

Elian Sarmiento

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EXPERIENCE

Case Manager

April 2025 – Present

Corona, NY

HANAC

- Improved case-tracking accuracy by 15–20% by reorganizing digital records and streamlining data entry using SharePoint and Excel.
- Reduced service delays by coordinating with Purchasing and Bookkeeping through shared SharePoint workflows, ensuring faster billing and documentation processing.
- Maintained confidential client files and ensured compliance by implementing consistent documentation standards across Microsoft Office systems.

Assistant Language Teacher

Aug. 2024 – January 2025

Toyama, Japan

INTERAC

- Delivered structured English lessons and supported classroom planning for over 100 students.
- Collaborated with teachers to improve lesson flow and engagement through interactive activities.

Case Manager

Jan. 2023 – July 2024

Jamaica, NY

HANAC

- Cut case retrieval time by 30% by restructuring digital folders and optimizing searchability in SharePoint.
- Reduced documentation errors by introducing standardized templates in Word and Excel, improving reporting consistency across the team.
- Coordinated cross-department communication using shared digital tools, enabling quicker service delivery for clients.

PROJECTS

Portfolio Website | *React, Vite, Tailwind CSS, EmailJS, Git, Github Pages*

- Developed a responsive personal website to showcase projects and experience, using React components and Tailwind for fast, modern UI styling.
- Integrated EmailJS to enable a fully functional contact form, handling client-side email delivery and success/error state responses.

To-Do-List Collaboration Project | *Python, Flask, PostgreSQL, HTML, CSS, JavaScript, Git*

- May 2025 – Present
- Built a full-stack productivity app for organizing daily tasks
 - Optimized database queries in PostgreSQL to improve task retrieval speed and ensure efficient data structure management.

Guessing Game Project | *HTML, CSS, JavaScript*

April 2025 – Present

- Designed and developed a browser-based number guessing game with real-time input handling for enhanced user interaction.
- Implemented dynamic DOM manipulation to manage game state and provide responsive visual updates for end-to-end.

EDUCATION

Western Governors University

Online

Bachelor of Science in Software Engineering

June. 2025 – Dec. 2026

York College

Jamaica, NY

Bachelor of Science in Business Marketing

Feb. 2021 – June 2023

TECHNICAL SKILLS

Languages: Python, SQL (Postgres), JavaScript, HTML/CSS

Frameworks: React, Vite, Tailwind CSS, Bootstrap

Developer Tools: Git, Vercel, Visual Studio, PyCharm

Libraries: EmailJS, DOM API, Jinja2