

**TOWN OF EFFINGHAM  
BOARD OF SELECTMEN  
MEETING MINUTES**

February 16, 2016

Selectmen present: Tim Eldridge  
Lawrence Edwards  
Henry Spencer

Minutes transcribed by: Cheryle A. Feirick

The meeting was called to order at 5:00 pm

The Mail, Manifest, Action and Signature folders were reviewed.

**REVIEW AND APPROVE MINUTES and WEEKLY MANIFEST:**

The Board approved the minutes of February 10, 2016 and manifest in the amount of \$16,692.16

**PUBLIC COMMENT:**

Resident Betty Brown spoke on the warranty article being presented to expend Fire Chief Randy Burbank. She expressed this is totally wrong. Selectman Eldridge reminded Betty Brown it is important that you attend the Town Meeting on March 12, 2016 to ask questions and make statements.

Resident Mike Cahalane presented a flow chart brochure done by the Zoning Enforcement Officer. Mike also presented a case on how effective the chart worked. Selectman Edwards will review existing flow chart and make suggestions on changes.

Resident Erik Jones stated anything to do with "Land Use" automatically goes to the Zoning Enforcement Officer.

**PLANNED DISCUSSION WITH DEPARTMENT HEADS:**

Zoning Enforcement Officer was unavailable for her monthly report.

**SELECTMEN'S COMMENTS AND REPORTS:**

Selectman Spencer spoke about his conversation with Winter Road Contractor about making Nutter Road and Province Lake Road a priority road for winter maintenance. Winter Road Contractor has been leaving message notifying Selectman Spencer when they are leaving the garage to maintain the town roads. Selectman Spencer will contact Road Contractor to start putting up frost heave signs.

Selectman Eldridge spoke about "meeting attendance" specifically a comment was made about him not being available for February 10<sup>th</sup> meeting. He announced he wouldn't be at the February 23, 2016; he will be away on a family commitment. Selectman Eldridge read a message to the public on how he feels the Select Board has been "working together" this past year.

Several residents commented on this message; all comments made by a tax payer need to be respected. Resident Betty Brown stated Selectman Eldridge's message has very good points. Resident Michael Calahane clarified RSA 91-A, right to know law.

## **OLD BUSINESS:**

The Town Report is off to the printer and will be available before the end of February.

Review of the current internet (Social Media Policy) of town employees took place. Employees are not to use the Town's Website or Town's Facebook Page to express their personal feelings.

Recent electrical work done at the transfer station is in question, specifically the electrical box in the restroom and the main switch needs to be relocated to the exterior of the building. Selectman Spencer will contact the Town's electrician to look into.

## **NEW BUSINESS:**

Road grading schedule has been review and returned to the Select Board from our Summer Road Contractor. The schedule will be placed in the road folder. Expenditure of funds will be tracked by the Select Board and Road Contractor.

Reviewed Rules of Order for (Key Policy); policy was discussed and approved by the Select Board. Selectman Eldridge handed in a hallway and Selectmen's office key.

Discussion took place on changing the wording in the Personnel Policy under Section 13.1, who is responsible for keeping Personnel Records. The Board agreed to continue this discussion at next week's meeting.

Library Parking Lot layout; Bergeron Engineer would like input from the Select Board. Selectman Spencer and Edwards will work on next Tuesday. Items that need to take into consideration are where to relocate the propane tanks, entrances to library, handicap spaces and etc.

Steps for the Steven's Road Bridge project were discussed at length. Engineering oversight is an important key to this project.

## **PUBLIC COMMENT:**

Resident Betty Brown asked the Select Board to consider lower the speed limit on School Street. Selectman Eldridge will have a conversation with the Police Chief on doing more patrolling on the road. Betty also said that logging trucks have been driving on the road. Selectman Spencer will check on "Thru Trucks" signs that should be on either end of School Street.

## **NON PUBLIC: None**

**Announcement:** Candidates Night is Thursday, February 18, 2016 at 7:00pm

Susan Slack is a write-in for Moderator

Katie McCarthy withdrew for Library Trustee

Historical Society, February 19, 2016 Presentation on Basket Making

Selectmen will be meeting with the Insurance Company regarding the Fire Truck claim. No time has been set. Town Administrator will reach out to our Insurance Agent for meeting time and contact the Select Board.

Selectman Edwards asked for an update on Tom Caulkin's request from last week's meeting. Selectman Eldridge stated that he spoke with the Town's Attorney and advised the Board not to waive fees and penalties. It was stated that once the Board chooses this for one property owner, they will have to consider it for others.

Selectman Edwards asked for clarification on the charge of \$150.00 for the use of the School for Primary Day. Selectman Eldridge said there had been a policy in place by the School Board to charge the Town's for use of the schools, but not always enforced.

**WEEKLY DISCUSSION BY THE BOARD OF SELECTMAN:**

Town Meeting Review

Meeting adjourned at 8:45 pm

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Timothy Eldridge

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Henry Spencer

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Lawrence Edwards

Date: \_\_\_\_\_