

**TOWN OF EFFINGHAM
BOARD OF SELECTMEN
MEETING MINUTES**

July 19, 2016

Selectmen present: Henry Spencer
Lawrence Edwards
Leonard Espie

Minutes transcribed by: Cheryle A. Feirick

The regular meeting was called to order at 5:00 pm.

The Mail, Manifest and Signature and Action Folder were reviewed.

Pledge of Allegiance

REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST

The Board approved the minutes of the July 12th meeting with the following *changes and the weekly manifest in the amount of \$19,653.62.

***Old Business:** Crack sealing **was not done on Highwatch Road** and the remaining crack sealing will be done on Green Mountain Road at Winter Road towards Route 25 as far as a pallet will go. **Not starting on the lower part of Champion Hill Road.**

***2nd Public Comment:** The \$3200.00 was spent on remedial work on **Molly Philbrick Road.**

PUBLIC COMMENT: None

PLANNED DISCUSSION WITH DEPARTMENT HEADS:

Highway Contactor met with the Board for his monthly report. He mentioned that the road line has been receiving calls about down trees. Bob suggested the Board to work on budgeting for the future in taking down the worst trees that could pose a problem during storms. Bob was informed by a resident present the meeting; there is a tree down on Iron Works Road. He will take care of the potholes on Green Mountain and Steven's Road. Discussion on matter that runs down on Champion Hill with heavy rain, all agreed the shoulder needs work in that area and the property owner "Fishbein" is willing to allow water on his property. Selectmen will produce a written authorization form giving permission by the property owner to allow the Town to encroach on their property. Highway Contractor will begin grading all town dirt roads next week.

Zoning Enforcement Officer met with the Board for her monthly report. She reported that it was busy last month and now has slowed down again. She sent a notice to the owners on Gray Fox Road about the small engine business that is in operation at the residence by the tenant. Rebecca stated the town has no regulations for tenants. The Board gave Rebecca permission to contact

Town Council for advice. She reported that Remick Campground is running smoothly and has been keeping in touch with ZEO.

Fire Chief Randy Burbank reported that two of his volunteers on the roster are now certified as EMTs. He announced there will be an ice cream social at the Fire Station on Saturday, July 30 between 1 and 3pm. The ice cream is being donated by Bobby Sue's and the cost of the ice cream is by donation.

PLANNED MEETING:

The Historic District Commission spoke to the Board about a violation by a property owner in the Historic District (Lord's Hill). The HDC has made several attempts to reach out to the property owner by certified mail, first class mail and telephone calls with NO response. HDC Chair Elaine Chick stated they are asking the property owner to file an application to start. HDC handed a file to the Board with specific communication time lines. Erik Jones stated he had a verbal conversation with the property owner back on April 19, 2016. Selectman Spencer will work on a letter to the property owner from the Board of Selectmen.

SELECTMEN'S COMMENTS AND REPORTS:

Selectman Spencer stated he received the quote from Amerigas with the cost of relocating the propane tanks at the Library. The quote was for \$846.00 for materials. Selectman Edwards asked if the quote included a slab for the propane tanks to be placed on; Selectman Spencer said there was no mention of a slab needed. Selectman Spencer will look into the slab further and the size of the propane tank. The Town hasn't heard back from Eversource re: power to proposed "park" at the library. No paving estimate received for library parking lot.

Concern on Pine River Road the property owner removed the all season porch and wants to replace it with a deck. Zoning Enforcement Officer is aware and watching for the property owner to file for a building permit.

Selectman Edwards stated Michie was supposed to come out to the Snow Road to see what is needed to replace the bridge. He will follow up on a telephone call to Michie. The Board needs a figure from Michie and CLD to discuss the option of applying for bridge aid or raise tax dollars for bridge replacement. The Town has a figure from HEB for bridge aid not for tax dollars. Selectman Spencer will contact HEB for this figure; suggestion was made that Holden be contacted also. The discussion amongst Board members was culvert or bridge; all agreed on a bridge at Snow Road to get away from culverts. All Seasons Roofing and Limerick Steeple Jack were contacted by Selectman Edwards for a figure to replace roof on Town Hall/Library Portico. He hasn't received a return call as of today. Suggestion was made that "Target Roofing" who did the roof on the building could be of assistance with the portico. Discussion around the maintenance needed on the Elm Street Bridge; the **inside** girders need maintenance work along with the outside girders. A final cost for the maintenance is needed for budgeting. Selectman Edwards has not received a call back from Lakes Region Paving on when they will complete crack sealing.

The Board discussed; before Dig N Doze does the ground work at the Town Hall/Library, there should be a more completed plan from Bergeron with specific drainage detail before machines

can start the ground work. Selectman Edwards expressed the need for the depth to go down 18” around the building. Selectman Spencer stated the block foundation doesn’t go down that deep.

Selectman Espie reported the installation of the new back door at Police Department will be done on Wednesday, July 27; also the Electrician will be here to install the electrical shut off to the modular. The air conditioner was installed at transfer station on Monday. The Board received an estimate from Lakes Region Paving for the walkway at the Municipal Office and to the Police Department. No schedule has been set for breaking down the cement and the paving.

Markers were removed on one side of the street and moved back on other side on Plantation Road by the property owners. One of the property owners, Jennifer Murphy would like to walk with a Selectman to determine the right of way. She has an interest in putting up a fence. The Board will follow up with the property owner’s request.

OLD BUSINESS:

Core sampling report was received from GSI.

NEW BUSINESS:

Sub-committee for work at Town Hall/Library to date are Lenny Espie, Erik Jones and Mellisa Seamans.

Revisited – Board meeting with Lacewood Group on a replacement plan for modular building. Selectman Spencer will contact Lacewood Group and schedule a time to meet.

PUBLIC COMMENT: None

NON-PUBLIC IF NEEDED PER (RSA 91-A:3, II (a-e)):

Non- public was called at 5:55 pm by Selectman Spencer to meet with the Effingham Fire Department.

Non-public was adjourned at 6:48pm and regular meeting continued

WEEKLY DISCUSSION BY THE BOARD OF SELECTMEN:

RFP for Stevens Road Bridge is being sent to Bacon Engineering for his review. Selectmen asked the “DRAFT” watermark be removed prior to forwarding to Bacon Engineering.

The Board had an extensive discussion about the Steven’s Road Bridge RFP. Included in the discussion was a due date from interested Contractors.

Adjourned @ 7:55pm

Henry Spencer

Date:_____

Lawrence Edwards

Leonard Espie

