

**TOWN OF EFFINGHAM  
BOARD OF SELECTMEN  
MEETING MINUTES**

May 31, 2016

Selectmen present: Henry Spencer  
Lawrence Edwards  
Leonard Espie

Minutes transcribed by: Cheryle A. Feirick

The regular meeting was called to order at 5:00 pm.

Selectman Spencer announced filming starts at 5pm and private conversations can be picked up on audio during this time

The Mail, Manifest and Signature and Action Folder were reviewed.

Pledge of Allegiance

**REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST**

The Board approved the minutes of the May 17 meeting and the weekly manifest in the amount of \$49,310.35.

**PUBLIC COMMENT:**

Eric Potter had a nice conversation with the Library Director about having Library staff present for the 3<sup>rd</sup> graders on Thursday, June 2 when they receive a tour of the Library and Masonic Hall. Mr. Potter and Crystal (Library Director) are surprised by how many 3<sup>rd</sup> graders have never been to the Library.

Carol Pfister asked if there was a possibility if the Town website could have a link to Planet Aid. Office Assistant will email webmaster with this request.

Announcement: Budget Committee will be meeting next Tuesday, June 7 @ 7:00pm.

**PLANNED DISCUSSION WITH DEPARTMENT HEADS**

Transfer Station Manager Mark Bussiere met with the Board for his monthly report. He reported all compactors and demo container are full since with Memorial Day weekend traffic. Mark scheduled an early pickup for tomorrow. The earthwork has been started to correct the drainage issue, stone and riprap was placed along the embankment. Residents are happy paying for discarding ties and electronics. Selectman Spencer complimented the employees on what a great job they do to keep the transfer station clean. The Board wants to move forward with getting an estimate on insulation material and labor for the retaining wall. Once this is complete another container can be brought in for household items and will save the town money. Selectman Edwards will get these figures together. These repairs will be done un transfer station maintenance.

**SELECTMEN'S COMMENTS AND REPORTS:**

The Board met with Mellisa Seamans regarding her working on an LCHP grant. The intent to apply expired on May 20. Mellisa asked the Board if the Town has the money to match the grant. She expressed to the Board a solid plan for the library needs to be developed and it would be premature to apply for the grant without this plan. Without a plan it is hard to prove financial need. USDA is a revolving grant does not have one deadline. Mellisa expressed there are a lot of good people in town that have an interest in our historic buildings and would suggest forming a committee to work on this plan. Included in the plan would be drainage around building, replace walkways with roofs, painting exterior of the building, replace windows and climate control (heating and cooling). Selectman Spencer needs to make contact with Dig and Doze to review this plan and see if there is enough information to do the grading at the Library. Contact will be made with HEB for final plan of the Library parking lot. Mellisa extended her services to help make contact with firms who will be involved with this plan. Mellisa asked if the fire alarm system at the Library has been completed. Currently the Town is waiting for the proposal from the alarm system. Contact will be made with the Alarm Company for an update.

Selectman Spencer reported that he learned a lot from the Health Officers Convention he recently attended. He will attend and speak at the 6<sup>th</sup> grade graduation on June 16, @ 6:00pm. He will hand out certifications and dictionaries to the students. Selectman Spencer will contact “**DIG SAFE**” for transfer station and Molly Philbrick projects.

Selectman Edwards reported that all gravel roads have had calcium chloride applied. Core sampling update: Great Works Testing Boring rescheduled until June 11. Selectmen’s office has been in touch with them requesting a written proposal, (verbal cost for core sampling was received by Selectman Edwards) W9, and all necessary paperwork for our office. Another week has past. Cheryle will contact Great Works tomorrow for an update and will be in touch with Selectman Edwards on update. Selectman Espie reported on the recent Cemetery Trustees Conference. There will be law changes July 4, 2016. He stated the law is every town is supposed to provide a cemetery within its boundaries; Discussion took place around the town maintaining private cemeteries along with town owned cemeteries. Carol Pfister welcomed getting together with Selectman Espie to discuss Cemetery Trust Funds. Carol explained when the trusts were established and warrant was voted on by the town, we must follow the trust as voted.

#### **OLD BUSINESS:**

Police Department building updates: Randy Burbank will secure the light fixture in the foyer, replace light bulbs inside the department, replace exterior skirting, backdoor replacement and replacement of heat vent. An electrician will be contacted to install additional outlets.

Selectman Edwards will be in contact with Lakes Region Paving on schedule for paving the transfer station.

The RFP for Steven’s Road Bridge has been drafted the Board is waiting for the permit from DES to finalize the RFP.

#### **NEW BUSINESS:**

Selectman Edwards reported a stringer on the Elm Street Bridge is rusted, after today’s meeting the Board will do a site walk.

Selectman Richard Edwards from Wakefield met with the Board to sign the perambulation with Wakefield. The walk took place on November 19, 2015 with Selectman Lawrence Edwards and Selectman Richard Edwards. The perambulation was signed by the Wakefield Board of Selectmen prior to meeting today. A perambulation is a procedure that is done with abutting towns that the State of New Hampshire regulates to be done every seven years.

**PUBLIC COMMENT:**

Dave Strauss asked the Board to clarify that “no” grant for the Library will be applied for this year? Selectman Spencer’s response that is correct. Dave asked the Board if they authorized a gate across a class 6 road “West Range Road”. The response from the Board **no** authorization was given to put up a gate. Selectman Spencer will go take a look and report next week.

Tom Thompson asked where the final phase of Granite Road is at; where is the culvert situation for Granite Road, have the culvert permits been applied for? Selectman Edwards will walk the site with Cindy from Stoney Ridge Environmental on Wednesday June 1 to determine if a permit will be needed for culvert(s) on Granite Road. Mr. Thompson informed the Board he has experienced several blown out tires after driving on Granite Road. In stating, he was not asking the Town for financial reimbursement. Tom asked the Board if they were aware of resident placing cones down the side of Town Hose Road for a yard sale. Tom commented about calcium chloride overspray from Libby Road to Town House Road. Also, he asked if the town paid for a sign post and street sign at 1483 Province Lake Road? Selectman Edwards responded the town didn’t pay for the items.

Eric Potter announced that he will be conducting a service at Center Baptist Church in the absence of their Pastor. All are welcomed.

**NON-PUBLIC IF NEEDED PER (RSA 91-A:3, II (a-e)): None**

**WEEKLY DISCUSSION BY THE BOARD OF SELECTMEN: Site walk at Elm Street Bridge. Board will report on June 7, 2016 meeting on their findings.**

Recessed @ 7:30 pm

Reconvened @ 7:45pm

Adjourned @ 8:15pm

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Henry Spencer

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Lawrence Edwards

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Leonard Espie

Date: \_\_\_\_\_