

**Town of Effingham
Board of Selectmen
Meeting Minutes**

May 2, 2017

Selectmen present: Henry Spencer
John Meisner
Leonard Espie

Minutes transcribed by: Cheryle A. Feirick

The Regular meeting was called to order at 5:00pm

The Mail, Manifest, Signature and Action Folder were reviewed: Selectman Spencer read the list of items from each folder to the public.

Pledge of Allegiance

REVIEW AND APPROVE MINUTES AND WEEKLY MANIFEST:

The board approved the regular and non-public minutes of April 18, 2017 and April 25, 2017 work session. Manifest was approved in the amount of \$87,988.46.

PUBLIC COMMENT:

Steve Regal asked the board for an update on the reason for (no-thru trucking) on Champion Hill Road. The Selectmen's response was originally the sign was put up because of the heavy trucks such as Waste Management using the road. Steve would like to see it changed because Drake and Jones Road have been taking a beating, especially where there is no plan for road work in the near future.

PLANNED DISCUSSION WITH DEPARTMENT HEADS: Motion was made by Selectman Spencer, seconded by Selectman Meisner to reappoint Fire Chief Burbank for another (3) three year term. Motion was passed by the Board for his reappointment. Steve Regal asked why it is only a three year term; it should be continuous, not have a term limit. Claudia stated a term limit was based on a modified warrant article some years ago. A discussion took place on amending the warrant article in the future without a term limit. Many thanks were given to Chief Burbank for all he has done for the town. Chief Burbank reported (3) three members of the department attending a training in Holderness. Selectman Spencer asked Chief Burbank if rescheduling the JLMC to next month, June 6 at 4:00pm would work for him; he had no issues with this date, the Selectmen's office will notify the other members of the change.

WORK SESSION: The next session will be to work on the roadside mowing and winter road contract. Claudia will email an electronic version of both contracts to the board for their review. At next week's meeting a work session will be scheduled.

SELECTMEN'S COMMENTS AND REPORTS:

ROADS AND BRIDGES: Culvert work on Molly Philbrick, Pine River and Bonnyman Roads are on hold for now.

Cold Patch-what is our current situation with cold patching; Dig N Doze went out to Pine River Road for a reported very large pot hole. A resident ruined two tires drive through this area on Sunday evening. Where is the cold patch kept and where should it be kept in the future; it is understood in the colder

months it should be kept in a warm area to prevent freezing. If the town doesn't have a location to keep it from freezing, should we be buying it in a limited quantity and then purchase it by the bag at a local hardware store when we run out or can't chip away at it.

Selectman Meisner will reach out to Dig N Doze to remind them Cemetery Road (Woodland Cemetery) needs to be graded before May 29th.

Paving project for 2018, there is a paving plan that was adopted a couple of years ago on file in the Selectmen's office. Selectman Meisner stated we need to plan to do something instead of nothing.

Selectman Spencer will reach out to Eckman Engineering to get an update on the Snow Road plan.

The board is waiting to hear back from Atty. Matt Serge on how to proceed with the RFP for engineering services on Stevens Road, Claudia will reach out to Matt again. A contractor is needed to do the prep work and a crane needs to be hired to place the precast. Michie the precast manufacturer will be onsite when the precast is set into place. The board needs to be aware of the timeline regarding the DES permit.

Municipal Buildings:

Floor repair and sealing: The Selectmen's office will schedule Mr. Hayford to come and take care of the entrance way, kitchen, meeting room, hallway and offices.

Fire Station: East Coast met with Chief Burbank and a site inspection was done for concrete concerns at the station; they will be submitting their recommendations and estimate to the Selectmen's office. A message was left for Edwards Construction to come out and take a look, the office hasn't heard back. Brookside Plumbing is scheduled for May 30 to do a site inspection for a on-demand hot water system.

Modular: Selectman Meisner is waiting on additional estimates for replacing all three stairways; the new lighting and additional outlets have been completed in the Police Department.

Transfer Station: An ad will be placed for a new hire for (1) one day and to cover when employees are out. Discussion on exactly what the new hours are at the transfer station: a motion was made by Selectman Meisner, seconded by Selectmen Spencer to be open year-round, Wed 10:00am to 4:30pm, Sat. and Sun. 8:00am to 4:30pm. With no further discussion, the motion carried.

Steel steps (4) four were ordered and delivery is expected on or around May 17 at the transfer station. Selectman Meisner stated when adjusting the height of the steps to the opening of the compactors cannot be higher than 42" per OSHA.

White goods: Claudia is working on a spread sheet with information Selectman Espie collected from other neighboring town on their charges for white goods. The board needs to agree on the price to our residents. This item will be placed on next week's agenda.

Selectman Meisner brought up having an issue with the cost of \$410.00 to have Dig N Doze come out to the transfer station this past Sunday to compact the material in the (2) demo containers. Suggestion was to have an additional container brought in during road clean up day and spring time clean outs.

Salt Shed: Consolidate order will be coordinated with Selectman Meisner and office staff for pick up. Contact will be made again with A.H. Harris in Portsmouth, NH.

Selectman Spencer: the board received a letter from a resident on Green Mtn. Rd. with concern of a tree across the road from her home that should be taken down. Selectman Spencer will take a look to see if it is in the right of way. He reminded the board they will be meeting Tuesday, May 9 at 4:30 in non-public with an employee.

Selectman Espie: said he was talking to the guy doing the grading and he was told they need gravel to do the grading, but they haven't been given the ok to get gravel. Selectman Meisner will call Dig n Doze about the gravel. It was asked from the audience, how does one grade without gravel? Selectman Espie is checking out the situation on Huntress Bridge Road the beaver activity and Stevens Road during spring thaw.

Selectman Meisner spoke on prices he received for material and trucking fees from (3) three different companies. He had the office make copies of the information and handed them out to the other board members for their review and for further discussion at another meeting.

PUBLIC COMMENT:

Resident Anita Spencer from 825 Green Mountain Road, requesting a blind driveway sign. She expressed her concerns and was asked my Selectman Spencer to send an email to the Selectmen's office. Once it is received he will speak to Chief Butts about evaluating the situation.

Mike Cahalane reminded the board the road maintenance contract expires 5/31/2017.

WEEKLY DISUCSSION BY THE BOARD OF SELECTMEN-None

NON-PUBLIC IF NEEDED PER (RSA 91-A: 3 II (a-e))-none

ADJOURNMENT: Meeting adjourned 6:47 pm.

Henry Spencer

Date

John Meisner

Leonard Espie