

Approved: \_\_\_\_\_

Approved with changes: \_\_\_\_\_

Unapproved: \_\_\_\_\_

**Effingham Planning Board**  
**Meeting Minutes January 4, 2018**

**Members Present:** Theresa Swanick (Chair), Michael Cahalane, Paul Potter, Elaine Chick (Alternate- Full voting member in place of Joanna Bull)

**Members Absent:** Joanna Bull, George Bull, Gary Jewel, Henry Spencer (Selectmen's Representative)

**Others Present:** None

Meeting Called to order: 6:35 PM

**Minutes**

The Chair requested E. Chick act as secretary in the absence of Gina Detorio.

Review of minutes: December 7, 2017, December 13, 2017

A quorum of attendees for each of these meetings was not present. Postponed review and approval of the December meetings- until next scheduled meeting.

Regular meeting recessed for Public Hearing at 6:37 PM

**Public Hearing**

**Public Hearing commenced at 6:37 PM.**

**Agenda:**

**Proposed Changes to Planning Regulations**

1. Driveway Regulations- Section 1 Authority

**Public Comment:**

Being that there were no members of the public present;

A motion was made by Michael Cahalane, seconded by Paul Potter, to accept the housekeeping change to the driveway regulations as presented. All were in favor

2. Subdivision Requirements- Section 5 General Requirements

**Public Comment:**

Being that there were no members of the public present;

A motion was made by Michael Cahalane, seconded by Paul Potter, to accept the correction to the Subdivision general requirements as presented. All were in favor

## **Review of the Proposed Zoning Ordinance Amendments for 2018**

1. Article 3, Definitions - Section 302
2. Article 4, Districts, Lot Requirements and Maps - Section 401 and 402
3. Article 6, General Provisions - Section 607 and 608
4. Article 7, Non-conforming Uses and Structures - Section 706
5. Article 8, Manufactured Housing -Section 801, 803 and 804
6. Article 10, Conditions for approval of Permitted Uses – Section 1008, 1013, 1014 and 1015
7. Article 18, Open Space Conservation Subdivision – Section 1809
8. Article 23, Accessory Dwelling Units – Section 2304

### **Public Comment:**

Being that there were no members of the public present;

A motion was made by Michael Cahalane, seconded by Paul Potter, to accept the Zoning Ordinance Amendments as presented. All were in favor.

**Public Hearing ended at 6:45 PM.**

**Planning Board Meeting** reconvened at 6:48PM

**Correspondence:** No Correspondence

**New Business:** Letter of Approval for Home Occupation

A motion was made by Michael Cahalane and seconded by Paul Potter, to Authorize the Chair to draft a notice of approval, for a previous decision, authorizing a Home Occupation for Edwin Shannon located on Province Lake Road. All were in favor.

Motion to adjourn by Michael Cahalane, seconded by Paul Potter. All were in favor

**Adjourned:** 6:55 PM

**Next regular meeting: February 1, 2018**

Respectfully submitted,

Elaine Chick, Acting Secretary