

#### [OP-4] Verify that user cannot add an employee when no field was fill in Created: 25/Apr/23 4:27 PM - Updated: 13/Jun/23 2:47 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Test **Priority:** Medium Type: ElenaB Reporter: Assignee: Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee	9"	"Add Employee" page will be displayed
4. Press "Save" button		The user can not add an employee when no filed was fill in

Links			
Relates			
relates to	<u>OP-3</u>	As a user I want to be able to "Add Employee"	Backlog



# [OP-5] Verify that user can add an employee when the mandatory fields are filled Created: 25/Apr/23 5:00 PM - Updated: 28/Apr/23 2:06 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Test **Priority:** High Type:

Reporter: ElenaB Assignee: Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
<ol> <li>Fill the required fields "First Name" and "Last Name" and then press the button "Save"</li> </ol>		The employee "Raluca Popescu" was add to the list

Links			
Relates			
relates to	<u>OP-3</u>	As a user I want to be able to "Add Employee"	Backlog



#### **[OP-6] Verify how many employees can be added** Created: 26/Apr/23 2:34 PM - Updated: 27/Apr/23 1:30 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Test **Priority:** Medium Type: ElenaB Reporter: Assignee: Unassigned

Resolution: Unresolved Votes: 0

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields		All mandatory fields are completed
5. Click the button "Save"		The employee entry is closed and it appears in the "Employee list"
6. Add 20 new employees		The user can add as many as employees as he wants

Links			
Relates			
relates to	<u>OP-3</u>	As a user I want to be able to "Add Employee"	Backlog



### [OP-7] Verify that user cannot add an employee when required fields "First Name" and "Last Name" are filled with numbers

Created: 26/Apr/23 3:12 PM - Updated: 13/Jun/23 2:56 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes: 0

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
<ol> <li>Fill in the required fields "First Name" and "Last Name " numbers and then click "Save" button</li> </ol>	123456789	The new employee was not saved. Numbers are not accepted in the required fields.

Links			
Relates			
relates to	<u>OP-3</u>	As a user I want to be able to "Add Employee"	Backlog
relates to	<u>OP-36</u>	User can add an employee when required fields "First Name" and "Last Name" are filled with numbers	Backlog



### [OP-8] Verify that user cannot add an employee when required fields "First Name" and "Last Name" are filled with special characters

Created: 26/Apr/23 4:00 PM - Updated: 13/Jun/23 2:45 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes: 0

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
<ol> <li>Fill in the required fields "First Name" and "Last Name " special characters and then click "Save" button</li> </ol>	!"£\$%^&*()	The new employee was not saved. Special characters are not accepted in the required fields.

Links			
Relates			
relates to	<u>OP-3</u>	As a user I want to be able to "Add Employee"	Backlog
relates to	<u>OP-37</u>	User can add an employee when required fields "First Name" and "Last Name" are filled with special characters	Backlog



# [OP-9] Check if all the expected fields are available in employee "Personal Details" section

Votes:

Created: 26/Apr/23 4:43 PM - Updated: 12/Jun/23 6:33 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

**Resolution:** Unresolved

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
<ol> <li>Introduce credential for new employee in mandatory fields - "First Name" and "Last Name"</li> </ol>	First Name: Raluca Last Name: Popescu	Credentials should be visible in the specific fields.
5. Click "Save" button		"Personal details" page will be displayed
Check if all the expected fields are available in employee "Personal Details" section	Employee full Name; Nickname; Employee ID; Other Id; Driver's License Number; Licence Expiry Date: Nationality; Marital Status; Date of Birth; Gender; Military Service; Smoker	All the expected fields are available in employee "Personal Details" section

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog
relates to	<u>OP-38</u>	The list with the personal details is not as it is expected	Backlog



### [OP-10] Check the "First name" as required field by not filling any data in "Personal details" section

Created: 26/Apr/23 5:34 PM - Updated: 26/Apr/23 5:42 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:UnassignedResolution:UnresolvedVotes:0

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
<ol> <li>Introduce credential for new employee in mandatory fields - "First Name" and "Last Name"</li> </ol>	First Name: Raluca Last Name: Popescu	Credentials should be visible in the specific fields.
5. Click "Save" button		"Personal details" page will be displayed
Click on to edit the "Personal details" section		All the fields from "Personal details" section should become editable.
<ol><li>Do not enter any data in "First Name" field and click "Save" button.</li></ol>		It should show a required symbol (*) mark with red color on mandatory fields

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog



### [OP-11] Check the "Last name" as required field by not filling any data in "Personal details" section

Created: 26/Apr/23 5:42 PM - Updated: 26/Apr/23 5:43 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
<ol> <li>Introduce credential for new employee in mandatory fields - "Last Name" and "Last Name"</li> </ol>	First Name: Raluca Last Name: Popescu	Credentials should be visible in the specific fields.
5. Click "Save" button		"Personal details" page will be displayed
Click on to edit the "Personal details" section		All the fields from "Personal details" section should become editable.
<ol><li>Do not enter any data in "Last Name" field and click "Save" button.</li></ol>		It should show a required symbol (*) mark with red color on mandatory fields

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog



#### [OP-12] Verify that user can add a picture in "Add Employee" section Created: 27/Apr/23 1:29 PM - Updated: 27/Apr/23 2:10 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Test **Priority:** Medium Type: ElenaB Reporter: Assignee: Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	Firest Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "+" button (add picture)		An upload window should open.
6. Select a file and press "Upload" button	file : jpg, .png, .gif up to 1MB. Recommended dimensions: 200px X 200px	The selected file should uploaded successfully.

Links			
Relates			
relates to	<u>OP-3</u>	As a user I want to be able to "Add Employee"	Backlog



# [OP-13] Check the functionality of "Save" button at "Personal details" section Created: 27/Apr/23 2:10 PM - Updated: 27/Apr/23 2:11 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Test **Priority:** Medium Type: ElenaB Reporter: Assignee: Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee	1	"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		A page with "Personal details" fields, "Custom field" and "Add attachment" should open.
6. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
7. Click on "Save" button		Credentials should be visible on "Personal details" section

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog



# [OP-14] Verify that "Driver's License Number" from "Personal Details" section accepts any type of letters and special characters

Created: 27/Apr/23 2:25 PM - Updated: 10/Jun/23 10:03 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes: 0

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
Fill in the "Driver's License Number"     with letters and special characters	driver\$%&	The user is not allowed to use letters and special characters.

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog
relates to	<u>OP-39</u>	The user is allowed to introduce letters and special characters in the "Driver's License Number"	Backlog



# [OP-15] Verify that "License Expiry Date" accepts the format yyyy-mm-dd in "Personal details" section

Votes:

Created: 27/Apr/23 2:41 PM - Updated: 12/Jun/23 6:30 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
Type a date with format yyyy-mm-dd for "License Expiry Date"	2024-06-13	Typed format should be allowed

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog



# [OP-16] Verify that "Nationality" dropdown contains all the expected values Created: 27/Apr/23 6:05 PM - Updated: 14/Jun/23 2:55 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Test **Priority:** Medium Type: ElenaB Reporter: Assignee: Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Click on "Nationality" dropdown button		A list with nationalities should be visible

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog



#### [OP-17] Verify that "Marital status" dropdown contains all the expected values Created: 27/Apr/23 6:09 PM - Updated: 12/Jun/23 6:24 PM

Backlog Status:

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Medium Test **Priority:** Type: ElenaB Reporter: Assignee: Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee	п	"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
Click on "Marital status" dropdown button		A list with civil statuses should be visible

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog



# [OP-18] Verify if the user can select an option from the dropdown list for "Marital status" in "Personal details" section

Created: 27/Apr/23 6:16 PM - Updated: 28/Apr/23 12:04 AM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes:

Labels: None

Original Estimate: Not Specified
Remaining Estimate: Not Specified
Time Spent: Not Specified

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"	1	"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
Click on "Marital status" dropdown button		A list with civil statuses should be visible
7. Select on option	Married	The option "Married" can be selected with success

#### Links

Relates

relates to OP-2 As a user I want to be able to add personal details from "Add

Backlog



### [OP-19] Verify if the user can select an option from the dropdown list for "Nationality" in "Personal details" section

Created: 27/Apr/23 11:13 PM - Updated: 28/Apr/23 12:04 AM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes:

Labels: None

Original Estimate: Not Specified
Remaining Estimate: Not Specified
Time Spent: Not Specified

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Click on "Nationality" dropdown button		A list with nationalities should be visible
7. Select an option	Mexican	The option "Mexican" can be selected with success

Links

Relates

relates to OP-2 As a user I want to be able to add personal details from "Add Backlog



### [OP-20] Verify that "Date of Birth" accepts the format yyyy-mm-dd in "Personal details" section

Created: 27/Apr/23 11:18 PM - Updated: 12/Jun/23 6:29 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes: 0

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yyy-mm-dd for  "Date of Birth"  **Type a date with format yy-mm-dd for  "Date of Birth"  **Type a date with format yy-mm-dd for  "Date of Birth"  **Type a date with format yy-mm-dd for  "Date of Birth"  **Type a date with format yy-mm-dd for  "Date of Birth"  *	1991-12-12	Typed format should be allowed

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog



#### [OP-21] Verify if "Date of Birth" can't be set to future date in "Personal details" section

Created: 27/Apr/23 11:25 PM - Updated: 28/Apr/23 6:54 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes: 0

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
<ol><li>Type a future date with format yyyy- mm-dd for "Date of Birth"</li></ol>	2025-12-12	User should not be allowed to select a future date

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog
relates to	<u>OP-41</u>	The user can select a future date for "Date of Birth" in the employee's Personal Details	Backlog



#### [OP-22] Verify that only one value from "Gender" radio buttons can be selected in "Personal details" section

Votes:

Created: 27/Apr/23 11:29 PM - Updated: 27/Apr/23 11:35 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Test **Priority:** Medium Type: ElenaB Reporter: Assignee: Unassigned Resolution: Unresolved

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"	,	"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Click on "Gender" radio button - Male		The radio button for "Male" should be selected
7. Click on Gender radio button - Female		The radio button for "Female" should be selected and radio button for "Male" should be unselected.

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog

0

Backlog



#### [OP-23] Verify that "First Name" field does not accept over 30 characters in employee "Personal details" section

Votes:

Created: 27/Apr/23 11:34 PM - Updated: 12/Jun/23 6:27 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Labels: None

Original Estimate: Not Specified Remaining Estimate: Not Specified Time Spent: Not Specified

**Test Step** Test Data **Expected Result** 1. Open application browser https://opensource-Application is opened demo.orangehrmlive.com/web/ index.php/auth/login 2. Log into the application User: Admin Password: admin123 User is logged successfully into the application 3. Go to "PIM" and select "Add Employee" "Add Employee" page will be displayed All mandatory fields are completed 4. Fill in all mandatory fields First Name: Raluca Last Name: Popescu 5. Click on "Save" button "Personal details" page will be displayed 6. Fill the "First Name" field with more The field should not allow to write than 30 characters more than 30 character and an error message should be visible. 7.

Links Relates

relates to OP-2

As a user I want to be able to add personal details from "Add



#### [OP-24] Check that user cannot insert numbers in "Military service" field Created: 27/Apr/23 11:44 PM - Updated: 12/Jun/23 6:26 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Test Medium Type: **Priority:** ElenaB Reporter: Assignee: Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"	1	"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Fill the "Military Service" with numbers	123456	The field should not allow to introduce numbers

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog
relates to	<u>OP-40</u>	The user can introduce numbers in the field "Military Service"	Backlog



#### [OP-25] Check the functionality of "Smoker" field in "Personal details" section Created: 27/Apr/23 11:51 PM - Updated: 27/Apr/23 11:58 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Test **Priority:** Medium Type: ElenaB Reporter: Assignee: Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Press the button "Yes" from "Smoker"		The button "yes" should be selected

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog



#### [OP-26] Verify that "Blood Type" dropdown contains all the expected values Created: 27/Apr/23 11:55 PM - Updated: 12/Jun/23 6:22 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Test **Priority:** Medium Type: Reporter: ElenaB Assignee: Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Click on "Blood type" dropdown button		A list with 8 values should be visible

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog



### [OP-27] Verify if the user can select one option from the dropdown list for "Blood Type" in "Personal details - Custom fields" section

Created: 28/Apr/23 12:01 AM - Updated: 28/Apr/23 12:05 AM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes:

Labels: None

Original Estimate: Not Specified
Remaining Estimate: Not Specified
Time Spent: Not Specified

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee	"	"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Click on "Blood Type" dropdown button		A list bood types should be visible
7. Select an option	A+	The option "A+" can be selected with success

Links Relates

relates to OP-2 As a user I want to be able to add personal details from "Add Backlog



### [OP-28] Check the functionality of "Save" button at "Personal details - Custom Fields" section

Votes:

Created: 28/Apr/23 12:05 AM - Updated: 28/Apr/23 12:19 AM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved

Labels: None

Original Estimate: Not Specified
Remaining Estimate: Not Specified
Time Spent: Not Specified

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee	3"	"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Click on "Blood Type" dropdown buttor	า	A list bood types should be visible
7. Select an option	A+	The option "A+" can be selected with success
8. Click on "Save" button		"Custom fields" can be saved successfully

# Relates relates to OP-2 As a user I want to be able to add personal details from "Add Backlog Employee" section



### [OP-29] Check that user can add one attachment in "Personal Details - Add Attachment" section

Created: 28/Apr/23 12:18 AM - Updated: 28/Apr/23 12:26 AM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes:

Labels: None

Original Estimate: Not Specified
Remaining Estimate: Not Specified
Time Spent: Not Specified

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee	"	"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Click on "Browse"		An upload window should open.
<ol><li>Select a file to upload under 1 MB and press "Upload" button</li></ol>		The selected file should uploaded successfully.

#### Links

Relates

relates to OP-2 As a user I want to be able to add personal details from "Add

Backlog



### [OP-30] Check that user cannot add one attachment larger than 1 MB in "Personal Details - Add Attachment" section

Created: 28/Apr/23 12:25 AM - Updated: 12/Jun/23 6:15 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee'		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Click on "Browse"		An upload window should open.
<ol><li>Select a file to upload larger than 1 MB and press "Upload" button</li></ol>		The selected file should not be uploaded.

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog
relates to	<u>OP-42</u>	The user can add one attachment larger than 1 MB in "Personal Details - Add Attachment" section	Backlog



#### [OP-31] Check if multiple uploads are allowed in "Personal Details - Add attachment" section

Created: 28/Apr/23 12:29 AM - Updated: 28/Apr/23 12:25 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Test **Priority:** Medium Type: ElenaB Reporter: Assignee: Unassigned

Resolution: Unresolved Votes:

None Labels:

**Original Estimate:** Not Specified Remaining Estimate: Not Specified Time Spent: Not Specified

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Click on "Browse"		An upload window should open.
<ol><li>Select a file to upload up to 1 MB and press "Upload" button</li></ol>		The selected file should be uploaded succesfully
Press "Save" button from "Add attachment" section		The uploaded file should be visible
9. Repeat steps 6,7,8 two more times		Multiple uploads should be visible.

#### Links

#### Relates

As a user I want to be able to add personal details from "Add relates to OP-2 Backlog



Labels:

**Time Spent:** 

#### [OP-32] Check that user can delete an attachment from attachment list from "Personal Details - Add attachment" section

Created: 28/Apr/23 12:11 PM - Updated: 14/Jun/23 2:54 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type: Test Priority: Medium ElenaB Unassigned Reporter: Assignee: Votes: 0

Resolution: Unresolved

None

**Original Estimate:** Not Specified Remaining Estimate: Not Specified Not Specified

**Test Step Test Data Expected Result** 1. Open application browser https://opensource-Application is opened demo.orangehrmlive.com/web/ index.php/auth/login User: Admin Password: admin123 User is logged successfully into the 2. Log into the application application 3. Go to "PIM" and select "Add Employee" "Add Employee" page will be displayed 4. Fill in all mandatory fields First Name: Raluca Last Name: All mandatory fields are completed Popescu 5. Click on "Save" button "Personal details" page will be displayed Click on "Browse" An upload window should open. 7. Select a file to upload up to 1 MB and The selected file should be uploaded press "Upload" button succesfully The uploaded file should be visible 8. Press "Save" button from "Add attachment" section 9. Select the attachment and press A pop-up message will be displayed "Delete" button "Are you Sure? The selected record will be permanently deleted. Are you sure you want to continue?" 10. Press button "Yes, Delete" The attached file has been deleted and not visible in the list of attachment.

Links Relates

relates to **OP-2** As a user I want to be able to add personal details from "Add Backlog



# [OP-33] Check the functionality of "Edit" button in "Personal Details - Add attachment" section

Created: 28/Apr/23 12:32 PM - Updated: 28/Apr/23 12:48 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes:

Labels: None

Original Estimate: Not Specified
Remaining Estimate: Not Specified
Time Spent: Not Specified

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
6. Click on "Browse"		An upload window should open.
<ol><li>Select a file to upload up to 1 MB and press "Upload" button</li></ol>		The selected file should be uploaded successfully
Press "Save" button from "Add attachment" section		The uploaded file should be visible
Select the attachment and press "Edit" button		All the fields from "Add attachment" section should become editable.
<ol> <li>Try to replace the attachment with another one. Select a file to upload up to 1 MB and press "Upload" button</li> </ol>		The attachment was replaced successfully

#### Links Relates

relates to OP-2 As a user I want to be able to add personal details from "Add Backlog Employee" section



# [OP-34] Check that "Comment" field allows maxim 200 characters from "Personal Details - Add attachment" section

Created: 28/Apr/23 12:47 PM - Updated: 28/Apr/23 12:59 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Labels: None

Original Estimate: Not Specified
Remaining Estimate: Not Specified
Time Spent: Not Specified

Tes	t Step	Test Data	Expected Result
	Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2.	Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3.	Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4.	Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5.	Click on "Save" button		"Personal details" page will be displayed
6.	Click on "Browse"		An upload window should open.
7.	Select a file to upload up to 1 MB and press "Upload" button		The selected file should be uploaded succesfully
8.	Press "Save" button from "Add attachment" section		The uploaded file should be visible
9.	Fill in "Comments" field with a value with 201 characters using all type of characters (numbers, alphabetical and special).		An warning message should be displayed: "Should not exceed 200 characters"

Votes:

#### Links

#### Relates

relates to OP-2 As a user I want to be able to add personal details from "Add Employee" section

Backlog



### [OP-35] Check that "Add attachment" module in employee "Personal details" can be saved without filling in mandatory fields

Votes:

Created: 28/Apr/23 12:56 PM - Updated: 14/Jun/23 2:55 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

**Resolution:** Unresolved

Labels: None
Original Estimate: Not Specified

Remaining Estimate: Not Specified
Time Spent: Not Specified

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Click on "Save" button		"Personal details" page will be displayed
<ol><li>Click on button "Add" from "Add attachment" section</li></ol>		Add attachment fields should be visible
7. Click on "Save" button		The action can not be saved. It should show a mandatory symbol (*) mark with red color on mandatory fields

 Links

 Relates

 relates to
 OP-2
 As a user I want to be able to add personal details from "Add Employee" section
 Backlog



### [OP-43] Check that the field "Other ID" from "Personal Details " section accepts numbers

Created: 02/May/23 12:42 PM - Updated: 02/May/23 12:47 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee	"	"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Fill the "Other ID" with numbers	0525	The field "Other ID" accept numbers

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog



# [OP-44] Check that the field "Other ID" from "Personal Details " section does not accept letters

Created: 02/May/23 12:47 PM - Updated: 12/Jun/23 5:42 PM

Status: Backlog

Project: OrangeHRM Project

Component/s: None Fix Version/s: None

Type:TestPriority:MediumReporter:ElenaBAssignee:Unassigned

Resolution: Unresolved Votes:

Labels: None

Test Step	Test Data	Expected Result
Open application browser	https://opensource- demo.orangehrmlive.com/web/ index.php/auth/login	Application is opened
2. Log into the application	User: Admin Password: admin123	User is logged successfully into the application
3. Go to "PIM" and select "Add Employee"		"Add Employee" page will be displayed
4. Fill in all mandatory fields	First Name : Raluca Last Name : Popescu	All mandatory fields are completed
5. Fill the "Other ID" with letters	agtdf	The field "Other ID" should not allow to introduce letters

Links			
Relates			
relates to	<u>OP-2</u>	As a user I want to be able to add personal details from "Add Employee" section	Backlog
relates to	<u>OP-45</u>	The user can add letters in the field "Other ID"	Backlog