

**Town of Effingham  
Board of Selectmen  
Meeting Minutes**

**January 8, 2019**

Selectmen present: John Meisner  
Leonard Espie  
Michael Cahalane

Minutes transcribed by: Christine Holbrook

The Regular meeting was called to order at 4:05PM

The Mail, Manifest, Signature Folder and items in Action Folder were reviewed and read to public.

Pledge of Allegiance

**REVIEW AND APPROVE MINUTES AND WEEKLY MANIFEST:**

Mr. Meisner made a motion to accept the minutes of January 2, 2019, Mr. Cahalane seconded, all in favor.

Mr. Meisner made a motion to accept the final 2018 manifest of December 27, 2018 for the amount of \$12,812.21, Mr. Espie seconded, all in favor. Mr. Meisner made a motion to accept the manifest of January 6-12, 2019 for the amount of \$292,536.00, Mr. Cahalane seconded, all in favor.

**PROPOSED WORK SESSIONS AND DISCUSSION:**

**None at this time**

**ANNOUNCEMENTS:**

**PUBLIC COMMENT:**

Chuck Fuller submitted an intent to fill interim position on the Effingham Library Board of Trustees. Mr. Cahalane made a motion to accept Mr. Fuller's intent to join the Library Trustees. Mr. Espie seconded, all in favor.

The Trustees of Trust Funds recommend a change of purpose warrant article for the town meeting to clarify the purpose of the fund. (Town Hall Repair and Restoration Trust Fund to The Town Hall Repair and Rehabilitation Expendable Trust Fund.)

Mr. Cahalane asked if the parking lot would be covered under this new definition. Mr. Fuller answered the contract says site, so the lot may be included. Mr. Cahalane made a motion to accept changes, Mr. Meisner seconded, all in favor.

Chief Burbank brought in estimates for repairs at both Fire Stations.

**Mr. Espie:**

Mr. Espie asked if class 6 roads were assessed less than a class 5 road. Mr. Cahalane answered it would be less due to the road not being maintained. (This question is example of how a question may need research)

**Mr. Meisner:**

The Board decided to go to an agenda-based meeting to have more productivity during meetings. Forms will be available to submit questions or concerns, which will be addressed at next meeting to allow The Board time for discussion and research of item. E mails and written requests may be submitted to office.

**Mr. Cahalane:**

Mr. Cahalane stated snow ordinance non-compliance letters will be going out.

Champion Hill has been cleaned up but more repairs will be taking place to end the problem.

**Public Comment:**

None at this time

**Budget Review:**

The Select Board met with the Library to discuss their budget. The Library hired a new bookkeeper, increases in postal expenses and office supplies and salaries were discussed. The Selectmen agreed on a 2% increase on the Budget Committee approved 2018 budgeted salary line. The board accepted the budget at \$60,290.00. Mr. Cahalane made a motion to accept the budget, Mr. Meisner seconded.

#4196 Insurance was reviewed and approved.

#4916 Trust Funds was reviewed and approved.

Motion to adjourn by Mr. Espie, Mr. Meisner seconded, all in favor.

Adjourned 6:15

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Michael Cahalane

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Date

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Leonard Espie

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John Meisner