

EKENDU FAUJDAR (KENDU)

+1(437) 243 3651 |

Captainekendu2003@gmail.com |

Location: 5580 Shepherd Avenue East

SKILLS SUMMARY

- *Communication Skills (Multilingual)* - Fluent in English and Hindi.
- *Teamwork* - Excellent team player with focus on collaboration, team-building and customer relations
- *Money Math Skills* - Responsible for handling cash at Point of Sales (POS) and Telephone orders
- *Additional skills:* Punctuality, Adaptability, Positive Attitude, ability to carry heavy weight items
- Prioritization, Multitasking, and problem-solving abilities in fast paced environment
- Experienced with Microsoft Office (Word, Excel, PowerPoint) on Window or Mac OS

EDUCATION

- Currently studying in Computer programming at Seneca College
- Completed my schooling from St. Peter's Senior Secondary school, Delhi.

EXPERIENCE

Crew Member

March 2022 – May 2022

Shawarnado Shawarma, Mississauga, ON

- Provided positive customer experience with fair, friendly, and courteous service.
- Registered sales on cash register by scanning items and totaling customers' purchases.
- Resolved customer issues and answers questions.

Customer Service Representative

June 2020 – Aug 2020

Grocery Store, Model Town, Delhi, India

- Adhered to proper item handling, safety, and sanitation standards during work.
- Maintained sanitization by cleaning and maintaining all areas of the store.
- Performed paperwork duties as assigned.

Volunteer (Food Pantry: Sikh Temple)

December 2020 – January 2021

Gurudwara Sis Ganj Sahib, Delhi, India

- Responsible for food sorting, categorizing perishable and non-perishable food donations.
- Helped in Vegetable prep, cleaning, and dishwashing and food distribution.
- Provided Admin Support by doing Data entry, mail preparation and event management.

AVAILABILITY (Flexible - Part Time: 20 Hours/Week)

- Monday: Anytime Day/Night
- Tuesday: Anytime Day/Night
- Wednesday: Anytime Day/Night
- Thursday: Anytime Day/Night
- Friday: Anytime Day/Night
- Saturday: Anytime Day/Night
- Sunday: Anytime Day/Night