

**Town of Effingham  
Board of Selectmen  
Meeting Minutes**

**April 14, 2020**

Selectmen present: Michael Cahalane

Chuck Fuller

Tom Hart

Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Minutes transcribed by: Christine Holbrook

The Regular meeting was called to order at 9:00am available via tele conference dial in

**REVIEW AND APPROVE MINUTES AND WEEKLY MANIFEST:**

Mr. Cahalane made a motion to accept the work session minutes of April 7<sup>th</sup> Mr. Hart seconded. All in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Mr. Cahalane made a motion to accept the regular minutes of April 7<sup>th</sup> with a correction under Mr. Cahalane's comments, \$25,000.00 should read \$2,500.00, Mr. Fuller seconded as amended, all in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

A was motion made by Mr. Cahalane to accept the second set of work session minutes, Mr. Hart seconded, all in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Mr. Cahalane made a motion to accept the non-public minutes of April 7<sup>th</sup>, Mr. Fuller seconded. All in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Mr. Cahalane made a motion to accept the manifest in the amount of \$19,751.04 for March 29- April 4, 2020. Mr. Hart seconded. All in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

**PROPOSED WORK SESSIONS AND DISCUSSION:**

**Work session to follow today's meeting**

**Work Session April 21 after regular meeting**

**ANNOUNCEMENTS:**

Transfer Station stickers are available at office, please send a self-addressed stamped envelope with a copy of your registration and one dollar to 68 School Street. Call the office for other options. They will not be available at transfer station due to the virus.

**SELECTMEN'S COMMENTS AND REPORTS:**

**Mr. Cahalane:**

The catch basin at bottom of Colcord Hill Road is clogged and will be addressed as well as issues on Snow Road. The crack sealing contract will be signed with RCH Paving. Green Mountain and Town House Roads will be crack sealed. **Mr. Cahalane made a motion to sign the contract, Mr. Hart seconded, all in favor, roll call: Mr. Cahalane Aye Mr. Fuller Aye, Mr. Hart Aye.**

He reported that the Freedom Food Pantry served 153 meals @ 1.75 each to Effingham residents last month. The food pantry located at 15 Elm Street, Freedom can be reached by calling 539-6484 or 539-2637. Mr. Burke was asked about the progress of audio visuals for the Selectmen meetings. Mr. Burke responded as the town may only be reimbursed at 75% by the federal government. Chief Randy Burbank added, that amount may be changed soon to 100%. He will continue to try to find an economical way to

bring the residents an audio-visual experience for the meetings as information becomes available. He added live streaming is not possible due to low bandwidth. Rep. Ed Comeau of Government Oversight request to access the building to film the meetings was denied as the safety of personnel is of utmost importance at this time. The meetings are currently being held with public access via dial in teleconferencing which is compliant with state mandates.

Mr. Cahalane commented on how a water delivery truck was stopped from making rounds earlier in the month to the municipal building due to nonessential travel. He contacted the Governor's Office and the State Police and expressed that receiving water in rural areas should be considered essential.

Mr. Cahalane stated the MS-232 final draft has been signed.

There are several properties with unknown owners that will be scheduled for auction. Attorney council will be sought for proper procedure. Gwen English offered some insight into the process on posting and delinquent payments. ZEO Rebecca Boyden will also be contacted regarding the status of land use enforcement cases.

The Effingham Elementary School will be doing a roadside cleanup, bags will be left on roadside for pickup by designated volunteers who will confirm pick up with office.

**Mr. Fuller:**

Mr. Fuller is waiting on the asbestos report for the property on Old Pound Road which is scheduled for demolition. AJ Foss Company suggested a 2000-gallon containment tank for Transfer Station oil collection. The Transfer Station Attendants are being supplied with high quality cut resistant gloves for their safety.

He reported the LCHIP grant letter of intent will be submitted electronically. Christopher Williams Architects recommends a first-floor plan of the Library building.

Separate call in numbers for the public will be needed for each board conducting meetings during the pandemic utilizing the teleconference system.

**Mr. Hart:**

Mr. Hart reached out to Clean Harbors about the oil containment specs for Transfer Station.

The men's restroom faucet has been replaced. There will be work done to bring the men's restroom into ADA compliance.

He acknowledged the roads around town are a mess, Mr. Cahalane added road work will be starting soon beginning with Clough and Granite Roads. Road weight limit restrictions have been rescinded and postings are coming down.

Mr. Hart has agreed to accept package deliveries for Municipal Building when needed.

**Old Business:**

Administrator Brian Burke presented the Board with an updated fiscal policy. **Mr. Cahalane made a motion to sign the new policy, Mr. Hart seconded, all in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye**

A new cleaning person has been hired at \$25.00 per hour for the municipal building pending background check.

**Public Comment:**

**Report by Fire Chief:**

Chief Randy Burbank suggested the property at Old Pound Road be used for Fire Dept training. Selectmen all agreed there were several considerations that involved safety such as wires close to the home and a stream near the property. A decision will be made for next week's meeting.

The town generators are scheduled for two maintenance checks per year.

He also reported the Fire Dept has been doing wellness checks to those who may be impacted by the pandemic in town. If anyone is need of such service please contact Randy Burbank at Fire Station. The Police Dept reported an uptick in domestic abuse cases in past three weeks. If you suspect child abuse or domestic violence please contact DCYF and/or dispatch 24 hours a day. 539-2284. 539-5380 is Effingham Police Phone number but will be forwarded to dispatch.

NON-PUBLIC IF NEEDED PER (RSA 91-A:3, II (a-l))

Mr. Cahalane made a motion to adjourn, Mr. Fuller seconded. all in favor.

Adjourned: 10:50am

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Michael Cahalane

4/21/2020  
date

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Charles Fuller

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Thomas Hart