

**TOWN OF EFFINGHAM
BOARD OF SELECTMEN
MEETING MINUTES**

December 13, 2016

Selectmen present: Henry Spencer
Lawrence Edwards
Leonard Espie

Minutes transcribed by: Cheryle A. Feirick

The regular meeting was called to order at 5:00 pm.

The Mail, Manifest and Signature and Action Folder were reviewed.

Pledge of Allegiance

REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST

The board approved the minutes of the regular meeting from December 6, 2016 and manifest in the amount of \$42,605.38.

PUBLIC COMMENT:

David Strauss present to the board a document of Structural Assessment of Municipal Bridges dated 12/1/2015. The board discussed and answered questions relating to this document. This document will be attached to these minutes.

Erik Jones noticed where residents are plowing their driveway into the town roads. Selectman Spencer will put a reminder in his newspaper article. **Announcement:** an exhibit at the Gaffney Library in Wakefield on School Street home the town acquired. This exhibit will travel through New England until November 2017. Notice of this was in last week's Independent/

PLANNED DISCUSSION WITH DEPARTMENT HEADS:

Highway Contractor Bob Battles met with the Board for his monthly report. The pothole on Elm Street was taken care of. In his report he included a schedule of grading. He suggested not waiting so long for final grading. First one should be done by end of June and final grading to start in Sept and be finished by end of October. Bob explained, Dig N Doze schedules blocks of time for grading and when the boards decided not have grading done Dig N Doze had to find work to keep them busy. Splitting up the calcium chloride worked well, residents were happy. Evans Bros. was thankful they were notified that fresh gravel was being placed on Nutter Road before the storm expected yesterday. Selectman Spencer asked Bob to work on a sensible grading schedule and leave it with the Selectman's office. Bob explained this schedule may have to change because of the weather. **Cold Patch**-Cold patching is done.

SELECTMEN'S COMMENTS AND REPORTS:

OLD BUSINESS:

Elm Street Bridge Maintenance: to be brought forward to the Budget Committee.

Pine River Road culvert: Beaver issue: Selectman Edwards reported four beavers were trapped recently. Installation of fencing will have to wait until the spring.

Molly Philbrick Culvert: Selectman Edwards has not heard back from Corliss Adams from NH DES.

Small Library: Waiting for ground to freeze to place library box on post, Selectman Spencer.

Grants writing: Selectman Spencer reported there is no funding available and it wasn't budgeted for. It was suggested the Selectman set up a line item to budget for grant writing.

Structure on Steven's Road-the property had until November 15, 2016 to secure. Property owner has not met this deadline. Selectman Edwards reviewed the RSA, Selectman Spencer sent out to the board members. Selectman Spencer will draft a letter to the resident referencing RSA 155, (1) will be sent certified and another regular mail.

Emails: Selectman Edwards asked if Selectman Spencer has been sending out the agenda in advance; Cheryle informed the Board she has been sending all documents to Selectman Edwards and Espie at the same time. Not clear why Selectman Edwards is receiving some emails and not others

Watershed Alliance: Selectman Edwards stated he spoke with the property owner on Bonnyman Road (Ned Campion) regarding water being averted onto his property. Ned is willing to allow this to happen, the board discussed drawing up a document for the property owner to sign. It was mentioned that Ned has the property up for sale and there is a possibility the new owner will not be in agreement. Discussion took place on going through the process of having an easement instead of written agreement with Ned Campion.

Boston Post Cane: Selectman Espie reported the Boston Cane is with the engraver and she will notify him when it is complete. Selectman Spencer wrote up a blurb asking for nominations for the Boston Cane for his article. This request will be sent to be put on the Town's website.

Library: Selectman Espie and Fire Chief Burbank will be doing a walkthrough at the Library on Wednesday, December 14, 2016 with Stu Shannon from Knight Security. They will be going over the estimate and items recommended for fire detection.

Signature Page for Fire Department: The Board signed the signature page of their review of the fire department's SOPS and OSGS. The original will be given to the Fire Chief and a copy will be in the Selectmen's office.

NEW BUSINESS: none

PUBLIC COMMENT:

Mike Cahalane asked for draft material on where the information came from for the procurement policy, fire department sogs and sops (came from the Town of New Durham). Selectman Edwards felt this issue is not related to 91-A and no further discussion.

Cheryle discussed with the Board the Awarded Recognitions Event to be scheduled in January; we are behind by a couple of months. Erik Jones expressed he understood this event is open to the public and in that case it needs to be publicized. Selectman Edwards agreed with Erik's statement.

NON-PUBLIC IF NEEDED PER (RSA 91-A) – None

WEEKLY DISCUSSION BY THE BOARD OF SELECTMEN: Budget for bridges; discussion on using bridge aid fund or tax dollars.

Adjourned @ 6:40 pm

Henry Spencer

Date

Lawrence Edwards

Leonard Espie

