## **QUICK START GUIDE**

The mains functions of the system include:

- 1. Searching the books in Library
- 2. Managing book loans (check out and check in)
- 3. Add new borrowers in the database
- 4. Update fines for all the records at once as per the current date.
- 5. Pay fines for borrowers.

The functionality of each page is described as under:

## **Book-Search Page:**

- 1. This page displays all the books available in the library.
- 2. Books can be filtered by typing the keyword in search bar.
- 3. Search is carried out by Book title, ISBN, Author Name.
- 4. After the search all the books that contains the keywords in any of the three fields are displayed.

### **Check-out Page:**

- 1. This page contains two textboxes to enter Borrower Card ID and Book ISBN.
- 2. The book will be checked out only if there are copies of the book left.
- 3. The borrower also cannot checkout the book if he already has three checked out books or any unpaid fine.

#### Check-in:

- 1. All checked in books will be displayed in the page.
- 2. Enter the Card No, Book ID and/or borrower name to filter the book borrowed by the borrower.
- 3. The filtered books will be shown.
- 4. The librarian can click on Check in button to check-in the displayed book.

### Add new borrower:

- 1. The librarian can add new borrowers in the database.
- 2. He/she needs to fill in all the information in the form and the user will be added.
- 3. One user can only be added once, i.e., same SSN cannot be used twice to add the borrowers.
- 4. The Card ID for the borrower will be auto generated.

# **Update Fine:**

- 1. This page will update the fine, if any, for all the users at once.
- 2. If any borrower has a fine for any loan id, this fine will be updated.
- 3. If any borrower did not have a fine for a loan id but has it today, a new row will be added in the table.

# Pay Fine:

- 1. This page is used to pay the fine for any borrower.
- 2. The total fine will be displayed for a card number entered.
- 3. The librarian can mark the fine as paid by clinking on the link.