



GUIDE

Using Access Permissions and Rights to Secure a Folder

v1.0.0

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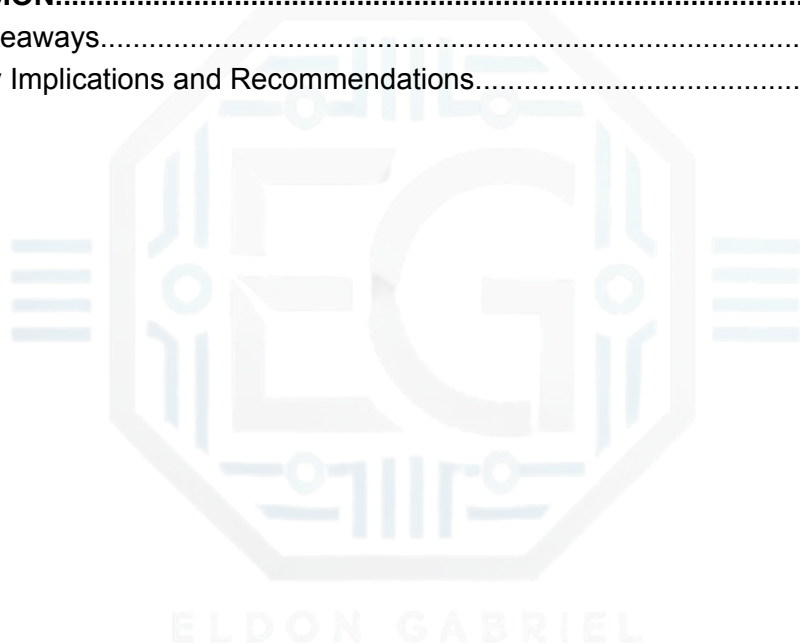
This guide is based on my independent practice and understanding of Windows access permissions and Group Policy, intended for portfolio demonstration.



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TABLE OF CONTENTS


REVISION HISTORY	2
1.0 SECURING FOLDERS WITH ACCESS PERMISSIONS	3
1.1 Project Description	3
1.2 Show Existing Users and Groups	3
1.3 Create Users and Groups	4
1.4 Create Confidential Folder & Apply Permissions	5
1.5 Restrict PowerShell Access via Group Policy	6
2.0 TESTING AND VERIFICATION	7
2.1 Test Permissions	7
2.2 Clean Up (Optional for VM reset)	8
3.0: CONCLUSION	9
3.1 Key Takeaways	9
3.2 Security Implications and Recommendations	9





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REVISION HISTORY

Version	Date	 Author	Description of Changes
v1.0.0	08/28/2025	Eldon G.	Initial draft.





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1.0 SECURING FOLDERS WITH ACCESS PERMISSIONS

1.1 Project Description

This guide demonstrates how to create and manage local users, groups, and access permissions in Windows. The objective is to secure a confidential folder so that only authorized groups can access it. Additionally, PowerShell will be restricted for specific groups using Local Group Policy.

1.2 Show Existing Users and Groups

Run the following commands to display current users and groups:

```
bash
net user
net localgroup
```

✓ **Visual:** A list of users and groups is displayed (Admin, Finance, HR, and other defaults).



1.3 Create Users and Groups

Create new groups and assign users to them:

```
bash

:: Create groups

net localgroup [Group Name] /add

:: Create a [User Name], [New Password] and add to a [Group Name]

net user user1 [Input New Password] /add

net localgroup [Group Name] [User Name] /add
```

Note: Repeat for multiple users and groups.

To verify:

```
bash

net user

net localgroup
```



1.4 Create Confidential Folder & Apply Permissions

```
bash

:: Create folder
mkdir C:\[Folder Name]

:: Remove inherited permissions
icacls "C:\[Folder Name]" /inheritance:r

:: Remove generic Users
icacls "C:\[Folder Name]" /remove "Users"
icacls "C:\[Folder Name]" /remove "Authenticated Users"

:: Grant access
icacls "C:\[Folder Name]" /grant [Group Name]:(OI)(CI)(F)
icacls "C:\[Folder Name]" /grant Administrators:(OI)(CI)(F)

:: Verify
icacls "C:\[Folder Name]"
```





1.5 Restrict PowerShell Access via Group Policy

1. Open Local Group Policy Editor (`gpedit.msc`)
 - Navigate to:
User Configuration → Windows Settings → Security Settings → Software Restriction Policies
 - If no policy exists: Right-click **Software Restriction Policies** → **New Software Restriction Policies**
2. Create Path Rules to block PowerShell for specific groups:

`%SystemRoot%\System32\WindowsPowerShell\v1.0\powershell.exe`

`%SystemRoot%\SysWOW64\WindowsPowerShell\v1.0\powershell.exe`

- Set Security Level = **Disallowed**
- Apply to: [Group Name]

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2.0 TESTING AND VERIFICATION

2.1 Test Permissions

As [User Name] (Member of [Group Name]):

```
bash  
  
runas /user:[ComputerName]\[User Name] cmd  
cd C:\[Folder Name] → should succeed/fail if granted/blocked  
powershell → should succeed/fail if granted/blocked
```

Note: Repeat for multiple users.

As Administrator:

```
bash  
  
cd C:\[Folder Name] → should succeed  
powershell → should succeed
```

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2.2 Clean Up (Optional for VM reset)

```
bash

takeown /F C:\[Folder Name] /R /D Y
rmdir /S /Q C:\[Folder Name]
net user [User Name] /delete
net localgroup [Group Name] /delete
```

✓ Visual: Folder, users, and groups removed.

To verify:

```
bash

net user

net localgroup

icacls "C:\[Folder Name]"
```

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3.0 CONCLUSION

3.1 Key Takeaways

- Access permissions can restrict sensitive data to specific groups.
- Group Policy rules prevent misuse of administrative tools.
- Testing with multiple accounts confirms the effectiveness of security controls.

3.2 Security Implications and Recommendations

- Use the principles of least privilege when granting access to data.
- Apply consistent folder and tool restrictions for business-critical assets.
- Document user/group structures for auditing and incident response.

