

NICODEMUS EKUWAM NAMAYA
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DATE OF BIRTH	: 1999
ID NO	: 36903134
GENDER	: MALE
MARITAL STATUS	: SINGLE
NATIONALITY	: KENYAN
COUNTY	: TURKANA
SUB COUNTY	: TURKANA WEST
WARD	: LOKICHOGGIO
RELIGION	: CHRISTIAN
LANGUAGES	: ENGLISH, SWAHILI AND NG'ATURKANA

PERSONAL PROFILE

I am dedicated to work diligently and willing to learn from workmates and supervisors. I believe in teamwork and comfortable working on my own or as a part of a team. I am highly motivated, ambitious and can work an extra mile to accomplish a responsibility dedicated to me.

CAREER PERSPECTIVE

- ☐ To be able to exploit my skills extensively to enable the organization to attain its mission.
- ☐ To be dependable and strategically driven professional capable of systematically evaluating and implementing quality service that will maximize client's efficient and response client service review.
- ☐ To obtain a position that will enable me to use my strong organization skills, education background and ability to work well with people.

KEY OBJECTIVES

- ☐ To be able establish a stable and fulfilling career in a multi – cultural environment which provides training, continuous growth and learning.
- ☐ To be able to pursue a life – long dream of being in the service of the less privileged people like children and women.
- ☐ To effectively perform my duties diligently by ensuring proper planning, implementation, co – ordination, monitoring and reporting.
- ☐ To meet the rising challenges in the line of my duties and define an apt solution professionally with minimal strain.
- ☐ To fulfill the organization mission with optimum utilization of the available resources.

SKILLS AND ATTRIBUTE.

- ☐ HTML, CSS and JavaScript.
- ☐ SEO
- ☐ Wordpress
- ☐ Web development
- ☐ Google workspace tools.
- ☐ Excellent planning, organization, problem solving and analytical skills;
- ☐ Excellent leadership and management skills;
- ☐ Ability to work conscientious, independently, efficiently and effectively;

- ☐ Good interpersonal and communication skills.
- ☐ Passion and commitment to deliver qualitatively.

ATTITUDE.

- ☐ Team player.
- ☐ Attentive to details
- ☐ Flexible
- ☐ Identify myself with expectations/ or mission, vision and values of employer/ or organization.
- ☐ Respect in dealing with others, and
- ☐ Willing to travel.

EDUCATION BACKGROUND

DURATION	INSTITUTION	COURSE
Jan 2024 - Dec 2024	The Eldoret National Polytechnic	Computing and Informatics specialized in Web development
Jan 2021 – Dec 2021	Learning Lions Loropio,	Certificate in IT specialized in Website Development
2019-2020	Learning Lions Lodwar, Tunapanda curriculum	Basics in computer programming and digital design.
2014-2017	Kakuma Boys Secondary School P.O Box 491,Lodwar	Kenya Certificate of Secondary School (K.C.S.E). Aggregate attained C-
2005-2013	Lokichoggio Mixed Primary School P.O Box 33,Lokichoggio	Kenya Certificate of Primary School (K.C.P.E).

WORKSHOPS ATTENDED

- ☐ Certificate of competency based curriculum and competency based assessment.
- ☐ Certificate of conflict resolution and sexual gender based violence (GIZ).
- ☐ Certificate of computer programming and graphic design.(Basic Training, Learning Lions)
- ☐ Certificate of IT specialized in website development (Advanced Track, Learning Lions Lodwar)
- ☐ Certificate of participation on camp management and coordination training ,organized by UNHCR
- ☐ Freelancing workshop with IWorkers Kenya.
- ☐ Digital Entrepreneurship training (SIYB).

WORK EXPERIENCE

☐PART-TIME - COHORT CAPTAIN (Mobile LEAP PROGRAM)

Duties:

- Organize and arrange TOT when DO Team gives the crew selection.
- Prepare sheets for students sign in, attendance, and commitment.
- Create a Mobile leap training calendar.
- Create students' output folders and files for assignment submission.
- Create Cohort in LMS
- Add Students to LMS and track their progress.
- Make sure sessions are delivered and on time.
- Make sure all students, guides and coaches are present before every session starts.
- Take both Students and trainers' attendance.

- Track students timelines in case they leave a session without permission or are sick.
- Work on students stipend and organize weekly activities

□ **PART TIME -{ FREELANCER} – DATA ENTRY CLERK/FRONTEND WEB DEVELOPER**

Duties:

- Type setting
- Filling and sorting data
- Create dynamic websites for startups.
- Work on clients gigs. Both locally and internationally.

□ **Jan 2023 - June 2024 - Worked as DIGITALS KILLS FACILITATOR (GUIDE, Mobile LEAP Program)**

Key responsibilities.

- Deliver engaging and interactive training sessions on web development and programming.
- Develop and administer assessments to evaluate students progress and comprehension.
- Provide constructive feedback to help students improve and achieve their learning goals.
- Provide mentorship and guidance/support to students.
- Developing curriculum and learning experience.

□ **2022 GENERAL ELECTIONS: DEPUTY PRESIDING OFFICER, With Electoral Commission of Kenya.**

Key responsibilities:

- Laying out and demarcating the polling/ counting station
- Assigning duties to clerks
- Opening of polling station
- Presiding over elections at their assigned polling stations
- Ensuring law and order of election in the polling station
- Ensuring security and safety of election materials and welfare of elections officials working under him/her.
- Regulating the flow of voters and other authorized persons in the polling/counting.
- Close the polling station.
- Laying out the polling station for counting.
- Tallying, counting and announcement of results in absence of the Presiding Officer.
- Transmitting and posting of results
- Retrieving, verifying and security of election materials and equipment.

□ **2019 – worked as a mediator with GIZ Kakuma**

Duties

- To prepare and deliver engaging lessons in accordance with the curriculum.
- Provide academic guidance, mentorship and encouragement to students.
- Classroom management provides a positive and respectful learning environment.
- Lesson planning and preparation.
- Assessment and evaluations.
- Supporting in extracurricular activities.
- Communication and collaboration.

- Administrative tasks.

➤ **2018– worked as a volunteer teacher at AIC LOKICHOGGIO PRY SCHOOL**

Duties

- To mediate against conflict arising in the society.
- To prevent violence arising against women and girls in the society.
- To promote women and girls in participation in community activities.
- To promote gender mainstreaming among communities in Kenya.

☐ **Community based responsibilities –Treasurer Lokichoggio Youth Fellowship**

Duties:

- Keeping all money collected from members
- Doing all accounting for the group cash books, cash journals, ledger books, petty cash , vouchers for the group
- Paying members of the public who work for the group
- Participation on the day to day running of the group affairs and supervising group projects
- Supervising projects and accounting for its expenditures.

HOBBIES

- ☐ **Playing basketball**
- ☐ **Reading novels**
- ☐ **Swimming**
- ☐ **Travelling**
- ☐ **Chatting with friends important issues**

REFEREES

**MR.PATRICK NABWEL,
DEPUTY HEAD COMMISSIONER GIZ,
KAKUMA.
CELL: 0719284933.**

**DERRICK NGINYA,
LEARNING LIONS TRAINING LEAD,
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LODWAR .
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