

Town of Effingham

2020 Budget Worksheet

Department: (4140) Election & Registration - Town Clerk
Contact Person: Deanna Amaral
Submit Budget to Town Administrator by: October 07, 2019
Board of Selectmen Presentation Date: October 22, 2019
Budget Committee Presentation Date: October 29, 2019

4140 Election & Registration	2018 Actual	2019 Budget	2020 Budget Request	BOS Approved	BC Approved
Advertising	\$104.00	\$200.00	\$300.00	\$300.00	
Dues	\$20.00	\$20.00	\$20.00	\$20.00	
Books/Publications	0	\$500.00	\$0.00	\$0.00	
Election Expenses	\$772.63	\$400.00	\$635.00	\$635.00	
Mileage	\$546.37	\$600.00	\$650.00	\$650.00	
Office Equipment/Supplies	\$1,381.17	\$1,700.00	\$1,750.00	\$1,750.00	
Postage	\$901.75	\$1,400.00	\$1,500.00	\$1,500.00	
Records Preservation	\$24.00	\$50.00	\$25.00	\$25.00	
Salary – Ballot Clerks	\$1,487.00	\$500.00	\$5,220.00	\$5,220.00	
Salary – Deputy Town Clerk	\$11,866.84	\$11,115.00	\$11,603.00	\$11,603.00	
Salary – Town Clerk	\$12,333.36	\$13,260.00	\$14,430.00	\$14,430.00	
Software Support	\$2,903.00	\$2,975.00	\$3,125.00	\$3,125.00	
Telephone	\$441.25	\$475.00	\$475.00	\$475.00	
Workshops	\$1,516.58	\$1,100.00	\$1,100.00	\$1,100.00	
TOTAL	\$34,297.95	\$34,295.00	\$40,833.00	\$40,833.00	

Reviewed by Effingham Board of Selectmen (date) ____J.M. 10/22/2019____

Please provide (on reverse or attach a separate page(s)) an explanation for each line item that differs from 2019. Also, if new equipment is requested, please provide an itemized listing of the equipment.