REO-FC(B) (English Version)

# REGISTRATION AND ELECTORAL OFFICE FUNCTIONAL CONSTITUENCY ELECTOR (BODY)

For REO's use only.		

## APPLICATION FOR NEW REGISTRATION / REPORT ON CHANGE OF PARTICULARS

### **IMPORTANT:**

- (1) Please complete this form in BLOCK LETTERS. You should provide clear and accurate information for voter registration. Unclear or inaccurate information may lead to unsuccessful voter registration or change of particulars. A person who knowingly or recklessly makes any statement which is false or incorrect in a material particular or knowingly omits any material particular commits an offence under the law.
- (2) If your body wishes to apply for **new registration as an elector in a functional constituency**, please complete Parts 1, 2, 3(if applicable), 4 and 5.
- (3) If your body is a registered elector in a functional constituency and -
  - (a) your body wishes to **change to another functional constituency**, please complete Parts 1, 2, 3 (if applicable) and 5.
  - (b) your body wishes to **report change of particulars**, please complete Parts 1 and 5.
  - (c) your body wishes to **replace its authorized representative**, please complete "Functional Constituency Elector (Body) Notice of Replacement / Substitution of Authorized Representative" (REO-FCR).

*	horized Representative" (REO-FCR).											
1. PARTICULARS OF BODY  My body's *particulars / particulars to be	changed are as follows:											
(1) NAME OF BODY	changed are as follows.											
in English												
(2) *Business Registration/ Company I Trade Union Registration Number	er/											
Others	_ (please specify)											
(3) BUSINESS ADDRESS OF BODY (Please complete in BLOCK LETTERS)												
Flat / Room	Floor (Please use floor number as in	ndicated by the lift) Block										
Name of Building Name of Estate / Number and Name of Village Name and Number of Street / Lot Number												
Area and District Name		*Hong Kong Island / Kowloon / New Territories										
*Please delete as appropriate		110115 120115 12011 12011 12011										
Note:												
		please provide a copy of the valid documentary proof										
follow up accordingly.	(e.g. Business Registration Certificate / Certificate of Incorporation / Certificate of Registration of a Society etc.) so that this Office can follow up accordingly.											
		t change of particulars (e.g. name of Body, Business										
	rovide a copy of the valid documentary proof (ation of a Society etc.) so that this Office can foll	e.g. Business Registration Certificate / Certificate of ow up accordingly.										
2. FUNCTIONAL CONSTITUENCY NE	EWLY APPLIED FOR / APPLIED FOR CHA	ANGING										
Complete this Part if your body wishes to but wishes to change to another function		nas already registered in a functional constitutency										
(1) My body wishes to apply for *new regi	gistration / change of registration as a corporate ele	ector in the following functional constituency (choose										
from one of the following functional of	constituencies and put a "√" in the appropriate b	oox). A body may only be registered in one functional										
constituency (Note 4).	_											
Agriculture and Fisheries functional constituency	Import and Export functional constituency	<ul><li>Technology and Innovation functional constituency</li></ul>										
<ul><li>Catering functional</li></ul>	<ul><li>Industrial (First) functional</li></ul>	Textiles and Garment functional										
constituency Commercial (First) functional	constituency Industrial (Second) functional	constituency Tourism functional										
constituency	constituency	constituency										
Commercial (Second)	Insurance functional constituency	Transport functional										
functional constituency  Commercial (Third) functional	☐ Labour functional constituency	constituency Wholesale and Retail										
constituency  Finance functional	Real Estate and Construction	functional constituency										
constituency	functional constituency											
Financial Services functional	☐ Sports, Performing Arts, Culture and											
constituency *Please delete as appropriate	Publication functional constituency											

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### APPOINTMENT OF AUTHORIZED REPRESENTATIVE

If your body wishes to apply for new registration as a corporate elector in a functional constituency, your body must appoint an authorized representative for the purpose of casting its vote in a functional constituency election of the Legislative Council. A decision to appoint an authorized representative may only be made by the governing authority, by whatever name called, of your body (Note 8). This Part shall be completed and signed by the authorized representative.

Please note that the authorized representative must be a registered elector in a geographical constituency, or has already applied to be registered as an elector in a geographical constituency. If the authorized representative intended to be appointed by your body has not applied to be registered as an elector in a geographical constituency, he/she must complete the "Application for New Registration / Report on Change of Particulars by an Elector in a Geographical Constituency" (REO-GC) and submit it together with this form.

(1) PERSONAL PARTICULAR	SOFA	UTH	ORI	ZED I	REPF	RES	ENT	AT	IVE	4															
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CARD NUMBER														(			)								
MY NAME AS SHOWN ON THE IN Name in Chinese	HONG I	KON	G ID	ENTI	TYC	CAR	D																		
Name in English (Surname)																			I	T	I	I			
(Other Names in Full)																									
I am the authorized representative apperproofs (if applicable) submitted for the (a) *I am already registered as an emandate "Application for New Registration be registered as an elector in a ge (b) I am not subject to any disqualified (c) I am not appointed as an authorized I have a substantial connection we In assessing my eligibility for registrateross check my personal data entered as to verify if such data are true and a against me according to such data. I a organisation(s) concerned for proof of any other public / private organisation	s applic lector in / Reprographic cation fred represents the bits of a sain the appropriate cuthorise data con(s) can	ation a geort or cal co om re senta ody ( n aut oplica In ca the l llecte relea	are to eogram Character in Char	rue and phical unge of uency; ration a by any e 11).  The drep form very false or al Red verify pers	d accurate construction of the construction of the construction or mineral construction of the constructio	aratectical authorization function in the control of the control o	orize, and orize e, I g erso ding of lata, to t	I that I	mut nave Electric Ele	con colue E approxyre	in a ative ency sent lecter coach sssly 1 Re	appropriate to the correction of the correction	pliceograms the root Report the ree that the	ed orapherapherapherapherapherapherapheraphe	elector or or ration of the Office of the Of	ow il Co ctor ral I gan: on ( nme e rel	subonsi	appl istra ion(s icer: lepa nt g that	togency" ican tion s) fo may rtme over	offir an take nt(see Eld	r wir EO- nd icer y ot e ap ) or ent c	to coher propullepa	compourtment Registration	pare pose e according from the control of the contr	and s so tion vate s) or tion
Officer can compare and cross check registration and election-related record			vith t	hose c	n the	app	olica	tion	for	m v	hen	pro	oce	ssin	ig t	his	app	licat	ion	and	upo	lati	ng tl	ne v	oter
*Please delete as inappropriate																									
Name							Si	gna	ture	(No	te 7	)													
Position in the Body					_	Contact Telephone Number (for this application ONLY)																			
Date Day	Month		Y	ear																					
Personal Information Collection State			•																						

(a) Purpose of Collection

The personal data and other related information and documentary proofs (if applicable) provided by you by means of this form will be used by the Registration and Electoral Office for voter registration and election-related purposes. Your provision of personal data and other related information in this form is voluntary. However, if you do not provide adequate and accurate data, the Registration and Electoral Office may not be able to process your application for registration. If necessary, the Electoral Registration Officer may require any organisation and / or public authority to furnish your personal data for data matching when preparing a register. If the Electoral Registration Officer has determined that you are eligible to be registered as an authorized representative of the functional constituency corporate elector, your name provided in this form will be compiled in a register and made available for inspection by specified persons.

(b) Transfer of Information

The information provided by you may be provided by the Registration and Electoral Office to other authorised department(s) organisation(s) / person(s) for the purposes of voter registration, election and purposes related thereto in accordance with the relevant Ordinances and / or subsidiary legislation.

(c) Access to Personal Data and Enquiry

For access to and / or correction of personal data and other related information you provided, please address your request to the Electoral Registration Officer in writing (Address: 8/F, Treasury Building, 3 Tonkin Street West, Cheung Sha Wan, Kowloon). Any person who uses the personal data provided in this form without the express prior consent of the data subject for any purposes other than the purposes stated above may contravene the Personal Data (Privacy) Ordinance (Cap. 486).

Note: If you are not a registered elector in a geographical constituency, please complete "Application for New Registration / Report on Change of Particulars by an Elector in a Geographical Constituency" (REO-GC) and submit it together with this form. Otherwise, the Electoral Registration Officer will not process your application.

If you are a registered elector in a geographical constituency, and wish to report change of registration particulars, please complete the application form "Application for New Voter Registration / Report on Change of Particulars by an Elector in a Geographical Constituency" (REO-GC).

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5. DECLARATION D	I THE DOD!			
proofs (if applicable)	rming authority (by whatever nare provided for this application are let to be registered as an elector in bject to any disqualification from the person in Part 4 (if applicable did in Part 3 (if applicable) and my body (Note 11).	true and accurate, and that n the functional constituency ap n registration as an elector ( <b>No</b> ble) as our authorized representa	oplied for in Part 2 (if applica te 10); tive; and	ble);
Name of Responsible Person		Signature of Responsible Person (Note 7)		Official Stamp of the Body (Note 7)
Position in the Body		Contact Telephone Number		
Email Address		Fax Number		
Date	Day Month Year			

#### Note:

- (1) This form may be returned by post to 8/F, Treasury Building, 3 Tonkin Street West, Cheung Sha Wan, Kowloon, by fax to 2891 1670, by uploading at the Registration and Electoral Office Online Upload Platform (<a href="www.reo-form.gov.hk">www.reo-form.gov.hk</a>) or by email to form@reo.gov.hk. Application form sent via links to Cloud storage by email to this Office will not be accepted.
- (2) If your body wishes to apply for new registration as an elector in a functional constituency, please complete Parts 1, 2, 3(if applicable), 4 and 5.
- (3) If your body is a registered elector in a functional constituency and -
  - (a) your body wishes to change to another functional constituency, please complete Parts 1, 2, 3 (if applicable) and 5.
  - (b) your body wishes to report change of particulars, please complete Parts 1 and 5.
  - (c) your body wishes to replace its authorized representative, please complete "Functional Constituency Elector (Body) Notice of Replacement / Substitution of Authorized Representative" (REO-FCR).
- (4) A body may be registered in only one functional constituency. If your body has already been registered in a functional constituency and subsequently submits an application for registration in a different functional constituency, your body's new application for registration / change of registration (if accepted) will replace the registration of the existing functional constituency.
- (5) According to section 25(4) of the Legislative Council Ordinance (Cap. 542), a body specified of the functional constituency concerned is eligible to be registered as a corporate elector for the relevant functional constituency only if it has been operating as such a body for the 3 years immediately before making its application for registration as a corporate elector. Section 25(5) of the Legislative Council Ordinance (Cap. 542) states that a corporate member of a body specified is eligible to be registered as a corporate elector for the relevant functional constituency only if it has been a corporate member of the second-mentioned body and has been operating for the 3 years immediately before making its application for registration as an elector. For details, please refer to the guidelines on voter registration of the respective functional constituency.
- (6) Section 3AA of the Legislative Council Ordinance (Cap. 542) provides, *inter alia*,:
  - (a) A reference to an entitlement to vote at a general meeting of a body / the specified authority within a body is a reference to an entitlement to vote at the general meeting / the specified authority within a body as provided by the body's constitution;
  - (b) A body (first-mentioned body) is also regarded as being entitled to vote at the specified authority within another body if a natural person who is entitled to vote at that authority
    - (i) specifies in writing to the Electoral Registration Officer that the natural person represents the first-mentioned body at that authority; and
    - (ii) has substantial connection with the first-mentioned body;
  - (c) If more than one body is specified by the same natural person in respect of the specified authority within any other body, only the body last so specified is regarded as being entitled to vote at that authority.
- (7) This application form <u>must be</u> signed by the Director Board / member of the Executive Committee (if applicable), the authorized representative (if applicable) and the responsible person together with the official stamp of the body; otherwise, the Electoral Registration Officer will not process your body's application.
- (8) According to section 26 of the Legislative Council Ordinance (Cap. 542), a decision to appoint or replace an authorized representative of a corporate elector may only be made by the governing authority, by whatever name called, of the body.
- (9) Generally, persons who are disqualified from registration as an authorized representative include persons who: (a) are found under the Mental Health Ordinance (Cap. 136) to be incapable, by reason of mental incapacity, of managing and administering their property and affairs; (b) are members of any armed forces and the authorized representative must have a substantial connection with that corporate elector. A person who is an authorized representative of a corporate elector is not eligible to be appointed as the authorized representative of another corporate elector.
- (10) Generally, a body is disqualified from being registered as a corporate elector if it (a) is a consular post to which any privilege or immunity is accorded under the Consular Relations Ordinance (Cap. 557); or (b) is an organization to which section 2 of the International Organizations and Diplomatic Privileges Ordinance (Cap. 190) applies or an international organization defined in section 2 of the International Organizations (Privileges and Immunities) Ordinance (Cap. 558); or (c) is a department or an agency of a government of a place outside the People's Republic of China, whether at national, regional or municipal level.
- (11) The person stated in Part 3 (if applicable) and the authorized representative as appointed in Part 4 (if applicable) must have a substantial connection with your body, e.g. being a member, partner, officer or employee of your body.
- (12) If your body has not received any reply from the Registration and Electoral Office 14 days after submission of this application form, you may call this Office's Enquiry Hotline 2891 1001 to check the progress of your body's application.

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- (13) You may check your body's latest registration particulars via the voter registration website (<u>vr.gov.hk</u>) or by calling this Office's Enquiry Hotline **2891 1001**. Electors have the responsibility to update their registration particulars with the Registration and Electoral Office as soon as possible if the registration particulars have been changed.
- (14) These notes are for general guidance only. Applicants should also refer to the Legislative Council Ordinance (Cap. 542), the Electoral Affairs Commission Ordinance (Cap. 541) and the subsidiary legislation made thereunder.
- (15) For any enquiries on voter registration, please call this Office's Enquiry Hotline 2891 1001 or visit vr.gov.hk.
- (16) The personal data and other related information and documentary proofs (if applicable) provided by you by means of this form will be used by the Registration and Electoral Office for voter registration and election-related purposes. Your provision of personal data and other related information in this form is voluntary. However, if you do not provide adequate and accurate data, the Registration and Electoral Office may not be able to process your body's application for registration. The information provided by you may be provided by the Registration and Electoral Office to other authorised department(s) / organisation(s) / person(s) for the purposes of voter registration, election and purposes related thereto in accordance with the relevant Ordinances and / or subsidiary legislation.

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