



# NURUL BATRISYIA BINTI NAZRI

Kuala Krai, Kelantan.  
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## SUMMARY

Detail-oriented Library Management Specialist with a strong foundation in information organization, digital resource curation, and user-centered service delivery. Skilled in strategic collection development, cataloging systems, and team coordination. Seeking a dynamic role to apply technical knowledge and leadership in enhancing library operations and promoting accessible, inclusive learning environments.

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## EXPERIENCE

### Digital Publishing Program (as Treasurer)

- Managed the financial unit to support the publication of an extended abstract book, providing digital references for lecturers and students in a corporate-style format.

### SULAM – Bridging Minds: Digital Literacy Initiative (as Registration Exco)

- Ensured smooth registration processes while delivering knowledge on library and information systems through an outreach-focused literacy program.
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## ACTIVITIES AND INVOLVEMENT

- Exploring UOW & UiTM Permatang Pauh Libraries:** Gained insights into both private and academic library systems through hands-on exploration.
  - Mendeley:** Used Mendeley to simplify referencing and in-text citation processes.
  - Work Shop of SPSS & Power BI:** Helped analyze data efficiently for academic and organizational tasks.
  - Excel:** Used Excel to organize and collect data with ease.
  - Literacy Skills:** Information literacy skills supported effective article searching during assignment preparation.
  - HYTB – Hasil Your Tax Buddy:** Learned the value of teamwork through collaborative project experience.
  - AI Forum (under Dewan Bahasa dan Pustaka, DBP):** Discovered that AI is designed to assist, not replace human work, making tasks more manageable.
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## EDUCATION

### Universiti Teknologi MARA UiTM, Merbok, Kedah.

2023 - Present

Bachelor of Information Science (Honours) Library Management, (CGPA 3.34)

### Maahad Rahmaniah Kuala Krai

2022

Sijil Tinggi Agama Malaysia (STAM), Rank Jayyid

- MUET : Band 3.5

### Sekolah Manengah Ugama (Arab) Darus Salam (SMAD)

2021

Sijil Pelajaran Malaysia (SPM), 1A, 1A-, 2B+, 1B, 2C+, 2C

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## ADDITIONAL INFORMATION

- Technical Skills:** Microsoft Word, Power Point, Excel, Power BI, Canva
  - Languages:** Malay, English, Arabic
  - Soft Skills:** Time management
  - Certificate:** Literacy skills
  - Personal Particular:** D (driving License)
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## REFERENCE

Mahadi bin Mahmood

Lecturer / Advisor

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Asma Nadia binti Zanol Rashid

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