



## Provide basic information



**Country:** United Arab Emirates 

**Language:** English 

**Company name:** Wholelife tech 


**Job title \***

Full Stack Web Developer - Wholelife Tech

**Where would you like to advertise this job? \***

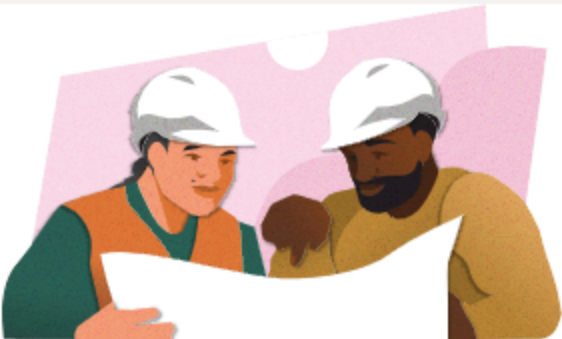
Enter your location

Dubai International City

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# Include details



What is the job type? \*

☒ Full-time

☐ + Part-time

☐ + Permanent

☐ + Temporary

☐ + Contract

☐ + Internship

☐ + Fresher

How many people do you want to hire for this opening? \*

The more openings you have the more applications you'll need.

5

▼

How quickly do you need to hire? \*

If you need someone fast, you may need higher visibility.

1 to 3 days

▼

## Add compensation



### What is the pay?

Show pay by

Range



Minimum

AED 5000

to

Maximum

AED 8000

Rate

per month



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# Describe the job



## Job description \*

Describe the responsibilities of this job, required work experience, skills, or education.

[Upload a PDF or DOCX](#)

**B** *I* ☰

with the policies and procedures in force

- Manage the maintenance of financial records and ensure it is continuously updated in accordance with policies and procedures
- Manage the preparation for the external audit review and provide all necessary information requested by the auditor.
- Manage the preparation for the Abu Dhabi Accountability Authority and provide all necessary information requested by ADAA.
- Manage the development and maintenance of relationships with vendors
- Manage the processes, policies and procedures for the development and administration of SSA s contracts in line with procurement processes, policies and procedures, and in accordance with government standards
- Manage the procurement and bids process including the preparation of requests for proposals, evaluation and selection of vendors, negotiation and signature of contracts
- Manage the relationship with external vendors. ensure periodic evaluation of