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Summary

Now looking to begin a new, challenging and exciting chapter in Software Development after taking on a Level 8 Diploma Qualification in Full Stack Software Development with Code Institute.

Experience



IT Recruiter

Cisco

May 2021 - Present (1 month +)

Writing and posting technical job descriptions

Sourcing potential candidates on niche platforms, like Stack Overflow and Github

Performing pre-screening calls to analyze applicants' abilities

Interviewing candidates combining various methods

Coordinate with IT team leaders to forecast department goals and hiring needs

Craft and send personalized recruiting emails with current job openings to passive candidates

Handling the offer stage

Onboard new hires

Promoting company's reputation as a great place to work

Conduct job and task analyses to document job duties and requirements

Keep up-to-date with new technological trends and products



Student

Code Institute

Feb 2021 - Present (4 months +)

Europe's leading Full-Stack Software Developer course that specializes in web application development for both front-end and back-end. It's a hands-on and practical program that prepares me to produce a fully formed portfolio of projects which includes designing and building fully functional websites.

I work with and improving on UX, manipulating data effectively.

****The course is credit-rated by Edinburgh Napier University at level 8 on the Scottish Credit & Qualifications Framework**

Currently working towards Milestone Project 2 after learning about JavaScript, JQuery and most recently about API's.

The course consists of the following:

HTML Essentials

CSS Essentials

BOOTSTRAP

JavaScript Essentials

JSON

API's

MongoDB
Python Essentials
Full Stack Frameworks (Django)
Flask
MySQL



HR Recruitment Specialist

Mercury

Aug 2019 - Sep 2020 (1 year 2 months)

Mercury is an Irish Contractor with reach across Europe.

We build and manage complex engineering projects that reimagine how people work and live in the built environment. Our determination and focus enable us to deliver leading-edge construction solutions across a range of key sectors including Data Centres, Healthcare, Life Sciences and Technology, Fire protection, Building Services, and Technical Support Services. Mercury employs almost 2000 people across Ireland, the UK, and Europe, and had an overall turnover of €770m in 2018. Mercury employs the best people, invests heavily in training and education and ensures that the highest standards of health, safety and governance are applied throughout the organisation.

A project specific recruitment specialist across multiple roles for Ireland.

Look forward to working with you.

Kind regards,

Mike



Construction Resourcer

Sigmar Recruitment

Aug 2018 - May 2019 (10 months)

Sigmar Recruitment established in 2002, is a leading Irish recruitment services company comprised of 14 specialist divisions covering the entire recruitment process and managed service spectrum. We employ over 120 industry specialists across our offices in Dublin, Cork, Galway and Tralee.

Our specialist consultants recruit for temporary, permanent and contract positions across the following areas: Accountancy, Banking & Financial Services, Construction & Property, Engineering & Manufacturing, HR, Insurance, IT, Legal, Life Sciences, Marketing, Multilingual, Office Support, Sales and Supply Chain.

Sigmar Recruitment has won over 40 awards for recruitment excellence and workplace culture including HR Supplier of the Year at the HR Management & Leadership Awards 2018 and Best Client Service at the Recruitment International Awards 2017.



IT Recruitment Consultant

SkillSpot

Jun 2017 - Jun 2018 (1 year 1 month)

Execute the complete life cycle of the recruitment process, from identifying the candidates, the screening by phone and the and follow-ups. Preparation of ads for recruiting websites.

Advertising of vacancies on several work sites and daily update of candidates through advertising, search and network selection curriculums, selection of candidates to interview and evaluate the candidates for our client profile.

Providing excellent customer service to clients and candidates. Updating and maintaining information of clients and candidates in the database. Using all available resources to search for candidates such as an internal database, Internet sites, cold calling and various recruitment practices.

Worked closely with management / consultants to fully understand the position requirements, negotiations and understand the fluctuations of market rates. Organization of interviews and preparation of candidates for interviews.



English Teacher

Speak Your Mind English

Sep 2015 - May 2017 (1 year 9 months)

Taught English to all age groups, from children, teenagers and adults.

Followed the Speak Your Mind method.

Worked with classes B1-B2-C1 with the Cambridge method (Reading, Speaking and Listening).

Cambridge exam preparation, intensive studies

Took part in the mock exams once a month on Saturday mornings. (preparing and correcting and grading completed exams)



English Teacher

Native English Academy

Sep 2014 - Jul 2015 (11 months)

Taught English to all age groups, from children, teenagers and adults.

Worked with classes B1-B2 using the Cambridge method (Reading, Speaking and Listening).

Cambridge exam preparation, intensive studies

Took part in the mock exams. (Preparation of exams and grading completed exams)



Sales Agent

Vodafone

Jul 2011 - Jan 2014 (2 years 7 months)

Providing existing and new customers with quality customer service.

Passionate in selling mobile phones, a range of wireless products, home landline, fixed broadband and car and different types of accessories.

Built a strong rapport with all new and returning customers.

Meet and exceed a quota for sales for individual and overall store targets.

Assisting customers in troubleshooting their products and instructing customers on their proper use.

Attention to detail at all times especially when dealing with cash and contracts.

Dealing with difficult customers and attempting to mediate a satisfactory conclusion and handling volatile situations.

Extensive experience in Microsoft Office programs including but not limited to: Outlook Express, Word, Powerpoint, Excel, Adobe Acrobat and others.



Deputy Store Manager

Lidl Ireland

Jan 2007 - Jan 2010 (3 years 1 month)

Training and development, performance management, planning and providing tasks, planning rosters for staff 3 weeks in advance.

Store operations: management of profits and loss, facility management, safety and security, loss prevention and cost cutting and most importantly hitting store targets on monthly basis.

Product management: ordering, receiving, price changes, handling damaged products, stock orientation and ensuring 100% availability of all products for customers, opening and closing the store and dealing with staff issues that may arise

Problem solving under a constant pressure on busy peaks.

Liaising with Store manager and District manager

Maintaining excellent customer service, interaction and assistance, Customer is key

Education



Code Institute

Full-Stack Software Development

Feb 2021 - Feb 2022



Udemy Alumni

Certificate, The Complete Ethical Hacking Course (Beginners)

2017 - 2017

Ethical Hacking - Kali Linux, using VirtualBox, Linux (Basics) Tor, Proxychains, VPN, Macchanger, Nmap, Cracking wifi, Aircrack, DoS attacks, SLL strip, known vulnerabilities, SQL Injections



Dublin Business School

Bachelor's degree, Business studies and Retail management
2007 - 2010

Licenses & Certifications

 **Finding Your Time Management Style** - LinkedIn

 **Time Management Fundamentals** - LinkedIn

Skills

Front-end Development • HTML5 • Cascading Style Sheets (CSS) • Python (Programming Language) •
GitHub • Teamwork • Management • Communication • Time Management • English