



Elene Chkhitudze

Date of birth: 28/11/2002 | **Nationality:** Georgian | **Gender:** Female | **Phone number:**

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ABOUT ME

Strategic professional with expertise in financial analysis and business strategy, driven by an entrepreneurial mindset. Skilled in data-driven decision-making, team management, and integrating sustainability into operations, with a focus on fostering long-term growth and success in dynamic global markets

EDUCATION AND TRAINING

07/09/2020 – 31/07/2024 Tbilisi, Georgia

BACHELOR'S DEGREE IN BUSINESS ADMINISTRATION Free University of Tbilisi

RELEVANT COURSEWORK

Strategic Management
Business Models
Leadership & Motivation
Decision Making Methods
Business Game: MARKSTRAT
Business Research
Data Analysis
Principles of Management
Business in Action
Negotiations & Conflicts
Corporate Finance

Website <https://freeuni.edu.ge/ge/> | **Final grade** 3.6/4.0 (GPA)

WORK EXPERIENCE

01/08/2024 – CURRENT Tbilisi, Georgia

FINANCIAL MANAGER TBC BANK

Strategic Leadership: Direct cross-functional teams to align organizational goals with market opportunities, focusing on sustainability and long-term success

Financial Strategy: Develop and implement innovative financial strategies to enhance profitability and market competitiveness

Business Transformation: Lead initiatives to adapt business models to dynamic global challenges, ensuring alignment with strategic objectives

Stakeholder Engagement: Communicate financial insights effectively to diverse stakeholders, supporting transparent and informed decision-making

01/06/2023 – 31/07/2024 Tbilisi, Georgia

FINANCIAL ANALYST TBC BANK

Strategic Leadership: Direct a multicultural product team of 10+ members, focusing on international market analysis and strategic decision-making

Strategic Analysis: Develop analytical tools for enhancing lending processes' efficiency and profitability in international contexts

Data-Driven Strategy: Design and maintain strategic dashboards for senior management decision-making

Economic Planning: Conduct comprehensive economic analysis to develop proactive international business strategies

18/01/2023 – 31/05/2023 Tbilisi, Georgia

JUNIOR FINANCIAL ANALYST INTERN TBC BANK

International Data Analysis: Process and analyze financial data using SQL to support strategic initiatives
Strategic Reporting: Create dynamic Power BI reports for international stakeholder communication
Cross-Cultural Collaboration: Work effectively within diverse teams of 20+ members
Strategic Innovation: Implement new analytical approaches for market analysis

01/09/2022 – 30/04/2023 Tbilisi, Georgia
BUSINESS ANALYST GOLDENGATE CONSULTING (STARTUP COMPANY)

Market and Competitor Analysis: Conducted strategic analyses to identify trends and opportunities in the legal consulting sector
Marketing Collaboration: Partnered with diverse teams to develop innovative strategies, enhancing brand presence and market positioning
Business Planning: Created a sustainable business plan to boost visibility and foster long-term growth
Brand Development: Shaped a client-focused brand identity, building trust and aligning with organizational goals
Strategic Market Entry Plan: Designed an innovative entry strategy to help the company penetrate a competitive market
Sustainability Focus: Integrated ethical and environmental considerations into business proposals to promote long-term value creation

● **MANAGEMENT AND LEADERSHIP SKILLS**

PROFESSIONAL EXPERTISE

Leadership
Strategic Thinking
Adaptability
Analytical Thinking
Effective Communication
Team Collaboration
Time Management
Project Management
Decision-Making
Problem-Solving

● **DIGITAL SKILLS**

Strategic Analysis Tools

SQL | Power BI

Project Management

Jira | Clipboard

Programming

Python

Business Software

MS Office | Power Automate

● **LANGUAGE SKILLS**

Mother tongue(s): **GEORGIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	C1	C1	B2	B2	B2
GERMAN	B2	B2	B1	B1	B1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user