



ERICA ACOSTA

WEB DEVELOPER

Profile

I am a recent graduate of the University of Central Florida full stack coding bootcamp looking to obtain a position where I can utilize my skills and knowledge, while becoming an asset for the existing team, as well as to obtain the experiences to different challenges and solving them in a timely matter.

EXPERIENCE

LEAD TEAM ADMINISTRATIVE SPECIALIST

Advent Health Hospice care of Central Florida

May 2022 - Present

- Performs general office tasks, clerical duties and training
- Handles department scheduling, telephone calls, and records
- Assists program managers in daily functions

BENEFIT VERIFICATION

CVS Specialty Pharmacy

Aug 2021 - April 2022

- Verify insurance coverage and perform benefit investigation.
- Process patient prescription orders in a timely manner.
- Understandings of insurance carriers and concepts.

ADMISSIONS DIRECTOR

Island Lake Center

March 2011 -July 2019

- Managed referral intake, follow up process, and admission process.
- Explanation of insurance coverage and long-term care processes.
- development initiatives to achieve/exceed monthly activity targets and budgeted census goals.

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EDUCATION

SECONDARY SCHOOL

Lake Mary High School

2002- 2005

FULL-STACK CODING BOOTCAMP

University of Central Florida

2024

SKILLS

- Problem-Solving
- Computer Literacy
- Project Management Tools
- Strong Communication

TECHNICAL

- ReactJS
- MongoDB
- JavaScript