Points	Actual	Possible	Participants	Role				Review
								(Skip the grading)
Members		10						
			Jose Diaz					
			Eurin Tanaka	SM				
			Kaung Khant Thaw	TL				
			Julio Villegas	TC				
			Daniel Wu	PO				
	Actual	Possible						
Group		40						
Product Backlog								
		5	single list (includes stories and features) - prioritized					Product backlog should be a single sheet and it should not contain any tasks
		3	all stories tie to feature					
		2	top (and just top) groomed					
		Good to have	(entries have notes) (bugs included)					
Sprint Backlog								
			Exists, appropriate columns/tracking method					
			- tasks flow through IP to done					
		5	- everything after "To Do" is assigned to someone all entries are story or tie to story					Create a sprint backlog that contains user stories and tasks
			- no features, only stories and tasks					
			- if a story is broken into tasks, no entry for story - Tasks as needed					
			- (Bugs included)					
Grooming Meeting								
		5	Happened					
			- Planning Poker					
Sprint Planning								
		5	Happened					
			- Stories are added based on "Can we add it?" question to the team					
			(For iteration - 0, considering team norms if you haven't done sprint planning)					
Sprinting								
		5	Daily Scrums					
			-notes					
Demo								
		5	happened					
			- based on stories, not just "show us"					
			- PO accepted stories					
			- Things removed from PB					
			- SB cleared out					
			- If anything is not accepted, notes are added as to why					
Retro		5	happened					Do the sprint retrospective
			- live meeting (not just "sent in notes")					
			- (people participated)					
			Results written					
			- things that went well					
			- things that could have gone better					
			going to change					
			- did all tasks get done? If not, any insights?					