



Receiving

Overview:

We are looking for energetic, responsible and career oriented people to join our team full time in the very important **Receiving** role. This job requires someone who is not afraid to work hard and get their hands dirty, and ideally someone who will seize the opportunity to learn our business and grow with us. Our company provides employees with an energized, fun work environment, benefits and the opportunity for overtime.

Job Tasks and Responsibilities:

- 1) Audit, disassemble and inventory inbound Point of Sale and computer related hardware and parts
- 2) Work on your feet all day and ability to lift up to 50 pounds
- 3) Work full time, Monday through Friday, and some Saturdays

Requirements:

- 1) Bilingual (English and Spanish) is preferred
- 2) Ability to work in a fast-paced environment, multi-task effectively and work efficiently
- 3) Professional demeanor, enjoy working in a fast paced, but casual/fun business environment
- 4) Strong attention to detail
- 5) Strong preference for local candidates, within 15 miles of our Wauconda, IL office

If you are interested, please contact:

April Brennan
Human Resources Director
abrennan@posrg.com
847.526.9650 ext. 304