

TOWN OF EFFINGHAM
BOARD OF SELECTMEN
MEETING MINUTES

May 1, 2012

Selectmen present: Susan Slack
Theresa Swanick
Henry Spencer

Minutes transcribed by: Claudia Lamphier

Meeting called to order: 6:45 pm

The Mail, Manifest and Signature folders were reviewed.

PUBLIC COMMENT

Fire Warden, Richard Thompson approached the Board for signatures and approval of his Warden appointments. He also reported that he and Bob Boyd, a regional fire official, are going to inspect the burn pile at the transfer station. Warden Thompson has issued the commercial permit required to burn brush at the transfer station to the supervisor, Mark Bussiere, although he feels the fire pit needs to be relocated. Mr. Thompson also reported that he has been invited to look at a forestry vehicle for Effingham's use that is owned by the State. He, Chief Burbank and John Nitz will look at the vehicle before making a recommendation on whether or not to accept it.

Fire Chief Burbank reported that he is considering a Junior Firefighter's program for people 16 to 18 years old. He asked that the liability insurer be asked if participants would be covered under the Town's policy. Randy also reported that he and the State Fire Marshall will perform a life safety inspection at Camp Marist on Wednesday the 9th of May. The fire department's radios will be reconfigured to narrow band tomorrow, May 2nd.

Jonathan Burbank gave his weekly report on Fire Department calls.

SELECTMEN'S COMMENTS AND REPORTS

A first draft of an advertisement for the sale of the Town's ambulance was reviewed. Additional information will be added and places to advertise will be explored.

The road contractor submitted a schedule of work to be done during the week. The Board was presented a question about a preference on timing of the annual calcium chloride

application. The Board will advise the contractor that he can coordinate the application with the vendor when he deems appropriate.

A telephone call from the Department of Revenue advised that certain mistakes made on the MS-7, the annual budget posted by the Budget Committee, will result in an adjustment to the total appropriations voted for the operating budget. Formal notification will be forthcoming and the Board plans to set up a meeting with Budget Committee members to discuss the issue.

Selectman Swanick met with Dave Boyle of Boyle's Market to clarify what waste he could bring to the Town's transfer station. It has come to the Board's attention that he may be bringing his commercial waste for disposal. Commercial entities are not allowed use of the Town's facility. Selectman Swanick followed up the conversation with a letter reiterating what Mr. Boyle could and could not bring to the transfer station for disposal.

All were reminded that there is a Hazard Mitigation meeting on the 23rd of May at 6:30.

REVIEW AND APPROVE MINUTES

The Board approved the non-public Minutes of April 17th, the Minutes of April 24th and the weekly Manifest.

OLD BUSINESS

Representatives of the two firms that submitted bids for the wood pellet heating system were invited to attend to clarify and explain functions and apparatus pertaining to the differing systems. The first round of bids had been rejected after the Board concurred that the specifications for the system did not accurately represent the system needed for the building it will be servicing; the Municipal Office Building. A thorough question and answer discussion between Board members and each representative ensued. Due to the various differences in the systems of each manufacturer, several factors were examined by the Board. Board members, after extensive research performed primarily by Selectman Swanick, favored a system which included thermal storage. Only one system included thermal storage. This factor and others convinced Board members that the system presented by Duchesnes Heating would provide optimal efficiency and most closely met the criteria set forth in the revised specifications. Selectman Spencer motioned to accept the Duchesnes bid, which resulted in a unanimous vote after being seconded by Selectman Swanick. Board members thanked Selectman Swanick for the many hours of research she dedicated to this project.

NEW BUSINESS

Board members met with Dave Witham, a representative of Primex, the Town's workman's compensation insurer, for an inspection of the transfer station. The inspection was made at the request of the Board of Selectmen for feedback on future planning for

the transfer station to best ensure employee and patron safety. On the 9th of May, Butch Burbank, of LGC Property Liability Trust will perform the same safety inspection at the Board's request.

PLANNED DISCUSSION

The weekly planned discussion regarding accepting a bid for the wood pellet boiler is reported in the above Old Business section.

The meeting adjourned at 9:15 pm.

Susan Slack, Selectman

Date

Theresa Swanick, Selectman

Henry Spencer, Selectman