

**AUTHORIZATION FOR DIRECT DEPOSIT OF TRAVEL REIMBURSEMENTS
FOR NON-JPL PERSONNEL**

(U.S. Banking Institutions Only)

I, Michinari Sakai, hereby authorize the California Institute of Technology and the Jet Propulsion Laboratory to deposit payments due or to become due into the following account with the below named bank.

Name (as shown on the account): Michinari Sakai

Address: 1235 Solano Ave, Apt 10
Albany, CA 94706

JPL Vendor Number (if known): _____

Name of Financial Institution: Charles Schwab Bank

Account Number: 440024770289

Bank's ABA Routing Number: 121202211


I understand and acknowledge that if the name on the direct deposit account is different than as shown on the Caltech-JPL Vendor Master File and as stated above, the financial institutions procedures may cause a delay in the crediting of said account with my payments, and I hereby expressly relieve Caltech-JPL of any liability I may incur because of a delay caused by the application of a financial institution's procedures and I agree to hold Caltech-JPL harmless.

I further acknowledge and understand that I must take all steps necessary to change or revoke this direct deposit authorization in the event I desire to change or revoke this authorization. I understand that any change or revocation must be given to Caltech-JPL at least 30 days prior to the desired effective date of such change or revocation.

I understand and acknowledge that upon the effective date of termination of the JPL contract/purchase order/Agreement, for any reason, from Caltech-JPL this authorization for direct deposit shall be deemed terminated and that the provisions of the California Code, relating to payment of vendors termination of services, shall apply.

9/22/2018
Date

(808) 206-4357
Phone Number

Michinari Sakai
Name

Signature

Ten (10) business days processing time is required for pre-notification process before authorization takes effect.

Return Completed Form to:

JPL Invoice Management
Attn: Invoice Management (vendor.maint@jpl.nasa.gov)
Mail Stop 202-100
Fax: (818) 393-3308