

**TOWN OF EFFINGHAM**  
**BOARD OF SELECTMEN**  
**MEETING MINUTES**

March 27, 2012

Selectmen present: Susan Slack  
Theresa Swanick  
Henry Spencer

Minutes transcribed by: Claudia Lamphier

Meeting called to order: 6:30 pm

The Mail, Manifest and Signature folders were reviewed.

**PUBLIC COMMENT**

Randy Burbank reported that he has received confirmation of approval for a grant providing 50% of the \$5000 cost of updating the Town's Emergency Operations Plan. A meeting on the plan will be held on Wednesday. He noted that the remaining 50% of the funding can be derived from in kind services. He expects that those "services" will be the attendance of public officials of the meetings which will be held regarding the plan. Randy asked for permission to repair the toilet at Fire Station #2 and to remove the washer there. Permission was granted. Randy reminded Selectmen that they were required to receive NIMS certification. He reported that the PK Motel has not responded to a request for an appointment for a safety inspection. Options on what enforcement alternatives are available to local officials were discussed. Randy plans to apply for a grant to purchase a narrow band base radio station. The ambulance inspection has been done and has revealed that the brakes need repair.

Wade Reed attended the meeting to discuss a timber cut planned for a property located on Hobbs Road, which is posted with a 30 ton weight limit. The State weight limit for trucks is 99 thousand pounds. He was advised that he will need to obtain a driveway permit, a signed "Intent to Cut Timber" form and with those documents completed prior to the cut, the Selectmen will grant permission to exceed the posted weight limit to transport the timber from the property.

Michael Cahalane addressed Selectman Spencer commenting that his weekly article appeared in the news publication again during the week. Selectman Spencer told Mr. Cahalane that he would respond to his comment personally after the formal meeting.

Jonathan Burbank gave his weekly report on Fire Department calls.

## **SELECTMEN'S COMMENTS AND REPORTS**

Selectmen Slack has received clarification from the Town's attorney regarding the warrant article approved at Town Meeting delegating authority to the Selectmen to act as cemetery trustees.

Selectman Swanick recently won a copy of "A Ditch in Time" publication which she will copy for Town employees, officials or agents involved in the maintenance of Town roads.

Selectmen have received an invitation to attend a meeting to be held on April 28<sup>th</sup> to discuss forest management of Leavitt Plantation.

Selectman Slack received a call from a representative of Plan NH. She has been unable to return a call to that individual. She is hoping to hear positive results for the Town's request for assistance in planning in the historical district of Lord's Hill.

The Agricultural Commission has coordinated a season of farmer's markets to be held from June 16<sup>th</sup> through October 6<sup>th</sup>. There have been 15-20 vendors already committed to having booths at the market, which include crafters and bakers as well as farmers. The farmer's markets will be held at Boyle's Market from 9:00 am to 1:00 pm on Saturdays.

Selectman Spencer discussed his intention to attend an upcoming course for Selectmen. He also noted he will attend workshops put on by UNH Tech2 Center pertaining to gravel road maintenance.

## **REVIEW AND APPROVE MINUTES**

The Board approved the revised Minutes of March 6<sup>th</sup> the Minutes of March 12<sup>th</sup> and the weekly Manifest.

## **OLD BUSINESS**

Selectman Swanick has drafted a revision of the project specifications for the installation of a wood pellet heating system for the Municipal Building. She has also arranged for a heat loss evaluation to be done on Monday by utilizing a "blower" test. Selectman Swanick suggested that the project specifications not be finalized until the results of the test were known, since the necessary BTU capacity of the boiler could be significantly impacted. All Board members agreed that the delay in accepting a final draft proposal would be beneficial enough to be justified.

## **NEW BUSINESS**

The Board voted unanimously to accept the EMPG grant to update the Town of Effingham's emergency operations plan. The \$5000 grant includes the provision of a 50% match from the Town. That portion of matching funds is expected to be met with "in kind" contributions derived from work donated from public officials and other participants working on the project.

Selectmen considered a number of abatement requests. Each had been reviewed by the Town's assessing firm for recommendations. Board members accepted the recommendations of the assessor in each case.

## **PLANNED DISCUSSION**

Todd Hager of Atlantic Recycling Equipment attended the meeting to inform Selectmen of options available to them regarding the replacement of the compactor at the Transfer Station. He was also very informative about other transfer station modifications and improvements that Selectmen have been discussing, such as replacing the cement pads under the containers and compaction of recycled materials. Todd left written information about new and used compacting equipment and told Board members that he would be willing to meet with them at the transfer station to discuss some of the upgrades he would recommend. He also encouraged them to visit other transfer stations similar to the Effingham facility, listing for them several locations that came to mind that have made improvements he recommended.

The meeting adjourned at 9:15 pm.

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Susan Slack, Selectman

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Date

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Theresa Swanick, Selectman

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Henry Spencer, Selectman