## TOWN OF EFFINGHAM

# BOARD OF SELECTMEN MEETING MINUTES

June 4, 2013

Selectmen present: Henry Spencer

Timothy Eldridge Theresa Swanick

Minutes transcribed by: Claudia Lamphier

Meeting called to order: 5:00 pm

The Mail, Manifest and Signature folders were reviewed.

#### PUBLIC COMMENT

Erik Jones recently wrote an editorial which was published, about some children who were getting off their school bus near the Historical Society as Erik was hoisting the American flag. Upon seeing the flag going up, the children stood at attention until the flag was at the top of the pole. All were impressed at the children's knowledge of flag etiquette. Selectman Eldridge, a School Board member, noted that the editorial was read at their last meeting.

Mr. Potter also spoke about a recent visit he and Sheila Jones made to the Effingham Elementary School. Selectman Eldridge arranged for them to speak to students about Effingham history. Mr. Potter was very impressed with the enthusiastic response from the students.

An Effingham student has earned a spot in a national forensic science exhibition where an award will be given. The student is soliciting funding to attend.

Randy Burbank reported that he has had five heating contractors interested in looking at the heating system replacement at Fire Station #2. He has mailed the letters to former firefighters still in possession of Class A uniforms, paid for by the Town. Randy recently had the generator at the municipal building fixed. He is looking into contracting with a firm for preventative maintenance and repairs for the 3 generators in Town purchased for emergency situations. There was also discussion regarding local ambulance service. The current contracted service may need to leave the area, due to lack of business if Ossipee does not renew with this service.

Erik Jones reported that the only other member of the Committee set up to look at the Town's capital reserve and trust fund accounts, has resigned. Selectmen will reach out to community members to participate.

Jonathan Burbank reported that he won several ribbons at a recent Special Olympic event gave and he gave his weekly fire department call report.

#### SELECTMEN'S COMMENTS AND REPORTS

Selectman Swanick will be meeting with a PSNH auditor later in the week to discuss municipal building lighting. She has reached out to someone with the UNH Tech center to discuss long term road maintenance, repair and replacement of Town roads. In discussion she found that Lakes Region Planning Commission works with road planning also.

There will be a presentation at the Library on June 12<sup>th</sup> at 6:30 pm about bats.

The sign at the Municipal Office Building is faded and a replacement or repainting will be explored.

DOT has been contacted and will be looking at further demarcation of the intersection of Routes 153 south and 25.

Selectman Eldridge reported that the Superintendent of the School District has resigned and a new Superintendent has been hired.

#### REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST

The Board approved the Minutes of May 28<sup>th</sup> and the weekly manifest.

#### **OLD BUSINESS**

The Board continues to work on job descriptions for Town employees and will hold a work session at the close of regular business this evening to discuss what is completed to date.

Board members and a contracted engineer met with Frank Carroll onsite to discuss the pavement on phase 2 of the Town House Road reconstruction project. An engineering report will be forthcoming.

A septic system test pit is the next step to be done in the transfer station improvement project. Other elements of the plan were discussed briefly.

Selectman Eldridge has been in contact with a local realtor who estimated the value of a School Street property that is Town owned. The Board discussed listing this property with the realtor who did the estimate. Another Town owned property on Town House Road was discussed. Steve Schofield, an auctioneer will be contacted for auction of that property.

#### **NEW BUSINESS**

Selectmen signed an agreement with Carol Coppola Associates to assist in becoming compliant with government accounting standards.

The annual roadside mowing contract will be offered soon. The Board decided to change the contract from a one year contract to a two year contract.

### PLANNED DISCUSSION

Timothy Eldridge, Selectman

Police Chief Butts gave his monthly update. He reported that activity has increased, as usual for the summer months. His department has a new part-time officer who is in field training and he has been talking to another candidate for part time work. Both officers have a law enforcement background.

At 7:30 pm the Board conducted a v	work session to look at job descriptions.
The meeting adjourned at 8:00 pm.	
Henry Spencer, Selectman	Date
Theresa Swanick, Selectman	