



Sabina Poudel

Sales Representative

OBJECTIVE

Highly-motivated sales girl looking for a challenging role. Bringing exceptional insight into sales and customer service to exceed the company's targets. Proficient in upselling and prospecting for new customers.

CONTACT ME

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EDUCATION

Ba-Hons Business
Capital College University
2022 - Running

Business Studies
Grammar Public School
2014-2016

SKILLS

Time Management
Forward thinking
Social Networking
Communication Skill
Sales Operation

LANGUAGE

Nepali
English
Hindi

WORK EXPERIENCE

Cashier

June 2022 - November 2022
Dubai

Iran Zamin Restaurant and Cafe

- Offered greetings, sales promotions, and store information within 30 seconds of customers entering the store.
- Counted cash drawer at the end of each shift, maintaining \$300 in a drawer with 98% accuracy.
- Answered phones to schedule, confirm and cancel reservations, provide information about operating hours, and direct calls to management or other waitstaff.

Sales Assistant

Jan 2020 - April 2022
Kathmandu, Nepal

Murs Creatives Pvt. Ltd

- Communicated well and used strong interpersonal skills to establish positive relationships with clients.
- Built sales forecasts and schedules to reflect desired productivity targets.
- Effectively listening to, understanding, and clarifying guest concerns and issues and escorting them to specific destinations.

Sales Representative

Feb 2018 - Dec 2019
Kathmandu, Nepal

Nepal Worldwide Trading House Pvt. Ltd

- Greeted customers, signed them in, and directed them to their destination.
- Provide outstanding customer service, receiving 96% in customer service feedback surveys.
- Handled successfully 100+ phone calls daily with no complaints during the last 1 year.
- Checked prices for customers and the processed items sold by scanning bar codes.