

**Town of Effingham
Board of Selectmen
Meeting Minutes**

April 21, 2020

Selectmen present: Michael Cahalane

Chuck Fuller

Tom Hart

Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Minutes transcribed by: Christine Holbrook

The Regular meeting was called to order at 9:00am available via tele conference dial in

REVIEW AND APPROVE MINUTES AND WEEKLY MANIFEST:

Mr. Cahalane made a motion to accept the work session minutes of April 14th Mr. Hart seconded. All in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Mr. Cahalane made a motion to accept the regular minutes of April 14th with a correction under page two Mr. Fuller's comments, should read; LCHIP grant letter of intent will be submitted electronically. Mr. Fuller seconded as amended, all in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Mr. Cahalane made a motion to accept the manifest in the amount of \$24,685.51 for April 12-18, 2020. Mr. Fuller seconded. All in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye.

PROPOSED WORK SESSIONS AND DISCUSSION:

Work session to follow today's meeting

Work Session April 28 after regular meeting

ANNOUNCEMENTS:

Lakes Region Household Hazardous Waste Collection will take place Saturday, August 1 (8:30-12pm) Ossipee Highway Garage 55 Maine Street

The Town is looking for a logger or someone to chip brush at Transfer Station rather than burning. Please contact office.

SELECTMEN'S COMMENTS AND REPORTS:

Mr. Cahalane:

Mr. Cahalane acknowledged the tree on Drake Road still needs attention and noted the Electric Company has been notified as well as residents that may be involved. The tree is also marked.

A more suitable drop box for front of building is being explored.

NHMA is requesting Governor Sununu to extend Emergency Order #27, restricting the operation of hotels and other lodging providers, including public and private campgrounds. Camp Marist in particular in Effingham due to its many foreign visitors.

NHE CO-OP will be applying herbicide to undesirable vegetation within power line rights of way corridors. This area will include Simon Hill Road in Effingham.

Unknown property owner's list needs to be reviewed.

Todd Nason to be contacted for ground maintenance. Bridges will be inspected for sand removal as well as Town parking lots.

Matt Sawyer will be contacted in reference to the yearly \$10,000.00 payment made to Ossipee for Rec program. It is in question if the program is still active due Covid virus.

The Board voted unanimously to purchase/lease a postage meter for town offices. Mr. Cahalane made a motion to obtain a postage meter at best price, Mr. Hart seconded, all in favor, Roll call: Mr. Cahalane Aye, Mr. Fuller Aye, Mr. Hart Aye.

Notice boxes built by Jack Williams will be erected in front of building.

The Town will be hiring a new General Assistance Officer as the previous person has left the position after many years of dedicated service. The town is also looking for a cleaning person for municipal building.

The Board agreed that Deputy Tax Collector Westie Krysa will benefit from double monitors for better efficiency and will be ordered. The older monitor will transfer to Assessing Clerk Gwen English.

There will be a slight change in Transfer Station attendant's hours to allow for staggered opening and closing of facility. Mr. Hart added there is a sign there that could be repositioned. He will talk to the attendants about it.

Mr. Fuller:

The Transfer Station is operating well concerning the Covid Virus with eye protection, masks and puncture resistant gloves having been provided. He strongly suggests a painted box on pavement near compactor to allow for social distancing. Paint will be provided. He also reported algae in the water jug in water cooler. The on demand hot water system is not working properly and may need replacement.

The aluminum can fund raiser is doing well at Transfer Station with many clean cans coming in. There are also collection containers at Library and Municipal Buildings.

The LCHIP 51-page report needs to be signed next week after the Board has had time to review it. The Christopher Williams Architect Contract for the first-floor plan at Library building will need to be signed next week. He stressed the importance of professional guidance and documentation to be eligible for grants.

Asbestos samples were taken at 33 Old Pound Road, it is expected there will be a need for asbestos removal before demolition. All agreed to proceed with the planned demolition and not use it for Fire Dept. training.

There are continued efforts in obtaining grants. Mr. Cahalane added the most recent grant to become available is a CWSRF concerning storm water. They are working with DES to navigate the process which is due June 15th. This grant would aid the Pine River Road culvert.

Mr. Hart:

Mr. Hart will talk to Evans Bros. about taking down Road Posting Signs that still remain.

The faucets in restrooms have been replaced. He estimated the partition in men's room will run about \$800.00 to \$900.00. He inquired about the Earth day trash bag pick up. Mr. Cahalane responded the Board has been picking up the bags as needed and will continue to pick up along the intended parade route April 22. He also inquired if there was a set road maintenance plan. Mr. Cahalane said past attempts to adhere to a grading plan had not been successful due to weather and changing conditions year to year. He added crack sealing is scheduled to be done by RCH as weather allows, culverts are being identified and being replaced as needed, ditching is taking place although limited in scope.

He checked on any progress of the Boston Cane program. The plan is to display the replica cane at the Library and the original displayed at municipal building. Replacement canes are no longer available. The recipient will be given a plaque to commemorate the occasion and the family would retain the plaque.

Old Business:

Administrator Brian Burke inquired about Eastern Analytical billing. Mr. Cahalane will follow up. Covid-19 report submitted for anticipation of expenditures due to virus incurred by Town.

Public Comment:

Report by Fire Chief:

Chief Burbank stated according to the Covid -19 response requirements to be met, the Fire Station needs new showers, wash machine and dryer. FEMA may provide funding up to 75% as it would be used for

decontamination of clothing and personnel in defense to the virus. He has also a drafted an Inspection Ordinance for the Board to review. As well as a Fire Alarm Ordinance.

Report by Police Chief:

Ryan Yeaton said there was a decrease in calls over the past week for domestic violence cases. He is also on schedule for his physical exam test and an exam for certification at the end of June.

Recess at 11:15

Reentered 11:30 awaiting call-in from ZEO Rebecca Boyden

ZEO Rebecca Boyden reported in via teleconference to give an update on her progress working from home. She reported she is able to process emails, applications and calls on a timely basis. There are some violations that being followed up. She expressed a need to be able to access tax cards remotely rather than have office staff email them to her.

After the call Selectmen began a work session.

NON-PUBLIC IF NEEDED PER (RSA 91-A:3, II (a-l))

Mr. Cahalane made a motion to adjourn, Mr. Fuller seconded. all in favor.

Roll call: Mr. Cahalane Aye, Mr. Fuller Aye, Mr. Hart Aye

Adjourned: 12:30pm

Michael Cahalane

4/28/2020
date

Charles Fuller

Thomas Hart

