

4. APPOINTMENT OF AUTHORIZED REPRESENTATIVE

If your body wishes to apply for **new registration** as a corporate elector in a functional constituency, your body must appoint an authorized representative for the purpose of casting its vote in a functional constituency election of the Legislative Council. A decision to appoint an authorized representative may only be made by the governing authority, by whatever name called, of your body (**Note 8**). This Part shall be completed and signed by the authorized representative.

Please note that the authorized representative **must be a registered elector in a geographical constituency, or has already applied to be registered as an elector in a geographical constituency.** If the authorized representative intended to be appointed by your body **has not applied to be registered** as an elector in a geographical constituency, **he/she must complete the “Application for New Registration / Report on Change of Particulars by an Elector in a Geographical Constituency” (REO-GC) and submit it together with this form.**

(1) PERSONAL PARTICULARS OF AUTHORIZED REPRESENTATIVE

**HONG KONG IDENTITY
CARD NUMBER**

Prefix

Number

Check Digit

()

MY NAME AS SHOWN ON THE HONG KONG IDENTITY CARD

Name in Chinese

Name in English (Surname)

(Other Names in Full)

(2) DECLARATION BY AUTHORIZED REPRESENTATIVE

I am the authorized representative appointed by the body as stated in Part 1 and I declare that the particulars entered in this Part and the documentary proofs (if applicable) submitted for this application are true and accurate, and that

- (a) *I am already registered as an elector in a geographical constituency / I have already applied or now submit together with this form the “Application for New Registration / Report on Change of Particulars by an Elector in a Geographical Constituency” (REO-GC) to apply to be registered as an elector in a geographical constituency;
- (b) I am not subject to any disqualification from registration as an authorized representative (**Note 9**);
- (c) I am not appointed as an authorized representative by any other functional constituency corporate elector or applicant; and
- (d) I have a substantial connection with the body (**Note 11**).

In assessing my eligibility for registration as an authorized representative, I give my consent to the Electoral Registration Officer to compare and cross check my personal data entered in the application form with my personal data collected by other organisation(s) for any other purposes so as to verify if such data are true and accurate. In case of false or misleading data, the Electoral Registration Officer may take appropriate action against me according to such data. I authorise the Electoral Registration Officer to approach other government department(s) or public / private organisation(s) concerned for proof of data collected and verifying the data, and I expressly agree that the relevant government department(s) or any other public / private organisation(s) can release my personal data to the Electoral Registration Officer, so that the Electoral Registration Officer can compare and cross check such data with those on the application form when processing this application and updating the voter registration and election-related records annually.

*Please delete as inappropriate

Name _____

Signature (Note 7)

Position in the Body

Contact Telephone Number

(for this application ONLY)

Date

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Day
Month
Year

Personal Information Collection Statement

- ### (a) Purpose of Collection

The personal data and other related information and documentary proofs (if applicable) provided by you by means of this form will be used by the Registration and Electoral Office for voter registration and election-related purposes. Your provision of personal data and other related information in this form is voluntary. However, if you do not provide adequate and accurate data, the Registration and Electoral Office may not be able to process your application for registration. If necessary, the Electoral Registration Officer may require any organisation and / or public authority to furnish your personal data for data matching when preparing a register. If the Electoral Registration Officer has determined that you are eligible to be registered as an authorized representative of the functional constituency corporate elector, your name provided in this form will be compiled in a register and made available for inspection by specified persons.

- ### (b) Transfer of Information

The information provided by you may be provided by the Registration and Electoral Office to other authorised department(s) / organisation(s) / person(s) for the purposes of voter registration, election and purposes related thereto in accordance with the relevant Ordinances and / or subsidiary legislation.

- ### (c) Access to Personal Data and Enquiry

For access to and / or correction of personal data and other related information you provided, please address your request to the Electoral Registration Officer in writing (Address: 8/F, Treasury Building, 3 Tonkin Street West, Cheung Sha Wan, Kowloon). Any person who uses the personal data provided in this form without the express prior consent of the data subject for any purposes other than the purposes stated above may contravene the Personal Data (Privacy) Ordinance (Cap. 486).

Note: If you are not a registered elector in a geographical constituency, please complete “Application for New Registration / Report on Change of Particulars by an Elector in a Geographical Constituency” (REO-GC) and submit it together with this form. Otherwise, the Electoral Registration Officer will not process your application.

If you are a registered elector in a geographical constituency, and wish to report change of registration particulars, please complete the application form “Application for New Voter Registration / Report on Change of Particulars by an Elector in a Geographical Constituency” (REO-GC).

5. DECLARATION BY THE BODY

I, on behalf of the governing authority (by whatever name called) of my body, declare that the particulars entered in this form and the documentary proofs (if applicable) provided for this application are true and accurate, and that

- my body is eligible to be registered as an elector in the functional constituency applied for in Part 2 (if applicable);
- my body is not subject to any disqualification from registration as an elector (**Note 10**);
- my body appoints the person in Part 4 (if applicable) as our authorized representative; and
- the person specified in Part 3 (if applicable) and the authorized representative appointed in Part 4 (if applicable) has / have a substantial connection with my body (**Note 11**).

Name of Responsible Person	Signature of Responsible Person (Note 7)	Official Stamp of the Body (Note 7)
Position in the Body	Contact Telephone Number	
Email Address	Fax Number	
Date		

Day

Month

Year

Note:

- This form may be returned by post to 8/F, Treasury Building, 3 Tonkin Street West, Cheung Sha Wan, Kowloon, by fax to 2891 1670, by uploading at the Registration and Electoral Office Online Upload Platform (www.reo-form.gov.hk) or by email to form@reo.gov.hk. Application form sent via links to Cloud storage by email to this Office will not be accepted.**
- If your body wishes to apply for new registration as an elector in a functional constituency, please complete Parts 1, 2, 3(if applicable), 4 and 5.
- If your body is a registered elector in a functional constituency and -
 - your body wishes to change to another functional constituency, please complete Parts 1, 2, 3 (if applicable) and 5.
 - your body wishes to report change of particulars, please complete Parts 1 and 5.
 - your body wishes to replace its authorized representative, please complete “Functional Constituency Elector (Body) Notice of Replacement / Substitution of Authorized Representative” (REO-FCR).
- A body may be registered in only one functional constituency. If your body has already been registered in a functional constituency and subsequently submits an application for registration in a different functional constituency, your body’s new application for registration / change of registration (if accepted) will replace the registration of the existing functional constituency.
- According to section 25(4) of the Legislative Council Ordinance (Cap. 542), a body specified of the functional constituency concerned is eligible to be registered as a corporate elector for the relevant functional constituency only if it has been operating as such a body for the 3 years immediately before making its application for registration as a corporate elector. Section 25(5) of the Legislative Council Ordinance (Cap. 542) states that a corporate member of a body specified is eligible to be registered as a corporate elector for the relevant functional constituency only if it has been a corporate member of the second-mentioned body and has been operating for the 3 years immediately before making its application for registration as an elector. For details, please refer to the guidelines on voter registration of the respective functional constituency.
- Section 3AA of the Legislative Council Ordinance (Cap. 542) provides, *inter alia*:
 - A reference to an entitlement to vote at a general meeting of a body / the specified authority within a body is a reference to an entitlement to vote at the general meeting / the specified authority within a body as provided by the body’s constitution;
 - A body (first-mentioned body) is also regarded as being entitled to vote at the specified authority within another body if a natural person who is entitled to vote at that authority —
 - specifies in writing to the Electoral Registration Officer that the natural person represents the first-mentioned body at that authority; and
 - has substantial connection with the first-mentioned body;
 - If more than one body is specified by the same natural person in respect of the specified authority within any other body, only the body last so specified is regarded as being entitled to vote at that authority.
- This application form **must be** signed by the **Director Board / member of the Executive Committee (if applicable), the authorized representative (if applicable) and the responsible person together with the official stamp of the body**; otherwise, the Electoral Registration Officer will not process your body’s application.
- According to section 26 of the Legislative Council Ordinance (Cap. 542), a decision to appoint or replace an authorized representative of a corporate elector may only be made by the governing authority, by whatever name called, of the body.
- Generally, persons who are disqualified from registration as an authorized representative include persons who: (a) are found under the Mental Health Ordinance (Cap. 136) to be incapable, by reason of mental incapacity, of managing and administering their property and affairs; (b) are members of any armed forces and the authorized representative must have a substantial connection with that corporate elector. A person who is an authorized representative of a corporate elector is not eligible to be appointed as the authorized representative of another corporate elector.
- Generally, a body is disqualified from being registered as a corporate elector if it - (a) is a consular post to which any privilege or immunity is accorded under the Consular Relations Ordinance (Cap. 557); or (b) is an organization to which section 2 of the International Organizations and Diplomatic Privileges Ordinance (Cap. 190) applies or an international organization defined in section 2 of the International Organizations (Privileges and Immunities) Ordinance (Cap. 558); or (c) is a department or an agency of a government of a place outside the People's Republic of China, whether at national, regional or municipal level.
- The person stated in Part 3 (if applicable) and the authorized representative as appointed in Part 4 (if applicable) must have a substantial connection with your body, e.g. being a member, partner, officer or employee of your body.
- If your body has not received any reply from the Registration and Electoral Office **14 days** after submission of this application form, you may call this Office’s Enquiry Hotline **2891 1001** to check the progress of your body’s application.

- (13) You may check your body's latest registration particulars via the voter registration website (vr.gov.hk) or by calling this Office's Enquiry Hotline **2891 1001**. Electors have the responsibility to update their registration particulars with the Registration and Electoral Office as soon as possible if the registration particulars have been changed.
- (14) These notes are for general guidance only. Applicants should also refer to the Legislative Council Ordinance (Cap. 542), the Electoral Affairs Commission Ordinance (Cap. 541) and the subsidiary legislation made thereunder.
- (15) For any enquiries on voter registration, please call this Office's Enquiry Hotline **2891 1001** or visit vr.gov.hk.
- (16) The personal data and other related information and documentary proofs (if applicable) provided by you by means of this form will be used by the Registration and Electoral Office for voter registration and election-related purposes. Your provision of personal data and other related information in this form is voluntary. However, if you do not provide adequate and accurate data, the Registration and Electoral Office may not be able to process your body's application for registration. The information provided by you may be provided by the Registration and Electoral Office to other authorised department(s) / organisation(s) / person(s) for the purposes of voter registration, election and purposes related thereto in accordance with the relevant Ordinances and / or subsidiary legislation.