



NURUL BATRISYIA BINTI NAZRI

Kuala Krai, Kelantan.
013-3534292
nurulbatrisyia1111@gmail.com

SUMMARY

Detail-oriented Library Management Specialist with a strong foundation in information organization, digital resource curation, and user-centered service delivery. Skilled in strategic collection development, cataloging systems, and team coordination. Seeking a dynamic role to apply technical knowledge and leadership in enhancing library operations and promoting accessible, inclusive learning environments.

EXPERIENCE

Digital Publishing Program (as Treasurer)

- Managed the financial unit to support the publication of an extended abstract book, providing digital references for lecturers and students in a corporate-style format.

SULAM – Bridging Minds: Digital Literacy Initiative (as Registration Exco)

- Ensured smooth registration processes while delivering knowledge on library and information systems through an outreach-focused literacy program.

ACTIVITIES AND INVOLVEMENT

- Exploring UOW & UiTM Permatang Pauh Libraries:** Gained insights into both private and academic library systems through hands-on exploration.
- Mendeley:** Used Mendeley to simplify referencing and in-text citation processes.
- Work Shop of SPSS & Power BI:** Helped analyze data efficiently for academic and organizational tasks.
- Excel:** Used Excel to organize and collect data with ease.
- Literacy Skills:** Information literacy skills supported effective article searching during assignment preparation.
- HYTB – Hasil Your Tax Buddy:** Learned the value of teamwork through collaborative project experience.
- AI Forum (under Dewan Bahasa dan Pustaka, DBP):** Discovered that AI is designed to assist, not replace human work, making tasks more manageable.

EDUCATION

Universiti Teknologi MARA UiTM, Merbok, Kedah.

2023 - Present

Bachelor of Information Science (Honours) Library Management, (CGPA 3.34)

Maahad Rahmaniah Kuala Krai

2022

Sijil Tinggi Agama Malaysia (STAM), Rank Jayyid

- MUET : Band 3.5

Sekolah Manengah Ugama (Arab) Darus Salam (SMAD)

2021

Sijil Pelajaran Malaysia (SPM), 1A, 1A-, 2B+, 1B, 2C+, 2C

ADDITIONAL INFORMATION

- Technical Skills:** Microsoft Word, Power Point, Excel, Power BI, Canva
- Languages:** Malay, English, Arabic
- Soft Skills:** Time management
- Certificate:** Literacy skills
- Personal Particular:** D (driving License)

REFERENCE

Mahadi bin Mahmood

Lecturer / Advisor

Phone: 04-456 2605

E-mail: mahadi147@uitm.edu.my

Asma Nadia binti Zanol Rashid

Lecturer / Advisor

Phone: 04-456 2000

E-mail: asmanadia@uitm.edu.my