

**Town of Effingham
Board of Selectmen
Meeting Minutes**

February 14, 2017

Selectmen present: Henry Spencer
Lawrence Edwards
Leonard Espie
Minutes transcribed by: Cheryle A Feirick

The Regular meeting was called to order at 5:00pm

The Mail, Manifest, Signature and Action Folder were reviewed.

Pledge of Allegiance

REVIEW AND APPROVE MINUTES AND WEEKLY MANIFEST:

The board approved the regular minutes of February 7, 2017. Minutes of the February 7, 2017, work session were approved after striking the last line in paragraph 1. Manifest was approved in the amount \$15,605.18.

PUBLIC COMMENT:

Erik Jones asked if the board knew when the snow banks in town would be pushed back; he commented where he lives on Stillings Lane only house on dead end and his mailbox gets buried all the time. Why can't they plow the snow away from that side of the street; Selectman Edwards explained with a straight plow that is the direction the blade is set, only way of putting the snow across the street would be to back the truck in to plow.

PLANNED DISCUSSION WITH DEPARTMENT HEADS:

Highway contractor was not contacted for today's meeting. Selectman Spencer will reach out to Evans Bros. to have him come in next week for a meeting. Conversation took place about the sand being put down has more rocks than usual; snow at Elm Street bridge needs to be removed; centerline of Jones and Drake Road are off in elevation. Resident Steve Regal asked the board if they have any intentions of doing road work on Jones and Drake Road, he emphasized since this is the alternate route for trucks they are taking a beating. He asked if the board has a list for short/long term for paves roads; Selectman Spencer stated the board is preparing to have a meeting for the public's input on town roads in the near future.

SELECTMEN'S COMMENTS AND REPORTS:

Work session: scheduled for February 21, 2017 at 1:00pm to finalize summer road contract and crafting a snow shoveling contract.

Procurement Policy: The board discussed and scheduled a public hearing for Tuesday, February 28, 2017 at 6:00 pm.

Steven Road Bridge: Scouring under wing wall and abutment under the shoulder lead to jersey barriers and a one lane bridge. Signs and posts were reported completed and can be picked up in

Concord at the state prison. The board decided to request they be delivered to the town office. A call will be made to see if this can be done and the cost involved.

LRPC grants: Selectman Spencer will look into further and will be attending LRPC meeting on February 28, 2017.

Stevens Road Property: process is ongoing.

Boston Post Cane: Presentation took place on February 10, 2017 to Mr. Tom Routsos of School Street.

Fire Department's SOPs and SOGs were presented to the board for their review; changes were marked clearly for all who read them. Selectman Spencer informed the other board members that a copy will be kept in the Selectmen's office and welcomed them to stop in to review and sign the signature page. Fire Chief Burbank wanted to report this week, since he wouldn't be available next week.

Office of the Police Department's electrical and lightning has not been updated yet. An estimate from Dana Amidon to do this has not been received. A follow up call to Amidon Electric will be made.

Selectman Edwards stated he spoke to Eckman Engineering and they are willing to come in and meet with the board to give an update. Selectman Spencer clarified with the board even with the continued use of Eckman Engineering services, eventually engineering services will be put out for an RFP; all they have been doing is accumulative in the total cost. Michael Cahalane stated this is what happened with Stoney Ridge, over spending of the warrant article amount of \$15,000.00. They were contracted for less than \$15,000.00 but they were hired to do other services totaling more than \$15,000.00. Selectman Spencer stated this situation is what lead to adopting a Procurement Policy.

This conversation continued by Selectman Edwards asking Michael Cahalane to read his letter he presented to the board re: 91-A requests on February 7, 2017. Michael pointed out several items pertaining to where the original document came from for the procurement policy; where the original 20+ page document of the Fire Department policy came from showing "Town of New Durham"; the Elm Street bridge maintenance, how was it derived that the cost was going to be more than \$15,000.00; when the board didn't even know on 9/26/16 there were only four more days remaining to the DES permit for Stevens Road bridge. Telephone calls Selectman Edwards made to the town's Attorney on September 30, the other two Selectmen were not aware of this call.

PUBLIC COMMENT:

Michael Cahalane, ZBA Chair asked about what the process of enforcement is for violations; all land use boards need to be on the same page with the selectmen and zoning enforcement officer. Questions on how are the selectmen supposed to act, if they find out after the fact; how to approach the property owners and go on their property to enforce; A meeting will be scheduled for the chairs of all land use boards and selectmen to meet. Selectmen Spencer suggested the chairs of the land use boards come to the meeting with five questions. He will draft a letter for the other Selectmen to review and send out to the land use board chairs.

John Meisner asked Selectman Spencer who was is the business that was involved in transporting an HUD out of date trailer to a property in Effingham; Selectman Spencer did not know and hasn't received a current report from ZEO Rebecca Boyden.

Linda Edwards referenced a town report where she located a warrant article that passed years ago about not hiring, appointing or elected individual to a position in Effingham that lives outside the town. In the conversation Tim Butts name was mentioned; Linda apologized to

Chairman Spencer for this. John Meisner added to this comment, stating this was the condition of his employment; good question for Town's Attorney.

NON-PUBLIC IF NEEDED PER (RSA 91-A: II (C))

Selectman Spencer motioned to go into non-public, Selectman Espie seconded, roll call vote: 3 ayes, Selectman Spencer called non-public at 6:55pm. After discussion with Welfare Officer, Library Trustee Chair; motion was made to come out of non-public, seconded by Selectman Edwards without further discussion the motion was carried. The non-public session adjourned at 7:20pm

Board reconvened into public session at 7:20pm. Roll call vote to seal the minutes, motion carried.

Adjourned at 7:25pm

Henry Spencer

Date

Lawrence Edwards

Leonard Espie