

# **TOWN OF EFFINGHAM**

## **BOARD OF SELECTMEN**

### **MEETING MINUTES**

May 13, 2014

Selectmen present: Henry Spencer  
Timothy Eldridge  
Lawrence Edwards

Minutes transcribed by: Claudia Lamphier

The meeting was called to order at: 5:00 pm

The Mail, Manifest and Signature folders were reviewed.

#### **PUBLIC COMMENT**

Jonathan King returned this week to get an update on the complaint he made at last week's meeting. The complaint was that the Zoning Enforcement Officer had not followed through on his report concerning junk on a property on Garfield Road, near his home. The Board reported that they had spoken with the ZEO and she has been in contact with the owner of the property to no avail. She will continue in attempting to achieve a mutually agreeable resolution.

Mike Cahalane reported that Hobbs Road is in need of grading. The Board told him that grading of gravel roads is in progress.

Randy Burbank reported that he has received false alarm fire calls from Lakeview Neurorehabilitation. The calls are a result of faulty employee protocol. He will discuss this issue with administration there. He also provided Selectman Edwards a report on the number of EMS calls over the last few years. This will be used for ongoing discussion with neighboring towns regarding long term planning for area EMS needs. The next time that group will be meeting is June 6<sup>th</sup> in Ossipee.

Randy Burbank reported on a discussion which took place at today's Safety Committee meeting. A plumber who came in to evaluate resolving the ongoing issue of running water in the kitchen of the Municipal Building was alarmed to find that a septic pipe, which runs through the kitchen, had been cut and left open, thereby exposing employees to damaging effects of methane gas.

Karen Payne inquired about work being done by the road contractor. She asked if the work being done is in compliance with best management practices.

Jonathan Burbank gave his weekly report on fire/rescue department calls.

#### **SELECTMEN'S COMMENTS AND REPORTS**

Selectman Eldridge reported that the Black Fly Ball, sponsored by the Effingham Elementary School PTO held last weekend was a success. Everyone had a great time and it was a lucrative fundraiser as well.

Selectman Eldridge plans to attend the next Lakeview meeting on the 21<sup>st</sup> of May. These meetings are being held regularly to resolve issues which impact the community.

Selectman Spencer attended a recent workshop given on the topic of paved road maintenance. He said it was very informative. He found it interesting that many communities experienced the same asphalt failure as Effingham did on Town House Road. It seems the deficiency in material was due to petroleum changes.

Selectmen announced an open house meeting the Planning Board is holding for the purpose of recruiting volunteers to serve on Town boards and committees. The meeting is scheduled for June 11<sup>th</sup> at 6:30 and will be held at the Municipal Building.

## **REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST**

The Board approved the Minutes of May 6<sup>th</sup> and the weekly manifest.

## **OLD BUSINESS**

Selectman Eldridge has completed a draft job description for the position of “webmaster” to maintain the Town’s website. The draft was accepted by the Board. The position will be held by Theresa Swanick. She was in attendance and signed the job description.

Selectman Eldridge made agreed upon changes to the winter road contract and made some revisions to the road paving specifications provided by White Mountain Survey.

Selectman Spencer reported that the phone line has been installed in the attendant’s shed at the transfer station. The water level in the septic tank is going down and he will be purchasing some eye wash equipment for that facility.

Selectman Edwards is working on a list of culverts that need to be replaced throughout town. He has suggested that road reconstruction money should be allocated to work on Moody Road and Colcord Hill Road. Selectmen Spencer and Eldridge had determined last year at budget planning time that Granite Road would be worked on in 2014. All are aware that there is not enough money allocated to reconstruction this year to complete all of Granite Road, but they feel with the volume of traffic on Granite Road and the present poor travel conditions that exist, particularly in winter, this road should be the priority this year. Board members will travel to Granite Road to evaluate needed improvements, at the conclusion of the meeting next week. Selectman Edwards has also been asked to detail performance standards to be incorporated in the road maintenance contract.

Selectman Edwards is waiting to hear from Wakefield about the price of purchasing the metal salt shed structure. Further information about that will be available after a meeting in Wakefield.

Selectman Edwards has worked on a draft of specifications for the salt shed to be built this year. Other Board members will be working on any revisions they feel necessary.

## **NEW BUSINESS**

Selectmen discussed the possibility of allowing patrons of the transfer station to pay for disposal of tires and electronics at the facility rather than the current system of obtaining coupons for disposal of these items from the Selectmen’s office. Selectman Spencer will attempt to draft a

policy to accomplish adequate record keeping and accountability for the revenue generated, should this be allowed.

Requests for proposals will be posted in the Daily Sun and the Union Leader for the paving of Town House Road. Proposals will be due on the 27<sup>th</sup> of May.

An auction of town owned property on Huntress Bridge Road has been tentatively scheduled for June 7<sup>th</sup>.

The Board has arranged for the Town attorney to conduct a question and answer session for all town board and committee members.

**PLANNED DISCUSSION**

none

The Board adjourned the meeting at 6:55 pm.

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Henry Spencer, Selectman

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Date

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Timothy Eldridge, Selectman

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Lawrence Edwards, Selectman