

**TOWN OF EFFINGHAM**  
**BOARD OF SELECTMEN**  
**MEETING MINUTES**

July 17, 2012

Selectmen present: Susan Slack  
Theresa Swanick  
Henry Spencer

Minutes transcribed by: Claudia Lamphier

Meeting called to order: 6:30 pm

The Mail, Manifest and Signature folders were reviewed.

**PUBLIC COMMENT**

Harry Merrow attended the meeting to announce that he is running for the office of State Representative. He has served in this position in the past. Effingham has not been in his district until the recent redistricting.

Rebecca Boyden, the Town's Zoning Enforcement Officer discussed with the Board an ongoing enforcement issue. The property owner has been in violation of the Town's junkyard ordinance, but has recently removed many of items in the front yard which were causing the violation. Rebecca has not been allowed access to the property to inspect the back of the property for continuing violations and asked Board members how they would suggest she proceed. She was requested to write the property owner requesting access. Selectmen also spoke with Rebecca about a request made by the ZBA that she be present for hearings on cases that have been initiated by a denial she has issued. She thought that was a prudent suggestion and mentioned that a recent case heard by the ZBA would have been more expedient if Rebecca had been in attendance at the hearing.

Lori Lenart asked if Selectmen had received an e-mail she sent some time ago regarding a system used in Sandwich to keep residents informed of local crime. After discussion it was concluded that this may be useful information to post on the web site. Lori also asked for contact information of Board members and was given that information.

**SELECTMEN'S COMMENTS AND REPORTS**

The Board has solicited information regarding expenses associated with compacting

single stream recycled materials.

Selectman Spencer is planning on doing some research into options for providing potable running water to the transfer station.

## **REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST**

The Board approved the Minutes of July 10<sup>th</sup> as amended and the weekly manifest.

## **OLD BUSINESS**

Selectman Swanick discussed having a structural engineer evaluate the roof of the Municipal Office Building to determine maximum snow load capacity. This information will determine if it is feasible to add foam insulation to the inside of the roof of the building. If insulation can be added, the interior piping of the heat distribution system could be modified to provide maximum heating efficiency. Selectman Swanick may pursue additional grant funding for insulating the roof as part of the project associated with the installation of a wood pellet heating system. The Board voted unanimously to approve spending a maximum of \$1500 for a structural engineer's report providing the snow weight limit of the roof. Selectman Spencer will do some advance research on the cost associated with abating any detrimental air quality repercussions from the necessary disturbance of the ceiling panels and current fiberglass insulation if the foam insulation is applied.

Selectman Spencer asked if a decision has been made in regard to the payment of Service Master for services rendered. That invoice will be included in next weeks manifest and all agreed in advance it would be approved for payment.

## **NEW BUSINESS**

Selectmen are considering charging fees for the disposal of tires and electronic components at the transfer station. A public hearing has been scheduled for July 31, 2012 at 7:00 pm to discuss this proposal. The hearing will be posted in area news publications.

Only one bid was submitted for the reclamation and paving of a section of Town House Road. The single bid was submitted by F.R. Carroll. A vote of the Board was unanimous to accept the bid.

## **PLANNED DISCUSSION**

The Board discussed setting goals to be met before November when the budget process has started. The order of priority was agreed on as: 1) becoming GASB compliant 2)

creating a long term road and bridges improvement plan 3) outlining a long term plan for improvements at the transfer station. Other goals discussed included completing the web site, creating job descriptions and evaluation schedules, outlining a plan of improvements to the Town Hall/Library building and encouraging the Planning Board to create a capital improvement program. These items will be a standing item on the agenda.

The meeting adjourned at 9:05 pm.

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Susan Slack, Selectman

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Date

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Theresa Swanick, Selectman

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Henry Spencer, Selectman