

**Town of Effingham  
Board of Selectmen  
Work Session Minutes**

March 27,2018

Selectmen present: John Meisner  
Michael Cahalane  
Leonard Espie

Minutes transcribed by Christine Holbrook

At 4:40 the board met for a work session to discuss several items.

- Every week will be a regular Selectmen's meeting, there will no longer be a 4<sup>th</sup> week work session. Work sessions will be on a as needed basis and will need to be scheduled. All in favor.
- Clarification of all business going through the office not individual Selectmen and maintaining a policy of confidentiality. All in agreement.
- Dept. Heads can now report to Selectmen meetings on an as needed basis. Appearance should be added to agenda. Road Contractor should report on a regular basis.
- Michael Cahalane will be attending seminars and/or training to be more productive as a Selectman.
- Leonard Espie will now be the Health Officer.
- Mike will be working on a Capital Improvement Plan.

NON-PUBLIC IF NEEDED PER (RSA 91-A:3,II(a))-Selectman Meisner made a motion to enter into non-public, Selectman Espie seconded. Roll-call: Michael Cahalane-I, John Meisner -I and Leonard Espie-I. Selectman Meisner called non-public @ 6:20.

Non public meeting adjourned at 6:50 and immediately went into a work session.  
Motion to adjourn by Selectman Meisner, seconded by Selectman Cahalane, all in favor.

Adjourned 6:51

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John Meisner

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Date

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Leonard Espie

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Michael Cahalane