



TensorFlow User Group Guide

Link: goo.gle/tfug-guide

Last Updated: July 28, 2020

Questions? Contact: tfug-help@tensorflow.org



Content

[TensorFlow Communities](#)

[TFUG Community Guidelines](#)

[TFUG Brand Guidelines](#)

[Online Event Guidelines](#)

[TFUGs OnAir](#)

TensorFlow Communities



TensorFlow Communities

TensorFlow User Groups (TFUGs)

Google Developer Experts (ML GDEs)

Special Interest Groups (SIGs)

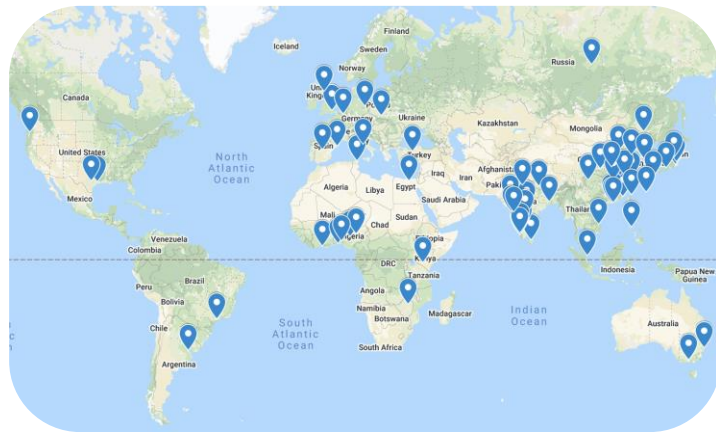
ML Working Groups



TensorFlow User Groups

TensorFlow User Groups (TFUGs) are communities of users (developers, engineers, data scientists, etc) who are passionate about TensorFlow and machine learning.

We aim to build and support a global network of TFUGs so like-minded people using TensorFlow and related technologies can exchange knowledge, information and best practices in addition to learning how to apply machine learning using TensorFlow.



70+ Groups
15+ Countries



ML Google Developer Experts

The ML GDEs are a global network of Machine Learning experts and practitioners from the community, who work closely with Google, in order to advance machine learning education, usage and adoption worldwide.

These experts also play a critical role in technology development and community outreach.



150 ML GDEs
1,107 Public Presentations



Special Interest Groups

The TensorFlow Special Interest Groups (SIGs) are groups of contributors with a defined project focus. These groups take ownership of specific areas to add and maintain new features.

Our contributor ecosystem includes the SIG Addons, Build, IO, Graphics, Networking, JVM, Micro, Rust, Keras, MLIR, Swift and TensorBoard.



12 SIGs
66 RFCs

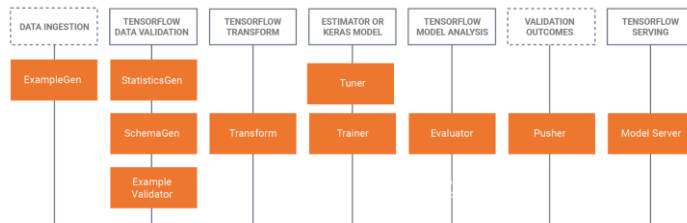


ML Working Groups

ML Working Groups are group of Googlers, ML GDEs and TFUG organizers interested in specific ML related areas. It is a great place to discuss and share those topics and also seek like-minded people for collaboration.

Current ML WGs include MLOps WG, ML on Mobile OS WG, ML in JavaScript WG, Explainable AI WG, Diversity and Inclusion WG and more will be added.

[The TFUG Organizer meeting note](#) includes all the relevant information and link for each WGs.



**5 Working Groups
with Googlers and ML GDEs**

TFUG Community Guidelines



Content

Naming Guidelines

Focus Areas

Recommended Activities

Reporting



Naming Guidelines

- Do refer to your chapter as **TensorFlow User Group [Geographic Name]**
 - The geographic name should ideally be a city if there are more user groups exist in the same country
 - If yours is the only user group in your country, exception can be given to keep the name with the country name
- **DO NOT** use the word “Google” in your name
- **DO NOT** use the platform of your group in the name (ie: MeetUp)
- The F in TensorFlow should always be capitalized
- TensorFlow User Groups are a group of developers who meet physically or virtually in the form of meetups. **Standalone whatsapp/facebook/telegram groups won't be recognised.**



Recommended Focus Areas

TFUGs can focus on the following areas:

1. TensorFlow Core Products (TF Library, TF.js, TF Lite, TF Extended)
2. TensorFlow and related products (e.g. JAX, TensorBoard)
3. Google Cloud products related with TensorFlow and ML(e.g. TPU, Colab)
4. Machine learning concepts (like Bias, Fairness etc.) and Domains like NLP



Community Communication

- If you are not a part of community-organizers@tensorflow.org, please send an email to tfug-help@google.com
- Attend the monthly TFUG Global Calls every third wednesday:
 - Asia/Europe at 1.30 PM IST
 - Asia/Americas at 6.30 AM IST
 - Meeting Notes [here](#).



Report Events

Please fill bit.ly/tfug-form once you are done with an event/meetup. It takes less than a minute!



The screenshot shows a web form titled "A new TFUG Event?". At the top right is the TensorFlow User Groups logo. The form has a white background with orange borders. The text inside the form reads: "Hello TFUG Lead," followed by a paragraph: "Hope your meetup went well. Please take 1 minute to fill this short form. This helps us understand how you folks are doing and what kind of events are happening in your communities, which gives us ideas how to help you better." Below this is the word "Thanks" and a red asterisk followed by the word "Required".

TensorFlow
User Groups

A new TFUG Event?

Hello TFUG Lead,

Hope your meetup went well. Please take 1 minute to fill this short form. This helps us understand how you folks are doing and what kind of events are happening in your communities, which gives us ideas how to help you better.

Thanks

* Required

Brand Guidelines



Content

Logo Creation

Branded Elements



Brand Book Instructions

Step 1

Create a logo for your TensorFlow User Group
with your location name

*Be sure your name has been approved by tfug-help@tensorflow.org before
submitting*

Step 2

Add your location specific logo into these
templates

Be sure to follow our [TensorFlow Brand Guidelines](#)



Be sure your name has been approved by tfug-help@tensorflow.org before submitting

Logo Template

[Logo generator here](#)

Please do not share this URL with others.

Google is committed to advancing racial equity for Black communities. [See how.](#)

TensorFlow > Community > Forums & user groups


☆☆☆☆

User groups logo generator

Please don't create a chapter lockup using other tools to avoid altering the official branding.

Each local Tensorflow User Group chapter should be named as "User Group Location." "Location" should be a city or area (e.g. London, Silicon Valley) but NOT a state, country, region, or continent (e.g. California, France, EMEA, Africa).

☒ Default Logo ☐ Events Logo

 **TensorFlow**
User Group [Location]



Be sure your name has been approved by tfug-help@tensorflow.org before submitting

Official Logos

Regular

OnAir

General



[Download](#)



[Download](#)

Location
Specific

*see next slide to
create a custom
logo for your
location*





Typography

Google Sans

Google Sans should be used in titles and headlines at sizes between 18pt and 35pt or 36pt and larger.

Roboto

Google Sans is paired with Roboto for long blocks of copy. We use Roboto for body copy, third-party content, footers, and utility features such as user input fields and for use at sizes smaller than 16pt.

Headline



DON'T use black text on an orange background

Google Sans

Aa

Regular
Medium
Bold

Roboto

Aa

Thin
Light
Regular
Medium
Bold
Black



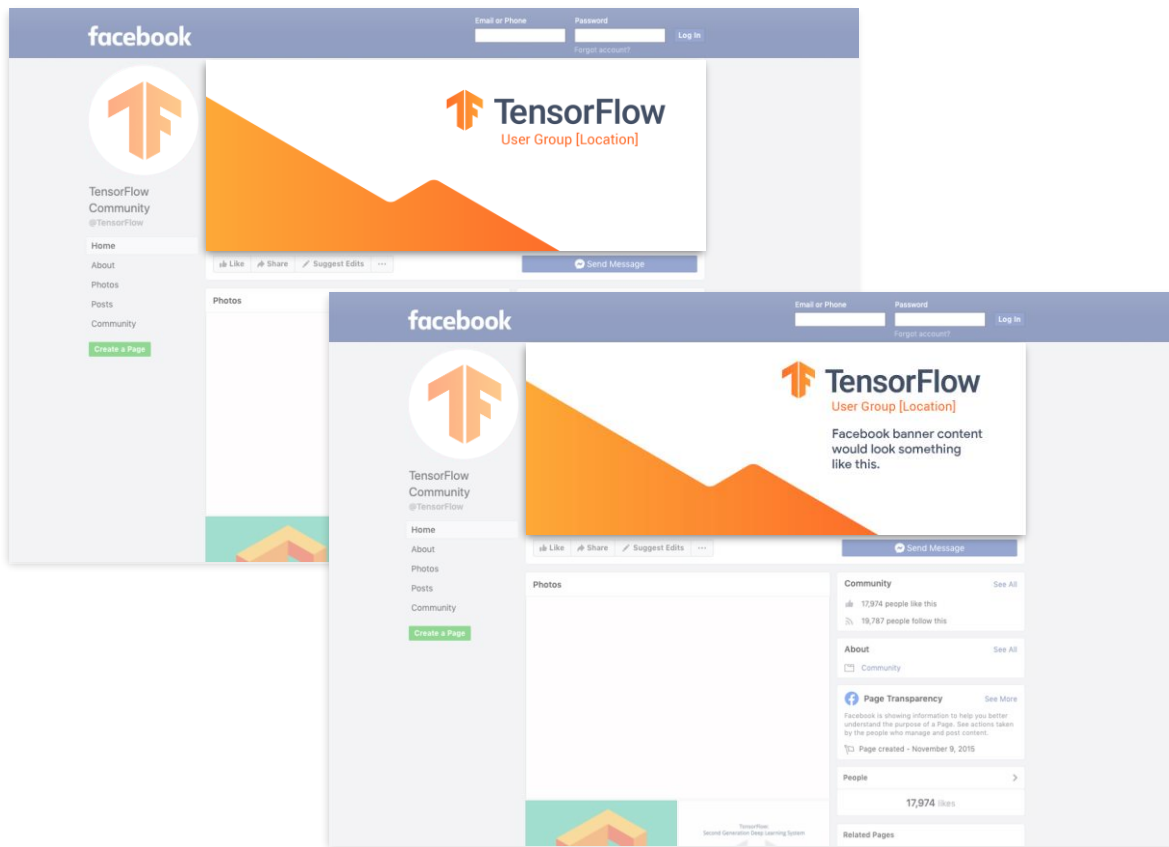
**Either of these logos above can be used
on any of the branded elements below.**



Social Media Banner

Facebook

Download





Social Media Banner

Twitter

Download

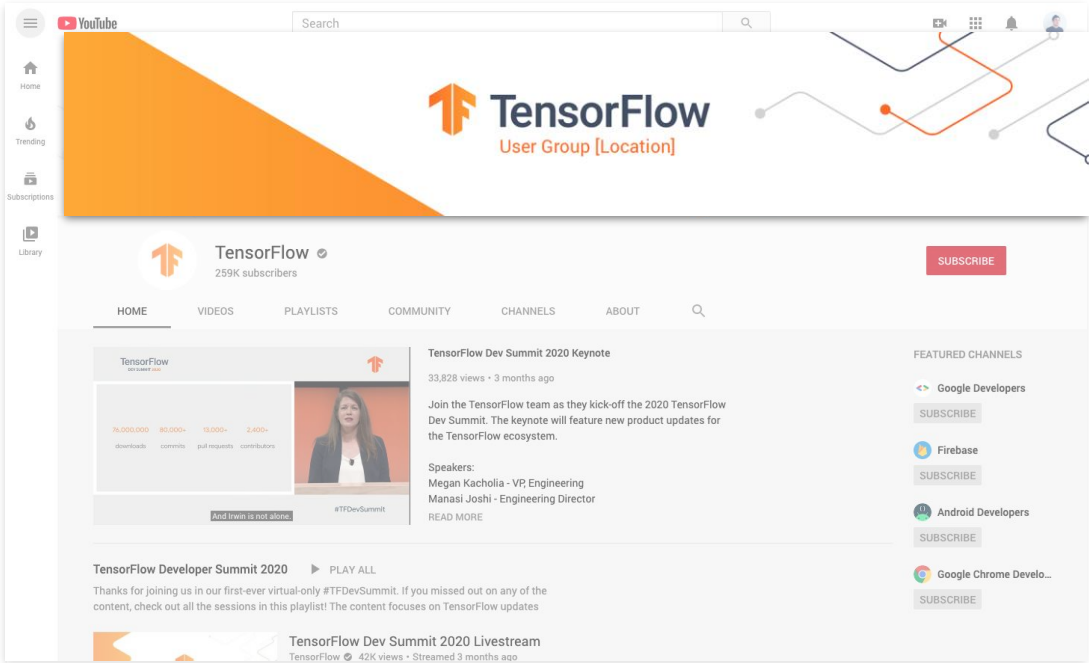




Social Media Banner

YouTube

Download





Social Media Banner

MeetUp

[Download](#)

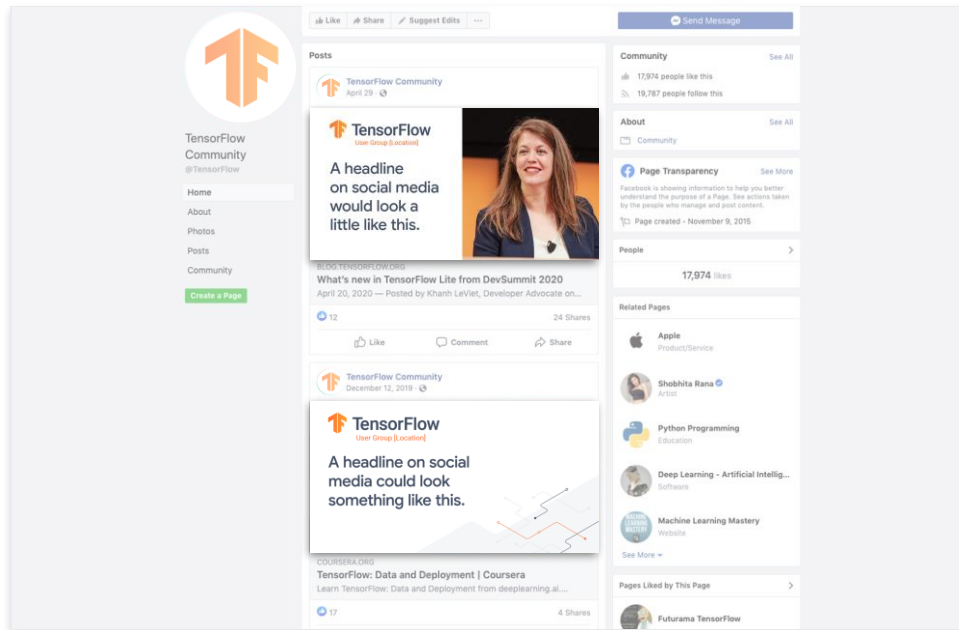




Social Media Promo

Facebook

Download

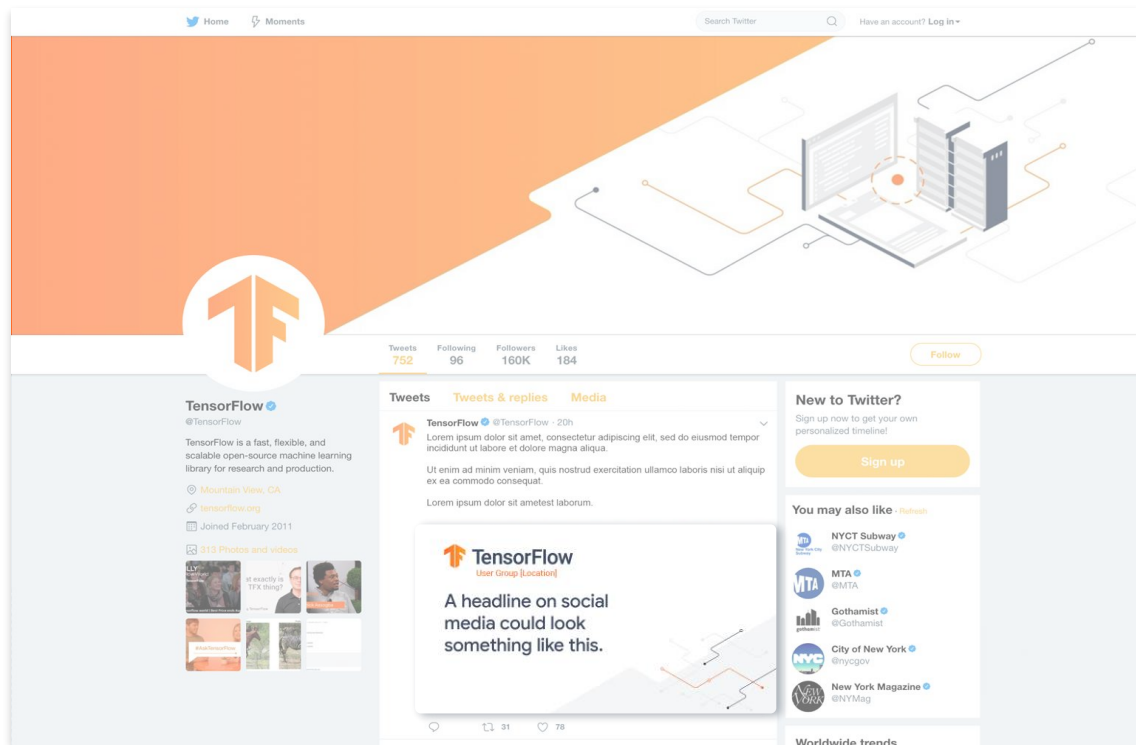




Social Media Promo

Twitter

Download

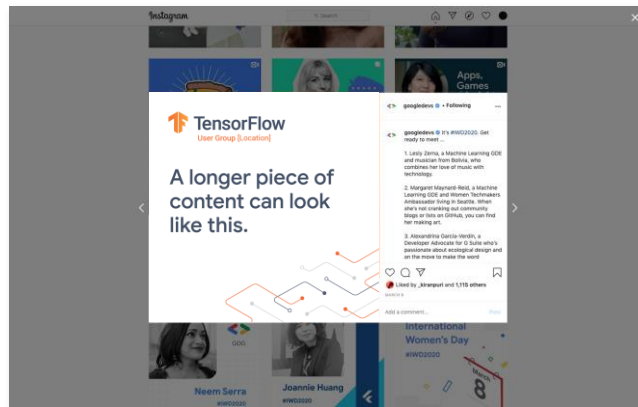
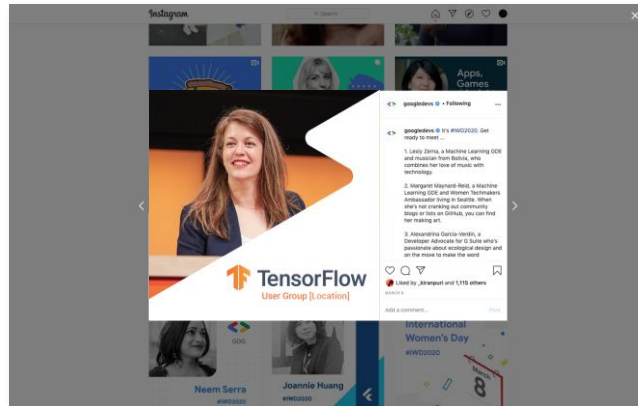




Social Media Promo

Instagram

Download





Speaker Slide Deck

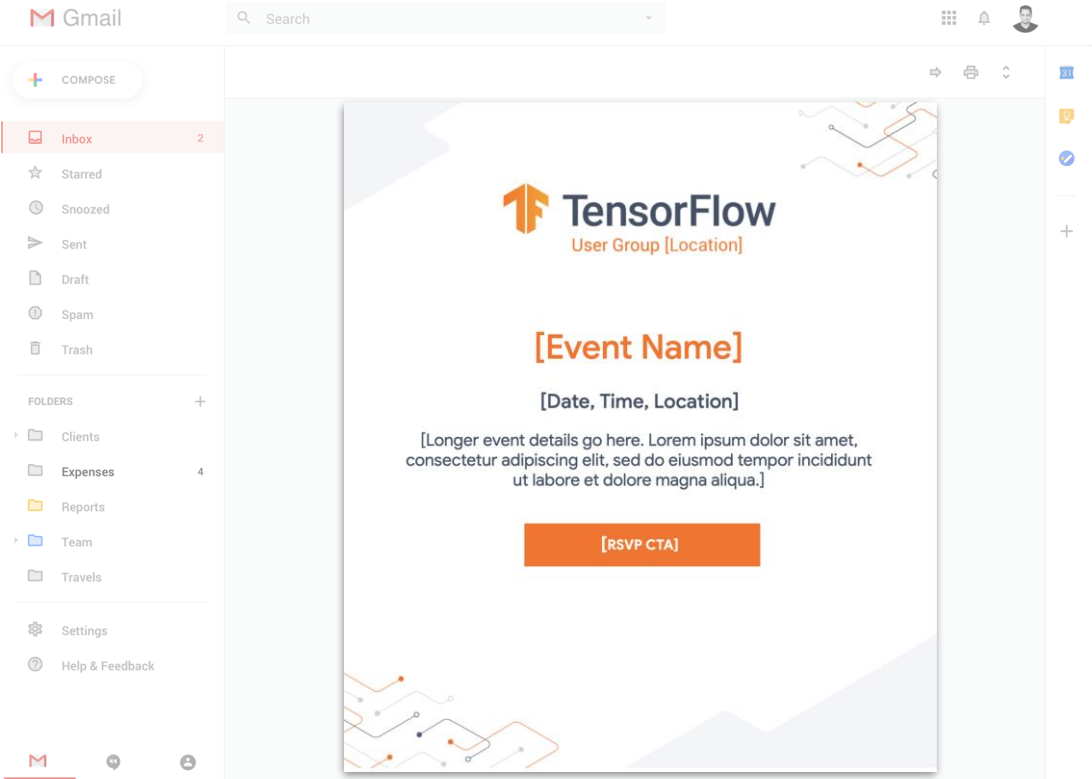
[Download](#)





Email Template

[Download](#)





SWAG example

Please check with us
(tfug-help@tensorflow.org)
before bulk purchasing swag.



Online Event Guidelines



Content

Event Planning Timeline

Before the Event

During the Event

After the Event



Event Planning Timeline





Before the Event

Planning

- ☐ Set goals and objectives
- ☐ Understand your audience and their skill level
- ☐ Choose event format (workshop, Doc Sprint, Tech Talk)
- ☐ Decide on topic / product area(s)
- ☐ Schedule a date and time
 - ☐ Allow at least 4-6 weeks for preparation
- ☐ Find speaker(s)
- ☐ Establish event team
- ☐ Create agenda

Engagement

- ☐ Send event announcement (at least 2 weeks before your event)
 - ☐ Social
 - ☐ Email
 - ☐ Meetup page
- ☐ Send event invite link (1 week before your event)
- ☐ Send reminder email (24 hours before your event)
- ☐ Send post-event follow-up / survey

Setup

- ☐ Choose the platform that works best for your region
 - ☐ Google Meet
 - ☐ YouTube Live
 - ☐ StreamYard
 - ☐ Facebook Live
 - ☐ Zoom
 - ☐ Feishu
 - ☐ Tencent (Voov) Meeting
- ☐ Use a laptop / PC with a good camera and microphone
- ☐ Check and confirm platform settings
- ☐ Do a test run the day before to test out presentation, equipment, and internet speed



Hosting Platforms

	Features	How to join	# of participants	Requirements	Resources
Google Meet	Unlimited meetings, live chat, multiple presenters	Invite	Up to 250	Gmail account	Google Meet Playbook , Training and help
YouTube Live	Real-time livestream, live chat replay; recording options: web cam, mobile cam, encoder	Link	Unlimited	<i>For mobile livestream</i> , 1000+ subscribers on your channel	YouTube Live Playbook , YouTube Creator Academy
StreamYard	Live video studio in the browser, multiple platform integration	Link	Unlimited	Chrome, Firefox and Opera browsers. Free version is limited to 20 hours streaming per month	StreamYard User Guide , StreamYard Tutorial , Pricing
Facebook Live	Livestream on a Page, group, or event, live chat; recording options: Facebook mobile app or encoder	Link	Unlimited (public livestream)	Facebook account. Time limit: 8 hours on a computer / API and 4 hours on mobile.	Facebook Live User Guide , Tips for Facebook Live
Zoom	Video conference, content sharing, live chat, record locally or to the cloud	Link	Up to 100 (free)	Zoom account	Zoom User Guide , Pricing
Feishu	Livestream, content sharing, real-time collaboration, subtitle options, live chat, sync to other platforms	Link	Unlimited (public livestream)	Chinese mobile number	Feishu User Guide
Tencent (Voov) Meeting	HD video conference, content sharing, instant text messaging	Invite	Up to 100 (free)	Chinese mobile number	Sign up for Voov Meeting , Pricing



During the Event

Roles & Responsibilities	Time Guidelines	Best Practices
Host Ensures the event starts and ends on time, introduce ground rules and speakers	TFUGs OnAir: 2.5 hours max	✓ Encourage attendees to ask questions in the live chat
Presenter / guest speaker Delivers content/training	Workshops: 1-2 hours	✓ Allow time for Q&A after each talk
Chat Moderator Have at least 1 moderator to monitor live chat for questions from the audience.	Meetups: 1-1.5 hours	✓ Presenters should keep their camera on at all times
Help engage attendees with questions and comments	Q&A: 10 minutes or less at the end of each talk	✓ Follow up on questions and unclear topics



After the Event

Post-event Follow-up Sample:

Hi TensorFlow Community,

Thank you for joining our first TFUGs OnAir event for TFUG [name] on [date]!

In this event, we covered:

- [topic 1]
- [topic 2]

Here are additional resources for you:

- [link]

If you missed event, you can watch the recording here [link]. Please fill out this survey [link] to let us know more about your experience!

Thank you,
(Your name)

Post-event Survey Questions Sample:

- Did you find this event to be useful?
- Do you plan on attending more events in the future?
- What did you like most about the event?
- What topics would you like to learn more about?
- How can we improve for the next event?

Send post-event survey to understand attendees experience and to find out more about what topics they're interested in for future events.

TFUGs OnAir



Content

About

Calendar

Logo

Invitation Comms

Keynote

Content Packs

Tensorflow Certificate



About

In order to connect during these times, we are launching a new global series called **TFUGs OnAir**. These are locally organized virtual events by TFUGs (TensorFlow User Groups) with an aim to share the latest in TensorFlow, connect with the local community, and hear directly from the TensorFlow team, including time for live Q&A.

General CTA: Be sure to reach out to your local TFUG [here](#) for more information. We hope to see you at a virtual event soon!

Note: We are encouraging TFUGs in nearby locations to collaborate and host together.



Calendar of TFUG OnAir Events

- An event series by Tensorflow User Groups virtually in November
- Each event is expected to be between 90-150 minutes (maximum 2.5 hours)
- Each community is free to choose the platform of their choice
- More details on this is coming soon :-)



Logo

Logo Generator

Please do not share this URL with others.

These logos can be added to any of the formatted templates [here](#).





TFUGs OnAir Invitation Comms

- Send event announcement and include RSVP link using your preferred platform (Eventbrite, Facebook groups, Meetup.com, or Google form, etc) to keep track of how many people will be attending
- Do not share event link directly on social media

Hi TensorFlow Community,

In order to connect during these times, we are participating in TensorFlow's new global series called **TFUGs OnAir**. These are locally organized events by TFUGs (TensorFlow User Groups) with an aim to share the latest in TensorFlow, connect with the local community, and hear directly from the TensorFlow team, including time for live Q&A.

Our TFUGs OnAir event for TFUG [Name/Location] will take place on [date and time].

This event will include:

A keynote to learn the latest in TensorFlow covering, XYZ
[topic 2]
[topic 3]

Come learn about TensorFlow, meet the community, and find out how you can contribute!

RSVP for the virtual event here [link].

Thank you,
(Your name)



TFUGs OnAir Keynote

A keynote deck will be added here with detailed talking points.

In terms of presenting, there are 3 options:

- Play a pre-recorded version available in English & Chinese (will be added early November)
- Use this deck and have a person of your choice present
- Have your drop in TensorFlow member present the content live



Content Packs

[2020 TensorFlow Dev Summit Slides](#)

[2019 TensorFlow Dev Summit Slides](#)

<https://www.tensorflow.org/learn>

[Tensorflow Youtube Channel](#)

[Machine learning Crash Course](#)

More coming soon!



TensorFlow Certificate

The goal of this certificate is to provide everyone in the world the opportunity to **showcase their expertise in ML in an increasingly AI-driven global job market**. This certificate in TensorFlow development is intended as a foundational certificate for students, developers, and data scientists who want to demonstrate practical machine learning skills through the building and training of models using TensorFlow.

In order to successfully take the exam, test takers should be comfortable with:

- Foundational principles of ML and Deep Learning
- Building ML models in TensorFlow 2.x
- Building image recognition, object detection, text recognition algorithms with deep neural networks and convolutional neural networks
- Using real-world images in different shapes and sizes to visualize the journey of an image through convolutions to understand how a computer “sees” information, plot loss and accuracy
- Exploring strategies to prevent overfitting, including augmentation and dropouts
- Applying neural networks to solve natural language processing problems using TensorFlow

Exam cost \$100 USD. Stipends are available.



[TensorFlow.org/certificate](https://www.tensorflow.org/certificate)

Thank you!

Questions? Contact: tfug-help@tensorflow.org