

# CURRICULUM VITAE

Name: : Eid Abdullahi Mohamed  
Date of birth: : 1997  
Sex: : Male  
Nationality: : Kenyan  
Marital status: : SINGLE  
Language spoken: English, Kiswahili, Arabic  
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## **PROFILE**

**Objective:-** To achieve goals and targeted visions effectively and efficiently through the use of good leadership skills so that the community members are served on equity, integrity and on professional grounds, Improving the lives of people through effective utilization of skills and potentials to assure that the highest standards of task accomplishment is attained.

**Core values:** Equity and Equality, Trust, Hard work and Cooperation

## COMPETENCIES

- Excellent secretarial skills in an organizational department
- Good record keeping
- Data Collection and surveying
- Excellent analytical and conceptual skills
- Strong communication skills
- Strong commitment and self-drive
- Strong interpersonal skills

## EDUCATION BACKGROUND

2008-2015 : Liboi primary Boarding school(KCPE)

2015-2019 : Young Muslim High (KCSE)

2020 : Moringa School

## Course Attended

Advanced certificate in computer technology

## Other talents:

- Able to work with people of multicultural backgrounds, religion and race
- Excellent negotiation skills
- High integral capacity solving problems
- Keeps Confidentiality
- Able to work under perilous situation
- Good understanding of humanitarian and Sphere relief standards in diverse context
- High motivation for achievement
- Good analytical and conceptual skills
- A fast learner, highly organized and self-motivated
- Enjoys working with people to serve, meet deadlines and targets.

## Work experience

- 2018-2019 Work with NRC as hygiene mobilizer

## Computer Skills

- Computer Literate, Word Processing, Excel, Access, and publisher
- Excellent skills on Microsoft Word and Microsoft Excel
- Emailing and internet use

## Especial Interest: interest:

- Reading holly Quran
- Browsing and reading novels and hadith Books

## Referees

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