

**Town of Effingham
Board of Selectmen
Meeting Minutes**

October 31, 2017

Selectmen present: Henry Spencer
Leonard Espie
John Meisner

Minutes transcribed by: Christine Holbrook

The Regular meeting was called to order at 5:00pm
The Mail, Manifest, Signature and Action Folder were reviewed.
Pledge of Allegiance

REVIEW AND APPROVE MINUTES AND WEEKLY MANIFEST:

A correction to October 24 work session minutes , under Green Mountain Paving Project, number 1, should read box cut 2 sections to 2 feet, ect.

The board approved the minutes of October 17, 2017, work session and non-public of October 17. October 24 Transfer Station public meeting and a work session.

Manifest was approved in the amount of \$156,012.56

PLANNED DISCUSSION WITH DEPARTMENT HEADS:

Transfer Station:

Mark Bussiere announced the Transfer Station will be closed Veterans Day Nov. 11 Sat.

The hauling schedule will be delayed due to the storm. The recycling collection may be limited by Sunday. Kindly postpone till the following week to avoid overflow.

Selectman Spencer thanked Mark for a job well done.

PUBLIC COMMENT:

Resident asked if summer roads contract has been signed.

Selectman Spencer responded yes, everything is signed and all bonds were received previously.

Dave Straus asked Mr. Spencer if he will be attending the budget committee meeting, Friday at 6:30.

Mr. Spencer replied, yes.

Mrs. Edwards asked if town was planning a drug take back day.

Selectmen Spencer replied we need to explore the process further.

She also asked the Selectmen if they are initialing the items in folders.

Selectmen Spencer said yes, if note is attached, we initial.

Mr. Edwards asked if sand was put out to bid as per the procurement policy and is delivery included.

Selectman Spencer responded sand and delivery are two separate items but are currently delivered by Evans Brothers at a good price.

Mr. Edwards asked about road construction as well pertaining to procurement policy.

Selectman Spencer acknowledged his question and will discuss with other Selectmen.

Mrs. Edwards reminded them the people voted to adopt a procurement policy and we should use it.

Selectman Spencer thanked her for the reminder.

Mrs. Thompson asked if we can't talk about anyone or the ambulance contract what can we talk about.

Selectman Spencer responded, elected officials and the ambulance contract is being taken care of.

Mrs. Edwards asked who paid for the 7 classes Mike Cahalane attended.

Selectman Spencer replied he is on 2 boards and the budget allows for continuing education. Selectman Meisner added continuing education is vital to keep up with changes and policies.

SELECTMEN’S COMMENTS AND REPORTS:

Contracts:

Awaiting DES application state approval for Snow Road bridge. Awaiting 2 documents from Eckman Eng.

Increase road side mowing contract by \$2,000.00 per year to take care of overhanging branches.

Roads and Bridges:

Storm set back work on Molly Philbrick culvert and grading.

Selectman Spencer reported a special license is required to investigate bedbugs complaints. He suggested the Selectmen be certified .He added that nothing in writing has been submitted to town to act upon. More information to follow next week after more information gathering.

Municipal Buildings:

The water heater has been replaced at fire station

FEMA money may be available for storm damage.

2018 Budget Issues

Selectman Espie stated the need to talk about Granite Road bridge funding. Selectman Spencer said there may be a need to make this a warrant article. The town may want to vote on this as it is a limited use bridge.

PUBLIC COMMENT:

Steve Regal asked about the ongoing problem on Town House Road. Selectman Spencer replied the Police Dept. is doing everything they can under the law.

Mrs. Edwards stated she would like to see Granite Road bridge fixed.

She also asked about raising 5,000.00 for a grant writer. Selectman Spencer we would need to budget for a grant writer. Selectman Meisner explained what a grant writer does.

PROPOSED WORK SESSIONS:

- Next work session will be Friday, November 3 to discuss administrative budget.

Selectmen immediately went into a work session at 6:20 with a 5 minute recess, restarted at 6:25 to discuss ZEO job description updates.

NON-PUBLIC IF NEEDED PER (RSA 91-A:3,II) (a-e) none

Motion to adjourn meeting by Selectman Spencer, Selectman Meisner seconded, all in favor.

Adjourned at 6:47

Henry Spencer

Date

Leonard Espie

John Meisner