A simple letter template for Pandoc

build passing license GPL-3

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This template allows you to write letters in Markdown and convert them to nice looking PDFs using Pandoc and LaTeX. It accepts arguments used in the LaTeX letter class, including:

- opening
- closing
- address
- return-address
- postscript
- enclosures list
- · carbon-copy list

All of which can be specified in a YAML metadata block. Additional Pandoc/LaTex options can be configured directly in the metadata block. For example:

author: Aaron
opening: To whom it may concern,
closing: Sincerely,
address:
- 123 Street Rd
- Chicago, IL
return-address:
- My Home
- 456 Road St.
- New York, NY

ADDITIONAL ARGUMENTS
links-as-notes: true

Note that each address component should start with a hyphen. The provided example letter can be compiled with the following command:

pandoc --template=template-letter.tex example/letter.md -o example/letter.pdf You can see the PDF output here.

Features

The following can be set either as variables when executing pandoc or added to the YAML metadata.

address Name and address of the recipient; takes a list for a multi-line address. author Writer of the letter; can take a list for a multi-line signature.

blockquote Changes style of block quotations to match bootstrap (requires the mdframed package).

cc Recipients to be carbon-copied; can take a list for multiple recipients.

closing Text for the complementary close.

closing-indentation Amount for closing signature block to be intended from left margin.

date Custom date (current date will be automatically inserted if not specified). encl List of enclosures.

letterhead Image file to be used as letterhead (requires the wallpaper package), applied only to the first page.

opening Text for the salutation.

ps Text to be added at the end of the letter as a postscript.

return-address Address of the sender: takes a list to allow a multi-line address. signature Image file for a signature.

signature-before, signature-after Allows adjustment of vertical space surrounding signature.

License

GPL-3 for pandoc-letter and the underlying Pandoc template.