# UPANI SINGHAPURA

## **CAREER OBJECTIVES**

To obtain a position which brings about challenging spirit inside me and that will allow me to expand upon my education and continue to accumulate knowledge and experience.

## **CONTACT INFORMATION**



071 5876529



eharaSING@gmail.com



@ .ehara.



104/9B,

Rabberwatta road,

Gangodawila,

Nugegoda.

#### **ACADEMIC BACKGROUND**

General Sir John Kotelawala Defense University.

Under graduate of BSc (Hons) Information Technology

Achieves Lanka Business School

**Presently Studying ACCA** 

History

Sujatha Vidyalaya Nugegoda

G.C.E. Advanced Level Examination (October 2020)

Accounting

Economics

Information & Communication Technology

General English

G.C.E. Ordinary Level Examination (December 2017)

Buddhism

Sinhala Language & Literature A

English Language A

Mathematics A

Business & Accounting Studies B

Information & Communication Technology

## **PERSONAL PROFILE**

Full Name : Upani Ehara Singhapura

Date of Birth: 10th February 2001

Nationality : Sri Lankan

NIC No : 200154102599

Civil Status : Single

Gender : Female

# **SKILLS**

MS PowerPoint  $\Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow$ 

Photoshop  $\qquad \Rightarrow \Rightarrow \Rightarrow \Rightarrow$ 

WordPress  $\bigstar \bigstar \bigstar \bigstar$ 

HTML/CSS & & &

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Adobe premiere pro 🗼 🖕

System Development 🔺 🖈

PHP 🔅 🕏

Business Analysis 🗼 🦼

#### PROFESIONAL QUALIFICATIONS

- Student of global ACCA body
  - ✓ Completed ACCA Knowledge level (PASS)
  - ✓ ACCA Skills level completion is in progress
- Completed Advanced Diploma in MS Excel endorsed by CPD(UK)
- Completed Certificate in Website Development endorsed by CPD(UK)
- Completed the Awasana exams in Dhamma school.

#### **EXTRA-CURRICULAR ACTIVITIES**

- Member of KDU Retract and Aesthetic club(Sir John Kotelawala defense university).
- Senior Prefect (2017 2020), Junior Prefect (2013 2016) in Sujatha Vidyalaya, Nugegoda.
- Head Prefect (2018), Deputy Head Prefect (2017), Prefect (2013-2016) In Sri Sucharitha Wardana Dahampasala, Nugegoda.
- Deputy House Captain In Rathnawali House(2019) In Sujatha Vidyalaya Nugegoda.
- 1 Division in PRATHAMA at Bathkande Sangith Vidyapith, Lucknow

#### **KEY SKILLS**

Communication skills

Ability to work alongside classmates to complete assigned activities, and to fundraise of charities.

Leadership skills

Experience in leading and motivating students being the school senior prefect, being as the band leader of primary western band and also having captained the school sports house.

Musical talents

Skilled in vocal singing, with experience in attending national competitions with the school choir and also had passed the PRATHAM exam in Bathkande music.

IT Skills

Strong skills in IT, including Microsoft office, by following a professional course by CPD(UK).

## **LANGUAGES**

Sinhala(native)

**English(conversational)** 

## **REFEREES**

#### • Mr. Prabuddha Srimal

✓ **Position :** Managing Director/Lecture (Ape Panthiya ICT Education System)

✓ **Tel. no** : 077 7788014 / 011 2783078

✓ Address: 128/15/A, Mukulugahawaththe 2<sup>nd</sup> Lane, Hiripitiya, Pannipitiya.

## • Mr. Besly Kumara Pathirana

✓ Position : Government Teacher

✓ **Tel. no** : 077 3694966

✓ Address: 18/13, 6<sup>th</sup> Lane, Kubukgahapokuna Road, Thalapathpitiya, Nugegoda.