

**TOWN OF EFFINGHAM  
BOARD OF SELECTMEN  
MEETING MINUTES**

November 1, 2016

Selectmen present: Henry Spencer  
Lawrence Edwards  
Leonard Espie

Minutes transcribed by: Cheryle A. Feirick

The regular meeting was called to order at 5:00 pm.

The Mail, Manifest and Signature and Action Folder were reviewed.

Pledge of Allegiance

**REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST**

The board approved the minutes of the September 12, 2016 non-public sealed, October 18, 2016 regular meeting, October 18, 2016 non-public unsealed, and the October 25, 2016 work session. The board approved the bi-weekly manifest in the amount of \$45,832.13. An addendum to the September 12, 2016 regular minutes- "Those in attendance at the non-public meeting, Selectmen Spencer, Espie and Edwards; Claudia Lamphier-Town Administrator and Cheryle Feirick-Recording Secretary.

**PUBLIC COMMENT:**

Mike Calahane presented Chairman Spencer with documents to share with the board regarding excavations and driveways. Selectman Spencer will forward copies to the other two board members. John Meisner stated there needs to be more transparency (when it comes to bids taking place). He referenced the entire board needing to vote on work to be done. He addressed Selectman Edwards regarding his involvement in awarding the library portico roof to be done by his nephew from (Limerick Steeple Jacks).

Erik Jones reported on the Boston Post Cane Protocol. He contacted the Town of Freedom, Ossipee and Wakefield and obtained information on their protocol for the BPC. Selectman Spencer recommended some wording be added to the Protocol. Erik spoke on possibly adding "The Town Administrator" states to the Selectmen, we believe this is the oldest resident in town.

Town Administrator Claudia Lamphier spoke on 91-A requests based on a conversation she had with Selectman Edwards. She was insulted on how she was approached and questioned on the large amount of emails the office receives week for property cards. During that conversation Selectman Edwards stated he didn't believe the Selectmen's office receives these many requests, because there isn't enough activity going on in Effingham. Claudia stated to the board; she will comply with the law; she also mentioned there have been two 91-a requests for information that hasn't been met for over 2 weeks, because the office doesn't have this material in their possession. Bill Piekut stated he is one of the written requests that have not been met. Bill stated the board needs to speak to the Town Administrator about this request; the request was for a copy of the Limerick SteepleJacks bid for the Elm Street Bridge maintenance.

**PLANNED DISCUSSION WITH DEPARTMENT HEADS:**

Police Chief Butts was unavailable to meet with the Board.

## **SELECTMEN'S COMMENTS AND REPORTS:**

Selectman Edwards stated he wants to withdraw his vote regarding the Elm Street Bridge maintenance. Selectman Spencer made a motion for Selectman Espie to forgo the vote for any action taken on the maintenance of the Elm Street Bridge from last week to be null and void, Selectman Espie seconded; all in favor. Selectman Edwards also wants to recuse himself from any projects to do with Limerick SteepleJacks.

**Structure on Steven's Road-**Selectman Edwards reported he spoke to the homeowner and the property will be secured. The date of November 15, 2016 has been given to secure.

**Storage Container:** Selectman Edwards is working on getting the container off the ground.

**Salt Shed treatment:** Selectman Edwards reported there are two loads of sand in the salt shed; it is too late to apply the treatment this yr., the board will take care in the spring. In the meantime the board will look into exactly how much treatment material will be needed.

Selectman Edwards requested the board receive the agenda by email prior to the meeting for their review. This will take place before next meeting November 7, 2016. The Selectmen understand there may be changes after they are sent.

**Modular:** replacement estimate: Estimate was in the action folder for the Selectmen to review.

**Court date:** Injunction scheduled for November 17, 2016 at 1:00pm.

**Small Library:** is being relocated: Selectman Spencer dug a hole and placed new post. He is going to give it time to settle in and then install the library box on new post.

**Granite Road culvert:** Selectman Spencer reported Dig N Doze was instructed to go out and remove the culvert by the board last week. The culvert was not removed since Dig N Doze received several threatening phone calls from the property owner. Selectman Spencer will follow up on the calls with the police department. Jory Augenti reported there are now two American Flags and reflectors at this driveway.

**Waste Material:** the board will review the information given to them today from Mike Cahalane and have further discussion at a later time. Selectman Spencer read a summation from his conversation with NHMA. Jory Augenti reported he counted 39 loads of material brought to his home this year, he would estimate that about 39 loads were placed there last year and leveled off. Jory did acknowledge to the board his property will not be a town depository. The board needs to craft an agreement for waste material between the town and private owner.

## **OLD BUSINESS:**

**Culvert:** on Molly Philbrick-the board is waiting for an estimate from Jim Rines White Mountain Survey.

**Elm Street Bridge Maintenance:** the board will work on this for next year.

**Bonneyman Road:** Selectman Spencer tried reaching out to Linda regarding the proposed work to be done. He will try her again.

**Molly Philbrick maintenance:** The board discussed the continued maintenance on Molly Philbrick the upper part by Simon Hill Road. Discussion whether placing rip rap or hay bales should be done, no decision was made. The board is in receipt of a letter from a Molly Philbrick Road owner complaining of the road conditions since the recent hard rain. Selectman Spencer will be in touch with Dig N Doze to proceed with grading.

**Library Entryway:** Selectman Espie reported he replaced a light bulb and the light still isn't working; the office will try contacting the electrician.

**Motion detector:** at modular is not working, the staff has been leaving the exterior light on at night. The office will reach out to Randy.

**Security System:** The town's current system was discussed, possible upgrade. Cheryle will contact Stu at Knight Security.

**Grants:** Selectman Spencer explained how the process works with the Grant Writer; the Grant writer is paid \$1362.00 up front for the study is done to determine what grants would be available, and then an hourly rate to file for grants. This grant writer has written L-chip grants in the past. Town Administrator will look into what and how the restoration fund could be used. Selectman Spencer asked Selectman Espie about being involved in this. Erik Jones asked how is the writer going to know what the board

needs structurally, painting, energy, etc. An Architect did a study on the Town hall/Library when the first L-chip grant was applied for, this would be a good reference point. Bill Piekut informed the board he has worked with grants for the Fire Department and there will be a lot of information the writer will need.

**Steven's Road:** Selectman Spencer talked about the Steven's Road money to be e carried over to next year. The Selectmen will vote to carry the money over.

**PROCUREMENT POLICY:** Being reviewed by Town's Attorney

**NEW BUSINESS:**

**Selectman Espie:** transfer station, he reported on the information he acquired from abutting towns on their fees and processed. He will be meeting with Mark, Transfer Station Manager to review this information. Selectman Espie stated there is a lot the town is giving away and does understand there is a process to put these changes into place.

**PUBLIC COMMENT:**

Mike Cahalane informed the board he has been doing research on the **town's bridge fund**; it was originally set up for replacement of bridges **not** for maintenance. Selectman Spencer stated the board will work on this.

John Meisner stated all he is hearing are numbers, numbers and numbers that we need to spend for this and that. The board needs to remember the tax rate is at 22.80 and nothing is getting done. Selectman Spencer stated the board is aware where the money needs to be spent in the town, this information will be presented to the budget committee; ultimately the town's people have the final say.

Resident Bob Rzewnicki from 159 Green Mountain Road was here reporting on the damage the three Coleman cement trucks did to the town road. He had called the Selectmen's office a couple of times and he still didn't see the road agent out looking at it. Bob stated the town's road agent and Coleman are buddies. He was clear in stating he didn't have any concrete delivered to his property, the trucks turned around in his driveway that have "No Trespassing" signs up. Selectman Spencer stated he went out to the site at one time, but will go out again and report on this next week.

**NON-PUBLIC IF NEEDED PER (RSA 91-A) – None**

**WEEKLY DISCUSSION BY THE BOARD OF SELECTMEN:** board meeting with Zoning Enforcement Office, Rebecca Boyden to review her budget.

Adjourned @ 7:15 pm

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Henry Spencer

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Date

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Lawrence Edwards

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Leonard Espie