

**TOWN OF EFFINGHAM  
BOARD OF SELECTMEN  
MEETING MINUTES**

June 21, 2016

Selectmen present: Henry Spencer  
Lawrence Edwards  
Leonard Espie

Minutes transcribed by: Cheryle A. Feirick

The regular meeting was called to order at 5:00 pm.

The Mail, Manifest and Signature and Action Folder were reviewed.

Pledge of Allegiance

**REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST**

The Board approved the minutes of the June 14th meeting and the weekly manifest in the amount of \$339,683.75. (includes a school payment).

In the Board's action folder was a request to appoint Lori Lenart as a trustee to the "Silent Poor Trust Fund. Motion was made and second to appoint her as trustee. Lori is to go to the Town Clerk's office to be sworn in.

**PUBLIC COMMENT:**

Library Trustee-Maureen Spencer announced the Library has passes for The NH Boat Museum, MWV Children's Museum,, The Wright Museum, Remick Museum and Farm, The NH Farm Museum. Summer Reading Program for the Children starts July 12, sign up starts July5. This program will run for 4 weeks. There has been a go-fund me page set up for the "**Vision for the Library**" Gazebo, Veterans Park and walking paths.

Dick Thompson-Fire Warden announced the Forestry Truck is filled with water and ready to go.

Diana Libby spoke to the Board about the application for an exemption that David Goulet had applied for that was denied. She expressed that David did not apply for an elderly exemption because he isn't old enough. Diana stated David's intention was to apply for a low income exemptions and also inquired on a "Deferral Lien" for taxes. She was looking for an explanation from the Board on the denial since the Board signed the letter. Selectman Spencer explained that the Board signs the application after the process is taken care of by the Selectmen's Assistant and DRA guidelines. Regarding the "Deferral Lien" for taxes Diana was advised to speak to the Tax Collector. Diana fines it troublesome that the Board has the control to pick and chose which property owners get deferments on their taxes.

Tom Thompson spoke on "Westward Shores Campground". The next hearing is July 5 at 7pm. Selectman Spencer agreed the Town of Effingham should be represented and have an opinion on

the increase of sites they are proposing. The Board will be having one of its Selectmen present on July 5.

Mike Cahalane shared information on RSA155-B 1-8 good reading, he stated there is a little more involved in setting deadline (dates) with regard to the dilapidated home on RTE 153.

David Strauss reminded the Board that 4 weeks ago he brought up the reflective barriers that have been placed by two property owners on Plantation Road, what is the outcome? Ex: there is a dump truck towing a piece of excavation equipment and another vehicle comes down the road, there isn't enough room to pull to the side. His observation these property owners continue to encroach further into the (town's right of way). He expressed the town needs to take action. Selectman Spencer and David will meet tomorrow at 8:00am at the bandstand to walk Plantation Road.

### **PLANNED DISCUSSION WITH DEPARTMENT HEADS:**

Highway contractor reported on his monthly report. There have been ditch repairs done on Nutter Road and Town House Road. Josh reported not much going on by them in town. The culverts on Granite Road will be placed on the schedule to start, no date has been set. Conversation came up about obtaining written permission from property owners for the water to be diverted on their property or the town could consider an easement that would be recorded by the town.

### **SELECTMEN'S COMMENTS AND REPORTS:**

Care Plus has not returned Selectman Spencer's call about setting up a date to meet with the Board. Selectman Spencer reported the Health Issue on Old Pound Road has been placed on hold. Library parking lot estimate has been received in the amount of \$14,000.00 includes site work, drainage, redirecting entrance and repaving. After the Selectmen did their sitewalk on 6/14/16, the first step would be to pull up asphalt and do the drainage. Further discussion took place that it isn't that simple because the two porches need to be removed and the fuel tanks have to be relocated. Selectman Edwards said this would be a good time to relocate the porch to the double doors in the center of the back of the building.

On that note Karen Payne asked whether the town has a master plan for the Town Hall building. ie. sills, roof, windows, paint. She stated that by the town doing these parking lot improvements this would mean the water would be redirected away from the building. Selectman Edwards asked if anyone know who painted the town hall and when was the exterior painted.

Selectman Edwards has not made contact with a contractor to sandblast one section of Elm Street Bridge. Once the sandblasting was completed paint would be applied using Chaises Saver for longevity. This would be done as Preventative Maintenance. Selectman Edwards reported he had a conversation with the Police Chief about which size storage container would work for the department. The Police Chief decided the 8'X20' container is best. The Board voted to purchase the container and Selectman Edwards will place the order. Also, a safety cabinet will be purchased by the department as well. The Police Chief was given the go ahead to order. Core testing date has not been confirmed as of yet by Harry Wetherbee from GSI, Geotechnical Services, Inc. Snow Road culverts need cleaning out, Selectman Edwards will contact John Edwards to do the cleaning. It was mentioned that the Town hasn't received purchase and sale

agreement for pre cast from Michie Corp. Selectman Edwards will contact “All Seasons Roofing” on Champion Hill to get a quote to replace the portico at the Town Hall. Selectman Edwards will call the contractor to remove sand on Stillings, Iron Works and Champion Hill Roads.

Selectman Espie spoke on how the transfer station does not have a cooling system in the shed. He will look into an air conditioner for the transfer station. He will go over to the transfer station to take measurements and determine what type of unit will work best, wall unit, window unit or free standing. He will have a report for the next meeting.

Selectman Espie will measure and order new back door without window for Police Department. He and Randy Burbank will install. Randy will remove existing skirting and replace after the material has been painted.

### **OLD BUSINESS:**

Discussion about commercial air conditioning for the Library is out of the question for this time because of cost. The go ahead was given by the Board to purchase 2 new air conditioners and Randy will install them.

Update: Letter from Town’s Attorney was sent to property owner of depilated house on Rte 153.

Selectman Espie contacted Dig Safe to clarify the two staked out areas on Molly Philbrick Road. Dig Safe reported that the cable has been abandoned. The encroachment repair work on Molly Philbrick will be scheduled with the Road contractor.

The estimate to remove the tree and brush at the Bryant Cemetery is \$600.00. Selectman Espie spoke to the abutter and he is willing to split the cost. The Board needs to look into where the remaining money will come from to do this. Conversation took place with the Board over the “Poor Cemetery”. Suggestion was made that some time and money needs to be invested. Karen Payne stated it is a Town cemetery on Capt John Leavitt’s Homestead.

Selectman Spencer reported the RFP outline is ready to go to Bacon Engineering (Rick Bacon) for his assistance in finalizing. Once the RFP is done and sent out to prospective contractors, the interested contractors will submit a contract based on the RFP. The RFP should reflect as such.

Mike Cahalane expressed to the Board his concerns that the Town covers themselves legally. He reminded the Board that HEB does provide services for \$5,000.00.

Selectman Spencer spoke on having an Engineer involved from the start for the Granite Road Bridge. An extensive conversation between Board members took place around Engineer or NO engineer involvement. Selectman Spencer stated what happens if it can’t be done by the end of the year. Selectman Espie agreed especially with the time spent on the RFP outline for Steven’s Road Bridge. Selectman Edwards stated Michie Corp. installs the bridge, and hire an Engineer to watch someone dig a hole. The Engineer involvement would be to make sure the contractor back fills properly according to the Engineered Design. Selectman Espie state we do need guidance as a Board. During the Board’s discussion Board Chair Henry Spencer didn’t allow public comment. It was put on the table to turn what info the Board has currently over to an Engineer for the Granite Road Bridge project. Selectman Espie wants some figures before voting

on sending the project to an Engineer Board Chair would like the other Board members to think about the Board's option on hiring an Engineer. Selectman Spencer will call for a vote at the July 5th meeting.

The Board wants to obtain the total figures that have been invested in the Steven's Road Bridge project to date.

David Strauss expressed to the Select Board maybe they need to step back and let the taxpayers decide to not reopen the Granite Road Bridge project.

Barbara Thompson had a one on one conversation with Selectman Edwards to clarify some of her questions she had on bridge projects.

**NEW BUSINESS:**

Fire Chief Burbank has changed the AED pads for adults and children at all the Town Buildings

**PUBLIC COMMENT:**

Tom Thompson asked for a clarification when the work will be started on mediation for Molly Philbrick Road next week June 28, 29 and 30. The Board confirmed these are the schedule dates.

Karen Payne, President of the Preservation Society announced they will be celebrating their Bi-Centennial on August 27, 2016. She is requesting from the Board permission to close the road at the corner of RTE 153 and Town House Road. She explained that she spoke to Police Chief Butts and he referred to the Board. The Board agrees from a safety standpoint (foot traffic) it is ok to close the road.

David Strauss asked the Board where the money for mediation of Molly Philbrick Road is coming from. Selectman Spencer reported it will come out of summer maintenance.

**NON-PUBLIC IF NEEDED PER (RSA 91-A:3, II (a-e)): None**

**WEEKLY DISCUSSION BY THE BOARD OF SELECTMEN:** review outline of RFP

Adjourned @ 8:00pm

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Henry Spencer

Date: \_\_\_\_\_

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Lawrence Edwards

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Leonard Espie