

**TOWN OF EFFINGHAM  
BOARD OF SELECTMEN  
MEETING MINUTES**

September 6, 2016

Selectmen present: Lawrence Edwards  
Leonard Espie

Minutes transcribed by: Cheryle A. Feirick

The regular meeting was called to order at 5:00 pm.

The Mail, Manifest and Signature and Action Folder were reviewed.

Pledge of Allegiance

**REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST**

The Board approved the minutes of the August 30, 2016 meeting and the weekly manifest in the amount of \$222,136.85 (includes school payment).

**PUBLIC COMMENT:**

Blair Foltz of Green Mountain Conservation extended two invitations to the Board, first one is a field trip to (south River) over in Parsonsfield with the Effingham Elementary School 5 and 6 graders to collect water samples on September 19. Second invite on September 26, 2016 at 6:30 pm tentatively scheduled at Madison Public Library. Blair encouraged the Board to get involved on the advisor board (large aquifers). Blair will contact the Selectmen's office with the date for the first date and confirmation of the second event. Blair brought presented a letter she received from concerned citizen that was received by Green Mtn. Conservation, it was a not signed. Because it is not signed she normally would have trashed it, since she is a resident of Effingham she felt it was important to bring to the board's attention. She brought a second copy to share with the Effingham Conservation Commission. Blair stated it is a water issue.

Resident Richard Buzzell asked the board where and what time will voting be; voting will be held at the Effingham Elementary School, 6 Partridge Cove Road from 8:00am to 7:00pm.

**PLANNED DISCUSSION WITH DEPARTMENT HEADS:**

Police Chief Butts met with the Board for his monthly report. He reported school is open as of today, be careful while driving. Watch out for school buses and children.

**PLANNED MEETING: none**

**SELECTMEN'S COMMENTS AND REPORTS:**

Selectman Edwards will read from the agenda Selectman Spencer initially wrote up.

The next Selectmen's meeting will be held on Monday, September 12, 2016 at 5:00pm, because Election Day is on Tuesday, September 13, 2016.

No response from Mr. Plante of the Modular Co. for figures on replacing the modular out back. Follow up will be done by Selectman Spencer

Discussion took place on the paving project for 2017 on High Watch to West Range Roads. John Meisner asked for clarification on the figures listed on the agenda.

Selectman Edwards has done up a draft of an RFP for the bridge maintenance on Elm Street. The board would like to schedule this maintenance to be done in 2016 or 2017. Selectman Edwards would like to see it happen this year. Resident Heidi Buzzell asked what specifically is being done on the bridge. Selectman Edwards spoke on the necessary maintenance on a section of 10' of beam on the north end, where water and sand got in at the expansions joints

The earthwork on the wall at transfer station has been completed. Insulation, plywood and cement blocks have been placed: final step is to cut the rail by Selectman Edwards.

Selectman Espie reported the door has been installed at the zoning office. He hasn't heard anymore about the sub-committee for the Town Hall/Library. He has left messages for VanDyke Welding for the railing at the Municipal Offices, if he doesn't hear back he will contact Doug MacDonald re: the alteration to the front steps. No date has been set by Limerick SteepleJacks to start the portico at the library. There have been no responses for the high school volunteer program. Carol Pfister asked for a clarification what the volunteers would be for; Selectman Espie reported there are a couple of lads in the area that wanted to do volunteering for school credits.

Question was asked on the issue with road waste and running out of space at the transfer. There is a folder containing a list of residents who want the road waste. Currently, there is an individual on Elm Street and Hobbs Road. Josh from Dig & Doze was given this list last year. Selectman Edwards responded that if material is being taken from Granite Road the town will not have it transported to Hobbs Road. If Dig & Doze is working on Hobbs Road the materials could be brought to a property owner's location. Cheryle will be in touch with these two property owners to update them on how the process works.

Selectman Edwards stated there is money available in the bridge fund to do the Elm Street maintenance after a bidding process takes place.

### **OLD BUSINESS:**

Library parking lot, and quotes for Granite Road and Snow Road bridges are on going. There is no ballpark figure for Snow Road; the board currently has an estimate for Granite Road. Selectman Spencer wanted to have figures for the bridges to present to the budget committee. Selectman Edwards made a motion to use tax dollars for Granite Road Bridge and his estimated cost is \$300,000.00. Selectman Espie seconded and both voted on to use tax dollars for the bridge.

### **NEW BUSINESS:**

Procedures for receiving/recording contact with existing or proposed firms working with the town will be discussed with the Town's Attorney at their meeting on Wednesday, Sept 7, 2016.

**PUBLIC COMMENT:**

Resident John Meisner brought up the money in the bridge fund, wouldn't it be better to use the money towards bridges to lessen the burden to tax payers, instead of using it toward the Elm Street Bridge maintenance. Selectman Edwards expressed it would be best to do maintenance on the Elm Street before the bridge erodes more.

Resident Jim Morris stated there is a piece property with a trailer on it that he lives on was recently taken by the Town; there are no signs posted such as no trespassing or private property. Jim's concern if something happens on the property with no signs posted what happened. Town Administrator responded the town would insure them and have on other town owned properties.

Resident Tom Thompson referred to the Board alluding to the fact of a meeting with the Town's Attorney tomorrow, he recommended not only having the town attorney, but the insurance for the town to review the contract, so nothing is overlooked. The town has an idea for proposal for complete engineering watch on Stevens Road; do we have a performance bond or a cutoff date the contractor needs to meet, protecting the town. Again, you didn't learn your lesson on writing up RFP for the Steven's Road project and now you are going to write up an RFP for the Elm Street Bridge, let's not start this process alone again. Re: Granite Road the board needs assistance with this project they are not engineers, they are selectmen

Tom Hart, the board said last week that the bids are apples to apples, then why is there such a difference of \$40,000.00 from the lowest to the next highest. Selectman Edwards responded there are three bids that came in that could be considered, he doesn't feel the other should even be considered. Selectman Edwards stated, initially he gave a figure of \$61,000.00 that includes buying the culvert to complete the project.

Barbara Thompson asked for a clarification of paving the bridge, this was mentioned last week regarding the Steven's Road Bridge. Selectman Edwards responded this is why the board will be meeting with the Engineer to review the bids. The Selectmen's office will be in touch the Rick Bacon, once the date is set, there will be a notice posted for the public

**NON-PUBLIC IF NEEDED PER (RSA 91-A:3, II (a-e)): None**

**WEEKLY DISCUSSION BY THE BOARD OF SELECTMEN:**

RFP for Elm Street Bridge and site walk at the transfer station, re: expanding waste material location.

Adjourned @ 7:15pm

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Henry Spencer

Date: \_\_\_\_\_

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Lawrence Edwards

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Leonard Espie