

**/Town of Effingham
Board of Selectmen
Meeting Minutes**

July 23, 2019

Selectmen present: John Meisner
Michael Cahalane
Chuck Fuller

Minutes transcribed by: Claudia Lamphier

The Regular meeting was called to order at 5:00

The Mail, Manifest, Signature Folder and items in Action Folder were reviewed and read to public.

Pledge of Allegiance

REVIEW AND APPROVE MINUTES AND WEEKLY MANIFEST:

Mr. Meisner made a motion to accept the regular minutes of July 16th, Mr. Cahalane stated some corrections to the minutes of July 16th. In the discussion regarding officer compensation it should read that the town's police sergeant will be paid overtime for hours worked over 40 hours per week as is common practice. On page two of the minutes a discussion about Mr. Cahalane and the road contractor riding the roads, it should clarify that they were not looking for problem areas, instead they were looking at road issues that had already been identified and on location discussed what the remedy may be. On the same page, the discussion about what needs to be done with the landfill is unclear. The landfill is going to be mowed and all growth on the landfill will be cut. This is regular maintenance for the landfill as required by DES. On the corner of Town House Road and Corner Road, the culvert is not ready to be cleaned, it needs to be cleaned. And as a final edit the Library shed needs the support structure replaced. With the aforementioned amendments to the minutes, the minutes were approved by a unanimous vote. By unanimous vote motioned by Mr. Meisner the minutes of 3 non-public sessions were approved as well. Mr. Meisner made a motion to accept the manifest of July 21-27 for \$594,850.32. Mr. Cahalane seconded.

PROPOSED WORK SESSIONS AND DISCUSSION:

*Thursday August 8th at 4:00pm with Citizens Bank at the Municipal Office Building
Work Session August 5th at 4:30*

PUBLIC COMMENT:

Mellisa Seamans, President of a local non-profit organization; Effingham Connect, spoke on behalf of the organization. She presented a proposal to put a children's park on a plot of land at the Library/Town Hall. The area is across the parking lot from the side of the building most commonly used to enter and exit the building. The park would consist of seating and some play areas for small children. There were questions and comments from Board members and people of the community, most of which attended to support the Effingham Connect proposal. The Board will look at what has been proposed and discuss it again. Effingham Connect members were asked to outline the proposed responsibility of the group in regard to the park's maintenance and repair.

ANNOUNCEMENTS:

A public hearing will be held on August 6th to discuss the adoption or amendment to certain ordinances pertaining to the transfer station and roadways. Details are available for review at the Municipal Office Building. A follow up hearing will be held on August 20th to incorporate changes, if any have been made.

SELECTMEN'S COMMENTS AND REPORTS:

Mr. Meisner:

Mr. Meisner has contacted both DHHS and DES to inform himself on issues which pertain to the duties of the health officer. He was pleased to find that Louise Hannan is one of his contacts. They have worked together in the past on issues faced by the Town. He noted there is a manual which can be downloaded that he would like to have in the office to reference. He also spoke with the road contractor for an update on progress on the roads. The annual application of calcium chloride is almost completed. Mr. Cahalane went along for the ride in the truck which does the spreading of the product. The contractor is hoping to get started on replacing the culverts on Green Mountain Road on or about August 1st. The multiple culverts being replaced is part of the reconstruction of a section of that road which is slated to be paved later in the season. Mr. Meisner reported that the Board and other interested officials met with representatives of the Bank of New Hampshire to review incentives and services which may be beneficial to the Town. The current primary banking institution is Citizens Bank. A meeting with representatives of that bank has been scheduled for August 8th at 4:00 pm. They are meeting at the Municipal Office Building.

Mr. Cahalane:

Mr. Cahalane reported on gravel roads that are being worked on or have been completed by the road contractor. One of the bidders for the upcoming paving of Green Mountain Road had some questions about the specifications. His questions brought to light some information which may benefit other bidders. The Selectmen's office staff will reach out to known recipients of the specifications and make those clarifications. The Capital Improvement Plan committee has assigned many tasks to be completed by the Selectmen. Town roadways is one of those categories which the CIP committee is asking be addressed. Mr. Cahalane will be looking at paved roads and Huntress Bridge Road. He will be exploring any new paving materials that may be beneficial to use, particularly on Huntress Bridge Road. Mr. Fuller and Mr. Cahalane attended a Province Lake Association meeting recently. The Association will be contracting with a trapper to capture beavers which have built dams along the South River which obstruct waterflow therefore causing flooding of certain areas. The Board will be sending a letter to abutters informing them of the contractors need to access their property in the effort to trap the beavers.

Mr. Fuller:

The mirror placed on Town House Road, across from the entrance/exit from the Town Hall/Library has come down. The mirror was placed to make it safer for drivers to exit the parking lot of that building. The line of sight is a problem there. A town owned property on Old Pound Road has a dwelling on it which is extremely dilapidated. The proposed parking ordinance has been given to members of the Police Department to review. Mr. Fuller proposed the purchase of a new snow blower for use at the transfer station. He noted that the CIP committee will be looking at the equipment needs of the transfer station, the police department and the fire department. They are also working with LRPC on reviewing and assessing town roadways.

New Business:

Mr. Cahalane would like to have a work session to review of current payroll practice complies with the Fair Labor Standards Act. Mr. Fuller has asked a contractor specializing in demolition to look at this dwelling and provide a price for demolition. The town has used this contractor in the past and found his work to be very professional. A local contractor has presented a quote for a roofing project at the transfer station as he had been requested to do. The proposed roof will cover the area over the compactor controls. The Board voted unanimously with a motion from Mr. Cahalane and a second by Mr. Meisner, to accept the schedule presented them by the Budget Committee chairperson, David Straus. The schedule sets forth dates for the Selectmen to review department budgets and dates for Budget Committee review.

Old Business:

Final revisions have been made to the Hazard Mitigation Plan. Mr. Fuller is providing evidence of money expended for grant for reimbursement to the Town. The landfill cap has been groomed to restrict unwanted growth. Mr. Fuller has completed all necessary documentation for the registration of the town's Town Hall/Library to be added to the National Register of Historic Buildings.

Public Comment:

NON-PUBLIC IF NEEDED PER (RSA 91-A:3, II (a))

Selectman Meisner made a motion to enter into non-public, Selectman Cahalane seconded. Roll-call: Mike Cahalane-I John Meisner -I. Charles Fuller -I. Selectman Meisner called non-public 7:00 pm. Selectman Meisner made a motion to leave nonpublic, seconded by Selectman Cahalane. Public session reconvened at 7:15 pm. Additional discussion with no votes included in above minutes. Meeting adjourned 7:35.

Date: 7/30/2019

John Meisner

Michael Cahalane

Charles Fuller