

TOWN OF EFFINGHAM
BOARD OF SELECTMEN
MEETING MINUTES

May 22, 2012

Selectmen present: Susan Slack
Theresa Swanick
Henry Spencer

Minutes transcribed by: Claudia Lamphier

Meeting called to order: 6:30 pm

The Mail, Manifest and Signature folders were reviewed.

At 7:05, the Board entered into a non-public session to speak with a property owner who has delinquent taxes to the extent that the Tax Collector will be deeding his property to the Town before the end of June. The property owner explained the reason for his delinquency and gave definitive rationale of present circumstances for the Board to believe he can now adhere to a short term payment arrangement to satisfy the tax arrearage.

Public session resumed at the conclusion of non-public session at 7:20 pm.

PUBLIC COMMENT

Carol Phister, a library trustee asked for an update on the proposed installation of energy efficient lighting fixtures at the Library. An electrician has been to the Library to look over what the project would entail and he said he would be submitting an estimate on the work, which has not yet been received. He will be contacted and asked to provide the estimate as soon as possible. Carol also asked if the Board would consider funding the installation of some additional electrical outlets. The Board requested representatives from the Library trustees attend the meeting on June 5th to discuss what updates/repairs need to be done to the Library/Town Hall building. Randy Burbank has been out to inspect the front stairs and the access ramps of that building and reported that repairs are necessary. He will be pricing materials for that project and will have that information available for the conversation on the 5th.

Edith Sharp reported that the Preservation Society will be opening the Grange on Saturday for the first weekly bake sale and farmer's market. The Society has had some repairs made to the building since last year. They have patched and painted some walls.

Fire Chief Burbank reported that on September 19th the update of the Town's Emergency Operation Plan will start. The Town will be assisted with the plan update by Jane Hubbard of Hubbard Associates. Jane plans to continue with meetings every other week after the start date of the project. Randy also asked the Board to appoint a new recruit to the Fire Department. Elizabeth Radmanovich has applied to become a member of the Department. She has a background in emergency medical service. She passed a required background check. Randy has had the Department's gear inspected which revealed some minor pinholes that can easily be repaired.

Jonathan Burbank gave his weekly report on Fire Department calls.

SELECTMEN'S COMMENTS AND REPORTS

Selectman Swanick has been working with the contracted computer consultant to resolve data back-up issues.

Selectman Spencer reported that the Historical Society Building is available for a meeting with Plan NH on June 2nd at 10:00 am. He also inquired if the veterans gravesite flags had been placed yet in preparation for Memorial Day. The flags have been placed by Gregg Douglas. Gregg has been asked to write a list of those gravesites in the event that he may not be able to continue this practice for any reason.

An unconfirmed training session on updating the Town's website caused confusion in attendance. Another training session will be arranged.

Selectman Spencer will be attending a Health Officer's workshop.

Rebecca Boyden, Zoning Enforcement Officer will meet with the Board next week. The Board hopes to consult with Rebecca about what she perceives her job responsibilities to be. Selectman Slack suggested the same discussion be arranged with all the Town's employees noting that each of the current Board members have been sitting on the Board for a relatively short period of time and expectations of Board members and employees may differ.

The Conservation Commission will be considering contributing to the Province Lake Association's boat inspection program. The group solicited a contribution from the Town, but there has been no appropriation for that funding.

Camp Marist has written the Board to report that their camping season will be starting soon.

REVIEW AND APPROVE MINUTES

The Board approved the non-public Minutes of May 15th and the weekly Manifest.

OLD BUSINESS

The Board has received follow-up reports from each of the Town's insurers which provided suggested improvements to the transfer station. The insurer's inspections were performed at the request of the Board.

Selectman Swanick has executed contracts with Duchesne Heating for the wood pellet boiler installation and Jordan Institute for oversight and commission of the boiler upon completion. She will execute a contract with Nate Perkins to install zonal heating thermostats on Wednesday.

On Wednesday, Curt Felder will be providing information on reporting requirements in accordance with the Bacon-Davis Act. Those planning on attending the session are Selectman Swanick, Florence Lemay, Gary Duchesne and Nate Perkins.

NEW BUSINESS

The Board of Selectmen voted unanimously to appoint Elizabeth Radmanovich to the Effingham Fire/Rescue Department.

Organizers of the Master Plan update project have scheduled an energy forum for June 8th to be held at the Effingham Elementary School. Selectmen have been requested to speak at the forum about the wood pellet system which is to be installed at the Municipal Office Building.

PLANNED DISCUSSION

The meeting adjourned at 9:30 pm.

Susan Slack, Selectman

Date

Theresa Swanick, Selectman

Henry Spencer, Selectman