



TANZANIA REVENUE AUTHORITY

Ref. No. AE/023/2014-15/HQ/C/026

20th July, 2015

Iris Executive Development Centre
P.O.Box
Dar es Salaam

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RE: INVITATION TO SUBMIT TECHNICAL AND FINANCIAL PROPOSAL FOR THE PROVISION OF CONSULTANCY SERVICES FOR REVIEW AND STRENGTHEN THE CAREER PATHWAY.

1. The Government of the United Republic of Tanzania has set aside funds for the operation of the Tanzania Revenue Authority during the financial year 2014/2015. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the Provision of Consultancy Services for Review and Strengthen the Career Pathway
2. The Tanzania Revenue Authority now invites proposals for provision of consulting services to Review and Strengthen the Career Pathway for 2014/15. More details on the services are provided in the Terms of Reference. The deadline for the submission of proposal is 10.00 hours local time on Wednesday August 19, 2015 to the Secretary, TRA Tender Board, Room No. G15 Ground Floor, TRA Headquarters Dar es Salaam
3. This Request for Proposal (RFP) has been addressed to the following short-listed Consultants:
 - i) People Dynamics Ltd
 - ii) Crystal Human Capital Ltd
 - iii) EcomResearch Group
 - iv) Juhudi Development Co. Ltd
 - v) Biz-Logic Solutions Ltd
 - vi) Tanzania Public Service
4. It is not permissible to transfer this invitation to any other firm.
5. A firm will be selected under Quality Cost Based Method (QCBS) and procedures set out in the Public Procurement Act, 2011: Selection and Employment of Consultants, Regulation, 2013.
6. The RFP includes the following documents:
 - Section 1: Instructions to Consultants (ITC)
 - Section 2: Proposal Data Sheet (PDS)
 - Section 3: General Conditions of Contract (GCC)
 - Section 4: Special Conditions of Contract (SCC)
 - Section 5: Proposal and Contract Forms
 - Section 6: Terms of Reference (TOR)
 - Section 7: Undertaking by Consultant on Anti-Bribery Policy/Code of Conduct and Compliance Program
7. Please inform us in writing or electronic forms that provide record of the content of the communication at the following address: Secretary, TRA Tender Board, Room No. G15 Ground Floor ; Tanzania Revenue Authority Headquarters, Email: Secretarytratender@tra.go.tz P.O.Box 11491, Sokoine Drive, Dar es Salaam, Tanzania upon receipt:
 - a) That you received the Letter of Invitation; and
 - b) Whether you will submit a proposal alone or in association.

Yours Sincerely,

M.L. Sakinoi
For: Commissioner General

ISO 9001 : 2008 Certified

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