ITEMS NEEDED				
NO	ITEM	UNIT PRICE	QUANTITY	PRICE(Ksh)
1	RED PENS	850	2	1700
2	BLUE PENS	850	2	1700
3	CHALK	1200	6	7200
4	COUNTER BOOK	150	15	2250
5	RIM PAPERS	950	5	4750
6	STAPLE PINS	300	1	300
7	MANILA PAPERS	20	100	2000
8	FARE	500	1	500
	TOTAL	4820	132	20400