

Booking Appointment Software

User Manual

Developed By:

Elijah Helfenstein

Mickey Keating

Claire Vandenhouten

Grey Wixom

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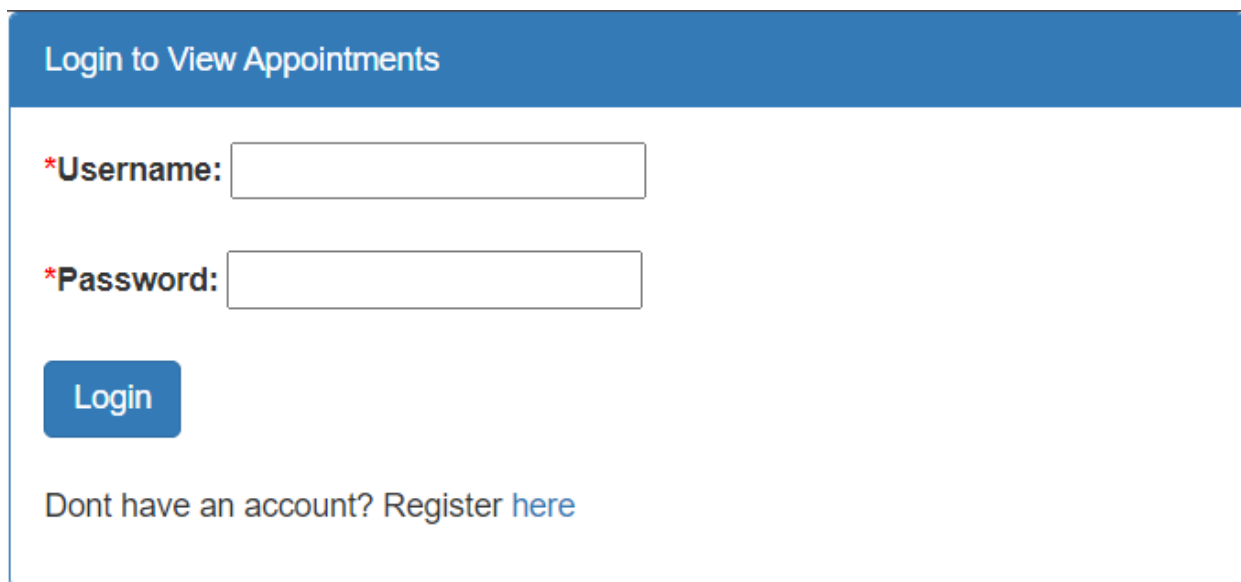
1. Introduction

This user manual describes how to use the booking appointment software for three different types of appointments: beauty, fitness, and medical. This product is a single-user software. Using this product, a user can book various appointments with multiple different service providers. The software will store all types of appointments: booked, canceled, or deleted appointments for users who have an account. This software uses a database to store appointments and user information and can be used on a web browser.

2. Getting Started

This booking appointment software has three types of users: user, service provider, and an admin. Each type of user has a similar but slightly different view of the application. A user can only login to one type of account at a time but can have separate accounts if one would like to be a user and service provider.

Upon start up, the product displays the main login screen as shown in Figure 1. The user can login to their account by entering their “Username” and “Password” and then clicking the “Login” button. If one does not have an account, one can click the “Sign Up” link to register. A user will not be able to access any of the applications functionalities until they have an account and login.

The image shows a web form titled "Login to View Appointments" in a blue header bar. Below the header, there are two input fields: one for "Username" and one for "Password", both preceded by a red asterisk. Below these fields is a blue "Login" button. At the bottom of the form, there is a link that says "Dont have an account? Register here".

Login to View Appointments

*Username:

*Password:

Login

Dont have an account? Register [here](#)

Figure 1

3. Register Account

When registering a new account, the user must enter the following:

- First name
- Last name
- A created unique username
- A created unique password
- Select type of Account: User or Service Provider

Once the above information has been entered, click the “Register Now” button to create the account. The application will take the user to the home page which shows a table of all types of appointments and a “Create Appointment” button.

Register Account to Make Appointments

*First Name:

*Last Name:

Phone Number (numbers only):

*Create a Username:

*Create a Password:

*Select Type:

User

▼

Register

4. Booking Appointment Operations

Using the appointment booking application, a user can book, cancel, and search for appointments.

Welcome Jane

Current Appointments:

Show 10 entries

Search:

Date	Time	Type	Description	Service Provider	Book Now
2024-05-10	3:00 PM	Fitness	Yoga	Tom Klint	Book Appointment
2024-05-10	4:00 PM	Fitness	Pound	Tom Klint	Book Appointment

Showing 1 to 2 of 2 entries

[Book Appointment](#)

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4.1. Book an Appointment

To book an appointment, the user must select the type of appointment: beauty, medical, or fitness, then select an available service provider. The user can select a time that works for them and write a short description of the type of service they would like.

4.2. Cancel an Appointment

To cancel an appointment, the user can click the “Home” button on the navigation bar. This takes one to the table of all one's current appointments. For the appointment one would like to cancel, in that appointment's row, on the far-right hand side, click “Cancel.” This will cancel the appointment, and this will notify the service provider that the appointment was cancelled.

4.3. Search for Appointment

To search for a currently booked appointment, click on “Home” in the navigation bar. This will allow the user to view all their appointments. In the upper right-hand corner of the table list, there is a search bar. Type in any field you would like to search for: service providers' name, date/time of appointment, appointment type, cancel, etc.

4.4. View Appointment History

To view all a user's appointment (current or past), click on “Home” in the navigation bar. This will allow the user to view all their appointments. In the upper right-hand corner of the table list, there is a search bar. Type in any field you would like to search for: service providers' name, date/time of appointment, appointment type, etc.

5. Log Out of the System

To log out of the application, click the “Log Out” field in the navigation bar. This will log out the user of all fields and will not be able to view any appointment information until one log in again. The user will be taken back to the login page.