

**TOWN OF EFFINGHAM
BOARD OF SELECTMEN
MEETING MINUTES**

July 12, 2016

Selectmen present: Henry Spencer
Lawrence Edwards
Leonard Espie

Minutes transcribed by: Cheryle A. Feirick

The regular meeting was called to order at 5:00 pm.

The Mail, Manifest and Signature and Action Folder were reviewed.

Pledge of Allegiance

REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST

The Board approved the minutes of the June 5th meeting and the weekly manifest in the amount of \$44,099.06.

PLANNED MEETING:

Eric Damon and Mitch from CarePlus Ambulance Service met with the Board on their **Response Time** according to their contract. They explained CarePlus have developed a staging location near Indian Mound Golf Course. This location is manned 7 days a week during the hours of 7am to 5pm. Eric stated it would be difficult to stage an ambulance from midnight to 6:00am at this location because of staffing.. Eric reported CarePlus looked at all their response records and this was the only concern that didn't meet their responses times. Selectman Spencer concern is what answer does the Board give to their residents if this happens a third time; is CarePlus aware of the \$500.00 penalty for not meeting the contract? Eric stated CarePlus's goal is to satisfy all contracts. Selectman Edwards asked Eric and Mitch if their staff is familiar with the route (roads) that may not be accessible during winter and mud season. Yes, the staff is aware. All parties agreed to work as a Team!

PUBLIC COMMENT:

David Strauss asked for a clarification from the Board on the document that was received and signed off on. Selectman Spencer stated that is was the Michie Corp. (precast) contract. Mr. Strauss asked if this request was put out to bid to other precast companies; Selectman Edwards stated he reached out to numerous precast companies and Michie Corp. was the lowest. Selectman Spencer expressed his concern with the delivery date of November 1, 2016. He contacted a member of Michie Corp. about the winter delivery; he was told that they have installed precast even later into the winter before with **no** issues. Selectman Spencer called DES

wanting to know what changes need to take place for installation later in the winter season. He was only able to leave a message

Tom Thompson asked the Board if Michie Corp. has the inability to provide installation because it is too late into winter, will Michie Corp. store the pre-cast? Selectman Edwards replied yes. Mr. Thompson asked if the Town has this in writing; **if not then the residents want it in writing.**

Mike Cahalane spoke on the Board putting projects out to bid for certain amount of dollars; he referenced warrant articles from 1995 and 2014. Mike stated the Selectmen need to take a look at how this board operates; there is NO flow or consistencies. Mike spoke on a comment that was made last week by Selectman Edwards that was incorrect. He referenced an email that was sent to our Town Administrator and cc: Mike Cahalane from Chris Fournier at HEB. In the email Chris clarified the services along with the costs associated and how he was misquoted by Mr. Edwards at the July 5th meeting. Mike stated he repeatedly has requested information from the Selectmen's office on projects the Board has been working on. When checking in with the Selectmen's office they do not have this information. Selectman Spencer reiterated that on many occasions he requested from Selectman Edwards all documents be kept in a file at the Selectmen's office. To date there is no such file from Selectman Edwards. Mike Cahalane has put in writing his request for specific documents per 91-A; to the Selectmen. Mike also spoke on the trucking issue that involved Selectman Edwards almost a year ago. Selectman Edwards stated that he was notified by the Attorney General's office, that the case was referred to Carroll County Sheriff's office. An investigation was done and no criminal action was taken by the Carroll County Sheriff's office. Mike Cahalane thanked Mr. Edwards for this information.

Erik Jones spoke on recommending our Police Department start using body cameras, especially with all that is going on with the country. The Town Administrator did speak on, how one of the cruisers does have a camera that is used on the Dash; and can also be used as a body camera. Claudia stated our Police Chief has done extensive research in body cameras, but because of the liability involved in the State of New Hampshire he made the decision not to have his officers wear them.

PLANNED DISCUSSION WITH DEPARTMENT HEADS:

Highway Contactor was unavailable to meet with the Board.

SELECTMEN'S COMMENTS AND REPORTS:

Selectman Spencer asked if all parties are satisfied with the remedial work done on Molly Philbrick Road; Tom Thompson and Barbara Thompson responded; yes, they are satisfied. Selectman Edwards motioned that the Board sign off on the remedial work. The entire Board agreed to sign off. Selectman Spencer reported that volunteer William Wrabel will be attending the Hazard Waste Collections on July 30 and August 16. Announcement that NH Fish and Game will be closing the boat ramp on Route 25 near route 16 on August 1, 2016 until the repairs are completed.

The Board is in receipt of the estimates from F. R. Carroll and Dig and Doze for 2017 paving projects. To date we haven't received a quote from Amerigas to move propane tanks at the Library. Selectman Spencer will follow up with Eversource about power to the proposed "park"

at Library. Estimate for paving Library parking lot, still in the works. Steven's Road Bridge RFP draft has been sent to the Town's Liability Carrier and Town's Attorney. Those responses have been received and added to the draft. An updated draft was handed out to the Board members for their review.

Selectman Edwards spoke on the Engineering firms that were contacted for the Snow Road bridge. Currently, we have a preliminary estimate from HEB only. Selectman Edwards stated CLD and Michie were contacted but no written report has been received. Selectman Spencer stated it is important to have written info from CLD and Michie for the Board to compare before presenting figures to the Budget Committee. Discussions took place whether the Town should go through State's Bridge Aid or raise the money ourselves. Selectman Spencer said he will contact the State, Holden Engineering and HEB to ask more question about doing it ourselves.

Selectman Edwards brought up the tree cutting being done behind Fire Station1. He referenced several months ago a letter came across the Board's desk asking if the Town was interested in having some trees cleared close to the fire station; After much discussion the Board decided it would be a good idea since 3-D tree Cutting was currently cutting trees on the Earle property behind the station. The Town Administrator will contact the tree company and property owner giving them permission to cut. Selectman Edwards stated this will allow sunlight to come through on the Fire Station.

Discussion took place about the water traveling down Champion Hill Road in front of the the house on the "Little Red Farm". The property owners (Fishbein) are willing to allow the water to travel onto their property across the street. The Board agreed a letter from the property owners needs to be obtained before redirecting any water flow. Selectman Spencer recommended Selectman Edwards take pictures of this area.

Motion was made and all Selectmen agreed to start the work on the wall at the transfer station for the metal container. Selectman Edwards will contact Dig and Doze to schedule this. Selectman Edwards reported on the completion of the core sampling on Steven's Road. Once the report is completed, it will be sent to the Selectman's office.

Selectman Espie reported the new door he ordered for the police Station is in. He will arrange with Randy Burbank to help install it. Update: the air conditioner for transfer station will be installed next Monday. Selectman Espie confirmed the measurements for the walkways at municipal and modular buildings. The Town is waiting for a copy of the estimate from Lakes Region Paving to do the walkways. Discussion took place around the cost for the Electrician to place a shut off to the modular building. The estimate is \$480.00 for materials only; there will be no labor charge to the Town. The Board voted and accepted the estimate from Amidon Electric; electrician is scheduled for July 27th.

OLD BUSINESS:

The letter did go out to the two property owners on Plantation Road regarding the reflective markers issue.

Selectman Spencer announced he had contacted a Modular Building Co. to meet with the Board to get an estimate on replacing the existing structure. Selectman Edwards expressed there is still about 15 years left to that building and Selectman Espie agreed. After much discussion this will be placed on hold.

Crack sealing was completed on Highwatch, Pine River, Town House and Bailey Roads. The Board agreed to have remaining crack sealing done from lower part of Champion Hill Road, Green Mountain Road towards Route 25 as far as the remaining pallet will go.

Still NO update on closing the town owned property on Wilkinson Swamp Road.

NEW BUSINESS:

Sub-committee for work needed at Town Hall/Library: Mellisa Seamans and Erik Jones volunteered to be on the committee. Mellisa suggested maybe someone from the Masonic Lodge, Historic Commission, and Preservation Society would like to be on the committee.

PUBLIC COMMENT:

Eric Potter expressed his concerns with filling a position on the Historic District Commission. He stated there is a volunteer that has interest in being involved-but only lives in Effingham six months out of the year. Mr. Potter recommended to the Board to be proactive rather than reactive, maybe we could contact the AG office on this situation. Erik Jones stated if the Commission could find a fulltime resident to fill Mr. Potter's place, then the part time resident could be an alternate. The Historic District Commission will have to look into this further.

David Strauss asked the Board about the \$3200.00 spent on the remedial work; will there be any costs associated with this work.

NON-PUBLIC IF NEEDED PER (RSA 91-A:3, II (a-e)): None

WEEKLY DISCUSSION BY THE BOARD OF SELECTMEN: Mail and Action Folder

The Board wants to have more time and discussion before signing the 5-year Waste Management contract. Town Administrator stated the contract expires December 2016; if the Town signs now, the Town will benefit and start getting lower rate.

Karen Payne of the Preservations Society sent an email requesting Town House Road be closed on Saturday July 23, 2016. Selectman Spencer and Edwards will provide barriers.

Catch Basin at end of School Street towards Route 153 is blocked needs to be cleaned out.

Mellisa Seamans request for Emergency Run Cards she reminded the Board of time sensitivity.

Resident on Molly Philbrick Road asked when the grading is to be done next; also he appreciates the remedial work that was done, but feels that one should have been left.

Fire Chief Randy Burbank sent a letter about a complaint that was filed.

Rebecca Boyden ZEO received a written complaint (gray water) of a property owner without a name or returned address. Rebecca asked the Board for any suggestions. Recommended pass this over to Pine River Association.

Adjourned @ 7:55pm

Henry Spencer

Date: _____

Lawrence Edwards

Leonard Espie