

## **Summary**

**05.03.18**

### **Attendance:**

Jonas Triki

Elise Fiskeseth

Sofia Hestenes Eika

Eirin Sognnes

Marianne Fuglestad

Jonas Mossin Wagle

Written by: Eirin Sognnes

### **Things we need to change:**

- Clear definition of roles (Team plan)
- More-clear non-functional requirements
- Team organization - specify more on team members

### **Discussed:**

- Team member roles, modified in Team Plan.
- Changed non-functional requirements in Product Specification
- How to proceed:
  - Use google docs for TO-DO lists and sprint backlog. (Everyone can use, already used in Oblig 2).
  - Structure discussed in compulsory 2 is satisfactory, so we'll use that. (Dev & Master).

### **Rules for choosing tasks and discussing progress:**

- We can choose tasks for ourselves, and if tasks is left, team leader (Triki) have the authority to hand out tasks, to ensure that everything gets done.
- Deadlines in group, and during meetings we discuss progress. Between meetings you should update drive-to-do-list.

### **Process:**

Updated in project and process document. More about TDD and bit more about structure (see commit and document).

### **To next time:**

We decided who does what before thursday (in the to-do-document for Oblig 3)

Next meeting: Thursday at 14.15 (Triki books room)