

Edgar T. RECRUITER

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SUMMARY OF QUALIFICATIONS

Customer Service: Over 2 years of experience assisting customers, problem-solving, and resolving escalated issues
Communication: Interpersonal, collaboration, and presentation skills with people of diverse backgrounds

EDUCATION

Bachelor of Science: Computer Science, Minor Cybersecurity
Lewis University, Romeoville, IL

Expected: May 2027
GPA: 3.14/4.0

WORK EXPERIENCE

Athletics Game Staff

October 2023 – Present

Lewis University, Romeoville, IL

- Helping to set up and clean the location of the game before it starts. Depending on the sport being played, we have different responsibilities to do before, during, and even after the game. Just like what we do before the game starts, after it ends the tasks include cleaning up and returning anything used during the games to their places.
 - Engaged with attendees, creating a welcoming and positive event experience.
 - Maintained cleanliness and orderliness of event areas before, during, and after athletic events.
 - Set up, tore down, and returned the equipment for the different athletic events that are hosted

Middle School Tutor

June 2025 – August 2025

Northeastern Illinois University – 21st CCLC Pathways, Chicago, IL

- Taught middle school students from the Cicero and Berwyn area about multiple STEM topics, Art, VEX, Underwater Robotics, and programming.
- Looked after material that was used, and ensured tablets were up-to-date.

Team Member at Wendy's Company

October 2022 – May 2025

Wendy's Company, Cicero, IL

- Helped provide excellent and quality service to the customers through the drive through and from the kitchen.
- Processed cash and credit card payments, promptly returning receipts, coin, bills and payment cards to customers.
- Modified requested menu items in POS system to customize orders.

HONORS AND AWARDS

- Dean's List, Lewis University

LEADERSHIP, ACTIVITIES, AND VOLUNTEER EXPERIENCE

- Latin American Student Organization(LASO) – Lewis University 2024 – Present - Member
- Member, Lewis University Men's Club Soccer Team, 2024 – Present
- Member, Lewis University Robotics Club, 2023 – 2024

LANGUAGES AND COMPUTER SKILLS

- Fluent in Spanish and English.
- Skills: Java, Python, HTML, CSS, SQL, JavaScript
- Proficient in major social media outlets including Facebook, YouTube, Pinterest, LinkedIn, Instagram, and Twitter; able to post opportunities and source candidates via social media
- Familiar with Azure, GitHub, VS code, PyCharm, Linux, CLI, Excel, Word, PowerPoint.
- Certificates in:
 - Technical Support Fundamentals – Completed from Google
 - Hands-on Introduction to Linux Commands and Shell Scripting – Completed from Google
 - Google Cybersecurity Professional Certificate – In progress from Google