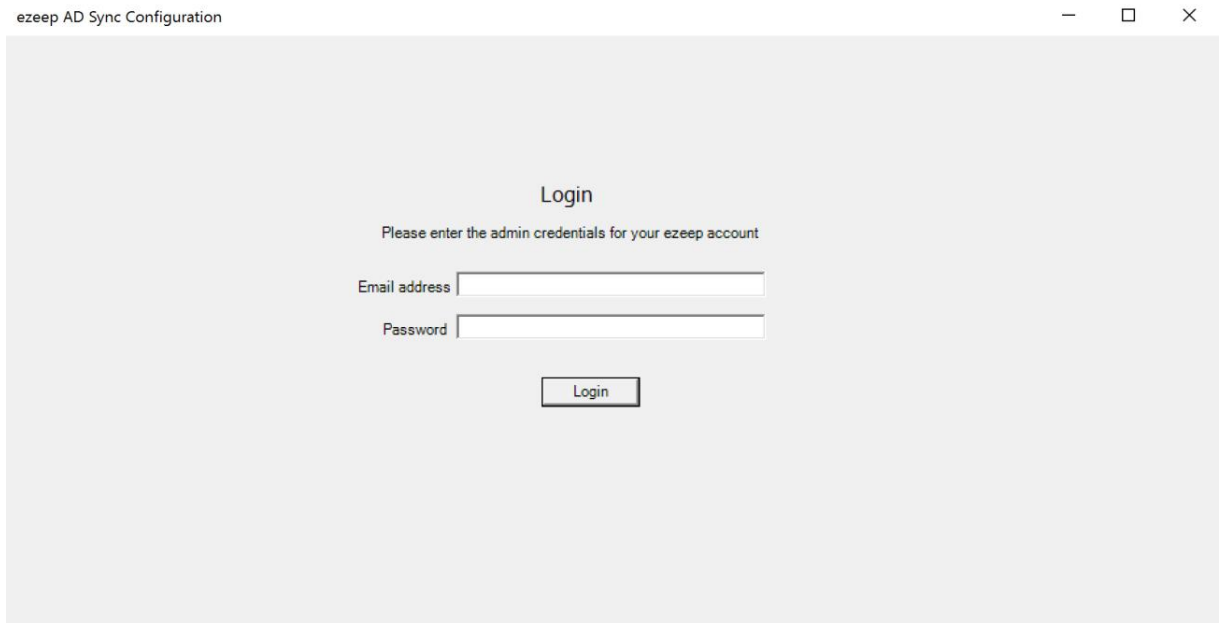
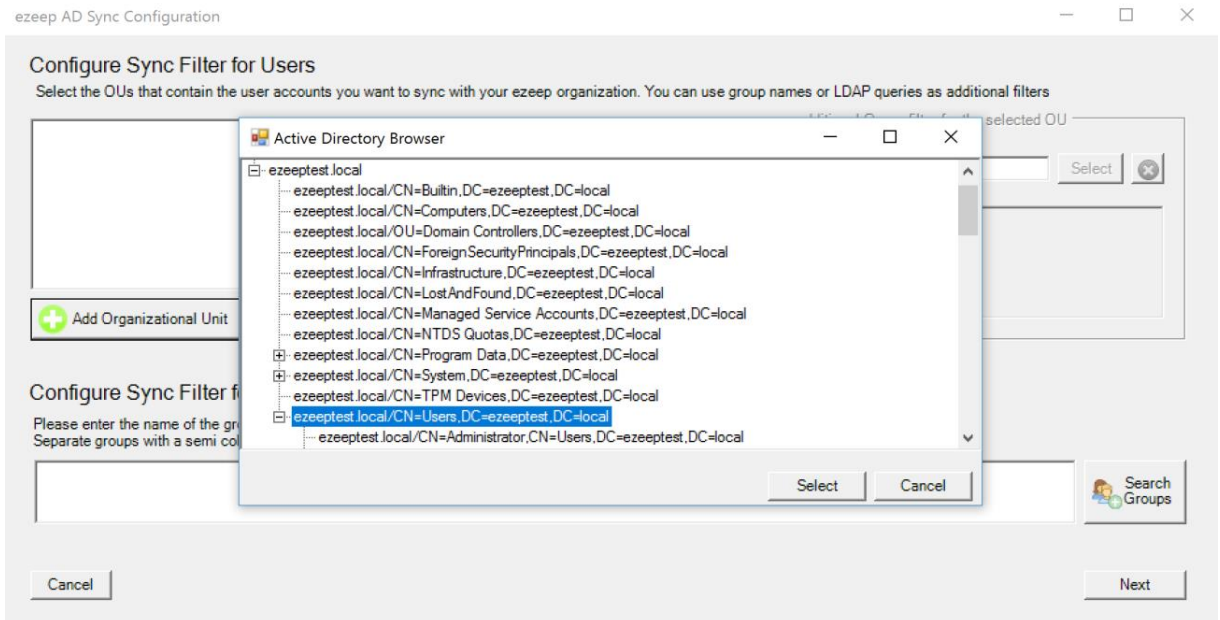


3. Enter your ezeep account's admin credentials and click on Login

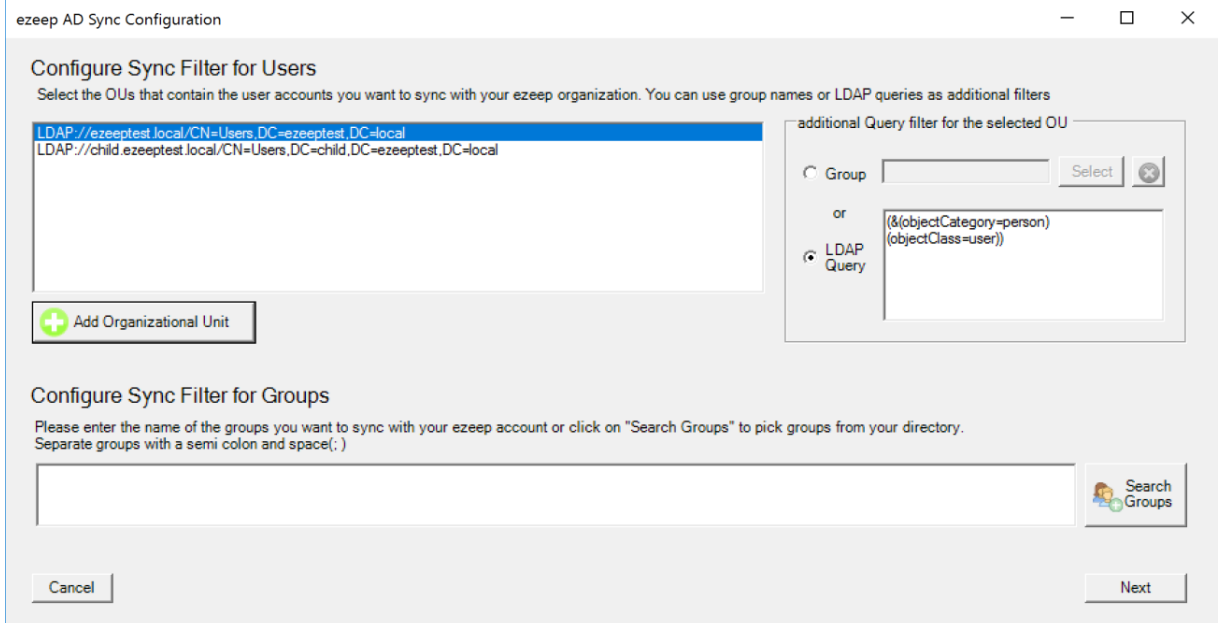


The screenshot shows a window titled "ezeep AD Sync Configuration" with standard window controls (minimize, maximize, close) in the top right corner. The main content area is light gray and contains a "Login" section. Below the heading "Login" is the instruction "Please enter the admin credentials for your ezeep account". There are two input fields: "Email address" and "Password". Below these fields is a "Login" button.

4. In the screen that comes up, you can choose the users and groups to read from AD. Start by selecting Organizational Unit(s) from which the users will be read.  
Click on Add Organizational Unit and pick the OU you would like to include in your syncing. If your users are spread across multiple OUs repeat this step as needed.



5. You can specify additional filters for each OU by selecting the OU and specifying a Group or an LDAP query on the right.



6. Click on Search Groups to specify the group names you would like to have in your ezeep organization. Users will automatically be added to these groups in ezeep if they belong to them in your Active Directory.

ezeep AD Sync Configuration

Select Groups

Select this object type:

Groups

Object Types...

From this location:

ezeep.test.local

Locations...

Enter the object names to select (examples):

ezeepPrinting; ezeepSync

Check Names

Advanced...

OK

Cancel

additional Query filter for the selected OU

Group

or

LDAP Query

(&(objectCategory=person)  
(objectClass=user))

Configure Sync Filter for Groups

Please enter the name of the groups you want to sync with your ezeep account or click on "Search Groups" to pick groups from your directory.  
Separate groups with a semi colon and space(;) )

Search Groups

Cancel

Next

7. Click on Next
8. Configure the Sync interval and specify the path of the log files.

ezeep AD Sync Configuration

Additional Configuration

Perform sync every 60 minutes

Log file location c:\temp\logs.txt

Select Folder

All user accounts that match your OU- and filter criteria will be created or updated in your ezeep organization.  
All other ezeep users will be removed from your ezeep organization.

All groups you specified will be created in your ezeep organization. Any other group in your ezeep organization will be deleted.

ezeep users will be assigned to ezeep groups based on their group membership in your Active Directory.

No changes will be done on your Active Directory

Cancel

Back

Save and Sync

9. Click on Save and Sync. A sync will be performed immediately and after that at the configured interval.



## Uninstallation

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1. Open a command prompt as administrator (i.e. "Run as administrator") and change to the ezADsync folder.
2. Run the command `installEzADsync.cmd -u` This will uninstall the "Ezeep AD Sync Service" service.