

**Town of Effingham
Board of Selectmen
Meeting Minutes**

April 7, 2020

Selectmen present: Michael Cahalane

Chuck Fuller

Tom Hart

Roll call: Michael Cahalane I, Chuck Fuller I, Tom Hart I

Minutes transcribed by: Christine Holbrook, via teleconference

The Regular meeting was called to order at 9:21am

REVIEW AND APPROVE MINUTES AND WEEKLY MANIFEST:

Mr. Cahalane made a motion to accept the work session minutes of March 31st Mr. Hart seconded. All in favor. Roll call: Michael Cahalane I, Chuck Fuller I, Tom Hart I

Mr. Cahalane made a motion to accept the regular minutes of March 31st, Mr. Fuller seconded, all in favor. Roll call: Michael Cahalane I, Chuck Fuller I, Tom Hart I

Mr. Cahalane made a motion to accept the manifest in the amount of \$25,373.35 for March 29- April 4, 2020. Mr. Hart seconded. All in favor. Roll call: Michael Cahalane I, Chuck Fuller I, Tom Hart I

PROPOSED WORK SESSIONS AND DISCUSSION:

Work session to follow today's meeting

Non-public to follow today's meeting

ANNOUNCEMENTS:

Due to the current Corona Virus crisis in accordance with Emergency Order #12 pursuant to Executive Order 2020-04 the Selectmen will be conducting meetings via dial in to maintain safety for staff and public alike. No public will be allowed into the building and public comment will be omitted at this time. Questions and concerns may be emailed or called in to office which is still open but not to walk in services.

The Freedom Food Pantry asks all visitors to remain in your car, items will be brought out to you.

SELECTMEN'S COMMENTS AND REPORTS:

Mr. Cahalane:

Mr. Cahalane stated the MS-232 has been signed.

He stated we are now in road maintenance season and roads will be taken care of as finances allow.

He inquired of Mr. Burke the status of recording equipment for future meetings as the pandemic continues. The retention schedules for recorded meetings will need to be reviewed. The Chair hopes to have recorded You Tube meetings soon as past efforts were misinterpreted.

RFP ad will be going out soon for Green Mountain Road wearing coat. The contract will be for 2021.

There is a pending USDA bankruptcy notice that will need more clarification as new information becomes available.

The USDA grant is in final stages for bridge. Also, a \$25,000.00 grant has been awarded for oil collection at Transfer Station. Requirements on containment size are being explored.

Mr. Fuller:

Mr. Fuller is reaching out to Spectrum on better speed for internet, faster speed will be needed to video live meetings. He will be meeting with a potential new cleaning person for Municipal Building April 9th. He will be reviewing the maintenance schedule for the Transfer Station compactor. A draft review for Fire Dept. Policy will be conducted. The revised RFQ (request for qualifications) has yielded inquiries from three engineers. The RFQ was sent to twenty companies pertaining to a culvert on Baily Road. There have been ongoing meetings with DES for a grant to help out with the Baily Road culvert.

The decision was made for Mr. Fuller to accept UPS packages for the Library when they are unable to deliver at that location. Mr. Hart offered to accept packages for the Municipal Building when needed. He inquired about how Transfer Station stickers will be handled. Several options were discussed as the office staff will handle the requests. Stickers may be purchased by telephone request then picking up at office, the process can be explained to resident when calling. Mail requests are always welcomed with self-addressed stamped envelope including one dollar. They are available at the Transfer Station as well for fulltime residents, cash only.

The Conservation Commission is still planning their road side cleanup. They will supply blue bags and gloves as well as grabbers available at the Transfer Station. Bags can be placed on roadside and must be called in to Town office for pick up.

Mr. Hart:

Mr. Hart reminded personnel to turn down thermostat when leaving building. He said the drive way to police station will be relocated to the right side of Municipal Building in an effort to protect the septic system on left side. Mr. Hart asked if a town Facebook page was really needed. Mr. Fuller replied the Facebook page is not the official town webpage and there are no comments accepted on the Facebook page. There should be a disclaimer on Facebook directing residents to official website which is <https://www.ffmpegnh.net/>. Mr. Cahalane added he will check into advice on Facebook from NHMA. Gwen English added there is already a disclaimer and people can be banned for brazen comments. Chief Yeaton stated comments can be turned off at each post.

Old Business:

Town Administrator stated a Welfare Administrator Position is being explored.

Public Comment:

Ten-minute recess at 10:22 am to resume into a work session

NON-PUBLIC IF NEEDED PER (RSA 91-A:3, II (a))

Selectman Cahalane made a motion to enter into non-public, Selectman Fuller seconded. Roll-call: Mike Cahalane-I Tom Hart-I and Chuck Fuller-I. Selectman Cahalane called non-public @ 11:25am. Selectman Fuller made a motion to leave nonpublic, seconded by Selectman Cahalane. Public session reconvened at 11:40.

Mr. Cahalane made a motion to adjourn, Mr. Fuller seconded. all in favor.

Adjourned: 11:40am

Michael Cahalane

4/14/2020

date

Charles Fuller

Thomas Hart