

Town of Effingham

2020 Budget Worksheet

Department: (4191) Zoning Officer
Contact Person: Rebecca Boyden
Submit Budget to Town Administrator by: October 07, 2019
Board of Selectmen Presentation Date: October 15, 2019
Budget Committee Presentation Date: October 29, 2019

4191 Zoning Officer	2018 Actual	2019 Budget	2020 Budget Request	BOS Approved	BC Approved
Wages		\$14,636.00	\$13,997.00	\$13,997.00	
Dues & Memberships		\$50.00	\$50.00	\$50.00	
Equipment		\$100.00	\$100.00	\$100.00	
Mileage		\$700.00	\$650.00	\$650.00	
Postage		\$500.00	\$525.00	\$525.00	
Printing		\$250.00	\$275.00	\$275.00	
Supplies		\$160.00	\$100.00	\$1.00	
Telephone		\$525.00	\$650.00	\$650.00	
Workshops & Seminars		\$75.00	\$75.00	\$75.00	
Tech Support		\$150.00	\$150.00	\$150.00	
TOTAL	\$13,176.83	\$17,146.00	\$16,572.00	\$16,473.00	

Reviewed by Effingham Board of Selectmen (date) ____J.M 10/15/2019_____

Please provide (on reverse or attach a separate page(s)) an explanation for each line item that differs from 2019. Also, if new equipment is requested, please provide an itemized listing of the equipment.

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- 50 paid weeks as usual, but only 47 weeks @ 11 hours a week. During the slow time in February when there is not much going on, for 3 weeks I could work for just 3 hours a week. I would like to work remotely for some of that.
- The mileage decrease is based on 2019 YTD and projected.
- The slight increase in printing and postage covers the increased costs of the spring informational postcard, as well as general postage cost increases.
- The decrease for supplies is based on 2019 YTD and projected,
- The telephone increase is based on 2019 YTD and projected.