

**Town of Effingham
Board of Selectmen
Meeting Minutes**

May 19, 2020

Selectmen present: Michael Cahalane

Chuck Fuller

Tom Hart

Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Minutes transcribed by: Christine Holbrook

The Regular meeting was called to order at 9:00am

Meeting available via call-in

REVIEW AND APPROVE MINUTES AND WEEKLY MANIFEST:

Mr. Cahalane made a motion to accept the work session minutes of May 14th Mr. Fuller seconded. All in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Mr. Cahalane made a motion to accept the regular minutes of May 12th, with correction to spelling of Paine to Payne the asbestos removal contract and Selectmen gave authorization for Brian Burke to sign contract for asbestos removal at 33 Old Pound Road., Mr. Hart seconded as amended, all in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Mr. Cahalane made a motion to accept the nonpublic minutes of May 12th, Mr. Fuller seconded, all in favor, Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Mr. Cahalane made a motion to accept the manifest in the amount of \$37,346.37, Mr. Fuller seconded. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

PROPOSED WORK SESSIONS AND DISCUSSION:

Work Session May 27th Wednesday at 9am

Work Session with DES call in May 22, 9 am

ANNOUNCEMENTS:

The new larger drop box is now installed in front of municipal building.

Hazardous Waste Day Saturday August 1 (8:30AM -12:00PM) at Ossipee Highway Garage at 55 Main Street

A reminder to complete your 2020 census, it just takes a few minutes. Effingham has a 39.9% participation rate so far. Census data will benefit town funding and your tax rate.

The road call in line is now discontinued. Residents may call or e-mail the Selectmen's Office with concerns of road conditions, if they are closed a message may be left and will be addressed when they reopen. Emergencies should be called into police.

SELECTMEN'S COMMENTS AND REPORTS:

Mr. Cahalane:

Mr. Cahalane made a motion to sign the CMA Engineers contract for the Baily Road culvert project. Mr. Hart seconded, all in favor. Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

The transfer of funds for the Effingham Falls Cemetery is approved.

Copy fees are now in accordance with the Carroll County Registry of Deeds rates. Copies that require research such as 91-A requests will be \$2.00 a sheet, property cards remain free to property owners. Tax

maps are available for \$2.00 each. Brian Burke recommends a formal policy be drawn up and will be available at a later date.

He is reaching out to the State Health Office for information on subsurface requirements for residential properties. Septic designs are required for residents making changes potentially effecting septic loading. A meeting with ZEO Rebecca Boyden will be scheduled to address the situation as well as a needed update on junkyards.

A new culvert has been ordered for Green Mountain Road as the other one was used for the emergency repair on Pine River Road. Multiple culverts are often purchased to obtain best pricing. The culvert replacement on Molly Philbrick was overseen by Mr. Cahalane who is certified and authorized to install culverts. Filing will be done with the State. The Conservation Commission had previously conducted a study on all culverts in Town and following this report many culverts have been replaced. The environmental aspects of the Molly Philbrick culvert have been addressed to be sounder, directing water flow. A May 17th letter from Conservation Committee Chair Emelyn Albert states they visited the new culvert site and recommends placing rip rap to add to the life of the abutments. Further information will be sought to follow up with recommendations.

The Colcord Hill Road catch basin is scheduled to be cleaned out.

Action Ambulance notified Mr. Cahalane the monthly report is being held back due to the technical terminology that should be translated into easier to read terms. The billing system also needs to be addressed. Mr. Cahalane would like to schedule quarterly meetings with the company to review any concerns.

A Snow Road Bridge Public Hearing will be set with residents so a \$250,000.00 grant may be accepted. Mr. Fuller will provide a power point presentation that may be viewed on the Town website for more information. The price of cemetery plots will also be discussed at this hearing as well as the fire alarm policy.

He reported the residents are doing well recycling glass, keeping it out of the landfill and reducing tonnage fees. Scrap metal prices have gone up slightly at \$50.00 a ton but hauling fees are \$125.00. Prices continue to fluctuate.

The unknown owner properties are being reviewed by Assessing Clerk Gwen English and Town Attorney in preparation for sale or deeded to Conservation Commission.

Mr. Fuller:

Mr. Fuller said the Capital Improvement Committee has sent out surveys to Town employees and encourages everyone to fill them out and return them soon.

Dealing with the beaver problem in Town continues as many were removed last week.

Teleconference training is available for Transfer Station Attendants.

He inquired about paving for the recent culvert work on Pine River Road. Mr. Cahalane responded that when Green Mountain is paved a crew could be sent over to do that work.

The notice board for delinquent property tax listings will be installed this week. The listings will not include names but map and lot numbers. He added the Rotary Club Book Box also needs removal as it has become unstable.

Mr. Hart:

The Town is currently seeking a recipient for the Boston Post Cane. Please contact the office with your recommendations and more information is available on website.

He will be meeting with previous General Assistance Admin May 27th.

Any remaining culverts will be picked up soon as well as ditching materials left behind. There was an issue with one of the contractor's back hoe.

He was pleased to see an Effingham column in the Conway Daily Sun and encourages people to send in interesting information to the author.

Town Administrator:

Mr. Burke stated he has not received the Waste Management report for work done at transfer station and is requesting a maintenance checklist from previous company, Atlantic Recycling, for the past six visits.

The new phone line has been installed in the Town Clerk's office.

He is working on a legal cost outline for Budget Chair, Dave Strauss.

An extensive 91-A request has been received and he is working on a response for the unidentified requester.

Will Lenharth who conducts monthly checks on Town computers, presented the Board with his assessment of the phone and internet capability of the current system. Various options were discussed to bring the Town up to date. As of present, live streaming meetings using such methods as ZOOM isn't even an option because of the bandwidth. Hardware issues will need updating as well such as microphones, cameras, webcam, and a new computer to run the tech. The Town currently is using teleconferencing where residents may call in to listen to various public meetings.

NON-PUBLIC IF NEEDED PER (RSA 91-A:3, II (a-1))

Mr. Fuller made a motion to adjourn, Mr. Hart seconded, all in favor.

Roll call: Michael Cahalane Aye, Chuck Fuller Aye, Tom Hart Aye

Adjourned: 12:20pm

Michael Cahalane

5/26/2020
date

Charles Fuller

Thomas Hart

