Alternate	
Client Representative (if applicable)	
Emergency Services Available	
Fire & Rescue Access Point	
Communications Channels	
Remarks	

F.2.2. ZIRKU

Field	Details
ADA Supervisor – Zirku Ops	
Contact Number(s)	
Client Liaison	
Emergency Response Unit	
Radio Room Access	
Fuelling / Logistics Support Timing	
Remarks	

F.2.3. ZAKUM

Field	Details
ADA Aviation Lead	
Flight Following Contact	
Client Representative	
Local Emergency Unit	
Primary Comms Method	
Remarks	

F2.4 – EGYPT

Field	Details
Country Manager – ADA Egypt	
Contact Number	
Backup Contact	
Client (ENI/GANOPE) Liaison	
Local ATC / CAA Point	
Remarks	

F2.5 – MOPA Deployment

Field	Details
Deployment Coordinator	
Contact Channel (Satcom)	
Client Oversight (MOPA Ops Cell)	
Emergency Access Protocol	
Remarks	

F.3. Contact Management and Access Control

To maintain integrity, accuracy, and secure handling of contact data:

- ADA shall maintain this controlled "ERP Contact Sheet", editable only by the ERP Administrator.
- The contact sheet is stored securely on the shared internal drive under restricted access.
- Updates shall be carried out quarterly or immediately upon staff reassignment.
- Emergency Go-Kits as mentioned in Apdx C.26 and OCC binders will include printed, watermark-stamped copies of this sheet.
- All additions, changes, or deletions to contact information must be approved by the Safety Director or delegated ERP Administrator.

NOTE: No contact details from this appendix may be disclosed externally without written approval from the Safety Director. Emergency contact distribution is governed by ADA's internal data protection and confidentiality policy.