Meeting Scheduler

Username

Password

Forgot Password   Login

Username [   ]

Email [   ]

[Submit]   [Cancel]

Meeting Scheduler   _ □ ✕

Username   user

Password   password

          Forgot Password   Login

Meeting Scheduler

Schedule Meeting

View Calendar

Logout

Admin

January 21, 2018

Time (Beginning)	Meeting
8:00 am	
8:30 am	
9:00 am	
9:30 am	
10:00 am	Meeting 1
10:30 am	
11:00 am	
11:30 am	
12:00 pm	Lunch
12:30 pm	
1:00 pm	
1:30 pm	Meeting 2
2:00 pm	Meeting 2
2:30 pm	Meeting 2

Meeting Scheduler _ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Schedule Meeting

Title [　　　　　　]   Description [　　　　　　　　　　　　　]

Date [　　　　　　] 📅

Participants	8:00 am	8:30 am	9:00 am	9:30 am	10:00 am	10:30 am	11:00 am	11:30 am	12:00 pm
	☐	☐	☐	☐	☐	☐	☐	☐	☐
Owner	✔	✔	✔	✔	✖	✔	✖	✖	✖

Add Participant

Save

Schedule Meeting

View Calendar

Logout

Admin

Schedule Meeting

Title [   ]   Description [   ]

Date [   ] 🗓

Participants	8:00 am		am	11:30 am	12:00 pm
	☐			☐	☐
Owner	✔			✖	✖

Error   ✕

Date must be set to enable Add Participants functionality.

[OK]

Add Participant

Save

Meeting Scheduler ▬ ☐ ✕

Schedule Meeting

View Calendar

Logout

Admin

Schedule Meeting

Title [   ]   Description [   ]

Date [   ] 📅

	JANUARY 2018	
◀		▶

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Participants	8:00 am	8:30 am	9:		m	10:30 am	11:00 am	11:30 am	12:00 pm
	☐	☐	☐	☐	☑	☐	☑	☑	☑
Owner	✔	✔	✔	✔	✖	✔	✖	✖	✖

Add Participant

Save

Schedule Meeting

View Calendar

Logout

Admin

Schedule Meeting

Title [ ]

Description [ ]

Date [1/23/2018] 📅

Participants	8:00 am	8:30 am	9:00 am	9:30 am	10:00 am	10:30 am	11:00 am	11:30 am	12:00 pm
	☐	☐	☐	☐	☑	☐	☑	☑	☑
Owner	✔	✔	✔	✔	✘	✔	✘	✘	✘

Add Participant

Save

Meeting Scheduler _ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Schedule Meeting

Title [   ]   Description [   ]

Date [1/23/2018] 📅

Error   ✕

Participants	8:00 am			am	11:30 am	12:00 pm
	☐	Cannot save meeting without Title.			☐	☐
Owner	✔		OK		✖	✖

Add Participant

Save

Meeting Scheduler   _ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Schedule Meeting

Title | Meeting Title | Description   [   ]

Date | 1/23/2018 | 🗓

Participants	8:00 am	8:30 am	9:00 am	9:30 am	10:00 am	10:30 am	11:00 am	11:30 am	12:00 pm
	☐	☐	☐	☐	☐	☐	☐	☐	☐
Owner	✔	✔	✔	✔	✖	✔	✖	✖	✖

Add Participant

Save

Meeting Scheduler _ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Schedule Meeting

Title [Meeting Title]   Description [   ]

Date [1/23/2018] 📅

Employee Search

Participants	8:00 am					11:30 am	12:00 pm

[Jane] 🔍   [Add]

Jane Doe
Jane Rodriguez

| | ☐ | | | | | ☐ | ☐ |
| Owner | ✔ | | | ✗ | ▼ | ✗ | ✗ | ✗ |

[Add Participant]

[Save]

Meeting Scheduler _ □ ✕

Schedule Meeting
View Calendar
Logout
Admin

Schedule Meeting

Title [Meeting Title]   Description [   ]

Date [1/23/2018] 📅

Participants	8:00 am	8:30 am	9:00 am	9:30 am	10:00 am	10:30 am	11:00 am	11:30 am	12:00 pm
	☐	☐	☐	☐	☐	☐	☐	☐	☐
Owner	✔	✔	✔	✔	✘	✔	✘	✘	✘
Jane Doe	✔	✔	✔	✘	✘	✘	✔	✔	✔

Add Participant

Save

Meeting Scheduler — □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Schedule Meeting

Title [Meeting Title]   Description [   ]

Date [1/23/2018] 📅

Participants	8:00 am	8:30 am	9:00 am	9:30 am	10:00 am	10:30 am	11:00 am	11:30 am	12:00 pm
	☐	☑	☑	☐	☐	☐	☐	☐	☐
Owner	✔	✔	✔	✔	✖	✔	✖	✖	✖
Jane Doe	✔	✔	✔	✖	✖	✖	✔	✔	✔

Add Participant

Save

Meeting Scheduler   _ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

January 21, 2018

Time (Beginning)	Meeting
8:00 am	
8:30 am	Meeting Title
9:00 am	Meeting Title
9:30 am	
10:00 am	Meeting 1
10:30 am	
11:00 am	
11:30 am	
12:00 pm	Lunch
12:30 pm	
1:00 pm	
1:30 pm	Meeting 2
2:00 pm	Meeting 2
2:30 pm	Meeting 2

Meeting Scheduler   _ ☐ ✕

| Schedule Meeting |

| View Calendar |

| Logout |

| **Admin** |

Add Users \ Delete Users \ Reset User Password \ Add Rooms \ Modify Rooms

Employee ID: N100

Employee Name: Nicole Kidman

Employee Username: nicole.kidman

Employee Email ID: nicolekidman@gmail.com

Employee Phone no: 323-000-0000

Employee Department: Finance ▼

Employee Job Position   Jr. Software Developer

Employee's Manager: David

                                        Add User   Cancel

Meeting Scheduler _ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Add Users \ Delete Users \ Reset User Password \ Add Rooms \ Modify Rooms

Employee ID: N100

Employee Name: Nicole Kidman

Employee Username: nicole.kidman

Add User Confirmation

Employee Email

New User Added successfully

Employee Phone

OK

Employee Depa

Employee Job Position   Jr. Software Developer

Employee's Manager: David

Add User   Cancel

Meeting Scheduler

_ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | Add Rooms | Modify Rooms

Employee ID:

Employee Name:

Employee Username:

Employee Email ID:

Employee Phone no:

Employee Department:

Employee Job Position

Employee's Manager:

Add User   **Cancel**

Meeting Scheduler

_ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | Add Rooms | Modify Rooms

🔍 search Employee

Sort By: Department ▼

Emp ID	Name	Username	Email ID	Department	Modify
C012	Christian Bale	christian.bale	christianbale@gmail.com	Finance	Generate Password
E422	Emma Watson	emma_watson	emmawatson@hotmail.com	Finance	Generate Password
J112	Johnny Depp	john122	johnnydepp@gmail.com	IT Operations	Generate Password
J350	Jennifer	jenny_lawrence	lawrence@yahoo.com	Marketing	Generate Password
L200	Leonardo	leo.caprio	leo_caprio@yahoo.com	HR	Generate Password
M141	Matt Damon	damon_matt	damon_matt@gmail.com	HR	Generate Password
S360	Sandra Bullock	sandra26	bullock.sandra@hotmail.com	IT Operations	Generate Password
T555	Tom Cruise	tom123	tom.cruise@hotmail.com	IT Operations	Generate Password

Meeting Scheduler

_ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | Add Rooms | Modify Rooms

🔍 search Employee

Sort By: Department ▼

Emp ID	Name	Username	Email ID	Department	Modify
C012	Christian Bale	christian.bale	christianbale@gmail.com	Finance	Generate Password
E422	Emma Watson	emma_watson	emmawatson@hotmail.com	Finance	Generate Password
J112	Johnny Depp	john122	johnnydepp@gmail.com	IT Operations	Generate Password
J350	Jennifer	jen			nerate Password
L200	Leonardo	leo.			nerate Password
M141	Matt Damon	dar			nerate Password
S360	Sandra Bullock	sar			nerate Password
T555	Tom Cruise	tor			nerate Password

Send Password Confirmation

Are you sure you want to send generated password to Employee
(ID:C012) via email ?

No	Yes

Meeting Scheduler

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | **Add Rooms** | Modify Rooms

Room No   1100

Room Name: Seminar Hall

Capacity: 100

Add Rooms   **Cancel**

Meeting Scheduler

_ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | Add Rooms | Modify Rooms

Room No

Room Name:

Capacity:

Add Rooms   Cancel

Meeting Scheduler

_ ☐ ✕

Daily Schedule | Notifications | My Account

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | Add Rooms | Modify Rooms

Room No   1100

Room Name: Seminar Hall

Error:Add Rooms Confirmation

Room no. already exists

OK

Capacity:

Add Rooms   Cancel

Meeting Scheduler _ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | Add Rooms | Modify Rooms

Emp ID	Name	Username	Email ID	Phone no	Department	Job Position	Manager	Delete
C012	Christian Bale	christian.bale	christianbale@gmail.com	545-00-0000	Finance	Accountant	David J.	🗑
E422	Emma Watson	emma_watson	emmawatson@hotmail.com	344-00-0000	Finance	Finance Manager	Sara	🗑
J112	Johnny Depp	john122	johnnydepp@gmail.com	545-00-0000	IT Operations	Sr. Software Develope	John K.	🗑
J350	Jennifer	jenny_lawrence	lawrence@yahoo.com	451-00-0000	Marketing	Tom	Lisa H.	🗑
L200	Leonardo	leo.caprio	leo_caprio@yahoo.com	211-00-0000	HR	Contract Recruiter	Sam Rodriguez	🗑
M141	Matt Damon	damon_matt	damon_matt@gmail.com	311-00-0000	HR	Benefits Counselor	Sam Rodriguez	🗑
S360	Sandra Bullock	sandra26	bullock.sandra@hotmail.con	451-00-0000	IT Operations	Designer	John K.	🗑
T555	Tom Cruise	tom123	tom.cruise@hotmail.com	231-00-0000	IT Operations	Testing	John K.	🗑

Meeting Scheduler ▬ ☐ ✕

Schedule Meeting

View Calendar

Logout

Admin

| Add Users | Delete Users | Reset User Password | Add Rooms | Modify Rooms |

Emp ID	Name	Username	Email ID	Phone no	Department	Job Position	Manager	Delete
E422	Emma Watson	emma_watson	emmawatson@hotmail.com	344-00-0000	Finance	Finance Manager	Sara	🗑
J112	Johnny Depp	john122	johnnydepp@gmail.com	545-00-0000	IT Operations	Sr. Software Develope	John K.	🗑
J350	Jennifer	jenny_lawrence	lawrence@yahoo.com	451-00-0000	Marketing	Tom	Lisa H.	🗑
L200	Leonardo	leo.caprio	leo_caprio@yahoo.com	211-00-0000	HR	Contract Recruiter	Sam Rodriguez	🗑
M141	Matt Damon	damon_matt	damon_matt@gmail.com	311-00-0000	HR	Benefits Counselor	Sam Rodriguez	🗑
S360	Sandra Bullock	sandra26	bullock.sandra@hotmail.con	451-00-0000	IT Operations	Designer	John K.	🗑
T555	Tom Cruise	tom123	tom.cruise@hotmail.com	231-00-0000	IT Operations	Testing	John K.	🗑

Meeting Scheduler   _ □ ✕

| Schedule Meeting |
| View Calendar |
| Logout |
| **Admin** |

Add Users | **Delete Users** | Reset User Password | Add Rooms | Modify Rooms

Emp ID	Name	Username	Email ID	Phone no	Department	Job Position	Manager	Modify
C012	Christian Bale	christian.bale	christianbale@gmail.com	545-00-0000	Finance	Accountant	David J.	✏️ 🗑️
E422	Emma Watson	emma_watson	emmawatson@hotmail.com	344-00-0000	Finance	Finance Manager	Sara	✏️ 🗑️
J112	Johnny Depp	john122	johnnydepp@gmail.com	545-00-0000	IT Operations	Sr. Software Develope	John K.	✏️ 🗑️
J350	Jennifer	jenny_lawrence	lawrence@yahoo.com	451-00-0000	Marketing	Tom	Lisa H.	✏️ 🗑️
L200	Leonardo	leo.caprio	leo.caprio@yahoo.com	211-00-0000	HR	Contract Recruiter	Sam Rodriguez	✏️ 🗑️
M141	Matt Damon	damon_				fits Counselor	Sam Rodriguez	✏️ 🗑️
S360	Sandra Bullock	sandra2				ner	John K.	✏️ 🗑️
T555	Tom Cruise	tom123				ng	John K.	✏️ 🗑️

Delete Record

Are you sure you want to delete record of Employee ID C012?

| No | Yes |

Meeting Scheduler   _ ☐ ✕

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | Add Rooms | **Modify Rooms**

Room No	Room Name	Capacity	Available/Unavailable	Modify
1100	Seminar Hall	100	☑	✏️ 🗑️
2150	Lab1	25	☑	✏️ 🗑️
3002	Meeting Room	40	☐	✏️ 🗑️
3004	Meeting Room	20	☐	✏️ 🗑️
3260	Conference Room	35	☑	✏️ 🗑️

Meeting Scheduler

Daily Schedule | Notifications | My Account

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | Add Rooms | Modify Rooms

Room No	Room Name	Capacity	Available/Unavailable	Modify
2150	Lab1	25	☑	✏️ 🗑️
3002	Meeting Room	40	☐	✏️ 🗑️
3004	Meeting Room	20	☐	✏️ 🗑️
3260	Conference Room	35	☑	✏️ 🗑️

Meeting Scheduler

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | Add Rooms | Modify Rooms

Room No	Room Name	Capacity	Available/Unavailable	Modify
2150	Conference	50	☑	💾 ❌
2150	Lab1	25	☑	✏️ 🗑️
3002	Meeting Room	40	☐	✏️ 🗑️
3004	Meeting Room	20	☐	✏️ 🗑️
3260	Conference Room	35	☑	✏️ 🗑️

Meeting Scheduler

_ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | Add Rooms | **Modify Rooms**

Room No	Room Name	Capacity	Available/Unavailable	Modify
2150	Conference	50	☑	💾 ❌
2150	Lab1	25	☑	✏️ 🗑️
3002	Meeting Room	40	☐	✏️ 🗑️
3004	Meeting Room	20	☐	✏️ 🗑️
3260	Conference Room	35	☑	✏️ 🗑️

Error : While Saving Record

Room No already exists.

OK

Meeting Scheduler _ ☐ ✕

Schedule Meeting

View Calendar

Logout

Admin

Add Users | Delete Users | Reset User Password | Add Rooms | Modify Rooms

Room No	Room Name	Capacity	Available/Unavailable	Modify
1100	Seminar Hall	100	☑	✏️ 🗑️
2150	Lab1	25	☑	✏️ 🗑️
3002	Meeting Room	40	☐	✏️ 🗑️
3004	Meeting Room	20	☐	✏️ 🗑️
3260	Conference Room	35	☑	✏️ 🗑️

Delete Record

Are you sure you want to delete record of Room no 1100?

No	Yes

Meeting Scheduler _ ☐ ✕

Schedule Meeting

View Calendar

Logout

Admin

Schedule Meeting

Title [   ]   Description [   ]

Date [   ] 📅

Participants	8:00 am	8:30 am	9:00 am	9:30 am	10:00 am	10:30 am	11:00 am	11:30 am	12:00 pm
	☐								☐
Owner	✔								✖

Logout
Are you sure you want to logout ?

No	Yes

Add Participant

Save

Meeting Scheduler ___ □ ✕

Schedule Meeting

View Calendar

Logout

Admin

	JANUARY 2018					
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Time	Meeting	Modify
8:00 am 9:00 am	Stand-Up call	✏️ 🗑️
10:00 am 11:30 am	Design Overview	✏️ 🗑️
12:00 pm 1:00pm	Lunch	✏️ 🗑️
2:00 pm 2:30 pm	Staff Meeting	✏️ 🗑️

Meeting Scheduler

Schedule Meeting

View Calendar

Logout

Admin

JANUARY 2018

◀ ▶

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

Time	Meeting	Modify
8:00 am 9:00 am	Stand-Up call	✏️ 🗑️

Delete Event

Are you sure you want to delete the event (from Display only) ?

No	Yes