

**[OP-4] Verify that user can add an employee when no field was fill in**

Created: 25/Apr/23 4:27 PM - Updated: 25/Apr/23 5:01 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test  
**Reporter:** ElenaB  
**Resolution:** Unresolved  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

**Priority:** Medium  
**Assignee:** Unassigned  
**Votes:** 0

| Test Step                                | Test Data  | Expected Result  |
|--|--|--|
| 1. Open application browser              | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                                      |
| 2. Log into the application              | User: Admin Password: admin123                                     | User is logged successfully into the application           |
| 3. Go to "PIM" and select "Add Employee" |  | "Add Employee" page will be displayed                      |
| 4. Press "Save" button                   |  | The user can not add an employee when no filed was fill in |

**Links****Relates**

relates to

[OP-3](#)

As a user I want to be able to "Add Employee"

Backlog

**[OP-5] Verify that user can add an employee when the mandatory fields are filled**

Created: 25/Apr/23 5:00 PM - Updated: 28/Apr/23 2:06 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test  
**Reporter:** ElenaB  
**Resolution:** Unresolved  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

**Priority:** High  
**Assignee:** Unassigned  
**Votes:** 0

| Test Step   | Test Data   | Expected Result                                   |
|---|---|---|
| 1. Open application browser   | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened                             |
| 2. Log into the application   | User: Admin Password: admin123  | User is logged successfully into the application  |
| 3. Go to "PIM" and select "Add Employee"  |   | "Add Employee" page will be displayed             |
| 4. Fill the required fields "First Name" and "Last Name" and then press the button "Save" | First name :Raluca Last name: Popescu   | The employee "Raluca Popescu" was add to the list |

**Links****Relates**

relates to [OP-3](#) As a user I want to be able to "Add Employee" Backlog

**[OP-6] Verify how many employees can be added**

Created: 26/Apr/23 2:34 PM - Updated: 27/Apr/23 1:30 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test  
**Reporter:** ElenaB  
**Resolution:** Unresolved  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

**Priority:** Medium  
**Assignee:** Unassigned  
**Votes:** 0

| Test Step                                | Test Data  | Expected Result  |
|--|--|--|
| 1. Open application browser              | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened  |
| 2. Log into the application              | User: Admin Password: admin123                                     | User is logged successfully into the application                   |
| 3. Go to "PIM" and select "Add Employee" |  | "Add Employee" page will be displayed                              |
| 4. Fill in all mandatory fields          |  | All mandatory fields are completed                                 |
| 5. Click the button "Save"               |  | The employee entry is closed and it appears in the "Employee list" |
| 6. Add 20 new employees                  |  | The user can add as many as employees as he wants                  |

**Links****Relates**

relates to [OP-3](#) As a user I want to be able to "Add Employee" Backlog



## [OP-7] Verify that user can add an employee when required fields "First Name" and "Last Name" are filled with numbers

Created: 26/Apr/23 3:12 PM - Updated: 02/May/23 1:14 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step  | Test Data  | Expected Result  |
|--|--|--|
| 1. Open application browser  | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened  |
| 2. Log into the application  | User: Admin Password: admin123                                     | User is logged successfully into the application                                 |
| 3. Go to "PIM" and select "Add Employee"   |  | "Add Employee" page will be displayed  |
| 4. Fill in the required fields "First Name" and "Last Name" numbers and then click "Save" button | 123456789  | The new employee was not saved. Numbers are not accepted in the required fields. |

### Links

#### Relates

relates to [OP-36](#) User can add an employee when required fields "First Name" and "Last Name" are filled with numbers Backlog



## [OP-8] Verify that user can add an employee when required fields "First Name" and "Last Name" are filled with special characters

Created: 26/Apr/23 4:00 PM - Updated: 28/Apr/23 6:43 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test  
**Reporter:** ElenaB  
**Resolution:** Unresolved  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

**Priority:** Medium  
**Assignee:** Unassigned  
**Votes:** 0

| Test Step   | Test Data  | Expected Result   |
|---|--|---|
| 1. Open application browser   | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened   |
| 2. Log into the application   | User: Admin Password: admin123                                     | User is logged successfully into the application  |
| 3. Go to "PIM" and select "Add Employee"  |  | "Add Employee" page will be displayed   |
| 4. Fill in the required fields "First Name" and "Last Name" special characters and then click "Save" button | !"£\$%^&*()  | The new employee was not saved. Special characters are not accepted in the required fields. |

### Links

#### Relates

*relates to* [OP-3](#) As a user I want to be able to "Add Employee" Backlog

*relates to* [OP-37](#) User can add an employee when required fields "First Name" and "Last Name" are filled with special characters Backlog



## [OP-9] Check if all the fields presented in business requirements from "Personal details" are present

Created: 26/Apr/23 4:43 PM - Updated: 28/Apr/23 6:24 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step   | Test Data   | Expected Result  |
|---|---|--|
| 1. Open application browser   | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened  |
| 2. Log into the application   | User: Admin Password: admin123  | User is logged successfully into the application                               |
| 3. Go to "PIM" and select "Add Employee"  |   | "Add Employee" page will be displayed  |
| 4. Introduce credential for new employee in mandatory fields - "First Name" and "Last Name"   | First Name: Raluca Last Name: Popescu   | Credentials should be visible in the specific fields.                          |
| 5. Click "Save" button  |   | "Personal details" page will be displayed                                      |
| 6. Check if the list with personal details is as it is described in the business requirements |   | The list with the personal details is as it is described business requirements |

| Links      |                       |  |         |
|------------|-----------------------|--|---------|
| Relates    |                       |  |         |
| relates to | <a href="#">OP-2</a>  | As a user I want to be able to add personal details from "Add Employee" section    | Backlog |
| relates to | <a href="#">OP-38</a> | The list with the personal details is not as it is described business requirements | Backlog |



## [OP-10] Check the "First name" as required field by not filling any data in "Personal details" section

Created: 26/Apr/23 5:34 PM - Updated: 26/Apr/23 5:42 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step   | Test Data  | Expected Result  |
|---|--|--|
| 1. Open application browser   | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened  |
| 2. Log into the application   | User: Admin Password: admin123                                     | User is logged successfully into the application                             |
| 3. Go to "PIM" and select "Add Employee"  |  | "Add Employee" page will be displayed  |
| 4. Introduce credential for new employee in mandatory fields - "First Name" and "Last Name" | First Name: Raluca Last Name: Popescu                              | Credentials should be visible in the specific fields.                        |
| 5. Click "Save" button  |  | "Personal details" page will be displayed                                    |
| 6. Click on to edit the "Personal details" section  |  | All the fields from "Personal details" section should become editable.       |
| 7. Do not enter any data in "First Name" field and click "Save" button.                     |  | It should show a required symbol (*) mark with red color on mandatory fields |

### Links

#### Relates

relates to [OP-2](#) As a user I want to be able to add personal details from "Add Employee" section Backlog



## [OP-11] Check the "Last name" as required field by not filling any data in "Personal details" section

Created: 26/Apr/23 5:42 PM - Updated: 26/Apr/23 5:43 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step  | Test Data   | Expected Result  |
|--|---|--|
| 1. Open application browser  | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened  |
| 2. Log into the application  | User: Admin Password: admin123  | User is logged successfully into the application                             |
| 3. Go to "PIM" and select "Add Employee"   |   | "Add Employee" page will be displayed  |
| 4. Introduce credential for new employee in mandatory fields - "Last Name" and "Last Name" | First Name: Raluca Last Name: Popescu   | Credentials should be visible in the specific fields.                        |
| 5. Click "Save" button   |   | "Personal details" page will be displayed                                    |
| 6. Click on to edit the "Personal details" section   |   | All the fields from "Personal details" section should become editable.       |
| 7. Do not enter any data in "Last Name" field and click "Save" button.                     |   | It should show a required symbol (*) mark with red color on mandatory fields |

### Links

### Relates

|                   |                      |   |         |
|-------------------|----------------------|---|---------|
| <i>relates to</i> | <a href="#">OP-2</a> | As a user I want to be able to add personal details from "Add Employee" section | Backlog |
|-------------------|----------------------|---|---------|





## [OP-12] Verify that user can add a picture in "Add Employee" section

Created: 27/Apr/23 1:29 PM - Updated: 27/Apr/23 2:10 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step                                  | Test Data   | Expected Result                                    |
|--|---|--|
| 1. Open application browser                | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened                              |
| 2. Log into the application                | User: Admin Password: admin123  | User is logged successfully into the application   |
| 3. Go to "PIM" and select "Add Employee"   |   | "Add Employee" page will be displayed              |
| 4. Fill in all mandatory fields            | First Name : Raluca Last Name : Popescu   | All mandatory fields are completed                 |
| 5. Click on "+" button (add picture)       |   | An upload window should open.                      |
| 6. Select a file and press "Upload" button | file : jpg, .png, .gif up to 1MB.<br>Recommended dimensions: 200px X 200px  | The selected file should be uploaded successfully. |

| Links          |                      |   |         |
|----------------|----------------------|---|---------|
| <b>Relates</b> |                      |   |         |
| relates to     | <a href="#">OP-3</a> | As a user I want to be able to "Add Employee" | Backlog |

**[OP-13] Check the functionality of "Save" button at "Personal details" section**

Created: 27/Apr/23 2:10 PM - Updated: 27/Apr/23 2:11 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step                                | Test Data   | Expected Result   |
|--|---|---|
| 1. Open application browser              | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened   |
| 2. Log into the application              | User: Admin Password: admin123  | User is logged successfully into the application  |
| 3. Go to "PIM" and select "Add Employee" |   | "Add Employee" page will be displayed   |
| 4. Fill in all mandatory fields          | First Name : Raluca Last Name : Popescu   | All mandatory fields are completed  |
| 5. Click on "Save" button                |   | A page with "Personal details" fields, "Custom field" and "Add attachment" should open. |
| 6. Fill in all mandatory fields          | First Name : Raluca Last Name : Popescu   | All mandatory fields are completed  |
| 7. Click on "Save" button                |   | Credentials should be visible on "Personal details" section                             |

| Links          |                      |   |         |
|----------------|----------------------|---|---------|
| <b>Relates</b> |                      |   |         |
| relates to     | <a href="#">OP-2</a> | As a user I want to be able to add personal details from "Add Employee" section | Backlog |



## [OP-14] Verify that "Driver's License Number" from "Personal Details" section accept any type of letters and special characters

Created: 27/Apr/23 2:25 PM - Updated: 28/Apr/23 6:39 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step   | Test Data  | Expected Result  |
|---|--|--|
| 1. Open application browser   | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened  |
| 2. Log into the application   | User: Admin Password: admin123                                     | User is logged successfully into the application               |
| 3. Go to "PIM" and select "Add Employee"                                |  | "Add Employee" page will be displayed                          |
| 4. Fill in all mandatory fields   | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed                             |
| 5. Click on "Save" button   |  | "Personal details" page will be displayed                      |
| 6. Fill in the "Driver's License Number" letters and special characters | driver\$%&   | The user is not allowed to use letters and special characters. |

| Links      |                       |  |         |
|------------|-----------------------|--|---------|
| Relates    |                       |  |         |
| relates to | <a href="#">OP-2</a>  | As a user I want to be able to add personal details from "Add Employee" section                  | Backlog |
| relates to | <a href="#">OP-39</a> | The user is allowed to introduce letters and special characters in the "Driver's License Number" | Backlog |



## [OP-15] Verify that "License Expiry Date" accepts only the format yyyy-mm-dd in "Personal details" section

Created: 27/Apr/23 2:41 PM - Updated: 27/Apr/23 11:18 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step   | Test Data  | Expected Result                                  |
|---|--|--|
| 1. Open application browser                                     | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                            |
| 2. Log into the application                                     | User: Admin Password: admin123                                     | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee"                        |  | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields                                 | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed               |
| 5. Click on "Save" button                                       |  | "Personal details" page will be displayed        |
| 6. Type a date with format yyyy-mm-dd for "License Expiry Date" | 2024-06-13   | Typed format should be allowed                   |

### Links

#### Relates

relates to [OP-2](#) As a user I want to be able to add personal details from "Add Employee" section Backlog



## [OP-16] Check the dropdown list for Nationality to display a list containing values, in "Personal details" section

Created: 27/Apr/23 6:05 PM - Updated: 27/Apr/23 6:09 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step                                 | Test Data  | Expected Result                                  |
|---|--|--|
| 1. Open application browser               | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                            |
| 2. Log into the application               | User: Admin Password: admin123                                     | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee"  |  | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields           | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed               |
| 5. Click on "Save" button                 |  | "Personal details" page will be displayed        |
| 6. Click on "Nationality" dropdown button |  | A list with nationalities should be visible      |

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## [OP-17] Check the dropdown list for "Marital status" to display a list containing values, in "Personal details" section

Created: 27/Apr/23 6:09 PM - Updated: 27/Apr/23 6:17 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step                                    | Test Data  | Expected Result                                  |
|--|--|--|
| 1. Open application browser                  | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                            |
| 2. Log into the application                  | User: Admin Password: admin123                                     | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee"     |  | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields              | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed               |
| 5. Click on "Save" button                    |  | "Personal details" page will be displayed        |
| 6. Click on "Marital status" dropdown button |  | A list with civil statuses should be visible     |

### Links

#### Relates

relates to [OP-2](#) As a user I want to be able to add personal details from "Add Employee" section Backlog



## [OP-18] Verify if the user can select an option from the dropdown list for "Marital status" in "Personal details" section

Created: 27/Apr/23 6:16 PM - Updated: 28/Apr/23 12:04 AM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step                                    | Test Data   | Expected Result                                   |
|--|---|---|
| 1. Open application browser                  | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened                             |
| 2. Log into the application                  | User: Admin Password: admin123  | User is logged successfully into the application  |
| 3. Go to "PIM" and select "Add Employee"     |   | "Add Employee" page will be displayed             |
| 4. Fill in all mandatory fields              | First Name : Raluca Last Name : Popescu   | All mandatory fields are completed                |
| 5. Click on "Save" button                    |   | "Personal details" page will be displayed         |
| 6. Click on "Marital status" dropdown button |   | A list with civil statuses should be visible      |
| 7. Select on option                          | Married   | The option "Married" can be selected with success |

| Links          |                      |   |         |
|----------------|----------------------|---|---------|
| <b>Relates</b> |                      |   |         |
| relates to     | <a href="#">OP-2</a> | As a user I want to be able to add personal details from "Add Employee" section | Backlog |



## [OP-19] Verify if the user can select an option from the dropdown list for "Nationality" in "Personal details" section

Created: 27/Apr/23 11:13 PM - Updated: 28/Apr/23 12:04 AM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step                                 | Test Data  | Expected Result                                   |
|---|--|---|
| 1. Open application browser               | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                             |
| 2. Log into the application               | User: Admin Password: admin123                                     | User is logged successfully into the application  |
| 3. Go to "PIM" and select "Add Employee"  |  | "Add Employee" page will be displayed             |
| 4. Fill in all mandatory fields           | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed                |
| 5. Click on "Save" button                 |  | "Personal details" page will be displayed         |
| 6. Click on "Nationality" dropdown button |  | A list with nationalities should be visible       |
| 7. Select an option                       | Mexican  | The option "Mexican" can be selected with success |

### Links

#### Relates

relates to [OP-2](#) As a user I want to be able to add personal details from "Add Employee" section Backlog





## [OP-20] Verify that "Date of Birth" accepts only the format yyyy-mm-dd in "Personal details" section

Created: 27/Apr/23 11:18 PM - Updated: 27/Apr/23 11:25 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step   | Test Data   | Expected Result                                  |
|---|---|--|
| 1. Open application browser                               | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened                            |
| 2. Log into the application                               | User: Admin Password: admin123  | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee"                  |   | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields                           | First Name : Raluca Last Name : Popescu   | All mandatory fields are completed               |
| 5. Click on "Save" button                                 |   | "Personal details" page will be displayed        |
| 6. Type a date with format yyyy-mm-dd for "Date of Birth" | 1991-12-12  | Typed format should be allowed                   |

| Links          |                      |   |         |
|----------------|----------------------|---|---------|
| <b>Relates</b> |                      |   |         |
| relates to     | <a href="#">OP-2</a> | As a user I want to be able to add personal details from "Add Employee" section | Backlog |



## [OP-21] Verify if "Date of Birth" can't be set to future date in "Personal details" section

Created: 27/Apr/23 11:25 PM - Updated: 28/Apr/23 6:54 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step  | Test Data  | Expected Result                                    |
|--|--|--|
| 1. Open application browser                                      | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                              |
| 2. Log into the application                                      | User: Admin Password: admin123                                     | User is logged successfully into the application   |
| 3. Go to "PIM" and select "Add Employee"                         |  | "Add Employee" page will be displayed              |
| 4. Fill in all mandatory fields                                  | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed                 |
| 5. Click on "Save" button  |  | "Personal details" page will be displayed          |
| 6. Type a future date with format yyyy-mm-dd for "Date of Birth" | 2025-12-12   | User should not be allowed to select a future date |

| Links      |                       |   |         |
|------------|-----------------------|---|---------|
| Relates    |                       |   |         |
| relates to | <a href="#">OP-2</a>  | As a user I want to be able to add personal details from "Add Employee" section | Backlog |
| relates to | <a href="#">OP-41</a> | The user can select a future date from "Date of Birth"                          | Backlog |



## [OP-22] Verify that only one value from "Gender" radio buttons can be selected in "Personal details" section

Created: 27/Apr/23 11:29 PM - Updated: 27/Apr/23 11:35 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step                                | Test Data  | Expected Result  |
|--|--|--|
| 1. Open application browser              | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened  |
| 2. Log into the application              | User: Admin Password: admin123                                     | User is logged successfully into the application   |
| 3. Go to "PIM" and select "Add Employee" |  | "Add Employee" page will be displayed  |
| 4. Fill in all mandatory fields          | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed   |
| 5. Click on "Save" button                |  | "Personal details" page will be displayed  |
| 6. Click on "Gender" radio button - Male |  | The radio button for "Male" should be selected   |
| 7. Click on Gender radio button - Female |  | The radio button for "Female" should be selected and radio button for "Male" should be unselected. |

### Links

#### Relates

relates to [OP-2](#) As a user I want to be able to add personal details from "Add Employee" section Backlog



## [OP-23] Verify that "First Name" field accept over 30 characters in "Personal details" section

Created: 27/Apr/23 11:34 PM - Updated: 27/Apr/23 11:44 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step   | Test Data  | Expected Result  |
|---|--|--|
| 1. Open application browser                                 | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened  |
| 2. Log into the application                                 | User: Admin Password: admin123                                     | User is logged successfully into the application   |
| 3. Go to "PIM" and select "Add Employee"                    |  | "Add Employee" page will be displayed  |
| 4. Fill in all mandatory fields                             | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed   |
| 5. Click on "Save" button                                   |  | "Personal details" page will be displayed  |
| 6. Fill the "First Name" field with more than 30 characters |  | The field should not allow to write more than 30 character and an error message should be visible. |
| 7.  |  | .  |

| Links          |                      |   |         |
|----------------|----------------------|---|---------|
| <b>Relates</b> |                      |   |         |
| relates to     | <a href="#">OP-2</a> | As a user I want to be able to add personal details from "Add Employee" section | Backlog |

**[OP-24] Check that user can not fill with numbers at field "Military Service"**

Created: 27/Apr/23 11:44 PM - Updated: 28/Apr/23 6:51 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step                                   | Test Data   | Expected Result                                  |
|---|---|--|
| 1. Open application browser                 | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened                            |
| 2. Log into the application                 | User: Admin Password: admin123  | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee"    |   | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields             | First Name : Raluca Last Name : Popescu   | All mandatory fields are completed               |
| 5. Click on "Save" button                   |   | "Personal details" page will be displayed        |
| 6. Fill the "Military Service" with numbers | 123456  | The field should not allow to introduce numbers  |

| Links      |                       |   |         |
|------------|-----------------------|---|---------|
| Relates    |                       |   |         |
| relates to | <a href="#">OP-2</a>  | As a user I want to be able to add personal details from "Add Employee" section | Backlog |
| relates to | <a href="#">OP-40</a> | The user can introduce numbers in the field "Military Service"                  | Backlog |



## [OP-25] Check the functionality of "Smoker" field in "Personal details" section

Created: 27/Apr/23 11:51 PM - Updated: 27/Apr/23 11:58 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step                                | Test Data   | Expected Result                                  |
|--|---|--|
| 1. Open application browser              | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened                            |
| 2. Log into the application              | User: Admin Password: admin123  | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee" |   | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields          | First Name : Raluca Last Name : Popescu   | All mandatory fields are completed               |
| 5. Click on "Save" button                |   | "Personal details" page will be displayed        |
| 6. Press the button "Yes" from "Smoker"  |   | The button "yes" should be selected              |

### Links

#### Relates

*relates to* [OP-2](#) As a user I want to be able to add personal details from "Add Employee" section Backlog



## [OP-26] Verify the dropdown list for "Blood Type" to display a list containing values in "Personal details -Custom fields" section

Created: 27/Apr/23 11:55 PM - Updated: 27/Apr/23 11:58 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step                                | Test Data  | Expected Result                                  |
|--|--|--|
| 1. Open application browser              | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                            |
| 2. Log into the application              | User: Admin Password: admin123                                     | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee" |  | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields          | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed               |
| 5. Click on "Save" button                |  | "Personal details" page will be displayed        |
| 6. Click on "Blood type" dropdown button |  | A list with 8 values should be visible           |

### Links

#### Relates

relates to [OP-2](#) As a user I want to be able to add personal details from "Add Employee" section Backlog



## [OP-27] Verify if the user can select one option from the dropdown list for "Blood Type" in "Personal details - Custom fields" section

Created: 28/Apr/23 12:01 AM - Updated: 28/Apr/23 12:05 AM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step                                | Test Data  | Expected Result                                  |
|--|--|--|
| 1. Open application browser              | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                            |
| 2. Log into the application              | User: Admin Password: admin123                                     | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee" |  | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields          | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed               |
| 5. Click on "Save" button                |  | "Personal details" page will be displayed        |
| 6. Click on "Blood Type" dropdown button |  | A list blood types should be visible             |
| 7. Select an option                      | A+   | The option "A+" can be selected with success     |

### Links

#### Relates

relates to [OP-2](#) As a user I want to be able to add personal details from "Add Employee" section Backlog





## [OP-28] Check the functionality of "Save" button at "Personal details - Custom Fields" section

Created: 28/Apr/23 12:05 AM - Updated: 28/Apr/23 12:19 AM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step                                | Test Data  | Expected Result                                  |
|--|--|--|
| 1. Open application browser              | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                            |
| 2. Log into the application              | User: Admin Password: admin123                                     | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee" |  | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields          | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed               |
| 5. Click on "Save" button                |  | "Personal details" page will be displayed        |
| 6. Click on "Blood Type" dropdown button |  | A list blood types should be visible             |
| 7. Select an option                      | A+   | The option "A+" can be selected with success     |
| 8. Click on "Save" button                |  | "Custom fields" can be saved successfully        |

| Links          |                      |   |         |
|----------------|----------------------|---|---------|
| <b>Relates</b> |                      |   |         |
| relates to     | <a href="#">OP-2</a> | As a user I want to be able to add personal details from "Add Employee" section | Backlog |



## [OP-29] Check that user can add one attachment in "Personal Details - Add Attachment" section

Created: 28/Apr/23 12:18 AM - Updated: 28/Apr/23 12:26 AM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step   | Test Data  | Expected Result                                  |
|---|--|--|
| 1. Open application browser                                     | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                            |
| 2. Log into the application                                     | User: Admin Password: admin123                                     | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee"                        |  | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields                                 | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed               |
| 5. Click on "Save" button                                       |  | "Personal details" page will be displayed        |
| 6. Click on "Browse"  |  | An upload window should open.                    |
| 7. Select a file to upload under 1 MB and press "Upload" button |  | The selected file should uploaded successfully.  |

### Links

#### Relates

relates to [OP-2](#) As a user I want to be able to add personal details from "Add Employee" section Backlog



## [OP-30] Check that user can add one attachment larger than 1 MB in "Personal Details - Add Attachment" section

Created: 28/Apr/23 12:25 AM - Updated: 28/Apr/23 7:02 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step   | Test Data  | Expected Result                                  |
|---|--|--|
| 1. Open application browser   | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                            |
| 2. Log into the application   | User: Admin Password: admin123                                     | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee"                              |  | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields                                       | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed               |
| 5. Click on "Save" button   |  | "Personal details" page will be displayed        |
| 6. Click on "Browse"  |  | An upload window should open.                    |
| 7. Select a file to upload larger than 1 MB and press "Upload" button |  | The selected file should not be uploaded.        |

| Links      |                       |   |         |
|------------|-----------------------|---|---------|
| Relates    |                       |   |         |
| relates to | <a href="#">OP-2</a>  | As a user I want to be able to add personal details from "Add Employee" section                 | Backlog |
| relates to | <a href="#">OP-42</a> | The user can add one attachment larger than 1 MB in "Personal Details - Add Attachment" section | Backlog |



## [OP-31] Check if multiple uploads are allowed in "Personal Details - Add attachment" section

Created: 28/Apr/23 12:29 AM - Updated: 28/Apr/23 12:25 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step   | Test Data  | Expected Result                                   |
|---|--|---|
| 1. Open application browser                                     | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened                             |
| 2. Log into the application                                     | User: Admin Password: admin123                                     | User is logged successfully into the application  |
| 3. Go to "PIM" and select "Add Employee"                        |  | "Add Employee" page will be displayed             |
| 4. Fill in all mandatory fields                                 | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed                |
| 5. Click on "Save" button                                       |  | "Personal details" page will be displayed         |
| 6. Click on "Browse"  |  | An upload window should open.                     |
| 7. Select a file to upload up to 1 MB and press "Upload" button |  | The selected file should be uploaded successfully |
| 8. Press "Save" button from "Add attachment" section            |  | The uploaded file should be visible               |
| 9. Repeat steps 6,7,8 two more times                            |  | Multiple uploads should be visible.               |

### Links

#### Relates

relates to [OP-2](#) As a user I want to be able to add personal details from "Add Employee" section Backlog



## [OP-32] Check that user can delete an attachment from attachment list from "Personal Details - Add attachment" section

Created: 28/Apr/23 12:11 PM - Updated: 28/Apr/23 4:03 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step   | Test Data   | Expected Result  |
|---|---|--|
| 1. Open application browser                                     | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened  |
| 2. Log into the application                                     | User: Admin Password: admin123  | User is logged successfully into the application   |
| 3. Go to "PIM" and select "Add Employee"                        |   | "Add Employee" page will be displayed  |
| 4. Fill in all mandatory fields                                 | First Name : Raluca Last Name : Popescu   | All mandatory fields are completed   |
| 5. Click on "Save" button                                       |   | "Personal details" page will be displayed  |
| 6. Click on "Browse"  |   | An upload window should open.  |
| 7. Select a file to upload up to 1 MB and press "Upload" button |   | The selected file should be uploaded successfully  |
| 8. Press "Save" button from "Add attachment" section            |   | The uploaded file should be visible  |
| 9. Repeat steps 6,7,8 two more times                            |   | Multiple uploads should be visible.  |
| 10. Select any attachment and press "Delete" button             |   | A pop-up message will be displayed "Are you Sure? The selected record will be permanently deleted. Are you sure you want to continue?" |
| 11. Press button "Yes, Delete"                                  |   | The attached file has been deleted and not visible in the list of attachment.  |



## [OP-33] Check the functionality of "Edit" button in "Personal Details - Add attachment" section

Created: 28/Apr/23 12:32 PM - Updated: 28/Apr/23 12:48 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step   | Test Data  | Expected Result  |
|---|--|--|
| 1. Open application browser                                     | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened  |
| 2. Log into the application                                     | User: Admin Password: admin123                                     | User is logged successfully into the application                     |
| 3. Go to "PIM" and select "Add Employee"                        |  | "Add Employee" page will be displayed                                |
| 4. Fill in all mandatory fields                                 | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed                                   |
| 5. Click on "Save" button                                       |  | "Personal details" page will be displayed                            |
| 6. Click on "Browse"  |  | An upload window should open.  |
| 7. Select a file to upload up to 1 MB and press "Upload" button |  | The selected file should be uploaded successfully                    |
| 8. Press "Save" button from "Add attachment" section            |  | The uploaded file should be visible                                  |
| 9. Select the attachment and press "Edit" button                |  | All the fields from "Add attachment" section should become editable. |

|   |
|---|
| <b>Links</b>  |
| <b>Relates</b>  |
| relates to <a href="#">OP-2</a> As a user I want to be able to add personal details from "Add Employee" section Backlog |



## [OP-34] Check that "Comment" field allows maxim 200 characters from "Personal Details - Add attachment" section

Created: 28/Apr/23 12:47 PM - Updated: 28/Apr/23 12:59 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step  | Test Data  | Expected Result  |
|--|--|--|
| 1. Open application browser  | https://opensource-demo.orangehrmlive.com/web/index.php/auth/login | Application is opened  |
| 2. Log into the application  | User: Admin Password: admin123                                     | User is logged successfully into the application                           |
| 3. Go to "PIM" and select "Add Employee"   |  | "Add Employee" page will be displayed                                      |
| 4. Fill in all mandatory fields  | First Name : Raluca Last Name : Popescu                            | All mandatory fields are completed   |
| 5. Click on "Save" button  |  | "Personal details" page will be displayed                                  |
| 6. Click on "Browse"   |  | An upload window should open.  |
| 7. Select a file to upload up to 1 MB and press "Upload" button  |  | The selected file should be uploaded successfully                          |
| 8. Press "Save" button from "Add attachment" section   |  | The uploaded file should be visible  |
| 9. Fill in "Comments" field with a value with 201 characters using all type of characters (numbers, alphabetical and special). |  | An warning message should be displayed: "Should not exceed 200 characters" |

### Links

#### Relates

relates to

[OP-2](#)

As a user I want to be able to add personal details from "Add Employee" section

Backlog



## [OP-35] Check that the user can save "Add attachment" section when no field was fill in and no attachment was added

Created: 28/Apr/23 12:56 PM - Updated: 28/Apr/23 12:59 PM

**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Test **Priority:** Medium  
**Reporter:** ElenaB **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

| Test Step  | Test Data   | Expected Result  |
|--|---|--|
| 1. Open application browser                            | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened  |
| 2. Log into the application                            | User: Admin Password: admin123  | User is logged successfully into the application   |
| 3. Go to "PIM" and select "Add Employee"               |   | "Add Employee" page will be displayed  |
| 4. Fill in all mandatory fields                        | First Name : Raluca Last Name : Popescu   | All mandatory fields are completed   |
| 5. Click on "Save" button                              |   | "Personal details" page will be displayed  |
| 6. Click on button "Add" from "Add attachment" section |   | Add attachment fields should be visible  |
| 7. Click on "Save" button                              |   | The action can not be saved. It should show a mandatory symbol (*) mark with red color on mandatory fields |





## [OP-43] Check that the field "Other ID" from "Personal Details " section accepts numbers

Created: 02/May/23 12:42 PM - Updated: 02/May/23 12:47 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step                                | Test Data   | Expected Result                                  |
|--|---|--|
| 1. Open application browser              | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened                            |
| 2. Log into the application              | User: Admin Password: admin123  | User is logged successfully into the application |
| 3. Go to "PIM" and select "Add Employee" |   | "Add Employee" page will be displayed            |
| 4. Fill in all mandatory fields          | First Name : Raluca Last Name : Popescu   | All mandatory fields are completed               |
| 5. Fill the "Other ID" with numbers      | 0525  | The field "Other ID" accept numbers              |

| Links          |                      |   |         |
|----------------|----------------------|---|---------|
| <b>Relates</b> |                      |   |         |
| relates to     | <a href="#">OP-2</a> | As a user I want to be able to add personal details from "Add Employee" section | Backlog |



## [OP-44] Check that the field "Other ID" from "Personal Details " section accepts letters

Created: 02/May/23 12:47 PM - Updated: 02/May/23 12:59 PM

|                       |                   |
|-----------------------|-------------------|
| <b>Status:</b>        | Backlog           |
| <b>Project:</b>       | OrangeHRM Project |
| <b>Component/s:</b>   | None              |
| <b>Fix Version/s:</b> | None              |

|                            |               |                  |            |
|----------------------------|---------------|------------------|------------|
| <b>Type:</b>               | Test          | <b>Priority:</b> | Medium     |
| <b>Reporter:</b>           | ElenaB        | <b>Assignee:</b> | Unassigned |
| <b>Resolution:</b>         | Unresolved    | <b>Votes:</b>    | 0          |
| <b>Labels:</b>             | None          |                  |            |
| <b>Original Estimate:</b>  | Not Specified |                  |            |
| <b>Remaining Estimate:</b> | Not Specified |                  |            |
| <b>Time Spent:</b>         | Not Specified |                  |            |

| Test Step                                | Test Data   | Expected Result  |
|--|---|--|
| 1. Open application browser              | <a href="https://opensource-demo.orangehrmlive.com/web/index.php/auth/login">https://opensource-demo.orangehrmlive.com/web/index.php/auth/login</a> | Application is opened                                      |
| 2. Log into the application              | User: Admin Password: admin123  | User is logged successfully into the application           |
| 3. Go to "PIM" and select "Add Employee" |   | "Add Employee" page will be displayed                      |
| 4. Fill in all mandatory fields          | First Name : Raluca Last Name : Popescu   | All mandatory fields are completed                         |
| 5. Fill the "Other ID" with letters      | agtdf   | The field "Other ID" should not allow to introduce letters |

| Links      |                       |   |         |
|------------|-----------------------|---|---------|
| Relates    |                       |   |         |
| relates to | <a href="#">OP-2</a>  | As a user I want to be able to add personal details from "Add Employee" section | Backlog |
| relates to | <a href="#">OP-45</a> | The user can add letters in the field "Other ID"                                | Backlog |